

**MINUTES
of the meeting of the
CARSON CITY
CITIZEN CORPS ADVISORY SUBCOMMITTEE
December 6, 2011**

The Carson City Citizen Corps Advisory Subcommittee held a public meeting on December 6, 2011, beginning at 2:03 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair Lee Radtke.

2. Roll Call and Determination of a Quorum

Voting members present were John Arneson, Brian Crowe, Stacey Giomi, Hank Lucas, Lee Radtke, Ray Saylo, and Marena Works (which constituted a quorum). Also present were Mary Ellen Radtke (community member), Sandy Wartgow (Carson Tahoe Emergency Services), and Maurice White (community member).

Voting members absent were Stacey Belt, William Bergquist, Kevin Curnes, Dave Dawley, Phillip Harrison, and Tom Tarulli. Non-voting members absent were Jerry Evans, Keith Forbes, and Rhett Milne.

3. Agenda Management Notice–Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of September 13, 2011, Meeting Minutes

It was moved by Stacey Giomi, seconded by John Arneson, with motion carried, that the minutes of the September 13 meeting be approved as submitted.

6. Report on Activities of the Carson City Community Emergency Response Team (CERT)

Lee Radtke reported that they will be having an evacuation exercise on May 5 and were doing preliminary work on it at this time. They will be evacuating the high-risk homes in Kings Canyon and the Carson City Middle School. The animal shelter for small animals will be set up, but the large animals will have to be left in their trailers. Lee asked Ray Saylo for a VIP

point of contact, which Ray said would be Ken Smith. In addition, the reserves will also be involved in this exercise as well as in its planning, and Ray said their contact person would be Tom Crawford. Lee said they have been working with Fire Safe and their manager for that area and also want to involve BLM as well as other agencies, as some of the people they've been talking to in the area would like more information. Lee said that they will be hand-delivering a letter to the residents in regard to this exercise beforehand and, then, on the day of the exercise, will activate the Code Red system as well as go house-to-house offering assistance if needed.

Lee said that they've created a new training plan, which is in final review, and have also received some information from FEMA on videos. So with this, they will be ready to conduct the CERT training for their 12-15 new members sometime in January. Lee mentioned to Ray that if the Sheriff's Office had any VIPs they wanted to run through this CERT training, they were invited to do so.

The CERT still conducts its planning meetings on the first Wednesday of each month and has all-members' meetings about every other month.

7. Report on Activities of the Medical Reserve Corps (MRC)

As Stacey Belt was not present at this meeting, there was no report on this item, other than Marena Works mentioning that the MRC now has just under 200 volunteers and was doing very well and Lee Radtke mentioning that there was good coordination between the MRC and the CERT.

8. Reports of Subcommittee Members

There were no reports.

9. For Possible Action: Next Year's Meeting Dates

As the subcommittee meetings would continue to follow the LEPC meetings, it was moved by Stacey Giomi, seconded by Marena Works, with motion carried, that next year's meetings be scheduled for March 6, June 5, September 11, and December 4.

10. Public Comment

There was no public comment.

11. For Possible Action: To Adjourn

It was moved by Stacey Giomi, seconded by Ray Saylo, with motion carried, that the meeting be adjourned at 2:13 p.m.

Recorder: Judy Dietrich