

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the December 14, 2011 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, December 14, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson James Mallery
Commissioner Russell Carpenter
Commissioner Robert Crowell
Commissioner Charles Des Jardins

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Tina Russom, Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:01:32) - Vice Chairperson Mallery called the meeting to order at 5:01 p.m. Roll was called; a quorum was present. Chairperson Aldean was absent due to a previous Tahoe Regional Planning Agency Governing Board commitment. Commissioner Carpenter arrived at 5:04 p.m.

B. PUBLIC COMMENT (5:03:10) - Vice Chairperson Mallery entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 9, 2011 (5:03:44) - Commissioner Des Jardins moved to approve the minutes, as presented. Commissioner Crowell seconded the motion. Motion carried 3-0.

D. AGENDA MANAGEMENT NOTICE (5:04:14) - Vice Chairperson Mallery entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:04:32) - None.

F. PUBLIC MEETING ITEMS:

F-1. INFORMATION REGARDING TRAFFIC CONCERNS ON EDMONDS DRIVE (5:04:47) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the agenda materials. He advised that Sheriff Ken Furlong offered to provide a presentation at the January commission meeting regarding traffic enforcement activities.

Vice Chairperson Mallery entertained commissioner comments. Commissioner Crowell commended the "marginally good news ... on Edmonds," and advised of having received complaints about speeding on Mountain Street between Winnie Lane and Nye Lane. He requested Mr. Pittenger to consider this issue,

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and inquired as to whether the Sheriff's speed trailer can be programmed to flash the words "slow down" to speeding drivers. Mr. Pittenger discussed the "extremely flexible" programming capabilities of the newer radar signs installed around town. He offered to inquire as to the programming capabilities of the Sheriff's speed trailer.

Vice Chairperson Mallory entertained additional commissioner comments and, when none were forthcoming, public comments. When none were forthcoming, he thanked Mr. Pittenger for his report.

F-2. INFORMATION REGARDING THE PRELIMINARY DESIGN REPORT FOR THE NON-MOTORIZED USER BRIDGE CROSSING AT VALLEY VIEW DRIVE (5:10:42) - Vice Chairperson Mallory introduced this item, and Mr. Doenges reviewed the agenda materials. In response to a question, Mr. Doenges referenced the Question #18 funding allocated for development of the preliminary design report, as delineated in the staff report. He advised that "funding to actually construct the bridge is a big unknown at this point. ... we're looking toward any grant opportunities. It's a big number for any particular grant, but we've also suggested ... earmarks; kind of pointed to what was done with ... the freeway landscaping. ... unfortunately, there's no specific source identified at this point."

Vice Chairperson Mallory inquired as to whether a square box culvert underneath the freeway was considered for the crossing. Mr. Doenges advised that the option had not been considered. Vice Chairperson Mallory inquired as to the estimated number of users on a daily or monthly basis. (5:18:57) Parks and Recreation Department Director Roger Moellendorf confirmed that the box culvert option was never discussed at any length. "I think that it was ... discussed very briefly and ... the equestrians felt like ... the horses would be reluctant to use that type of facility." Mr. Moellendorf advised that an estimated number of users has not yet been developed. "We do know that ... the southern part of town happens to be an area that quite a few people have acreage, one or more acres, and there's quite a few horse owners in that area of town and that has been a traditional route for equestrian users to access Prison Hill and to ride their horses in that area." Vice Chairperson Mallory inquired as to the possibility of a bridge which would accommodate vehicles in order that horses could be trailered across and unloaded. Mr. Moellendorf suggested the equestrians could use the existing bridges that span the freeway at that point. "Most of the use in that area, by equestrians, is actually riding from their homes to the Prison Hill area and back and not actually trailering their horses." Mr. Moellendorf acknowledged that pedestrians and bicyclists could use any one of the bridges. "This is mostly for horse folks. It would represent, ... if developed and if funded, ... the only crossing that would be designed specifically for equestrian use."

Commissioner Carpenter advised of having hiked in the Prison Hill area on many occasions, and "many a day would go by without seeing ... a horse and then you'd see maybe a couple." Mr. Moellendorf advised that the Prison Hill area will be transferred to Carson City through the federal lands bill. "And so our department has not really spent a lot of time monitoring the types of use in that area, and I doubt really that the Bureau of Land Management has as well. ... the request for this type of facility came from the equestrian community. They felt that it was an important enough ... item for their chosen type of recreation that they brought it to the Open Space Advisory Committee." Mr. Moellendorf acknowledged that vibrations from large, diesel trucks would likely be a concern relative to skittish horses. Mr. Schulz advised of a number of equestrian bridges in Las Vegas. "So, it does work."

Vice Chairperson Mallory entertained public comments and additional commissioner comments and, when none were forthcoming, thanked Mr. Moellendorf. In reference to the recently-completed freeway multi-

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use path study, Mr. Pittenger advised that one of the conclusions was “that ... there isn’t one side of the freeway that ... has an easy path for a future path. And it was ... much more conducive to having some point at which to cross the freeway because it was more conducive to having a path on the west side of the freeway on that north / south alignment, but it was better to have a path on the south side of the freeway as you’re heading east / west, like west of the Edmonds Sports Complex. So, should this facility ever be funded, it could end up being a very important link in a future multi-use path along the freeway that would be used by all users.” Vice Chairperson Mallory called again for public and commissioner comments; none were forthcoming.

F-3. INFORMATION REGARDING AN APPROVED AMENDMENT TO THE CARSON CITY MUNICIPAL CODE TO ALLOW ADVERTISING ON CITY BUS SHELTERS (5:25:26) - Vice Chairperson Mallory introduced this item. Mr. Smithson provided background information, and reviewed the agenda materials. Vice Chairperson Mallory entertained commissioner and public comments. Commissioner Crowell advised that a citizen had recently complimented Mr. Smithson and Mr. Pittenger on their work.

F-4. POSSIBLE ACTION TO APPROVE THE CHANGE TO THE JAC ASSIST ADA COMPLEMENTARY PARATRANSIT POLICIES AND PROCEDURES REGARDING TRANSPORTATION OF A WHEELCHAIR OR MOBILITY DEVICE (5:27:01) - Vice Chairperson Mallory introduced this item, and Mr. Smithson reviewed the agenda materials. He responded to questions of clarification, and acknowledged there are wheelchairs too heavy for the existing buses to accommodate. In response to a further question, he advised that the smaller JAC vehicles can typically accommodate 600 pounds. In response to a further question, he advised of customers whose weight combined with the weight of their wheelchair totals approximately 400 pounds “which our lift can accommodate, but we have other customers that exceed the 600 pounds.”

Vice Chairperson Mallory entertained additional commissioner comments and public comments. When none were forthcoming, he entertained a motion. **Commissioner Carpenter moved to approve the change to the JAC Assist ADA Complementary Paratransit Policies and Procedures regarding the transportation of a wheelchair or mobility device. Commissioner Des Jardins seconded the motion.** Vice Chairperson Mallory entertained comments on the motion and, when none were forthcoming, called for a vote. **Motion carried 4-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS () -

G-1. STREET OPERATIONS REPORT - NOVEMBER 2011 (5:29:57) - Vice Chairperson Mallory introduced this item and entertained comments or questions of the commissioners and the public. When none were forthcoming, he closed this item.

G-2. PROJECT STATUS REPORT (5:30:16) - Vice Chairperson Mallory introduced this item, and Mr. Schulz reported that projects have slowed down due to the winter temperatures. He advised that the freeway landscaping project is progressing as quickly as possible “under the circumstances with weather.” In addition, the gateway signage project is “underway and moving along nicely.” In response to a question, Mr. Schulz advised that the majority of the gateway signage project was funded through a State grant. Some RTC funding was also allocated. In response to a question, Mr. Pittenger advised that the project is “a 50 / 50 split in this case. And the amount of State funds available are \$210,500. And we’ve already begun to draw on those funds and be reimbursed.”

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In response to a question, Mr. Schulz reported that the Fifth Street project, “specifically at the roundabout there with Fairview, we are wrapping up our waterline project ... we’ve been coming down on the east side of Fairview but, at some point, we have to get across Fairview and tie into the line which is on the other side of the roundabout ... on the west side of Fairview. So, we’re at that point now where we’re diagonally crossing right there at the roundabout to get through there, putting in 24-inch pipe. So there is an impact to the public. We’re doing the best we can to try and work around the school schedule specifically, but there definitely will be impact and delays to the public moving through that area. They’re preliminarily starting the work ... today and through this week. It’ll really start next week, the heavy underground-type work, but they’re going to try and get through as short as possible in maybe three days ...”

Vice Chairperson Mallery entertained additional commissioner comments and public comments. When none were forthcoming, he thanked Mr. Schulz for his report.

G-3. FUTURE AGENDA ITEMS (5:33:46) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the tentative agenda for the January commission meeting. Vice Chairperson Mallery entertained commissioner and public comments; none were forthcoming.

H. COMMISSIONER COMMENTS (5:34:52) - Commissioner Carpenter acknowledged he would be attending the January meeting. In response to a question, Commissioner Carpenter advised of having served as a commissioner for the past five years.

I. PUBLIC COMMENT (5:35:55) - Vice Chairperson Mallery entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (5:36:34) - Commissioner Des Jardins moved to adjourn the meeting at 5:36 p.m. Commissioner Carpenter seconded the motion. Motion carried 4-0.

The Minutes of the December 14, 2011 Carson City Regional Transportation Commission meeting are so approved this 11th day of January, 2012.

SHELLY ALDEAN, Chair