

**Carson City
Agenda Report**

Date Submitted: June 12, 2012

Agenda Date Requested: June 21, 2012

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To approve a recommendation from the Carson City Shade Tree Council to appoint Thomas Mix and Raymond Saliga III as members of the Shade Tree Council, each for a 2-year term that will expire in January 2014. *(Larry Werner)*

Staff Summary: CCMC Chapter 2.18.010 provides for seven members of the Shade Tree Council. There are two vacancies to be filled on the Shade Tree Council. During their June 6, 2012 meeting, the Carson City Shade Tree Council took action to recommend that the Board of Supervisors appoint Thomas Mix and Raymond Saliga III to the Shade Tree Council.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the recommendation from the Carson City Shade Tree Council to appoint Thomas Mix and Raymond Saliga III as members of the Shade Tree Council, each for a 2-year term that will expire in January 2014.

Explanation for Recommended Board Action: The Shade Tree Council has had two vacancies on their Council for quite some time due to a member's resignation and a member's denial for re-appointment. Thomas Mix and Raymond Saliga III, both residents of Carson City, have expressed interest in serving on the Council. They both have officially applied for the open positions and have been interviewed by the Council. The Shade Tree Council believes that both of these individuals will make excellent Council members and is recommending that the Board of Supervisors appoint both of them to the Shade Tree Council. Appointees to the Shade Tree Council serve two year terms. The terms for these two new members will expire in January 2014.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.18.010

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

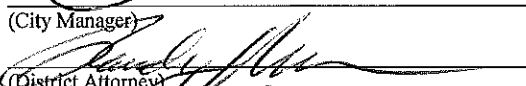
Alternatives: Reject the recommendation and re-open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Applications, Council Recommendation, CCMC 2.18.010

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



(City Manager)


(District Attorney)


(Finance Director)

Date:

6/12/12

Date:

6/12/12

Date:

6/12/12

Board Action Taken:

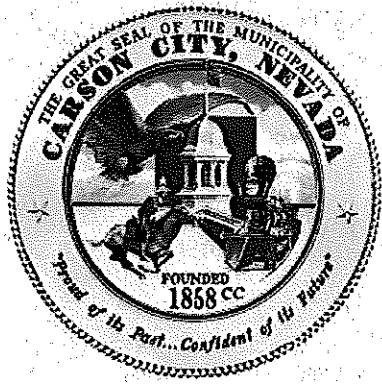
Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



SHADE TREE COUNCIL

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Shade Tree Council. **There are two (2) volunteer openings to fill a two (2) year term that expires January 2014.**

The Shade Tree Council provides advice to the Board of Supervisors on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. Meetings are held on the first Wednesday of every other month at 5:30 pm in the Sierra Room at the Carson City Community Center.

Applicants should be aware that a minimum commitment of up to ten hours a month is expected. All members will serve without compensation. Applicants must be Carson City residents and registered voters to qualify.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until the positions are filled.

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail: lbanks@carson.org
Web Page: <http://www.carson.org>
AN EQUAL OPPORTUNITY EMPLOYER

UPDATED: 01/23/12

SHADE TREE COUNCIL

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Roy Trenoweth 1512 Palo Verde Carson City, NV 89701 882-5018 (h) candykiss@att.net	Initial Appt. 10/02 Reappt. 01/03; 01/05; 01/07; 01/09; 03/11	01/2013
Terrill (Terri) Ozawa 2521 Brentwood Dr. Carson City, NV 89701 687-4319 (w) 883-8648 (h) ozworks1@charter.net	Initial Appt. 04/04 Reappt. 01/05; 01/07; 01/09; 03/11	01/2013
Lee-Ann Keever (Chair) 608 N. Nevada St. Carson City, NV 89701 684-4939 (w) 883-2018 (h) 230-1424 (c) leeannkeever@att.net	Initial Appt. 04/03 Reappt. 01/04; 01/06; 12/07; 01/10	01/2012
Gianna Marie Shirk (Vice-Chair) 900 Saratoga Way Carson City, NV 89703 220-6330 (c) giannashirk@gmail.com	Initial Appt. 03/07 Reappt. 01/08; 01/10; 01/12	01/2014
Carole Brewer 811 Crain St. Carson City, NV 89703 883-3906 (h) ccbcc7@charter.net	Initial Appt. 01/02 Reappt. 01/03; 01/05; 01/07; 01/09; 03/11	01/2013
J. Kyle Horvath 20 Castle Way Carson City, NV 89701 901-0661 (c) gratefultennis@yahoo.com	Initial Appt. 01/08 Reappt. 01/10; 01/12	01/2014
VACANT (J. Peerman resignation June 2011)		01/2012

Denied reappointment 1/19/2012

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AUTHORITY: CCMC 2.18.010 established the Carson City Shade Tree Council, consisting of seven (7) members appointed by the BOS. Per CCMC 2.18.020, members are required to be qualified electors of Carson City and may serve a 2-year term, which commences and ends on January 1st. (reappointment OK)

MEETINGS: First Wednesday of every other month

PURPOSE: The purpose of the Shade Tree Council is to provide the BOS with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters.

Liaison: Roger Moellendorf, Parks and Recreation Director 283-7345 rmoellendorf@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

RECEIVED

Carson City Application for Appointive/Volunteer Position 2012

Please print or type

CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: CARSON CITY Shade Council

Title of Position: COUNCIL MEMBER

Name: MIX THOMAS A.

Address: 728 NORFOLK DR. CARSON CITY NV 89703
Street City State Zip

Occupation/Business: ENVIRONMENTAL CONSULTANT

Telephone: Work- 775-841-2949 Home- 775-841-2949 Cell- 707-206-1647 E-mail- TMIX@sbccglobal.net

How long have you lived in Carson City: 5 yrs Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>SAN FRANCISCO STATE</u> <u>UNIVERSITY</u>	<u>PSYCHOLOGY</u>	<u>1972 B.A. PSYCHOLOGY</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I HAVE A TOTAL OF 36 YEARS OF GOVERNMENT (US EPA) AND PRIVATE
EXPERIENCE IN THE ENVIRONMENTAL FIELD INCLUDING WORKING WITH
COMMUNITIES TO CLEAN UP CONTAMINATED SITES INCLUDING THE CITIES
OF SPARKS AND CARLIN, NV AND MINERAL CO + LYON COUNTY

2. List the Community Organizations in Which You Have Participated and Describe Participation.

I HAVE WORKED WITH CARSON CITY PARKS AND RECREATION
AND, MORE RECENTLY THE URBAN FOREST, TO DONATE AND PLANT
20 TREES IN LONG RANCH PARK.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

a) THE URBAN FOREST

b) UNITED WORLD TAE KWONDO ASSOCIATION (MARTIAL ARTS)

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

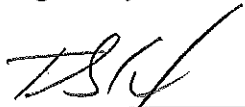
Business in Carson City Service Area: ENVIRONMENTAL CONSULTING

Length of time in Business: 36 YEARS

Personal/Professional References:

Name	Address	Telephone #
<u>KURT Goebel SENIOR VP</u>	<u>CONVEX CONSULTANTS</u>	<u>702-271-6839</u>
	<u>(LAS VEGAS)</u>	

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

5/16/2012
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775) 887-2100 Fax (775) 887-2286

EDUCATION

B.A. 1972 San Francisco State University, B.S. Psychology, Minor Sociology

A.A. 1970 Community College of Marin,, A.A. General Studies

Classified as Environmental Scientist by EPA, Region 9

RELEVANT EXPERIENCE

U.S. Environmental Protection Agency, Region 9 (1975-2005). Mr. Mix, a former EPA, Region 9 Senior Brownfields Coordinator, brings 5 ½ years of Brownfields experience working for Converse and 29 years of dedicated experience with EPA during which he helped to establish the foundation for the Brownfields program in EPA's San Francisco Regional Office in the mid-1990s. We believe Mr. Mix is the only known former EPA Senior Brownfields Coordinator with the extensive background, technical experience and expertise that has direct working knowledge and understanding of internal EPA Brownfields programmatic, financial management and grants compliance requirements that is working in the private sector. Under Mr. Mix's direction, the Converse team will use his hands-on knowledge, expertise and understanding of the EPA Brownfields program to perform the scope of work identified in the RFP. As a former Senior Brownfields Coordinator, Mr. Mix brings an unmatched understanding of EPA's requirements and has administered and managed EPA Brownfields grants throughout Nevada, California, Arizona and Hawaii, including Community-Wide Site Assessment, Cleanup and Brownfields Cleanup Revolving Loan Fund grants.

Converse Consultants (2006 – Present) Mr. Mix has worked as National Brownfields Program Director for Converse Consultants. He provides overall project management and direction and serves as technical liaison for work conducted on behalf of communities that have received a U.S. Environmental Protection Agency (EPA) Brownfields Site Assessment or Cleanup grant. As Project Director, Mr Mix is currently performing these activities on behalf of communities that have received EPA Brownfields Community-Wide Site Assessment and Cleanup Grants. Under these grants, Mr. Mix provides oversight and management of Brownfields site inventory, evaluation and ranking; conducting technical reviews of Phase I ESA and Phase II ESA reports; giving Brownfields presentations as part of Community Workshops; and, directly involved with fulfilling EPA reporting requirements, including quarterly progress reports and updating EPA's national Assessment, Cleanup Redevelopment Exchange System (ACRES) database.

PROFESSIONAL EXPERIENCE

Converse Consultants

Mr. Mix is currently serving as Project Director for Brownfields Community-Wide Site Assessment (Hazardous Substances and Petroleum Products grants) and Brownfields Cleanup projects funded by EPA for the following communities in California and Nevada:

City of Grass Valley, California: U.S. EPA Brownfields Community-Wide Site Assessment grants for Hazardous Substances and Petroleum Products (EPA Region 9).

City of Rialto, California: U.S. EPA Brownfields Community-Wide Site

Assessment grants for Hazardous Substances and Petroleum Products (EPA Region 9).

City of Rialto, California: U.S. EPA Brownfields Cleanup Grant (EPA Region 9).

City of Firebaugh, California: U.S. EPA Brownfields Community-Wide Site Assessment grants for Hazardous Substances and Petroleum Products (EPA Region 9).

Los Angeles County, California: U.S. EPA Brownfields Community-Wide Site Assessment Grant funding for Hazardous Substances and Petroleum Products (EPA Region 9).

City of Sparks, Nevada: U.S. EPA Brownfields Community-Wide Site Assessment Grant funding for Hazardous Substances and Petroleum Products (EPA Region 9).

Lyon County, Nevada: U.S. EPA Brownfields Community-Wide Coalition Site Assessment Grant funding for Hazardous Substances and Petroleum Products (EPA Region 9). This coalition involves Lyon County, NV; Fernley, NV; and, Yerington, NV.

Mineral County, NV: U.S. EPA Brownfields Community-Wide Site Assessment grants for Hazardous Substances and Petroleum Products (EPA Region 9).

Carlin, NV: U.S. EPA Brownfields Community-Wide Site Assessment Grant funding for Hazardous Substances and Petroleum Products (EPA Region 9).

U.S. Environmental Protection Agency, Region 9

June 1993 - January 2005. U.S. Environmental Protection Agency, Region 9. Senior Brownfields Coordinator, Superfund Division. Managed and negotiated work plans for EPA Brownfield grants to State, local agencies and communities for Brownfields Assessment, Cleanup and Revolving Loan Fund activities, including the following EPA Brownfields Site Assessment and Cleanup Grant recipients:

1. Sacramento, CA (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)
2. Stockton, CA (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)
3. Long Beach, CA (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)
4. Carson, CA (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)
5. Las Vegas, NV (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)
6. Phoenix, AZ (Site Assessment grant)
7. Hawaii Department of Business, Economic Development and Tourism, HI (Site Assessment and Brownfields Cleanup Revolving Loan Fund grants)

Managed EPA-lead Phase I/II investigations (Targeted Brownfields Assessments) at high priority Brownfields sites in California, Arizona, Nevada and Hawaii. Served as Region 9 programmatic

and technical liaison with State Brownfields Agencies in California, Nevada, Arizona and Hawaii. Reviewed and evaluated applications for EPA Brownfields funding from States, local governments and others. Conducted Region 9 Brownfields training seminars for States, local governments and eligible entities on how to successfully prepare applications for EPA Brownfields grant funding.

May 1988 - May 1993. Chief, Site Evaluation Section, Superfund Division. Managed EPA Region 9 program to evaluate potential hazardous waste sites for response actions under the EPA Superfund program.

July 1981 - April 1988 Superfund Remedial Project Manager. U.S. Environmental Protection Agency, Superfund Division. Provided technical oversight and management of EPA consultants conducting remedial investigations and cleanup actions at National Priorities Lists. Coordinated the respective EPA and State of California Superfund programs.

OTHER EXPERIENCE/ORGANIZATIONS

1969-1975 United States Navy (Reserve). Naval air intelligence

1994-2000 Member, United World Tae Kwon Do Association

2000 Earned 1st and 2nd Degree Black Belts in Tae Kwon Do

AWARDS, HONORS, RECOGNITION

Regional Administrator's Ambassador Award

Regional Administrator's Ambassador Award

2000 National Partnership for Reinventing Government from Vice President Al Gore

RECEIVED

Carson City Application for Appointive/Volunteer Position

MAY 15 2012

CARSON CITY
EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Shade Tree Council

Title of Position: Volunteer Council Member

Name: Saliga III Raymond P

Address: 4041 Village Dr Carson City NV 89701
Street City State Zip

Occupation/Business: Greenhouse Manager - The Greenhouse Project

Telephone: Work- _____ Home- _____ Cell- 335-9452 E-mail- saliga@unce.unr.edu

How long have you lived in Carson City: w/15mo Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Michigan Tech. University</u>	<u>Biology - Plant Science</u>	<u>B.S.</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Knowledge of biology, ecology,
entomology. Experience in volunteer/community organization,
public speaking

2. List the Community Organizations in Which You Have Participated and Describe Participation.

The Greenhouse Project - Americorps Volunteer Feb '11 - Feb 12
Manager Feb 12 - present
Sigma Rho Fraternity - Vice Archon

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

None

4. Do You Anticipate Any Potential Conflicts of Interest? - ☒ If Yes Please Explain.

As I am employed by the Greenhouse Project,
I may recuse myself from votes pertaining to
TGP

Business in Carson City Service Area: Carson City

Length of time in Business: Nov 2008

Personal/Professional References:

Name

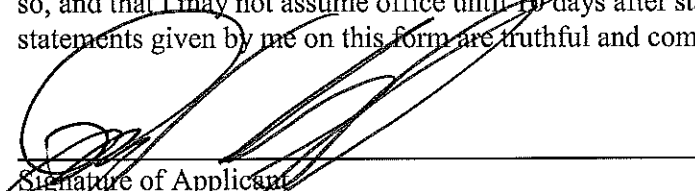
Address

Telephone #

Karen Abowd

(775) 232-8625

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

5/15/12
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

June 7, 2012

At their meeting on June 6th, the Carson City Shade Tree Council took action to recommend to the Board of Supervisors the appointment of Thomas Mix and Raymond Saliga III, each for a two year term ending January 2014.

**Carson City, Nevada, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL* >>
Chapter 2.18 - SHADE TREE COUNCIL >>**

Chapter 2.18 - SHADE TREE COUNCIL

Sections:

2.18.010 - Creation of shade tree council.

2.18.020 - Membership and term of office.

2.18.030 - Meetings and officers.

2.18.010 - Creation of shade tree council.

1. There is hereby established the Carson City shade tree council.
2. The council shall consist of 7 members appointed by the board of supervisors.
3. The purpose of the shade tree council is to provide the board of supervisors with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters.

(Ord. 1993-23 §§ 1 (part), 2, 1993).

2.18.020 - Membership and term of office.

1. All members of the council must be qualified electors of Carson City.
2. All members of the council serve 2 year terms which commence and end on January 1st.
3. Upon recommendation of the shade tree council, the board of supervisors may remove for cause any member of the council for dereliction of duty, nonparticipation, failure to attend more than 75 percent of the regularly scheduled meetings of the council or for any other reason shown to be just cause.
4. All members of the shade tree council serve without compensation.

(Ord. 1998-8 § 1, 1998; Ord. 1993-23 §§ 1 (part), 3, 1993).

2.18.030 - Meetings and officers.

1. A majority of the council constitutes a quorum.
2. The council meets at the call of the chairperson or upon a decision of the majority of the members.
3. At its first regularly scheduled meeting of every calendar year the council shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson hold office for 1 calendar year or until their successors are determined.
4. The council must hold at least 1 regularly scheduled meeting per quarter.

(Ord. 1993-23 §§ 1 (part), 4, 1993).