

**CARSON CITY HISTORIC RESOURCES COMMISSION**  
**Minutes of the November 9, 2011 Meeting**

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A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, November 9, 2011, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Michael Drews  
Vice Chairperson Robert Darney  
Commissioner Jed Block  
Commissioner Gregory Hayes  
Commissioner Donald Smit

**STAFF:** Lee Plemel, Planning Director  
Jennifer Pruitt, Principal Planner  
Moreen Scully, Senior Deputy District Attorney  
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk's Office. These materials are available for review, in the Clerk's office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:31:13)** – Chairperson Drews called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Commissioners Jones and Speulda were absent.

**B. MODIFICATION OF AGENDA (5:31:47)** – Chairperson Drews introduced the item, and requested that agenda item F3 be removed from the agenda due to the absence of Commissioner Jones.

**C. DISCLOSURES (5:32:15)** – There were no disclosures from Commission members.

**D. PUBLIC COMMENTS (5:32:31)** – There were no public comments.

**E. ACTION ON APPROVAL OF MINUTES (5:33:42)** – There were no minutes to approve.

**F. PUBLIC HEARING MATTERS**

**F-1 HRC-11-118 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM JOSH BURAU CONSTRUCTION (PROPERTY OWNERS: MOBLEY STARREN FAMILY TRUST 3/1/01) TO ENCLOSE AN EXISTING CARPORT INTO A GARAGE, ON PROPERTY ZONED SINGLE FAMILY 6,000 (SF6), LOCATED AT 402 PHILLIPS STREET, APN 003-245-05. (5:33:51)** – Chairperson Drews introduced the item. Ms. Pruitt gave background via a Staff Report, incorporated into the record, containing elevations, material cut-sheets, and recommended conditions of approval. Josh Burau, owner of Josh Burau construction, introduced himself and elaborated on the project. In response to Vice Chairperson Darney's question, Mr. Bureau noted that he would install a carriage-style, steel garage door because of cost and durability. Commissioner Hayes gave the example of a garage door he had installed by stating that he had "used materials that are appropriate to the era of the structure". Mr. Bureau ensured that the doors he would use were "wood-textured". Chairperson Drews commented that the garage was set off from the house and "while wood would blend more with the fabric in the district", the proposed door "does fit with that 1984 addition". Commissioner Block noted that his garage doors were made of steel and particle-board with a wood-grain, and he believed the proposed doors "would look good in the district and they do hold up really well". Mr. Bureau distributed a sample of the siding material he intended to use. Commissioner Smit did not see any issues with the use of the garage door, adding "the siding looks great". Chairperson Drews entertained public comment, however, none was forthcoming. **Commissioner Block moved to approve HRC-11-118, a request from Josh Burau construction (owners: Mobley Starren Family Trust 3/1/01) to enclose an existing carport into a garage, on property zoned Single Family 6,000 (SF6), located at 402 Phillips Street, APN 003-245-05, using the proposed garage door and the siding shown,**

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subject to the conditions of approval contained in the Staff Report. The motion was seconded by Vice Chairperson Darney. Motion carried 5-0.

**F-2 HRC-11-125 DISCUSSION ONLY REGARDING THE ROLE OF THE HISTORIC RESOURCES COMMISSION (HRC) FROM ITS INCEPTION IN 1982 TO TODAY.** (5:49:30) – Chairperson Drews introduced the item. Ms. Pruitt explained that Art Hannifin, Architect and former HRC Commissioner, had requested to address the Commission regarding HRC rules and regulations, and to provide additional insight. Mr. Hannifin introduced himself and noted that he had moved to the area from Philadelphia in 1973. He also reviewed the inception and the overarching philosophy of the Commission, noting that he was “not here to be critical”, but wanted to be encouraging. Mr. Hannifin encouraged fighting off high buildings, and wished to see a few benches to be used by those visiting the Historic District. He noted that history, people, and preservation were the main elements of the district and he noted that it was important to have residential occupants rather than office buildings. He also stated his opposition to parking lots in the District. Chairperson Drews thanked Mr. Hannifin and announced that thanks to his and others’ efforts, as of November 2, 1011, the District was listed on the National Register of Historic Places. Another Commissioner thanked Mr. Hannifin for his contributions, noting that “your thumbprint is all over this community”. Vice Chairperson Darney explained that he was still on the Commission, ten years after being recruited by Mr. Hannifin. Chairperson Drews entertained public comments. Beverly Mobley thanked the commission for approving their project request noted in agenda item F1, and she stressed the importance of having a Historic District. She also suggested having an adopt-a-sign program. Alex Kirsch reminded everyone that this was the Commission’s 30<sup>th</sup> anniversary, and wished to “preserve the importance of our neighborhoods” in the future.

**F-3 STATE HISTORIC PRESERVATION OFFICE (SHPO) PRESENTATION BY REPRESENTATIVE MARA THIESSEN JONES REGARDING THE SECRETARY OF THE INTERIOR’S STANDARDS AND GUIDELINES.**

**F-4 DISCUSSION AND POSSIBLE ACTION TO CONSIDER FUTURE HISTORIC PRESERVATION FUND (HPF) GRANT PROJECT(S) FOR 2012.** (6:41:45) – Chairperson Drews introduced the item. Ms. Pruitt gave background and referred to the information included in the packets and incorporated into the record. She stated that the application deadline was on December 1, 2011. She noted that the Commission had historically concentrated on areas in and outside the district. Ms. Pruitt also clarified that the grants would require a 40 percent match, explaining that \$358,000 in historic preservation grants had been awarded to Carson City since 1987. She also showed a PowerPoint presentation featuring several types of historic signage. Chairperson Drews noted that he would like to see street signs marking the Historic District. Commissioner Hayes encouraged the adopt-a-sign concept to stretch grant dollars farther. Commissioner Block suggested utilizing the City’s sign shop, and Ms. Pruitt confirmed that it would qualify as a match. She offered to “look into it further”. Commissioner Block suggested exploring the restoration of the First Presbyterian Church, and Ms. Pruitt cautioned against making a decision without consulting the appropriate property owners. Vice Chairperson Darney suggested focusing on the ranches. Chairperson Drews entertained public comment, however, none was forthcoming. Ms. Pruitt received direction to pursue the signage and surveys as 2012 grant projects.

**F-5 HRC-11-119 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2011.** (7:00:16) – Chairperson Drews introduced the item. Ms. Pruitt updated the Commission on the 2011 grant noting, that the contract process had been completed with the contractor. She clarified the funding agreement process prior to initiating a contract. Chairperson Drews thanked Ms. Pruitt and suggested Google Earth’s historic imagery as a resource. Ms. Pruitt also reminded the Commission that the Planning Division would send letters to adjacent property owners notifying them of the conducted surveys.

## G. STAFF REPORTS

**COMMISSIONER REPORTS/COMMENTS.** (7:05:57) – Chairperson Drews introduced the item. Commissioner Block announced that the Brewery Arts Center had received a facelift, adding that he was planning a fundraiser on June 9, 2012, to coincide with its 33<sup>rd</sup> anniversary. Chairperson Drews announced that he had been working with Juan Guzman, Carson City Open Space Manager, to implement an agreement between the State Historic

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Preservation Office and Carson City to manage the archaeological and cultural resources of the properties taken over from the Federal Government.

**PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION. (7:05:55) –**

Ms. Pruitt informed the Commission that the packets included late information regarding the City's First Presbyterian Church Christmas ornament, the Brewery Arts Center picture from Nevada Appeal, and 2012 Commission meeting calendar.

**FUTURE AGENDA ITEMS.**

**H. PUBLIC COMMENTS (7:12:38) –** Chairperson Drews entertained public comments; however, none were forthcoming.

**K. ACTION ON ADJOURNMENT (7:12:44) –** Chairperson Drews entertained a motion to adjourn. Vice Chairperson Darney moved to adjourn. The motion was seconded by Commissioner Smit. The meeting was adjourned at 7:13 p.m.

The minutes of the November 10, 2011 meeting of the Carson City Historic Resources Commission are approved on this 12<sup>th</sup> day of January, 2012.

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Michael Drews, Chairperson