

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the April 5, 2012 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, April 5, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Shelly Aldean, Ward 2

Supervisor John McKenna, Ward 3

Supervisor Molly Walt, Ward 4

**STAFF:** Alan Glover, Clerk - Recorder

Nickolas Providenti, Finance Department Director / Acting City Manager

Neil Rombardo, District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:31:02) - Mayor Crowell called the meeting to order at 8:31 a.m. Mr. Glover called the roll; a quorum was present. Shepherd of the Sierra Lutheran Church Pastor Norm Milz provided the invocation. At Mayor Crowell's request, Supervisor McKenna led the pledge of allegiance.

**5. PUBLIC COMMENTS AND DISCUSSION** (8:33:06) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 1, 2012** (8:33:44) - Supervisor Aldean moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 4-0-1, Supervisor Walt abstaining.

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:34:16) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, a motion to adopt the agenda, as published. **Supervisor Aldean so moved. Supervisor Walt seconded the motion. Motion carried 5-0.**

**8. SPECIAL PRESENTATIONS**

**8(A) PRESENTATION OF A PROCLAMATION FOR "CHILD ABUSE PREVENTION MONTH," APRIL 2012** (8:35:00) - Mayor Crowell stepped from the dais, and invited Shauna Chase to join him at the podium. Mayor Crowell read the language of the proclamation into the record, and presented the same to Ms. Chase. (8:37:13) Ms. Chase thanked the Board, and commented on Advocates to End Domestic Violence being "just a little piece of the puzzle." She thanked the Board for the "opportunity today to recognize in public that it takes a community to build those relationships."

Ms. Chase invited the Board members to participate in planting a pinwheel in the legislative lawn on Monday, April 16<sup>th</sup>, and provided details regarding the event. She distributed pinwheels and a cookie to the Board members and staff. Mayor *Pro Tem* Aldean thanked Ms. Chase, and the Board members, City staff, and citizens present applauded.

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**8(B) PRESENTATION OF A PROCLAMATION FOR “NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK,” APRIL 8 THROUGH APRIL 14, 2012** (8:39:02) - Mayor Crowell introduced this item, and invited Karin Mracek and a number of police and fire dispatchers to join him at the podium. Mayor Crowell read the language of the proclamation into the record, and presented the same to Ms. Mracek. Mayor Crowell commended the professionalism of the dispatchers, and the Board members, City staff, and citizens present applauded.

**9. CONSENT AGENDA** (8:42:30) - Mayor Crowell entertained requests to hear items separate from the consent agenda. When none were forthcoming, he entertained a motion to adopt the consent agenda, as published. **Supervisor Aldean moved to adopt the consent agenda, consisting of three items from the Assessor’s Office, one item from Finance, two items from Purchasing and Contracts, one item from Fire, one item from Health and Human Services, one item from Parks and Rec, one item from the City Manager’s Office, with acknowledgment of the appointment of Jean Perpich to the Carson City Redevelopment Authority Citizens Committee as a business operator in Redevelopment Area No. 2. Supervisor McKenna seconded the motion. Motion carried 5-0.**

**9-1. ASSESSOR**

**9-1(A)POSSIBLE ACTION TO APPROVE THE CORRECTION AND INCREASE OF THE TAXES FOR THE 2008 / 09, 2009 / 10, 2010 / 11, AND 2011 / 12 TAX YEARS, FOR PARCEL NUMBER 005-061-03 (4300 RYAN WAY), PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$3,394.92**

**9-1(B)POSSIBLE ACTION TO APPROVE THE CORRECTION, DECREASE, AND REFUND OF THE TAXES FOR THE 2011 / 12 TAX YEAR, FOR PARCEL NUMBER 010-622-19 (1783 CARSON RIVER ROAD), PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$977.04**

**9-1(C)POSSIBLE ACTION TO APPROVE THE CORRECTION AND INCREASE OF THE TAXES FOR THE 2008 / 09, 2009 / 10, 2010 / 11, AND 2011 / 12 TAX YEARS, FOR PARCEL NUMBER 009-031-20 (340 BETTS STREET), PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$2,794.33**

**9-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH MARCH 27, 2012, PURSUANT TO NRS 251.030**

**9-3. PURCHASING AND CONTRACTS**

**9-3(A)POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$8,801.83, FOR CONTRACT NO. 1112-105, CARSON RIVER PARK, PHASE 2A - 5013 CARSON RIVER ROAD, TO HORIZON CONSTRUCTION, INC.**

**9-3(B)POSSIBLE ACTION TO APPROVE CONTRACT NO. 1112-173, A**

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**REQUEST TO HAVE THE BOARD OF SUPERVISORS DETERMINE THAT THE LISTED CITY**

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**PROPERTY IS NO LONGER REQUIRED FOR PUBLIC USE AND DEEM ITS SALE, BY PUBLIC AUCTION, DESIRABLE AND IN THE BEST INTERESTS OF CARSON CITY**

**9-4. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN THE OPERATING PLAN (ATTACHMENT A TO THE JULY 2010 INTERLOCAL CONTRACT) BETWEEN THE CARSON CITY FIRE DEPARTMENT AND THE NEVADA DIVISION OF FORESTRY**

**9-5. HEALTH AND HUMAN SERVICES AND FIRE DEPARTMENTS - POSSIBLE ACTION TO APPROVE CHANGES IN THE HEALTH AND HUMAN SERVICES DEPARTMENT AND THE FIRE DEPARTMENT FY 2012 BUDGETS, AS FOLLOWS: ELIMINATING THE EMERGENCY PREPAREDNESS COORDINATOR (UNC. 15) POSITION AND THE PUBLIC HEALTH PREPAREDNESS COORDINATOR (UNC. 19) POSITION, AND ADDING A DEPUTY EMERGENCY MANAGER POSITION (UNC. 22), AND TO PROVIDE A TWO PERCENT (2%) EQUITY ADJUSTMENT TO THE EPIDEMIOLOGIST POSITION AND THE PUBLIC HEALTH PREPAREDNESS PROGRAM MANAGER POSITION**

**9-6. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR OR HIS DESIGNEE TO EXECUTE A JOINT USE AGREEMENT WITH THE STATE OF NEVADA TO PROVIDE FOR PUBLIC ACCESS AND PARKING FOR FIRE STATION NO. 1**

**9-7. CITY MANAGER - POSSIBLE ACTION TO APPOINT JEAN PERPICH TO THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE AS A "BUSINESS OPERATOR" OR "PROPERTY OWNER" FROM REDEVELOPMENT AREA NO. 2 FOR A THREE-YEAR TERM THAT EXPIRES IN JANUARY 2015**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**10. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.**

**11. ASSESSOR - POSSIBLE ACTION TO APPROVE THE REMOVAL OF THE UNPAID TAXES AND PENALTIES FROM THE 2011 / 12 PERSONAL PROPERTY TAXES FOR COMMERCIAL BUSINESS ACCOUNT NUMBER CB 045276 (SIERRA SOLAR 1, LLC, LOCATED AT 2444 FAIRVIEW DRIVE), PURSUANT TO NRS 701A.20, IN THE AMOUNT OF \$150,612.59 (8:43:33) - Mayor Crowell introduced this item, and Assessor Dave Dawley reviewed the agenda materials. Mr. Dawley acknowledged that a copy of the Guidance Letter, referenced in the agenda report and included in the agenda materials, was provided to the taxpayer and the taxpayer's representative. Supervisor Aldean questioned the appropriateness of imposing penalties in consideration of the fact that the Guidance Letter was requested by the City. Mr. Dawley expressed the belief that the 2010 / 2011 penalties should not be waived in consideration of the fact that they were added prior to the bill being heard in the legislature. In response to a question, he advised that installment payments are the purview of the Treasurer's Office. In response to a question, Mr. Rombardo expressed the belief that legal fees and costs would not be reimbursed to the City in the**

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event of a lawsuit relative to the subject matter.

Mayor Crowell entertained additional Board member comments or questions and, when none were forthcoming, public comments. When none were forthcoming, he entertained a motion. **Supervisor Abowd moved to approve the removal of the unpaid taxes and penalties from the 2011 / 12 personal property taxes for commercial business account number CB 045276 (Sierra Solar 1, LLC, located at 2444 Fairview Drive), pursuant to NRS 701A.200, in the amount of \$150,612.59. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**12. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT TO PROVIDE WHEELCHAIR VAN SERVICES BETWEEN CARSON TAHOE REGIONAL HEALTH CARE, A NEVADA NON-PROFIT CORPORATION, AND CARSON CITY FIRE DEPARTMENT** (8:48:58) - Mayor Crowell introduced this item. Fire Chief Stacey Giomi provided background information and reviewed the agenda materials. In response to a question, Chief Giomi advised that the hospital's reimbursement will be allocated toward the cost of purchasing vans. In response to a further question, he advised that staff costs and the cost of the vans have been amortized over the life of the vans and included in the contract. In response to a further question, he advised that the contract does not require the vans to be operated by a paramedic. "The folks that we're moving in a wheelchair are typically folks that would be stable enough to go in a car or stable enough for a family member to take them home. They just don't have the ability to get into a wheelchair or they're going between hospital facilities."

Chief Giomi acknowledged that operation of the vehicles will not impact response times. "This will be a completely separate function from our ambulance function, from our emergency function. They won't be intermixed in that capacity." Chief Giomi further acknowledged that additional staff will be hired and funded from the ambulance enterprise fund. In response to a question, Mr. Providenti explained that the subject contract "would actually help" the ambulance enterprise fund "because it's ... going to be making more money than we're going to be spending. So, ... we anticipated about \$25,000 to \$30,000 in additional revenue versus the expenditure based on the contract amount. ... We currently transfer money from the general fund to the ambulance fund, as an operating transfer, because it ... doesn't break even. So, we're probably going to have to increase that transfer this next year because, in the past, we've ... taken indigent money that we're no longer able to take ... because the state's ... taking all of our indigent money. So, ... this will actually decrease that transfer. It'll help offset the transfer a little bit." In response to a further question, Chief Giomi advised that the cost for the additional staff was included in the budget.

Supervisor McKenna thanked Chief Giomi for proactively developing revenue sources. He inquired as to the availability of existing City equipment, such as buses, and whether the service will increase the City's liability. Chief Giomi advised that the subject service would be the same as any other service provided by the Fire Department so "it shouldn't have an effect on ... our liability insurance or our liability exposure." Chief Giomi further advised of having researched the availability of existing equipment and "it's either restricted because of the fund it was purchased under; for instance, the JAC buses ..." He explained the requirement for a wheelchair lift "and we really don't have anything but those JAC buses that have a wheelchair lift ..."

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Mayor Crowell entertained public comments and, when none were forthcoming, additional Board member comments. When none were forthcoming, he entertained a motion. **Supervisor McKenna moved to authorize the Mayor to sign an agreement to provide wheelchair van services between Carson-Tahoe Regional Healthcare, a Nevada nonprofit corporation, and Carson City Fire Department. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

**13. CITY MANAGER - POSSIBLE ACTION TO ADOPT BILL NO. 104, ON SECOND READING, AN ORDINANCE AMENDING TITLE 7, ANIMALS, BY AMENDING CHAPTER 7.13, LICENSING AND REGULATION, AND BY ADDING CHAPTER 7.02, BEEKEEPING, AND OTHER MATTERS PROPERLY RELATED THERETO** (8:56:26) - Mayor Crowell introduced this item, and Health and Human Services Department Director Marena Works advised that the revisions requested at introduction on first reading had been made. She further advised of not having received any telephone calls or correspondence since introduction on first reading. Upon further examination of the relevant statute, following introduction on first reading, she advised of having been unable to find any additional requirements relative to abandoned apiaries.

Mayor Crowell entertained public comment. (8:57:36) Frank Page expressed support for the proposed ordinance and, in consideration of people with severe allergic reactions to bee stings, encouraged the Board to include a requirement to notify neighbors of the intent to keep bees.

In response to a question, Ms. Works advised of the requirement to register apiaries with the State Department of Agriculture. Supervisor Aldean suggested including the requirement in the proposed ordinance. In response to a further question, Ms. Works offered to request the list of registered apiaries from the State Department of Agriculture. Supervisor Aldean commended Mr. Page's suggestion, and inquired as to the possibility of apiaries becoming an attractive nuisance for black bears. In reference to discussion which took place on introduction of the ordinance, at the March 15, 2012 meeting, Supervisor McKenna advised of having understood that the proposed ordinance does not add any risk to anyone. "If you are allergic to bees and you have an epi-pen, you could be walking down the street and have as great or greater risk of being attacked than someone putting a hive next door." In response to a question, Ms. Works expressed a preference to include notification requirements as part of the Health and Human Services Department policies. In response to a further question, she advised that no fee schedule has been developed because the Health and Human Services Department does not license apiaries. Discussion followed, and Ms. Works acknowledged that the Health and Human Services Department will notify adjacent homeowners of apiaries based on the list provided by the State Department of Agriculture. In response to a question, she provided clarification relative to the method by which notice would be provided.

Mayor Crowell entertained additional public comment. (9:05:46) Mr. Page described the function of the most recent version of epi-pens. He acknowledged agreement with the previous discussion, and reiterated support for the proposed ordinance.

(9:06:54) Sally Lincoln "beg[ged]" the Board "not to make us notify our neighbors because there's no way that we can keep bees if our neighbors are aware. If you're not a beekeeper, you're pretty much afraid of honey bees." She discussed her experience with apiaries in the State of Utah, and suggested that if registering honeybees becomes a requirement, registering pit bulls should also become a

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requirement. "... there's many more deaths caused per year by pit bulls. A death by a honeybee is less likely than being struck by lightning." Ms. Lincoln expressed support for the complaint-based reporting system, and discussed her experience with bears destroying her hives. She expressed the opinion that apiaries do not necessarily attract bears, and discussion followed.

(9:10:27) In reference to previous public comments, James Ellis discussed the circumstances surrounding a recent photograph of him and his sons published in the *Nevada Appeal*. In reference to previous comments regarding apiaries attracting bears, Mr. Ellis suggested "you stop them before they find it. ... my experience has been if they find a hive and they hit it once, then you put the electric fence, it may not do any good." Mr. Ellis expressed the opinion that apiaries do not necessarily attract bears. "The bear's already going to be in the area." He advised anyone interested in keeping honeybees, in areas known to have bears, to protect them with electric fencing. Supervisor Abowd expressed the opinion that bird feeders and humans feeding bears actually attract more bears.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to adopt Bill No. 104, on second reading, Ordinance No. 2012-8, an ordinance amending the Carson City Municipal Code, Title 7, Animals, by amending Chapter 7.13, Licensing and Regulation, and by adding Chapter 7.02, Beekeeping, and other matters properly related thereto; this ordinance will include the addition of a new provision requiring that beekeepers register with the Department of Agriculture, as required by state law.** **Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

#### 14. PURCHASING AND CONTRACTS

**14(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1112-148, PURSUANT TO NRS 354.624, WITH KAFOURY, ARMSTRONG & CO., TO PROVIDE AUDITING SERVICES FOR A TASK-BASED CONTRACT FOR A NOT-TO-EXCEED AMOUNT OF \$304,010.00, TO BE FUNDED FROM VARIOUS FUNDING SOURCES** (9:13:48) - Mayor Crowell introduced this item, and Mr. Providenti provided an overview of the subject item and item 14(B). He reviewed the agenda materials for the subject item.

Supervisor Aldean noted a necessary clerical correction at paragraph 4.13.3 and, in response to a question, Mr. Providenti reviewed the provisions of paragraph 4.13 relative to the reference at paragraph 4.13.3. Discussion followed to clarify the same. In reference to paragraph 5.1, Supervisor Aldean suggested adding language to provide for "a reasonable contingency to be determined at the time of individual task approval." She noted a necessary clerical correction to paragraph 5.1.

In reference to page 3 of the draft Carson City Audit Committee minutes included in the agenda materials, Mr. Providenti provided clarification regarding the method by which the proposals and the associated costs were evaluated. In response to a question, he provided additional clarification regarding the likely insufficient hours estimated in the other proposals. "We do have provisions for additional programs that ... they're going to have to audit that are going to cost us additional monies based on the grant programs. So there is going to be some negotiation and that's kind of why we had the contingency. We were ... worried about ... the amount of time that it was going to take them. We were worried about how much experience dealing with counties, because they had more city experience, and we were also worried about the amount of staff time that it would cause us to ... train them to do this type of work. We thought it would take quite a bit more staff time because they just

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didn't have the level of knowledge ... we thought was necessary in order to do the job."

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(9:25:12) In response to a question, Kafoury, Armstrong & Co. Engagement Shareholder Kristen Burgess advised that the Government Finance Officers Association has established a best practice to request proposals. "... it's a best practice to see who else is out there. Is the firm you're currently using the right choice? Kafoury does have a lot of experience. We have been the City's auditors for several years. However, we are absolutely not afraid or going to step away from what we're required to do because we've been doing this for a long period of time. If you have a finding, if you have a control deficiency, a material weakness, we're going to let you know."

Mr. Providenti commented that the City has recently had "quite a few findings and deficiencies ..." He expressed appreciation for Kafoury, Armstrong & Co. as a resource for generally accepted accounting principles. "They just have a broad base of knowledge that we use. They're almost another staff member. They're really helpful for us."

(9:27:20) Ms. Burgess assured the Board that the "profession is monitored. We have ... a peer review process. It's similar to an audit that you all go through. We do as well. It's required every three years and the other firms do, as well. ... it is a requirement, but one of the things that is very critical is if we do not pass that peer review, we will not be able to perform audits under the Single Audit Act. Kafoury, Armstrong has a substantial ... governmental audit and accounting clientele. If we do not pass peer review, that chunk of business is completely gone. So we take this job very seriously. We audit to great detail and we have no issue with presenting findings and pointing out material weaknesses and requiring adjustments when they're necessary. We have someone on our shoulder making sure that we do what we have to be doing." In response to a comment, Ms. Burgess advised that the audits are conducted as a "risk-based approach. So we brainstorm and we brainstorm annually.

We don't just develop the programs and follow 'that's what we did last year. Go look at this same sample size. Go look and just talk to this same person.' The audit process is continually evolving. We change it up every single year."

Mr. Providenti pointed out that the City's internal auditor is in the process of conducting a risk assessment. "It's kind of a different set of eyes looking at the City's financial statements and internal controls ..." Ms. Burgess acknowledged that Kafoury, Armstrong & Co. representatives are required to review internal audit reports, and suggested that "based on the direction ... they go, ... there will become an opportunity to rely on what they're doing in certain aspects, depending on the projects that then can be utilized to focus our efforts even in other directions because we know we've got a group over here looking at certain things."

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to approve Contract No. 1112-148, pursuant to NRS 354.624, with Kafoury, Armstrong & Co. to provide auditing services for a task-based contract for a not-to-exceed amount of \$304,010.00, to be funded from various funding sources, subject to a modification to Section 5.1, which will include the addition of the following language: "plus a reasonable contingency to be determined at the time of individual task approval."** Supervisor McKenna seconded the motion. Motion carried 5-0.

**14(B) POSSIBLE ACTION TO APPROVE TASK NO. 1 FOR CONTRACT NO. 1112-148  
WITH KAFOURY, ARMSTRONG & CO., TO PROVIDE AUDITING SERVICES FOR FY  
2011 / 2012, AND TO DESIGNATE KAFOURY, ARMSTRONG & CO. AS THE AUDITING**

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**FIRM FOR FY 2011 / 2012** (9:31:14) - Mayor Crowell introduced this item, and Mr. Providenti reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve Task No. 1 for Contract No. 1112-148 with Kafoury, Armstrong & Co. to provide auditing services for FY 2011 / 2012 and to designate Kafoury, Armstrong & Co. as the auditing firm for FY 2011 / 2012. Supervisor Walt seconded the motion. Motion carried 5-0.** Mayor Crowell commended the peer review process described by Ms. Burgess under item 14(A).

**14(C) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1112-174 IS A CONTRACT FOR ITEMS WHICH MAY ONLY BE CONTRACTED FROM A SOLE SOURCE AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1112-174, A REQUEST FOR COMMUNICATION EQUIPMENT PURCHASE PROVIDED BY SIERRA ELECTRONICS FOR A NOT-TO-EXCEED COST OF \$427,000.00, WITH A CONTINGENCY OF \$42,000.00, TO BE FUNDED FROM FLEET - RADIO MAINTENANCE FUNDS FOR FY 2012 / 2013**

(9:33:13) - Mayor Crowell introduced this item, and Fire Chief Stacey Giomi reviewed the agenda materials. In response to a question, Chief Giomi provided clarification relative to the funding source.

Mr. Providenti provided additional clarification in that the funding will be allocated and the costs charged to other funds “on a per equivalent radio unit” basis. Chief Giomi further clarified that costs for radios and associated infrastructure used by enterprise-funded departments will be allocated from said enterprise funds.

In response to a series of questions, Chief Giomi noted the contingency included in the contract and explained that the end-user radios are no different from what is already used in the City. Any necessary training will continue to be provided in-house. Chief Giomi related a concern that “other agencies that have switched to a fully narrow-band system have lost radio coverage ...” He noted that portion of the contract which includes provisions to add sites to ensure the same coverage footprint is maintained. “That’s an unknown until we get all of the radios switched over to the narrow band component. The narrow band frequencies don’t penetrate as well. They don’t cover as well as the wide band frequency allotment and so really there’s no way to know how that radio signal is going to propagate until we get all the radios switched, all of our infrastructure switched and, once that switch happens, we’ll have to evaluate where those holes may or may not be. But there is an allotment in here for that amount. This is a not-to-exceed amount contract so we anticipate that, at most, we’ll have to add two sites to compensate for that narrow-band loss.” In response to a comment, Chief Giomi acknowledged that the FCC is re-reviewing narrow banding. “There’s been discussion that they may take the VHF range, which is where we’re operating, and cut it in half again. But they’re going to have to give folks quite a bit of notice. There’s no comment, there’s no statement that that’s out there saying it’s going to happen on this date at all. And for this narrow band conversion, we’ve known for ... probably ten years that this was coming. ... It’s a tremendous cost.” Chief Giomi assured the Board members that an additional change is not on the immediate horizon. “What’s a lot more likely ... is something called LTE, long-term evolution, ... radio model that uses more of the kind of backbone and infrastructure that cellular communications uses and so public safety agencies across the country have gotten Congress to allocate ... D-block which is in the 700 megahertz range.” Chief Giomi anticipates that public safety and governments will migrate to the 700 megahertz range. “Huge expense, long-term project. ... I don’t see us staying in this VHF forever.”

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In response to a further question, Chief Giomi explained that Public Works operates “off of a straight repeater system. It’s on Duck Hill. We’re adding a second repeater to Snow Valley Peak. That’s something we’ve already funded in the past. So that should help their coverage even when we go narrow band.” Chief Giomi explained the operation of the Fire and Sheriff’s Office radio system. He reiterated that a repeater is being added to Snow Valley Peak for Public Works, Fire, and law enforcement. He explained that the process may not be the most efficient, but is the least expensive. “We’re making do with what we can here because we realize the environment that we’re in. ... as we go forward into a digital environment, some of these radios won’t be able to carry forward, some of the infrastructure won’t be able to carry forward. So some of that money, in the interest of full disclosure, won’t be able to be used as we move forward but the cost between this and going to a fully digital system right now, the fully digital system is probably \$800,000 to \$900,000 more than this. So you’d be talking \$1.1 to \$1.4 million to go to a fully digital system. It’s not something we can do right now and this will serve our needs. We’re not going to compromise public safety. We’re not going to compromise employee safety. We’re not going to compromise our ability to provide service to the public by operating this way.” In response to a further question, Chief Giomi provided clarification of the quotes included at Exhibit A. He reiterated the contract is for a not-to-exceed amount. “There’s no reason for us to add a voter site if we don’t need it.”

Mayor Crowell entertained additional Board member comments and public comments. When none were forthcoming, he entertained a motion. **Supervisor Abowd moved to determine that Contract No. 1112-174 is a contract for items which may only be contracted from a sole source and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1112-174, a request for communication equipment purchase provided by Sierra Electronics, for a not-to-exceed cost of \$427,000.00, with a contingency of \$42,000.00, to be funded from the fleet-radio maintenance funds for fiscal year 2012 / 2013.** Supervisor McKenna seconded the motion. Motion carried 5-0.

**15. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE A RECOMMENDATION FROM THE PARKS AND RECREATION COMMISSION AND THE PARKS AND RECREATION DEPARTMENT REGARDING OPPOSITION TO THE “AMERICAN ENERGY AND INFRASTRUCTURE JOBS ACT” TRANSPORTATION BILL** (9:47:12) - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf explained that Parks and Recreation Commissioner Sean Lehmann was unable to attend the meeting. Mr. Moellendorf reviewed the agenda materials.

Supervisor Aldean advised of a discussion with Mr. Moellendorf prior to the start of the meeting, and expressed the opinion that this meeting is not the proper venue for the subject item. She explained Federal Highways Administration-funded projects are the purview of the Regional Transportation Commission (“RTC”), and recommended agendizing the item for consideration by the RTC. Mr. Moellendorf agreed, and advised of a 90-day extension of the Act. He explained that the Parks and Recreation Commission took the subject approach as an advisory commission to the Board of Supervisors. In response to a question, Supervisor Aldean advised that Transportation Manager Patrick Pittenger daily reviews the status of the transportation bill. Mr. Moellendorf advised of having been in close communication with Mr. Pittenger relative to the subject bill.

Supervisor McKenna expressed appreciation for the Parks and Recreation Commission forwarding the

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matter to the Board. He expressed concern with regard to the Board opposing the bill, and the opinion that conveying the community concerns to the Congressional representatives would be more productive.

Mayor Crowell agreed with the comments of both Supervisors Aldean and McKenna.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion to forward the item to the RTC for consideration. **Supervisor Aldean so moved. Supervisor McKenna seconded the motion. Motion carried 5-0.** Mayor Crowell requested Mr. Moellendorf to convey the Board's appreciation to the Parks and Recreation Commission for their vigilance. Mr. Moellendorf agreed to advise Mr. Pittenger of the need to agendize the item for the May RTC meeting.

**16. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE CARSON CITY COST ALLOCATION PLAN FOR THE FISCAL YEAR ENDED JUNE 30, 2011** (9:52:34) - Mayor Crowell introduced this item. Mr. Providenti provided background information and reviewed the agenda materials. A brief discussion ensued, and Mayor Crowell entertained public comment. When none was forthcoming, Supervisor Aldean reviewed revisions to the Allocated Cost by Department matrix included in the agenda materials.

Mayor Crowell entertained additional Board member comments and, when none were forthcoming, a motion. **Supervisor Walt moved to accept the Carson City Cost Allocation Plan for the fiscal year ended June 30, 2011. Supervisor Aldean seconded the motion. Motion carried 5-0.** Mayor Crowell recessed the meeting at 9:55 a.m. and reconvened at 10:06 a.m.

**17. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO APPROVE AN ABANDONMENT OF PUBLIC RIGHT-OF-WAY APPLICATION FROM LUMOS & ASSOCIATES (PROPERTY OWNER: JOHN AND FRANCES McGINNIS) TO ABANDON SEVEN FEET OF RIGHT-OF-WAY ADJACENT TO NORTH WALSH STREET AND EIGHT FEET OF RIGHT-OF-WAY ADJACENT TO EAST CAROLINE STREET, ON PROPERTY LOCATED AT 601 AND 613 NORTH WALSH STREET, APNs 004-246-01 AND -03, AND TO AUTHORIZE THE MAYOR TO SIGN THE ORDER OF ABANDONMENT (AB-12-009)** (10:06:39) - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Mr. Plemel introduced Ken Butti, who was present representing the property owners, John and Frances McGinnis. In response to a question, Mr. Plemel explained that a portion of a residence and an old carriage house are currently in the right-of-way. He acknowledged there is no encroachment easement.

Mayor Crowell invited Mr. Butti to the podium. (10:10:50) Mr. Butti introduced himself for the record. In response to a question, he explained that the right-of-way "goes through two structures and it was an easement ... instituted with the Musser subdivision back in the 1800s and it was very, very wide. ... It really encroaches on the existing structures." In response to a further question, he surmised that the title company never saw that the structures encroached into the right-of-way.

Mayor Crowell entertained additional Board member and public comments. When none were forthcoming, he entertained a motion. **Supervisor Aldean moved to approve an abandonment of public right-of-way application from Lumos and Associates (property owner: John and Frances McGinnis) to abandon seven feet of right-of-way adjacent to North Walsh Street and eight feet of right-of-way adjacent to East Caroline Street, on property located at 601 and 613 North Walsh**

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**Street, APNs 004-246-01 and -03, and authorize the Mayor to sign the Order of Abandonment. Supervisor McKenna seconded the motion. Motion carried 5-0.** In response to a question, Mr. Plemel explained the administrative process to record the Order of Abandonment and “the parcel becomes the new area.”

In response to a previous question, City Engineer Jeff Sharp clarified there is no cost associated with the Order of Abandonment. The City did not pay for this right-of-way in the 1800s “and so we can’t charge for it now.” Mr. Sharp advised that the applicants are paying for all the associated survey costs.

He assured the Board that City staff will work with the applicants to ensure the matter is concluded. Mayor Crowell entertained additional Board member comments; however, none were forthcoming.

**18. RECESS BOARD OF SUPERVISORS** (10:14:24) - Mayor Crowell recessed the Board of Supervisors, and passed the gavel to Redevelopment Authority Chairperson Shelly Aldean.

### REDEVELOPMENT AUTHORITY

**19. CALL TO ORDER AND ROLL CALL** (10:14:43) - Chairperson Aldean called the Redevelopment Authority to order at 10:14 a.m., noting the presence of a quorum.

**20. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 19, 2012 and February 2, 2012** (10:14:53) - Chairperson Aldean entertained comments, questions, or suggested revisions to the minutes. When none were forthcoming, she entertained a motion. **Member Walt moved to approve the minutes for January 19, 2012 and February 2, 2012. Vice Chairperson Abowd seconded the motion. Motion carried 5-0.**

**21. OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO PRIORITIZE AND RECOMMEND TO THE BOARD OF SUPERVISORS THE APPROVAL OF THE EXPENDITURE OF \$100,000 FOR SPECIAL EVENT FUNDING FROM THE REDEVELOPMENT REVOLVING FUND FOR FISCAL YEAR 2012 / 2013** (10:15:26) - Chairperson Aldean introduced this item. Mr. Plemel provided background information and reviewed the agenda materials in conjunction with a displayed spreadsheet. In response to a question, Vice Chairperson Abowd advised that the Redevelopment Authority Citizens Committee (“RACC”) thoroughly reviewed the various applications at its March 5, 2012 meeting. She further advised that the RACC specified, at said meeting, that the Carson City Rendezvous event should not be funded in 2012 but should be funded in 2013. Chairperson Aldean explained that the Carson City Rendezvous event takes place prior to the end of the 2012 fiscal year. “And so, basically, they would have to use their existing ending fund balance, which is a fairly small amount of money, to fund this year’s event.” Chairperson Aldean advised of a discussion with Mr. Plemel prior to the start of this meeting “about the feasibility of funding Rendezvous out of this year’s budget.” Mr. Plemel advised of having noted, at the RACC meeting, the likelihood that the Carson City Rendezvous event could be funded out of this year’s budget. “Since then, meeting with [Mr. Providenti] and getting some of the budget numbers and the expenditures that we have that are less than what was budgeted, we do ... have some savings and Finance Director Providenti has indicated that there would certainly be enough remaining from this fiscal year’s budget to cover the request of Rendezvous within this fiscal year. The recommendation was, because we were dealing with the budget for the 2012 / 2013 for special events ... to fund the Carson City Rendezvous next year out of this pot of money.” Chairperson Aldean advised that the

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Carson City Rendezvous event is scheduled for June 8 through 10, 2012, and reiterated the recommendation to fund the event out of the ending fund balance given the fact that the funding is available.

In response to a question, Chairperson Aldean advised that alternative aid was recommended by the RACC as a result of their deliberations. "... given the amount of the ending fund balance, which is a little more than anticipated, ... we would fund Rendezvous out of this year's ending fund balance so the money would be made available to them prior to their event as opposed to waiting until the 2012 / 2013 fiscal year." Mr. Providenti further clarified that the item would be returned to the Redevelopment Authority for action on a budget augmentation. He explained the reason for the ending fund balance "because we've been waiting on the Southgate Shopping Center information from Robert Rothe ... We actually estimated that amount to be a little bit higher than it actually came in at. We were estimating it to be between \$75,000 and \$100,000 a year and it's going to be closer to \$50,000 ... based on their sales. ... it's kind of a sales tax sharing for Big Lots and the Big 5, basically what they were doing in their old store versus their new store ..."

Vice Chairperson Abowd disclosed that her husband is a member of the RSVP Board of Directors, and that she serves as the Treasurer of the Downtown Consortium to which the Farmers Market reports. She advised that neither of these associations affect her decision-making ability as a reasonable person, nor does she personally profit from either of the associations. Member Crowell disclosed that his wife is a member of the Mile High Jazz Band Board of Directors. Member Walt disclosed that she serves as a member of the Pinkerton Ballet Theater Board of Directors, but does not benefit personally or financially from the Nutcracker Ballet.

Chairperson Aldean entertained public comment. (10:25:12) Third and Curry Streets Farmers Market Manager Linda Marrone expressed a willingness to "take less money. ... the market, over the course of four years, has shown that it can be profitable; that we have tried to grow it in a manner that is good for the community." She advised that the Office of Business Development has always "supported in the web design and the advertising," which cost she estimated at over \$7,000. She reiterated that the Farmers Market can operate with less funding, "but we can't take that hit and have to do the advertising and have to do the web and the marketing. ... We still need the Office of Business Development to keep supporting the market with the advertising and the web." Ms. Marrone pointed out that the Farmers Market supports many of the community non-profit organizations. "We've had the Rural Center for Independent Living, ... Muscle Powered, The Greenhouse, the Brewery, the Jazz Festival, the Soroptimists, the Relay for Life, the Kiwanis, the Senior Follies, and the Carson City Health and Human Services ... And so we waive those fees." Ms. Marrone expressed the opinion that "in the future, we need to think about farmers markets not as an event ... that we have to pay the special use permit and the vendors. We need to think of it as a service to the community. And especially after the front-page paper and Carson City didn't do so good in the overall health rating. So we take the senior coupons. We are there giving recipes. We are there doing cooking demonstrations. We have non-profits there. We have at least ... twelve small Carson City businesses and we're going to take on a couple more this year. ... It's not an event. It's a community service."

Ms. Marrone advised of having been informed that the Farmers Market signage has been illegally placed over the past four years. "... we need to figure out a way that we can still do this and get the word out because one of the things they know from all the studies they've done is that you have signage

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on a main thoroughfare ..., it brings in 20 percent more of the business. And so we want to do that.” Ms. Marrone advised that the Farmers Market held at the Pony Express Pavilion will not take place this year. “It’s a sad thing ... for the City. It’s a sad thing for our community and it’s different than our market. That’s a grab and go market. ... Our market is way more community oriented; come and stay, have a bite to eat and shop.” She expressed concern that the Third and Curry Streets Farmers Market will not suffer the same fate as the Pony Express Pavilion Farmers Market. In response to a question, she discussed her understanding of the reasons the Pony Express Pavilion Farmers Market will not take place this year.

Chairperson Aldean suggested considering some leniency in the existing Code for off-premises signs for occasional special events. Mr. Plemel offered to work with Ms. Marrone prior to the start of the Farmers Market season. He acknowledged that the Office of Business Development has supported advertising for the Farmers Market since its inception, and advised that the costs have now been integrated into the Office of Business Development budget.

(10:35:02) RSVP Executive Director Janice Ayres commended Ms. Marrone on her management of the Farmers Market. Ms. Ayres reviewed the three RSVP events submitted in one application, and the associated costs. She expressed concern that the recommended funding will be insufficient in consideration of the various City fees which must be paid in conjunction with each event. She displayed letters from representatives of the Gold Dust West and the Carson Nugget expressing support for the RSVP events. She requested a \$25,000 allocation to the RSVP Fourth of July event, and expressed appreciation for the funding recommendations. She noted that “the money that we make from this comes right back into the community in taking care of our seniors and keeping them out of institutions.”

(10:38:09) NV Shows Event Organizer Rich Crombie reviewed the listed events which his company organizes, and thanked the Redevelopment Authority for their consideration of funding the Carson City Rendezvous event in 2012 and 2013. He provided an overview of a recent Rendezvous planning meeting. In response to a question, Mr. Crombie advised that NV Shows will fund the marketing and advertising for the Rendezvous and Silver Dollar Car Classic events. “Any income ..., whether it’s sponsorships or vendors or grants or things of that sort fall under the revenue category and so, hopefully, then the bottom line, if there’s a ... surplus, ... gets rolled over into the account for that event for next year.” In response to a further question, Carson City Convention and Visitors Bureau representative Joy Evans explained that “the Silver Dollar Car Classic is still kind of under the umbrella of the Convention and Visitors Bureau and the reason being ... that event brings a lot of people from out of town. And they send the registrations to me and, therefore, I can turn around and help them find lodging [in] Carson City.” Ms. Evans advised of approximately 40 registrations, 32 of which are from out of the area. She advised of having requested Mr. Crombie to promote the Silver Dollar Car Classic. In response to a further question, she advised that no money is allocated from the Convention and Visitors Bureau for the Silver Dollar Car Classic or Carson City Rendezvous events. She acknowledged that no funding is allocated for marketing these events. In response to a further question, Mr. Crombie advised that NV Shows funded creation of the advertising poster. “NV Shows pays for it out of the overall event budget which will show, perhaps, if there is a grant from the Arts Council or the CVB or the Redevelopment ... in the revenue side of it. But then the expense is coming out ..., so actually the check would be written from NV Shows.” In response to a further question, Mr. Crombie explained that any redevelopment allocation will be deposited into the “overall budget that

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will assist in helping pay for all the advertising and the marketing and everything else.”

In response to a further question, he advised of having established a separate bank account for each Carson City event managed by NV Shows. In response to a further question, he advised that he is the account signatory. In response to a further question, he reviewed NV Shows history and his experience in the area. Mr. Plemel advised that the Redevelopment Authority special event program is conducted on a reimbursement basis. “We want to make sure that the event takes place before we give them all the money or that they’re incurring expenses. So it’s not a check to all these up front and then maybe they do the event ...”

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Chairperson Aldean expressed concern that the CCCVB is “offloading this onto Redevelopment. ... there is a nexus ... in redevelopment law, in our own plan for redevelopment. Some of the money can be used, from the revolving fund, to encourage the congregation of people in redevelopment areas. And that obviously helps our merchants.” She noted that Ms. Evans had just pointed out that the events bring people to town and “put heads in beds.” She expressed the opinion that “it’s appropriate for the CCCVB to be funding some of these expenses,” and uncertainty as to the reason “it’s fallen off their radar screen.” She encouraged Ms. Evans to convey to CCCVB Executive Director Candace Duncan and the CCCVB Board of Directors that “this needs to be a shared burden.” Chairperson Aldean entertained additional questions or comments of Mr. Crombie and, when none were forthcoming, thanked him for his attendance and participation.

(10:48:54) Nevada Day, Inc. President Ken Hamilton expressed the opinion that last year was the best Nevada Day Parade. He advised that \$28,000 was raised, from the first Governor’s Banquet, to benefit the IHOP and Reno Air Races victims. He further advised that the Nevada Day, Inc. office will be moved to a downstairs location which should be more conducive to the success of the retail component.

He discussed the method by which the parade is funded. He acknowledged the anticipation that the event will “eat into” the Nevada Day, Inc. reserves for this year’s event. He reviewed costs associated with the Nevada Day, Inc. location. Chairperson Aldean thanked Mr. Hamilton for all his hard work and commended the Nevada Day event.

Member Crowell disclosed that Crowell Enterprises owns the building which houses Nevada Day, Inc. Discussion took place regarding whether or not the redevelopment funds are used to pay Nevada Day, Inc. rental costs. In response to a question, Mr. Hamilton advised that the redevelopment funds are used exclusively to market and promote the Nevada Day event.

(10:52:57) Arlington Group representative Maxine Nietz reviewed the Silver & Snowflakes Holiday Tree Lighting event application. In response to a question, she advised that the Downtown Business Association contributed volunteers to the event last year. “... they have not offered any financial assistance on this.” In response to a further question, she advised of not having requested financial assistance from the Downtown Business Association “because I’m working with them on the Legends of the West and they requested that I withdraw my grant application for that and they are completely ... funding that event.”

Chairperson Aldean entertained additional public comment; however, none was forthcoming. Member Crowell disclosed that his family is a member of the Carson City Arts Initiative, and that he is a member of the Viet Nam Veteran’s Association of America.

Chairperson Aldean entertained comments of the Redevelopment Authority members and, when none were forthcoming, reiterated the recommendation to fund the Carson City Rendezvous event out of the current year’s budget. Mr. Crombie acknowledged his understanding of the recommendation. Chairperson Aldean suggested considering that the Redevelopment Authority has “deliberately moved toward funding infrastructure improvements.” She expressed support for maintaining healthy ending fund balances whenever possible in consideration of emerging special events. At Chairperson Aldean’s request, Mr. Providenti reviewed the estimated ending fund balance. Chairperson Aldean suggested approving the RACC recommendation for funding and then review the Redevelopment Authority budget and, “based on an analysis by staff, bring that back to the Redevelopment Authority if

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there is room for any augmentation.” Discussion followed to clarify the recommendation. Chairperson Aldean entertained additional Redevelopment Authority questions or comments and, when none were forthcoming, a motion. **Vice Chairperson Abowd moved to approve and recommend to the Board of Supervisors the approval of the expenditure of \$100,000 for special event funding from the Redevelopment Revolving Fund for FY 2012 / 2013 for the special events, as recommended by the Redevelopment Authority Citizens Committee, with the exception that the Carson City Rendezvous event be funded for 2012 and not 2013. Member Walt seconded the motion.** Chairperson Aldean requested staff to return to the Redevelopment Authority with a budget augmentation once a better understanding of the ending fund balance is known. She and Mr. Providenti discussed the Redevelopment Authority’s direction to ensure understanding. Vice Chairperson Abowd acknowledged the intent to use the RACC’s “alternative 8” as the recommendation for allocation. Chairperson Aldean entertained additional discussion and, when none was forthcoming, a vote on the pending motion. **Motion carried 5-0.**

**22. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY** (11:06:55) - Chairperson Aldean adjourned the Redevelopment Authority at 11:06 a.m., and returned the gavel to Mayor Crowell.

**23. RECONVENE BOARD OF SUPERVISORS** (11:07:01) - Mayor Crowell reconvened the Board of Supervisors at 11:07 a.m.

**24. OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$100,000 FOR SPECIAL EVENT FUNDING FROM THE REDEVELOPMENT REVOLVING FUND FOR FISCAL YEAR 2012 / 2013** (11:07:04) - Mayor Crowell introduced this item, and advised that all the discussion under the corresponding Redevelopment Authority item would be incorporated into the record. Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to adopt Resolution No. 2012-R-6, a resolution authorizing the expenditure of up to \$100,000 from the fiscal year 2012 / 2013 revolving fund of the Redevelopment Authority to support various special events in Carson City as an expense incident to carrying out the Redevelopment Plan, as recommended by the Redevelopment Authority, subject to the comments on the record and the action taken by the Redevelopment Authority earlier in the day.** Supervisor Abowd seconded the motion. **Motion carried 5-0.**

**25. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**STATUS REVIEW OF PROJECTS** (11:08:22) - None.

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS** (11:08:28) - None.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS** - None.

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (11:08:32) - Supervisor Walt referred to e-mail correspondence canceling the April Parks and Recreation Commission meeting. She advised that the meeting had been rescheduled to April 23<sup>rd</sup>, and will

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include an item for a status report on the multi-purpose athletic complex. Supervisor Walt further advised that the next CCCVB Board meeting has been canceled. She provided an overview of the recent NACO retreat.

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Supervisor Aldean announced the first major fund-raising event for the Capital City Circles Initiative, scheduled for Saturday, April 21<sup>st</sup> at the Brewery Arts Center Grand Ballroom. She provided an overview of the activities planned for the event and thanked Court Cardinal and his staff at the Casino Fandango for the provision of hors d'oeuvres. She provided an overview of the Capital City Circles Initiative mission, and advised that tickets to the event are available at the Circles Office on Northgate Lane.

Supervisor Abowd reported on a recent meeting of the Carson City Cultural Commission relative to the State Prison and other initiatives for arts funding. She announced her monthly walkabout scheduled for Friday, April 13<sup>th</sup>, beginning at noon at the Community Center.

Supervisor Walt announced the girls Comstock Shootout Soccer Tournament, scheduled for April 20 through 22, and the boys Comstock Shootout Soccer Tournament scheduled for the weekend following.

She requested anyone interested in volunteering to contact her or the Comstock Shootout Soccer Tournament Board.

Mayor Crowell requested Mr. Rombardo to schedule an Open Meeting Law refresher course. Supervisor Aldean requested staff to agendize an item to discuss and possibly act upon a requirement for advisory boards, commissions, and committees volunteers to participate in an Open Meeting Law training session. Mr. Rombardo agreed to schedule a training session.

### **STAFF COMMENTS AND STATUS REPORTS - None.**

**26. PUBLIC COMMENTS** (11:14:43) - Mayor Crowell entertained public comment; however, none was forthcoming.

**27. ACTION TO ADJOURN** (11:14:45) - Mayor Crowell adjourned the meeting at 11:14 a.m.

The Minutes of the April 5, 2012 Carson City Board of Supervisors meeting are so approved this 3<sup>rd</sup> day of May, 2012.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder