

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the Special Meeting of June 23, 2008

Page 1

A special meeting of the Carson City Regional Transportation Commission was held at 12:00 p.m. on Monday, June 23, 2008, at the Community Center - Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chair Shelly Aldean
Vice Chair Russell Carpenter
Commissioner Charles DesJardins
Commissioner Larry Hastings

STAFF: Patrick Pittenger, Transportation Manager
Joel Benton, Senior Deputy District Attorney
Katherine McLaughlin, Recording Secretary
Darlene Rubin, Transcribing Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM - (12:01:00) - Chair Aldean called the meeting to order at 12:01 p.m. Roll was called and a quorum was present. Richard Staub was absent.

- B. APPROVAL OF MINUTES** - None
- C. MODIFICATION OF THE AGENDA** - None
- D. PUBLIC COMMENT** - None
- E. DISCLOSURES** - None
- F. PUBLIC MEETING ITEMS - (12:01:57)**

F-1. Action to determine that Sierra Nevada Construction, Inc., is the lowest responsive and responsive bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 0809-055, the 2008 Slurry Seal Project to Sierra Nevada Construction, Inc. for a bid amount of \$494,832.76 plus a contingency amount not to exceed \$50,000.00 to be funded from the Property Services/Street Overlays Account 256-3038-431-0486 as provided in FY 2008/2009.

Patrick Pittenger reported that this was the slurry seal project undertaken annually in the amount of \$494,832.76 with a \$50,000 contingency. There were two bidders, Sierra Nevada Construction being the lowest bidder. He provided graphics of the project illustrating the eight-year program in color, showing by year the different portions of the City to receive that maintenance process. The year 2008 showed the northern portion of the City near Arrowhead Drive, and on a rotating basis each area of the City would receive treatment and the next year, 2009, would be the northwestern portion of the city.

Chair Aldean reported she had received calls from various people around town concerned about the status of the maintenance of their streets. I informed them that there was an eight-year slurry seal maintenance program. She asked if the typical procedure was not to fill cracks unless it was in connection with an anticipated slurry seal. Mr. Pittenger said it was difficult to keep up with filling the cracks just for the area where sealing was being done,

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the Special Meeting of June 23, 2008

Page 2

however, they had filled some minimal cracks elsewhere when deemed appropriate to hold the street together. Additionally, they had put out a few contracts in the last several years to do patching beyond what the City crews were able to do. Generally, however, the City did not get to the various neighborhoods except once in that eight-year cycle. Ms. Aldean asked if he would respond to inquiries on a case-by-case basis, and he said he would do so.

Charles DesJardins asked for a definition of the term “a natural person,” on page 10 of the contract. Joel Benton responded that the term “person” was a defined term in a statute that included any entity --business entities, corporations, LLCs--so by referring to a “natural person” the reference was to an actual person--a human as opposed to a corporation.

Charles DesJardins motioned to determine that Sierra Nevada Construction was the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338, and to award Contract No. 0809-055, the 2008 Slurry Seal Project to Sierra Nevada Construction, Inc., for a bid amount of \$494,832.76 plus a contingency amount not to exceed \$50,000.00 to be funded from the Property Services/Street Overlays Account 256-3038-431-0486 as provided in FY 2008/2009. The fiscal impact is not to exceed \$544,892.76. The motion was seconded and carried unanimously.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-action Items) - (12:07:21)

G-1. Future agenda items

Patrick Pittenger noted that he would be providing updates on all the ongoing projects such as the Fairview Project, “which has kicked into high gear with the westbound lane having been removed.” There was a sidewalk project going on north of the corporate yard that was a CDBG project that would be finished this week. An update on Hot Springs Road could be expected soon, among other projects on which they were moving forward, such as the intersection of Carson and Fairview, and Curry Street. He noted they had installed GPS units in all the buses over the last weekend to further enhance the safety and security of the fleet. He added that it was likely they would be asking for a special meeting at the end of July to award another contract.

Chair Aldean remarked that there had been a *Letter to the Editor* in the news over the weekend (which Mr. Pittenger could refer to Harvey Brontzman) about the timing of the signal lights and the fact that people, in their view, were parked at the intersections far too long, wasting gas in the process, and could something be done. Mr. Pittenger referred to a complaint he received from a citizen (discussed at an RTC meeting previously), about trucks using different routes on the south side of town. He believed that in the mid-1990s a map had been adopted by the Board of Supervisors that prohibited trucks on Koontz and Clear View, and that was brought to the sheriff's attention again and traffic control was being implemented with the intention of keeping trucks off that side of town; the problem may have been exacerbated due to the Fairview project now underway.

H. ADJOURNMENT (12:11:17)

A motion was made to adjourn, it was seconded by Commissioner Carpenter, and carried unanimously.

Chair Aldean adjourned the meeting at 12:11 p.m.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION
Minutes of the Special Meeting of June 23, 2008
Page 3

The Minutes of the special meeting of the Carson City Regional Transportation Commission ARE SO APPROVED
October 8th, 2008.

SHELLY ALDEAN, CHAIR

(Darlene Rubin, Transcribing Secretary)