

# **CARSON CITY PARKS AND RECREATION COMMISSION**

## **Minutes of the November 1, 2011 Meeting**

### **Page 1**

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, November 1, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Steve Lasco  
Vice Chairperson Molly Walt  
Commissioner Chuck Adams  
Commissioner Donna Curtis  
Commissioner Todd Westergard

**STAFF:** Roger Moellendorf, Parks and Recreation Department Director  
Tina Russom, Deputy District Attorney  
Vern Krahm, Park Planner  
Scott Fahrenbruch, Operations Director  
Joel Dunn, Operations Manager  
Tamar Warren, Recording Secretary

**NOTE:** A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**CALL TO ORDER** (5:37:11) – Chairperson Lasco called the meeting to order at 5:37 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM** (5:37:17) – Roll was called; a quorum was present. Commissioners Brod, Lehmann, Smolenski, and Wilson were absent.

**CITIZEN COMMENTS** (5:37:48) – None.

**1. ACTION ON APPROVAL OF MINUTES** (5:37:53) – Chairperson Lasco introduced the item. **Vice Chairperson Walt moved to approve the minutes of the October 4, 2011 meeting. The motion was seconded by Commissioner Curtis. Motion carried 5-0.**

**2. MODIFICATIONS TO THE AGENDA** (5:38:21) – None.

**3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION**

**A. UPDATE REGARDING THE ACTIVITIES AND PROGRAMS BY THE CLEAR CREEK BOWMEN AT THE JOHND WINTERS CENTENNIAL PARK ARCHERY RANGE.** (5:38:56) – Chairperson Lasco introduced the item. Mr. Fahrenbruch gave background and introduced Jim Davis, Board Member of Clear Creek Bowmen (CCB), a non-profit organization promoting archery sports in Carson City. Mr. Fahrenbruch explained that the CCB shared a joint use agreement with Carson City, which allowed CCB to operate and maintain the facilities at John D. Winters Centennial Park, owned by the City. He added that the archery range could also be used by the general public; however, liability insurance was required. Mr. Fahrenbruch explained that the Tom Brooks Foundation had donated at least \$3,000 in the last two years to promote archery sports for youth at the John D. Winters Centennial Archery Range. Mr. Davis elaborated that the CCB offered a youth program which instructed over 350 young persons last summer, made possible by the Tom Brooks Foundation funds. Mr. Davis thanked the Parks and Recreation Department for their cooperation. Chairperson Lasco thanked Mr. Davis and the Parks and Recreation staff for creating the opportunity for the youth to participate at no cost. Commissioner Curtis believed this program could get added to the "let's move" program which encouraged children to be more active. Vice Chairperson Walt received confirmation that the 4H Club had used the facility, but they had provided their own instructors. Chairperson Lasco thanked Mr. Davis for his time.

**B. UPDATE ON THE "TOM BROOKS MEMORIAL KIDS FISHING EVENT".** (5:50:41) – Chairperson Lasco introduced the item. Mr. Krahm gave background and introduced Kevin (CK) Baily, who gave

# **CARSON CITY PARKS AND RECREATION COMMISSION**

## **Minutes of the November 1, 2011 Meeting**

### **Page 2**

background and updated the Commission on the Tom Brooks Memorial Kids' Fishing Event held on October 15, 2011, at Baily Fishing Pond in Fuji Park. Mr. Baily considered the event a "huge success" as over "300 kids showed up". He believed that a larger crowd could be expected next year. He also thanked the Lions Club for sponsoring the event.

#### **C. UPDATE REGARDING THE CARSON RIVER PARK - PHASE II CONSTRUCTION**

**PROJECT.** (5:59:24)) – Chairperson Lasco introduced the item. Mr. Krahn informed the Commission that the construction contract had been awarded by the Board of Supervisors, and that project would start on November 7, 2011. He added that the Park would be closed during the construction period. In response to Commissioner Westergard's question, Mr. Krahn explained that a press release would be issued to announce the project, and to notify the public of the park closure dates.

**D. UPDATE REGARDING THE MULTI-PURPOSE ATHLETIC CENTER.** (6:02:00) – Chairperson Lasco introduced the item. Mr. Moellendorf relayed that the Board of Supervisors had approved the following recommendations made by the Commission: the design contract, the facility use rental agreements, and an amended option to purchase a property from the Boys and Girls Club. Mr. Moellendorf hoped to complete the bid process by April 2012 and award the contract in late April or Early May. Vice Chairperson Walt thanked Mr. Moellendorf and his staff for their efforts. Chairperson Lasco noted that he was looking forward to a groundbreaking celebration in the near future.

## **4. AGENDA ITEMS**

**A. DISCUSSION ONLY REGARDING THE AWARD RECIPIENTS FROM THE FOUNDATION FOR THE BETTERMENT OF CARSON CITY PARKS AND RECREATION FOR 2011.** (6:05:09) – Chairperson Lasco introduced the item. Mr. Moellendorf gave background and invited Jo Saulisberry, Vice President of the Foundation for the Betterment of Carson City, to elaborate on this year's Parks and Recreation Award winners. Ms. Saulisberry invited the Commission to the Awards Ceremony to be held at the monument at the entrance of the Pony Express Pavilion in Mills Park, on November 11, 2011, at 11 p.m. Mr. Moellendorf read the names of the recipients, incorporated into the record. This year's recipients were: Ilona Strull, Volunteers of the Year; Michael Fischer, M. D., Volunteer of the Years; the Vidler Water Company, Business of the Year; The Kiwanis Clubs of Carson City, Organization of the Year. Commissioner Adams thanked Ms. Saulisberry for all her efforts.

**B. PRESENTATION ONLY ON THE CHILDREN'S MUSEUM OF NORTHERN NEVADA'S PROPOSED PARK.** (6:11:03) – Chairperson Lasco introduced the item. Mr. Moellendorf introduced Jim Peckham, Director of the Northern Nevada Children's Museum, who presented the plans, incorporated into the record, for a proposed outdoor park adjacent to the Children's Museum. Mr. Moellendorf stated that the proposed park would be located in Neighborhood 15 of the Parks and Recreation Master Plan, and noted that it "dovetailed nicely with the City's Master Plan". Mr. Peckham explained that they would focus the activities around spouting water, a climbing structure, and shade. He also noted that the feedback to the plans had been very positive so far. In response to a question by Chairperson Lasco, Ms. Russom advised that discussion could take place, but that guidance or action could not be provided, since the item was agendized for discussion only. Vice Chairperson Walt believed that such a facility was needed for the Children's Museum, however, she expressed concern over parking. Mr. Peckham explained that they would lose two parking spaces with this plan. He also replied that they would apply for grants for funding and hoped to partner with the City. Vice Chairperson Walt cautioned against duplication, since the Knowledge and Discovery Center plans also called for a water park. Commissioner Curtis believed this was "an ideal project" for outdoor activities to encourage kids to "move". Commissioner Westergard recommended "a conversation with the Knowledge and Discovery Center people". Chairperson Lasco suggested looking into "any potential impact to any potential development to the V&T roundhouse lot". He also believed that the "shooting water" complemented the planned Knowledge and Discovery Center splash pad well. He suggested looking into solar energy grants for heating the water. Commissioner Adams and Commissioner Westergard believed the proposal was a good idea.

**C. DISCUSSION ONLY REGARDING THE 2010/2011 ARLINGTON SQUARE ICE SKATING SEASON AND THE UPCOMING 2011/2012 SEASON.** (6:33:03) – Chairperson Lasco introduced the item. Mr.

# **CARSON CITY PARKS AND RECREATION COMMISSION**

## **Minutes of the November 1, 2011 Meeting**

### **Page 3**

Dunn presented a Staff Report, including a detailed budget, incorporated into the record. He stated that the staffing costs had been reduced in 2010-2011 by 8.5 percent, and that the participation had increased by 16.7 percent. He added that the City had purchased the ice rink, the chiller, the dasher board system, and the skates, noting that in 2011-2012 they would replace the glycol tubes which would "increase the efficiency of making the ice". He noted a projected revenue increase of 17 percent, stating several changes such as opening rink would at 10 a.m. on the weekends. He also outlined several pricing specials and group rates, stating that debit and credit cards would be accepted this year. Mr. Dunn responded to Vice Chairperson Walt's question by confirming that the current equipment would be used by the Knowledge and Discovery Center. Chairperson Lasco said he looked forward to "no subsidy this year and to another successful season", and offered his assistance with the dasher boards. Sandy Hoover of the Nevada Appeal asked about the availability of bleachers, and Mr. Dunn explained that some bleachers would be available, however, there had been issues with snow removal last year.

**D. DISCUSSION ONLY REGARDING THE OPENING OF THE FUJI PARK DOG PARK AND RELATED DOG RULES AND POLICIES.** (6:49:27) – Chairperson Lasco introduced the item. Mr. Fahrenbruch gave background, presented a Staff Report, and stated that the dog park would open next week. He noted that the almost two-acre park had decomposed granite, separately-fenced large and small dog areas, twelve large trees, mutt-mitts, and a frost-free hydrant. He also anticipated some shade structures in the future. Mr. Fahrenbruch advised that once the off-leash dog park was open, dogs could remain in other parts of Fuji Park, but only on a leash. Mr. Fahrenbruch thanked Parks 4 Paws, Ilona Strull, Commissioner Curtis, and the Public Works Department for their efforts to "make this happen". He stated that dog policies were being discussed, and read the dog park rules and regulations, incorporated into the record, which were compiled based on rules from other parks. He also hoped that park users would "police themselves". Commissioner Curtis expressed her pleasure in seeing the completion of the project, however, she wished to see all dogs be off leash inside the dog park. She also announced that there would be naming opportunities and a more formal opening at a future date. Mr. Fahrenbruch confirmed that the rules would be posted in the park, and clarified that health code required a sewer line when installing drinking fountains. He also confirmed that no food, human or canine, would be allowed inside the dog park.

**5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.** (7:11:24) – Chairperson Lasco introduced the item. Vice Chairperson Walt thanked the Parks and Recreation Staff for their assistance in the Kit Carson Soccer Tournament

**A. REPORT FROM SCHOOL BOARD LIAISON** – None.

**6. FUTURE AGENDA ITEMS** – None.

**7. CITIZEN COMMENTS** – None.

**8. ACTION ON ADJOURNMENT** (7:12:14) – Vice Chairperson Walt moved to adjourn. The motion was seconded by Commissioner Curtis. The meeting was adjourned at 7:12 p.m.

The Minutes of the November 1, 2011 Parks and Recreation Commission meeting are so approved this 6<sup>th</sup> day of December, 2011.

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STEVE LASCO, Chair