

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special April 27, 1998, Meeting
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A special meeting of the Carson City Board of Supervisors was held on Monday, April 27, 1998, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:	Ray Masayko	Mayor
	Tom Tatro	Supervisor, Ward 3
	Greg Smith	Supervisor, Ward 1
	Jon Plank	Supervisor, Ward 2
	Kay Bennett	Supervisor, Ward 4

STAFF PRESENT:	John Berkich	City Manager
	Michael Griffin	District Court I Judge
	Noel Walters	District Attorney
	David Nielson	Juvenile Master
	Walter Sullivan	Community Services Director
	Mary Walker	Finance Director
	Louis Buckley	Fire Chief
	Daren Winkelman	Health Officer
	William Naylor	Information Services Director
	Steve Kastens	Parks and Recreation Director
	Tim Homann	Acting Public Works Director
	Dwight Gover	Chief of Alternate Sentencing
	Annette Mankins	Judicial Assistant
	Barbara Singer	Recreation Supervisor
	Katherine McLaughlin	Recording Secretary
	(S.B.O.S. 4/27/98 Tape 1-0001.5)	

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 6 p.m. Roll call was taken. The entire Board was present constituting a quorum. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0018.5) - None.

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1998-99 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

A. BUDGET OVERVIEW (1-0022.5) - City Manager John Berkich paraphrased his budget message. (A copy is included in the tentative budget.) Finance Director Mary Walker used overhead slides to explain and illustrate the City's financial status. (Copies are included in the packet.) Discussion indicated the grants are not included in the budget until it has been determined that the funds will be received. The City continues to submit applications at approximately the same level every year. Discussion briefly described the amount of detail which will be provided with the landfill budget; the need to consider closure costs in the landfill rates; and the reasons for the business license fee increase. Ms. Walker agreed to work with the Chamber on the business license increase. Supervisor Bennett requested the landfill documents include the issue with the scales, which are not functional, and the potential revenue loss due to this situation. Ms. Walker then reviewed her memo on available funding for the Board to allocate. She indicated there may be a decline in this revenue picture due to the centrally assessed utility problem. She hoped to have this situation resolved before May 19 when the Board makes the allocations. The available on-going funding was increased to \$260,000 due to a \$15,000 error in the Fire Department budget.

B. CAPITAL IMPROVEMENT PROGRAM (1-0465.5); C. CAPITAL ACQUISITION; D. CAPITAL PROJECTS, AND D. CAPITAL PROJECTS (1-1175.5) - Finance Director Mary Walker reviewed these budgets, including the supplemental documents, and responded to Board questions concerning: the

philosophy behind her recommendation that a bond be used to fund the CIP program and its impact on future funding; the type of improvements allowed in the CIP program; the State's juvenile detention program and funding; and the City's funding for juvenile probation.

(1-0713.5) Supervisor Bennett recommended selling the Northgate facility and "cutting our losses" rather than continuing to fund it. Ms. Walker indicated that the proposal would use the rent currently paid for the Public Works area to pay for the bond issue. This will be accomplished by relocating Public Works into the City owned building. Ms. Walker emphasized that the bond would be 100 percent funded within the current resources. Supervisor Smith pointed out that bond funding will not be finalized until the decision is made on who will be put in the City's Northgate building. This will occur on Thursday. (1-0797.5) Mayor Masayko requested for clarification that the Capital Projects documentation include the commitment term if more than one year of funding is required. Discussion indicated Residential Construction Taxes cannot be used for park maintenance or repair. Comments expressed the feeling that the Northgate roof repair should be either deducted from the selling price or done if the City is going to continue to have staff in the building. Ms. Walker explained her feeling that the City was not ready to construct a Public Works/Community Development facility at the Corporate Yard at this time. If the Northgate building is sold, funding should be allocated for rent for these Departments. She encouraged the Board to relocate Public Works into the City owned Northgate building and save the rental fee. Discussion pointed out the total improvement/maintenance costs required for the building.

(1-0956.5) Ms. Walker then reviewed the unfunded Capital Improvement Program. Supervisor Bennett and Mayor Masayko placed the Sierra Room beautification/refurbishing project on the first cut list. Fire Chief Buckley explained the request for a physical fitness workout area at Fire Station No. 3. Supervisor Bennett suggested a subscription be obtained at one of the fitness clubs. Supervisor Tatro placed it on the first cut list. (1-1055.5) Recreation Supervisor Ames explained the request for a wireless microphone system for the auditorium. Discussion ensued on the need for this system and the amount of rent which could be obtained from its use. Supervisor Smith placed it on the wish list and requested an analysis of the cost and return. Clarification indicated the supplemental request for the area west of the Community Center had been included in the minor Capital Improvements. Funding and status of the Cemetery Office relocation project were discussed. Supervisor Plank explained the Senior Center's request that the relocation be phased and that it does not have to be done in fiscal year 1998/99.

(1-1378.5) Maintenance costs for the City Hall elevator were noted. It was felt that the \$518 maintenance agreement for the Public Safety Complex would be worth the funds. Although it was felt that many of the necessities had been included in the new budget for the new facility, something may have been overlooked. When staff eventually moves into the facility, these items will become known and will be considered next year.

BREAK: A five minute recess was declared at 7:40 p.m. The entire Board was present when the meeting was reconvened at 7:45 p.m. constituting a quorum.

F. DISTRICT COURT I AND G. PUBLIC DEFENDER, (1-1501.5) - District Judge Michael Griffin; **H. DISTRICT COURT II (1-1662.5)** - District Judge Michael Fondi; **I. JUSTICE COURT/MUNICIPAL COURT (1-1695.5) AND J. ADMINISTRATIVE ASSESSMENT (1-2118.5)** - Chief Court Administrator William Milligan, Justices of the Peace Robey Willis and John Tatro, and Chief of Alternate Sentencing Dwight Gover; **K. JUVENILE COURT (1-2145.5)** - Juvenile Master David Nielsen; **L. JUVENILE DETENTION/PROBATION (1-2185.5)** - Chief Juvenile Probation Officer Bill Lewis and Juvenile Service Program Coordinator John Simms; **AND M. DISTRICT ATTORNEY (1-3175.5)** - Noel Waters - Staff reviewed the budget and supplemental documents and responded to Board questions concerning: (1-1825.5) the need for a full-time Intake Officer; the request for matching funds for a Byrne Grant and its purpose; benefits of the Alternative Sentencing Program including the Intake Officer and Community Service Program; changes in the domestic violence laws and their impact on the Justice Court, District Attorney's office, and Sheriff's Department; the juvenile probation officer's caseload; the need to coordinate Juvenile Probation's program with the schools and other community service organizations; Juvenile Probation's involvement with other community service

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organizations and agencies; (1-2865.5) the City's coordinated youth programs; the need for a juvenile counseling/crisis intervention program; the status of the regional juvenile detention facility; the future need to find funding for this facility; and the District Attorney's role in juvenile probation/detention programs.

(1-1556.5) Judge Griffin explained correspondence from the State indicating its intent to purchase the furniture in his court room. Negotiations will establish the sale price. (1-1638.5) Mayor Masayko commended Judge Griffin on his research and efforts to obtain computer equipment/services from the Supreme Court and State. (1-1685.5) Judge Fondi explained the status of the Grand Jury's investigation. (1-2188.5) Mr. Lewis distributed additional information to the Board and Clerk. (A copy is in the file.) (1-2608.5) Supervisor Bennett encouraged Mr. Lewis to work with the news media and spread the word about his efforts to work with other agencies and reduce juvenile delinquency. (1-3585.5) District Attorney Waters explained his appointment to State Council on Domestic Violence as a rural representative and its purpose. His comments included a comparison of the requirements for both domestic violence and DUI cases.

(1-1860.5) Supervisor Bennett placed the upgrade of the Intake Officer on the wish list. Supervisor Tatro placed the following items on the wish list: (1-1965.5) the 25 percent match for the Byrne Grant and its drug testing program and a juvenile probation officer I position. (1-2835.5) He also commended the Juvenile Probation Department on its dedication and efforts to reduce juvenile crimes in the community. Supervisor Smith placed the following items on the wish list: (1-2699.5) the upgrade for the part-time Juvenile Probation Secretary to full-time; (1-2740.5) the matching funds for Juvenile Probation's grant request; and (1-3544.5) matching funds for the grant request for the Witness/Victim Coordinator for the District Attorney's Criminal Division. (1-2760.5) Mayor Masayko put the upgrade for the part-time Juvenile Probation Secretary on the one-shot funding listing with the understanding that this individual would be contracted.

There being no other matters for consideration, Supervisor Bennett moved to adjourn. Supervisor Plank and Mayor Masayko seconded the motion. Motion carried unanimously and Mayor Masayko adjourned the meeting at 9:12 p.m.

The Minutes of the Special April 27, 1998, Carson City Board of Supervisors meeting

1998. ARE SO APPROVED ON _____6/18_____,

/s/ _____

Ray Masayko, Mayor

ATTEST:

/s/ _____
Alan Glover, Clerk-Recorder