

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 30, 1996, Meeting
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A special meeting of the Carson City Board of Supervisors was held on Tuesday, April 30, 1996, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT: Marv Teixeira Mayor
Greg Smith Supervisor, Ward 1
Janice Ayres Supervisor, Ward 2
Tom Tatro Supervisor, Ward 3
Kay Bennett Supervisor, Ward 4

STAFF PRESENT: John Berkich City Manager
Michael Griffin District Court I Judge
Michael Fondi District Court II Judge
Robey Willis Justice of Peace, Court I
John Tatro Justice of Peace, Court II
Dave Nielsen Juvenile Master
Noel Waters District Attorney
William Naylor Automation Services Director
Walter Sullivan Community Development Director
Mary Walker Finance Director
Steve Kastens Parks and Recreation Director
Barney Diehl Undersheriff
Bill Milligan Court Administrator
Don Davis Fleet Manager
Bill Callahan Chief Deputy Sheriff
Annette Mankins Judicial Assistant
Steve Mihelic Division Fire Chief
Scott Fahrenbruch Park Superintendent
David Stultz Cemetery Sexton
Katherine McLaughlin Recording Secretary
(B.O.S. 4/30/96 Tape 1-0001.5)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL - Mayor Teixeira convened the meeting at 6 p.m. Finance Director Mary Walker led the Pledge of Allegiance. Roll call was taken. The entire Board was present, constituting a quorum.

CITIZEN COMMENTS (1-0009.5) - None.

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1996-97 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING

A. BUDGET OVERVIEW (1-0012.5) - Discussion indicated there were ten budget hearings scheduled. Mr. Berkich read his budget statement into the record. (A copy is included in the file.) Ms. Walker explained with the used an overhead projector charts illustrating the City's revenues, expenditures, and taxes. (Copies are included in the file.)

B. CAPITAL IMPROVEMENTS PROGRAM, C. CAPITAL ACQUISITION, AND D. CAPITAL

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PROJECTS (1-0238.5) - Ms. Walker, Parks and Recreation Director Steve Kastens, Fleet Manager Don Davis, City Manager Berkich, (1-0805.5) Division Chief Steve Mihelic, (1-0902.5) Community Development Director Walter Sullivan - (1-0272.5) Discussion indicated the Sheriff's fax machines should not be included in the CIP program and explained the five cent allocation for Capital Projects Funding and (1-0400.5) the interfund loan for the Bank of America retrofit program. (1-0335.5) Supervisor Bennett requested the \$140,000 derived from the telecommunications ordinance not be allocated until CATF's budget is heard. Clarification indicated these funds are not from TCI and are not part of the funding provided to CATF. These funds are from Sprint, Nevada Bell, etc. (1-0347.5) Supervisor Tatro requested the \$12,500 designated for the Sierra Room sound system be used for other purposes than for CATF. The present system is adequate for all purposes except Cable Access Television. CATF should use some of the \$175,000 from TCI for equipment and, specifically, a sound system. The \$12,500 should be placed on the first cut list. (1-0419.5) Discussion explained the HVAC needs for the Community Center, the vehicle replacement program, the Library/Recreation Department plan to acquire a used van, (1-0561.5) Streets Department building costs, (1-0657.5) cemetery improvements, the chainlink fencing for Governor's Field, bike and trails funding, the communications study, (1-0775.5) the Fire Brush Rig, the Fire Confined Space Rescue Equipment, the Fire Training Facility, the pagers, the zoning map, funding for the Master Plan and its affordable housing and noise elements, and the ADA funding.

(1-0535.5) Supervisor Tatro suggested a revision to the vehicle replacement list which would clarify the mileage when the vehicle is traded. (1-0580.5) Supervisor Smith suggested an improved communication system be acquired for the television public due to the interference noises he had heard on a video, i.e., paper turning, whispers. Mayor Teixeira supported his comments by suggesting that a single microphone be used and a portable microphone be provided. (1-0750.5) Mr. Berkich agreed to incorporate the communications studies performed for Las Vegas, Washoe County, and State in the City's request to keep from duplicating efforts. The \$20,000 allocated for this purpose would be spent only if necessary. (1-0995.5) Mr. Berkich indicated that the Bank of America would have to meet ADA requirements before it could be opened for public use. Discussion noted the list of items which had not been funded. Mr. Berkich noted that the minor Capital Improvement Program included new chairs for the Sierra Room for the Board members. Supervisor Bennett also requested that the background/walls be painted to soften the look. Discussion briefly reviewed the minor listing.

E. CAPITAL FACILITIES (1-1065.5) - Mr. Sullivan, Ms. Walker, Mr. Berkich; **F. DISTRICT COURT I (1-1137.5)** - Judge Griffin; **G. DISTRICT COURT II** - Judge Fondi; - Discussion noted that the SCCRT tax this year will generate \$1.5 million, thanked all the individuals involved for their endeavors and dedication, and explained the automation needs for the District Court.

BREAK: A ten minute recess was declared at 7:25 p.m. The meeting was reconvened at 7:35 p.m. The entire Board was present constituting a quorum.

CITIZEN COMMENTS - Jay Meierdierck expressed his feelings that the public should be involved with the Capital Improvement Program and urged the Board to support the strategic plan. (A copy of his comments was distributed to the Board and Clerk.) Mayor Teixeira and Supervisor Ayres explained that the CIP items are recommendations from staff. Public involvement should occur at this point. Mr. Meierdierck continued his comments on the strategic plan and emphasized that the tax initiative is being considered as a way to meet the growing demand for expansion of the recreation plans and open space retention. Discussion explained the \$6500 aquatic inflatable toy.

H. JUSTICE COURT-MUNICIPAL COURT (1-1479.5) - Mr. Milligan, Judge Willis, Judge Tatro, Deputy District Attorney Noel Waters, Judge Griffin, (1-1959.5) State Parole and Probation Officer Dave Wylie, Sheriff Rod Banister; **I. ADMINISTRATIVE ASSESSMENT (1-2268.5)** - Mr. Milligan; **J. JUVENILE COURT (1-2314)** - Juvenile Master Dave Nielsen; **K. JUVENILE DETENTION-PROBATION (2-2405.5)** - Chief Probation Officer Bill Lewis; **M. SHERIFF'S DEPARTMENT (1-2800.5)** - Undersheriff Barney Diehl; Sheriff Banister; **L. DISTRICT ATTORNEY (1-3339.5)** - Mr. Waters - Discussion ensued on the benefits and success of the alternative sentencing program, the need for the program coordinator to be able to flex her/his hours after

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she/he is made an unclassified employee; whether the probation/parole division could be a contracted individual; the need for a parole and probation department and a computerized program; the intake officer; the juvenile drug and alcohol abuse program; the status of the regional juvenile detention facility program; the Sheriff's Department personal request; the fluctuation in traffic citations during the last three years; (2-0085.5) the feasibility of using a paralegal to perform some of the Deputy District Attorney functions; the impact of a parole-probation office, intake officer, and alternative sentencing program; and the area available for additional personnel at the District Attorney's office.

(1-2885.5) Undersheriff Diehl distributed copies of the national averages to the Board and Clerk. These figures, the Department's personnel and its needs were explained. Efforts to reduce the personnel needs were noted. Due to confusion over the Sheriff's funding request for personnel and, specifically, the five deputies under the Federal grant, the request was continued until it could be determined what figures were included in the budget. Mayor Teixeira commended the Department on its budget and the reduction in supplemental requests. He also thanked Undersheriff Diehl for his dedication and contributions to the City.

Mr. Waters distributed revised budget documents to the Board and Clerk. He provided statistics comparing his Department with other communities in Nevada. (2-0204.5) He also expressed his support for Automation's request for additional staff. Mayor Teixeira supported his statements by expressing his unwillingness to continue funding SPAN without additional Automation personnel.

Mayor Teixeira placed the following items on the wish list: \$5,000 to make Claudia Saavedra an unclassified employee; (1-2355.5) the half-time person for Juvenile Court, and the half-time person for Juvenile Probation. (1-1912.5) Mayor Teixeira commended Mr. Berkich on the Capital Focus Newsletter.

(1-1905.5) Supervisor Bennett supported the parole-probation program and (1-2102.5) placed it on the wish list. She also placed a contracted intake officer on the wish list.

(1-2706.5) Supervisor Smith placed the following items on the one-shot wish list: \$5,000 Juvenile Probation Programs as determined by the Chief Probation Officer; the Deputy District Attorney, and legal secretary.

(1-2714.5) Supervisor Tatro placed an additional \$5,000 for Juvenile Probation Programs on the wish list.

(1-3218.5) Supervisor Ayres placed the following items on the wish list: one civilian position for the Sheriff's Department; the second Deputy District Attorney, and the caseworker.

There being no other matters for consideration, Mayor Teixeira adjourned the meeting at 9:25 p.m.

NOTE FOR THE RECORD: The meeting was also posted for a possible quorum of the Parks and Recreation Commission. A quorum was not present. Roll call was not taken. The only Commissioners present were: Chairperson Meierdierck and Commissioner Teixeira.

The Minutes of the Special April 30, 1996, Carson City Board of Supervisors Budget Session

1996. ARE SO APPROVED ON _____ August 15 _____,

_____/s/_____

Marv Teixeira, Mayor

ATTEST:

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/s/ _____
Alan Glover, Clerk-Recorder