

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 3, 2011 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, November 3, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Shelly Aldean, Ward 2

Supervisor John McKenna, Ward 3

Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager

Alan Glover, Clerk - Recorder

Neil Rombardo, District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:43) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Crowell's request, Stan Jones led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:32:30) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 6, 2011 (8:32:50) - Supervisor Aldean advised of a number of clerical corrections, which she offered to provide to the recording secretary after the meeting. **Supervisor Aldean moved to approve the minutes, as amended. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:33:24) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed it adopted.

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF A CONTRIBUTION OF \$950 BY AT&T TO ALTERNATIVE SENTENCING FOR THE GRAFFITI ABATEMENT PAINT FUND (8:33:40; 8:48:25) - Mayor Crowell introduced this item, and invited AT&T President Stephanie Tyler to the podium. Ms. Tyler discussed the importance of AT&T's partnership with the community, and presented a \$950 check for graffiti abatement. (8:49:45) Carson City Chamber of Commerce Executive Director Ronni Hannaman provided background information on development of the Chamber of Commerce Graffiti Abatement Program. She commended AT&T on their willingness to donate funding to be used for the purchase of paint, and thanked Supervisor Aldean for setting aside redevelopment funding for the same purpose. On behalf of AT&T and the Carson City Chamber of Commerce, Ms. Hannaman presented the \$950 check to Department of Alternative Sentencing Office Manager Claudia Saavedra. The Board members, City staff, and citizens present applauded. (8:51:17) Ms. Saavedra thanked AT&T and the Carson City Chamber of

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Commerce, and provided statistical information on the amount of paint used annually to cover graffiti in the community. Supervisor Aldean thanked Ms. Saavedra for her hard work and diligence, and discussed details of the graffiti abatement program. Supervisor Aldean thanked AT&T and the Chamber of Commerce, commending the community partnership. Mayor Crowell also expressed his gratitude.

8(B) PRESENTATION OF A PROCLAMATION FOR “PANCREATIC CANCER AWARENESS MONTH,” NOVEMBER 2011 (8:34:05) - Mayor Crowell introduced this item, passed the gavel to Mayor *Pro Tem* Aldean, and stepped from the dais to the podium. Mayor Crowell invited Virginia and Stuart Jed and two other citizens to join him at the podium, and read into the record the language of the Proclamation, which was included in the agenda materials. He presented the original Proclamation to Virginia Jed.

(8:37:46) Ms. Jed thanked the Board for the Proclamation and introduced her husband, Stuart Jed and Bobby Silvestri, both of whom are pancreatic cancer survivors. The Board members, City staff, and the citizens present applauded. (8:38:18) Stuart Jed provided background information on his diagnosis and battle with pancreatic cancer. He thanked the Board for the Proclamation and reviewed statistical information on pancreatic cancer. He discussed House Resolution 733 / Senate Bill 362, the Pancreatic Research and Education Act, and requested the Board members’ support.

8(C) PRESENTATION OF A PROCLAMATION RECOGNIZING THE SIGNIFICANCE OF THE “FESTIVAL OF DIWALI” (8:42:09) - Mayor Crowell advised of having recently attended the Festival of Diwali at the University of Nevada Reno Joe Crowley Student Union. He introduced Universal Society of Hinduism President Rajan Zed, and invited him to the podium. Mayor Crowell read into the record the language of the Proclamation, a copy of which was included in the agenda materials. He invited the Board members to join him for photographs.

(8:46:52) Rajan Zed provided background information on the Festival of Diwali, and discussed the “interfaith” work in which the Universal Society of Hinduism is involved in the community. He thanked the Board for the Proclamation. Mayor *Pro Tem* Aldean returned the gavel to Mayor Crowell as he returned to the dais.

8(D) PRESENTATION OF THE 2011 CHRISTMAS TREE ORNAMENT TO THE FIRST PRESBYTERIAN CHURCH (8:52:50) - Mayor Crowell introduced this item. Supervisor Aldean invited Presbyterian Church Senior Pastor Bruce Kochsmeier and former Supervisor Robin Williamson to the podium. Supervisor Aldean provided background information on production of the annual Christmas ornament, and listed the various historic structures which have been represented since approximately 2002.

(8:54:18) Former Supervisor Robin Williamson advised that the Presbyterian Church ornament is the tenth in the series, and that it will be available in retail stores throughout the community following the subject presentation. Former Supervisor Williamson presented the ornament to Pastor Kochsmeier. The Board members, City staff, and citizens present applauded. (8:54:55) Pastor Kochsmeier thanked the Board “on behalf of the oldest sanctuary and its congregation in the State of Nevada.” Former Supervisor Williamson advised that past years’ ornaments are also available for purchase. “The whole idea was to encourage people to come down and shop and enjoy the Carson City downtown and ... to support local retailers.” Supervisor Aldean thanked former Supervisor Williamson, and provided direction to anyone interested in compiling a complete set of ornaments. Mayor Crowell commended the detail of the subject ornament.

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9. CONSENT AGENDA (8:56:40) - Mayor Crowell entertained requests to hear items separate from the consent agenda. When none were forthcoming, he entertained a motion to approve the consent agenda, as published. **Supervisor Aldean moved to adopt the consent agenda, consisting of two items from the Assessor's Office; one item from Finance; one item from Purchasing and Contracts; two items from Public Works, 9-4(A) is Resolution No. 2011-R-36; item 9-4(B) is Resolution No. 2011-R-37; and one item from Parks and Rec.** Supervisor Walt seconded the motion. Motion carried 5-0.

9-1. ASSESSOR

9-1(A) POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF REAL PROPERTY TAXES FOR PARCEL NUMBERS 009-551-03 (900 MALLORY WAY), 009-551-08 (900 FAIRVIEW DRIVE), AND 009-551-31 (788 FAIRVIEW DRIVE) FOR THE 2011 / 2012 TAX YEAR, PURSUANT TO NRS 361.065, IN THE AMOUNT OF \$20,364.38

9-1(B) POSSIBLE ACTION TO APPROVE THE CORRECTION/DECREASE OF THE TAXES FOR THE 2010 / 2011 AND THE 2011 / 2012 TAX YEAR FOR PARCEL NUMBER 010-183-04 (4129 NORTH VIEW DRIVE), PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$111.74

9-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH OCTOBER 25, 2011, PURSUANT TO NRS 251.030

9-3. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE LEASE AGREEMENT NUMBER 1112-132 TO LEASE A PORTION OF THE PARKING LOT AT 777 EAST WILLIAM STREET TO BE USED BY LIBRARY STAFF AND VOLUNTEERS FOR \$1,950.00 PER YEAR, EFFECTIVE THROUGH AUGUST 31, 2015, FROM THE GENERAL FUND LIBRARY ACCOUNT, AS PROVIDED IN FY 2011 / 2012

9-4. PUBLIC WORKS DEPARTMENT

9-4(A) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN THE JOINT FUNDING AGREEMENT FOR WATER RESOURCE INVESTIGATIONS, CARSON CITY AND THE U.S. DEPARTMENT OF THE INTERIOR, U.S. GEOLOGICAL SURVEY

9-4(B) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN LEASE AMENDMENT #1 TO AN INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY AND THE STATE OF NEVADA DIVISION OF STATE LANDS, AND THE STATE LAND REGISTRAR, FOR AND ON BEHALF OF THE DEPARTMENT OF CORRECTIONS, FOR LEASE OF PROPERTY FOR A SEWAGE LIFT STATION

9-5. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO ACCEPT TWO REPORTS FOR THE NEVADA STATELINE-TO-STATELINE BIKEWAY PROJECT: (1) THE COMPLETION OF THE FEASIBILITY STUDY; AND (2) THE DECISION NOTICE AND FINDING OF NO SIGNIFICANT IMPACT FOR THE SOUTH DEMONSTRATION PROJECT ENVIRONMENTAL ASSESSMENT

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10. RECESS BOARD OF SUPERVISORS (8:57:47) - Mayor Crowell recessed the Board of Supervisors at 8:57 a.m.

LIQUOR AND ENTERTAINMENT BOARD

11. CALL TO ORDER AND ROLL CALL (8:57:49) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:57 a.m. Mr. Glover called the roll; a quorum was present, including Member Ray Saylo.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 6, 2011 (8:58:12) - Member Aldean moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 6-0.

13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION

13(A) POSSIBLE ACTION TO APPROVE JENJIRA RODBOON AS THE LIQUOR MANAGER FOR SUSHI DELIGHT, LIQUOR LICENSE NO. 12-27649, LOCATED AT 111 EAST TELEGRAPH STREET, CARSON CITY (8:58:36) - Chairperson Crowell introduced this item. Principal Planner Jennifer Pruitt reviewed the agenda materials, noting staff's recommendation of approval.

Chairperson Crowell invited Ms. Rodboon to the podium. (8:59:29) In response to a question, Ms. Rodboon advised that the business has been open for approximately four weeks. In response to a further question, she reviewed the restaurant menu. In response to a further question, she advised that underage drinking will be prohibited by checking identification. She is enrolled in an alcohol server training class which begins November 7th.

In response to a question, Ms. Pruitt advised that Ms. Rodboon is the only individual applying for approval as liquor manager. In response to a further question, Ms. Pruitt expressed the understanding that alcohol will only be available for purchase in the sushi bar portion of the restaurant. "It'll be up to the liquor manager to ensure that ... alcohol is only served in that portion of the business." She expressed the understanding that the previous restaurateur had a similar arrangement. In response to a further question, Ms. Pruitt was unaware of a similar situation in any other Carson City restaurant. In response to a question, Member Saylo advised there were no citations issued to the previous restaurateur.

Chairperson Crowell entertained additional questions or comments of the board members and, when none were forthcoming, entertained public comments. When none were forthcoming, he entertained a motion. **Member Abowd moved to approve Jenjira Rodboon as the liquor manager for Sushi Delight, liquor license number 12-27649, located at 111 East Telegraph Street, Carson City. Member Aldean seconded the motion. Motion carried 6-0.** Chairperson Crowell thanked Ms. Rodboon for doing business in Carson City.

13(B) POSSIBLE ACTION TO APPROVE RICHARD GARDNER AS THE LIQUOR MANAGER FOR THE RED HUT CAFÉ, LIQUOR LICENSE NO. 12-27755, LOCATED AT 4385 SOUTH CARSON STREET, CARSON CITY (9:04:03) - Chairperson Crowell introduced this item. Ms. Pruitt reviewed the agenda materials, provided background information on the Red Hut Café, and noted staff's recommendation of approval.

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Chairperson Crowell invited Richard Gardner to the podium. (9:05:01) Mr. Gardner introduced himself for the record, and provided additional background information on the family-owned Red Hut Cafés in Lake Tahoe. He explained that alcohol has not been served at Red Hut Cafés “for 50 years, ... but we were getting requests for having beer with their burgers at lunch time.” He described the alcohol service as “a very small part of our business but we were trying to stay with the same business model where we had beer and wine available at lunch with the burgers.” In response to a question, he advised that a liquor license application has been submitted for the Nevada Red Hut Café location on Kingsbury Grade. “The difference is that the Ski Run location” is “now open for dinner and so the beer / wine is more applicable to that location than any of the other three.”

Member McKenna advised of having visited the Kingsbury Grade location on several occasions. He commended the very nice staff and the great food. In response to a question, Mr. Gardner advised that he is scheduled for alcohol server training during the month of November. “... as part of our monthly managers meeting, we have a component ... that deals with the procedures for alcohol serving and then also, as part of our training of the individual servers, they have to go through our initial training on serving which includes the alcohol component and how to deal with underage requests.” Member McKenna suggested considering requesting identification from every patron who wants to purchase alcohol. “It just solves a lot of problems.” In response to a question, Member Saylo advised that the fingerprint check not having been returned from the FBI is not a problem, nor is it very unusual. In response to a question, Mr. Gardner listed several assistant managers who will help to monitor alcohol sales. He clarified that 6:00 a.m. to 2:00 p.m. are the hours of restaurant operation, and advised that no alcohol will be sold from the soda fountain component at the Ski Run Boulevard location.

In response to a question, Mr. Gardner described the location of the Carson City Red Hut Café next to El Charro Avitia on South Carson Street. Chairperson Crowell thanked Mr. Gardner for doing business in Carson City. In response to a further question, Mr. Gardner anticipated the grand opening to be during the first week of December.

Chairperson Crowell entertained a motion. **Member Abowd moved to approve Richard Gardner as the liquor manager for the Red Hut Café, liquor license number 12-27755, located at 4385 South Carson Street in Carson City. Member McKenna seconded the motion. Motion carried 6-0.**

14. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:14:04) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 9:14 a.m.

15. RECONVENE BOARD OF SUPERVISORS (9:14:06) - Mayor Crowell reconvened the Board of Supervisors at 9:14 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

16. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (9:14:10) - None.

17. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION ACCEPTING AN INTERLOCAL AGREEMENT, IN THE AMOUNT OF \$539,989, FROM THE NEVADA STATE HEALTH DIVISION BUREAU OF CHILD, FAMILY,

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AND COMMUNITY WELLNESS; THIS CONTRACT WILL BE EFFECTIVE TO AUGUST 31, 2013, AND WILL BE USED FOR PERSONNEL AND OPERATING EXPENSES TO CREATE A STRATEGIC PLAN TO IMPLEMENT BILLING WITHIN NEVADA LOCAL HEALTH DEPARTMENTS (9:14:14) - Mayor Crowell introduced this item, and Health and Human Services Department Director Marena Works reviewed the agenda materials. In response to a question, Ms. Works reviewed the process by which each client's coverage is established. In response to a comment, she agreed to check into possible opportunities for private doctors' offices.

Supervisor Abowd inquired as to the obstacles for billing private insurance companies for immunizations. Ms. Works advised of having been informed that insurance companies prefer not to contract with health departments because there is usually no physician on site. "There'll be a nurse practitioner and RNs that administer the immunizations on physicians' orders, but the physician is not there." Ms. Works suggested the possibility of a misunderstanding of a local health department's scope of work. In response to a further question, she expressed the opinion that the anticipated revenue will cover the manpower costs. "... it's something that we have to look at as we do the strategic plan over time. There's not a large payback on immunizations as far as ... profit ..., but right now because we have other contractual relationships to run our clinic and we are in a relationship with Physician Select Management, they ... do billing for us for other services. Part of that is immunization and it does come at a cost so what we will have to do is evaluate what we're being charged for that service now, what kind of volume we'd be bringing in if we can have a better system with insurance companies, and see what we look like at the end of that."

Supervisor Aldean congratulated Ms. Works on the interlocal agreement in consideration of the State Health Division's option to have contracted with another county. In response to a question, Ms. Works advised that "if the finances work, it would be an in-house biller." She acknowledged the possibility of a part-time or full-time position. "We'd have to see what kind of revenues are expected, how it's looking, and then make that evaluation." She further acknowledged part of the analysis will be to determine which is more efficient from a cost standpoint, using an in-house biller or contracting with third-party billers.

Supervisor Walt commended the Health and Human Services Department staff "on a job well done," and Ms. Works on her involvement in the last legislative session. In response to a question, Ms. Works advised that space at the Health and Human Services Department is "a little tight, but we have identified room at this point." In response to a further question, she advised that immunizations throughout the life span are currently available through the Health and Human Services Department. "Our practice has been immunizations that are commonly given in the United States; however, we are now venturing out into some travel immunizations as well ... So if the insurance covers it, then it would be covered through the Health Department as well." She responded to follow-up questions of clarification. In response to a further question, she advised that the Health Department is unable to plan for any outbreak. Vaccines "are too expensive to hold and it wouldn't be feasible, ... but what we do on a routine basis is we can tell you exactly how much vaccine we use, how much of that is private, ... how much of that comes out of what program and how much we're using and we order accordingly. And we are able to get, ... in some instances, very small quantities when it's a vaccine we're not using very often or in the case, for example, of a rabies vaccine that's highly expensive ..." Ms. Works acknowledged there is very little waste "and vaccine comes quickly" if ordering is necessary.

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As a follow-up to a previous comment, Supervisor McKenna discussed various examples in which a patient may prefer to visit the Health Department rather than making an appointment with their primary care physician. Ms. Works acknowledged the possibility of the Health Department becoming the primary provider of all immunizations in Carson City, but clarified “we don’t want to step on the toes of the private physicians so we do it in cooperation with private offices.” In response to a question, she advised of not having discussed the subject interlocal agreement with any private physicians; “however, we have a really good relationship with the providers in town and, ... in fact, a lot of them do refer their patients to us. So we try to keep those lines of communication open and will continue to work on keeping them open because we don’t want to take from them. So really the clients we see on private vaccine are the situation where their physicians aren’t carrying it.” Mayor Crowell requested Ms. Works to report back to the Board with regard to feedback from the private physicians in the community. Ms. Works acknowledged that the Health and Human Services Department has access to the Nevada Registry Web IZ.

Mayor Crowell entertained public comment and, when none was forthcoming, further Board comments or questions. When none were forthcoming, he entertained a motion. **Supervisor Aldean moved to adopt Resolution No. 2011-R-38, accepting an interlocal agreement in the amount of \$539,989 from the Nevada State Health Division, Bureau of Child, Family, and Community Wellness; this contract will be effective to August 31, 2013, and will be used for personnel and operating expenses to create a strategic plan to implement billing within Nevada local health departments. Supervisor Abowd seconded the motion. Motion carried 5-0.**

18. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE THE FUNDING ALLOCATIONS OF APPROXIMATELY \$1,975,106 TO DOUGLAS COUNTY AND \$1,625,422 TO WASHOE COUNTY FROM THE VOTER-APPROVED STATE QUESTION #1 FOR THE TAHOE BIKE PATH AND ALLOCATED TO DOUGLAS COUNTY, WASHOE COUNTY, AND CARSON CITY (9:29:25) - Mayor Crowell introduced this item. Natural Resources Specialist Ann Bollinger introduced Tahoe Bike Path Project Manager Karen Mullen and Tahoe Transportation District Manager Carl Hasty. Ms. Bollinger provided background information on development of the Tahoe Bike Path system. Ms. Mullen reviewed the agenda report, and provided an overview of the Tahoe Bike Path status. She discussed a concurrent project to update the State Route 28 Scenic Byway Corridor Management Plan, originally developed jointly between Carson City and NDOT in 1997. She explained that the Tahoe Bike Path and the corridor management plan update projects, and their associated funding sources, “intertie.”

(9:35:10) At Ms. Mullen’s request, Mr. Hasty provided background information on the Tahoe Transportation District’s involvement in the two projects. He acknowledged Ms. Bollinger, Transportation Manager Patrick Pittenger, and Transit Coordinator Ken Smithson for their support and participation. Mr. Hasty discussed the issues along State Route 28 which need to be addressed in conjunction with development of the Tahoe Bike Path. “There’s alternatives that we’re looking to provide and have actually some money ... We’re looking to provide some shuttle service ... as early as next summer.”

In response to a question, Ms. Mullen reviewed the funding allocations and corresponding matches to date. She responded to questions of clarification relative to the various county allocations. In response to a question, Ms. Mullen described the Cave Rock portion of the bike path as “very challenging,” and reviewed various routes considered. “Right now, the discussion has been possibly going through the tunnel and maybe going down to one lane, but, quite frankly, that will have to be studied ... So, we’re at ten percent

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level at this point in the feasibility study. As the environmental analysis is done, they will look back at all of those different alignments and then make sure that ... is feasible with all the traffic and everything else ..." Ms. Mullen advised that she will work very closely with the Washoe Tribe.

Supervisor Aldean inquired as to the status of acquiring easements across private property in the Carson City rural segment of the path. Ms. Mullen advised that the property owners in the area are not currently interested in granting easements. "So, as we get to that segment, we'll see if things have changed. ... So right now, the feasibility study shows the alignment a little bit closer to the highway in that segment. ... we were hoping to get down a little more away from the highway ... mid-range through that particular segment. Carson's is challenging. You've got a lot of topography there. We've got to get back up and around Glenbrook area." Ms. Mullen acknowledged that there has not yet been a funding source identified for the middle section of the bike path. She noted the importance of the City's partnership, together with Douglas and Washoe Counties. In response to a comment, she advised that NDOT has been active in the corridor management plan update. "They are a part of the technical advisory committee and have completed a recent road safety audit for the project." Ms. Mullen expressed appreciation for NDOT's participation in consideration of identifying solutions.

Ms. Mullen acknowledged that the Tahoe Bike Path is funded through Question #1 and will not require any additional funding from Carson City residents. In response to a further question, she advised that the Board's approval of the subject item will not bind Carson City citizens to any future payments. Supervisor McKenna expressed support for the item. Ms. Mullen expressed appreciation for the City's support. In response to a question, she advised that Douglas County has agreed to maintain that segment of the bike path which runs through Douglas County, from the casino core to Round Hill Pines Beach.

Mayor Crowell entertained additional Board member comments or questions and, when none were forthcoming, public comments. When none were forthcoming, he entertained a motion. **Supervisor McKenna moved to approve the funding allocations of approximately \$1,975,106 to Douglas County and \$1,625,422 to Washoe County from the voter-approved State Question #1 for the Tahoe Bikeway and allocated to Douglas County, Washoe County, and Carson City. Supervisor Walt seconded the motion.** Supervisor Aldean reiterated no fiscal impact to Carson City. Mayor Crowell called for a vote on the pending motion. **Motion carried 5-0.** Mayor Crowell thanked Ms. Bollinger, Ms. Mullen, and Mr. Hasty for their presentations.

19. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS - CAPITAL PROJECTS STATUS REPORT (9:49:07) -

Deputy Public Works Director Darren Schulz advised that Streets Division crews completed a great deal of paving over the past few weeks. The north / south phase II water line is approximately 95 to 98% "paved out at this point. They've got a little bit of work at Edmonds and Fairview ... They hope to have that wrapped up ... in the next ten days or so." Once that is completed, manholes will be raised, utilities will be adjusted, and lanes will be striped. Pavement for the east / west phase I water line which runs along Butti Way and under the freeway across Lompa to Saliman is also completed. The road is not yet open due to the need to complete miscellaneous work. Mr. Schulz anticipates the road will be fully open to the public on November 21st. The majority of the pipeline on that portion is completed and City crews will be entering the testing and wrap-up phase shortly. The Carson City Freeway Landscaping Project is underway which, for the time being, is comprised mostly of preliminary work. The gateway signage project is also

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underway, and will begin with the southern entry from Douglas County. Mr. Schulz advised that Valley Slurry Seal has filed for arbitration and Peak Construction has filed suit against the City with regard to two separate projects. Mr. Werner offered to brief the Board in closed session following the meeting, and Mr. Rombardo provided additional clarification.

In response to a question regarding a storage / staging area along Conte Drive, Mr. Schulz advised that staff is working with Contri Construction to possibly get the facility moved. "We've encouraged moving and being good neighbors but we ... can't enforce that." Mr. Schulz acknowledged that the Fairview Drive portion of the project is not scheduled to be complete until March 2012. Supervisor McKenna commended Mr. Schulz and Public Works Department staff "on the vision of not digging up Fairview. It's going to work out really well. It's off the road. It's not going to bother anybody and it gives a trail for people to walk on and bicycle on." Supervisor McKenna advised of having heard positive feedback from the residents. "They're very happy to have their roads paved and back and that minor portion ... at Fairview and Edmonds really doesn't bother a whole lot of people because they can go left and go over to Fairview and not go through the dirt area." He commended the speed at which Snyder Avenue was paved. In response to a question regarding the frontage road on Highway 395, Mr. Schulz advised that NDOT Maintenance District II offered to "fix the rest of the road. ... They own that so they came in and did slurry seal on the remainder of that road." Supervisor McKenna commended Mr. Schulz on "a great project." Mayor Crowell entertained additional Board member and public questions or comments; however, none were forthcoming.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (9:58:11) -

Mr. Werner advised that the boards, commissions, and committees assignments will be deferred to the second meeting in January. He further advised of a long discussion with Mike Willden yesterday. He reminded the Board of the letter sent to Governor Sandoval in July, requesting delegation of certain authority to directly deliver services as opposed to paying an assessment to the State. That has now been forwarded to Mr. Willden at the State Department of Health and Human Services. Mr. Willden's staff is in the process of evaluating the request, and a meeting will be scheduled in the near future.

Mr. Werner advised of having received a great deal of feedback relative to the advisory boards, commissions, and committees, and he anticipates being able to provide a report to the Board in the near future. He responded to questions of clarification. Mr. Werner further reported that City staff is working with the School District and the Arts and Culture Commission to develop joint activities relative to arts in education. In addition, City staff is discussing with School District representatives the possibility of providing joint services.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (9:56:19) -

Mayor Crowell advised that he will be absent from the November 17th Board meeting. Supervisor McKenna advised that he and Supervisor Abowd had attended the meeting at the high school, where Mayor Crowell helped to dedicate the solar panels. Supervisor McKenna offered to provide any interested citizen with the appropriate addresses for the community "solar tour." Mayor Crowell advised that Carson City currently has more solar capacity per capita than any other community in Nevada.

STAFF COMMENTS AND STATUS REPORT

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20. PUBLIC COMMENTS (10:03:08) - Mayor Crowell entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN (10:03:20) - In response to a suggested motion, Mr. Rombardo cited NRS 241.015(2)(b)(2) which specifically excludes a gathering to receive information from the Board's attorney regarding litigation. "It's a non-meeting which means we're not going to keep minutes. No action will be taken. We are allowed to deliberate which means to discuss the topic, but we will not take action." Mr. Rombardo suggested adjourning the meeting, waiting for everyone to leave the meeting room, holding the closed session, and then "be[ing] done from there." Mr. Rombardo reiterated that the closed session is "a non-meeting for purposes of the Open Meeting Law." **Supervisor McKenna moved to adjourn the meeting at 10:04 a.m. Supervisor Walt seconded the motion. Motion carried 5-0.**

The Minutes of the November 3, 2011 Carson City Board of Supervisors meeting are so approved this 1st day of December, 2011.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder