

**MINUTES
of the meeting of the
CARSON CITY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
March 6, 2012**

The Carson City LEPC held a public meeting on March 6, 2012, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair Stacey Giomi.

2. Roll Call and Determination of a Quorum

Voting members present were Brian Crowe, Kevin Curnes, Stacey Giomi, Phillip Harrison, Hank Lucas, Ray Saylo, and Tom Tarulli (which constituted a quorum). Non-voting member present was Keith Forbes. Also present were Stacey Belt (Carson City Health & Human Services) and Joni Maestretti (Carson Tahoe Regional Medical Center), whose name will be placed on the next meeting agenda for inclusion as a member.

Voting members absent were John Arneson, William Bergquist, Dave Dawley, Lee Radtke, and Marena Works. Non-voting members absent were Jerry Evans and Rhett Milne.

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of December 6, 2011, Meeting Minutes

It was moved by Phillip Harrison, seconded by Ray Saylo, with motion carried, that the minutes of the December 6 meeting be approved as submitted.

6. For Possible Action: To approve the FY 2013 State Emergency Response Commission (SERC) Planning, Training, Equipment, and Operations Grant Application

Stacey Giomi said that he had sent out the information regarding this grant application (along with the other grant applications listed under Items #7 and #8) over a month ago and received the following three requests:

- A satellite communications system for the HazMat Team Vehicle. This request was being made because members of the Quad-County HazMat Team do not have the ability to access regular data networks from their cell phones at all the locations they respond to in order to pull up the haz-mat data they need.
- Personal radiation monitors (including a calibration kit) to be assigned to the HazMat Team. These monitors could also be used by anyone within the Quad-County, such as law enforcement and emergency response disciplines as well as the hospital.
- Portable Dell projectors for haz-mat training. These projectors could also be used across the entire LEPC for training purposes or presentations.

Stacey mentioned that these requests (for a total of \$29,606) were in addition to the usual \$4,000 Operations request.

It was then moved by Kevin Curnes, seconded by Brian Crowe, with motion carried, that the LEPC approve the SERC grant application as described.

7. For Possible Action: To approve the FY 2013 United We Stand (UWS) Planning, Training, Supplies, and Equipment Grant Application

Stacey Giomi reported that one of the key items of equipment allowed under this grant application was access and security control of critical infrastructure. And as the City's security network was already on the majority of its critical infrastructure buildings except for the Fire Department/EOC, funds (\$29,924) were being requested through this grant to purchase that same security hardware system for the Fire Department/EOC buildings. He said this would be a key card system, which would allow others to have limited access to the buildings for a specific period of time rather than having numerous keys outstanding. And although keyed locks would remain on the buildings, they would be rekeyed with only a few keys being issued. Also, as the City's maintenance staff would be doing all the installs, there would be a considerable cost savings in not having to contract this out.

It was then moved by Hank Lucas, seconded by Phillip Harrison, with motion carried, that the FY 2013 UWS grant application for equipment be approved as described.

8. For Possible Action: To approve the FFY 2012 Hazardous Materials Emergency Preparedness (HMEP) Mid-Cycle Grant Application

Stacey Giomi said that although they have the potential to apply for HMEP training and planning funds through a mid-cycle grant application process, no requests for funds had been received so no application would be made at this time. However, as this was an ongoing process as long as funds were available, anyone with a haz-mat related request could let him know at a later time in order to request funds through this grant.

9. Report on the January 12 Quarterly Nevada State Emergency Response Commission (SERC) Meeting

Stacey Giomi stated that as no draft minutes of this meeting were yet available, he had no report on this item.

10. Reports of Committee Members

- Ray Saylo reported that the Sheriff's Department conducted a tabletop training exercise with the Fire Department on February 29 in order to address the shortcomings within their line staff and that it had gone very well. Stacey Giomi mentioned that this exercise was mostly ICS-based (managing a large-scale incident) and that a larger exercise was being planned for June.
- Keith Forbes said that they recently had a tabletop exercise for a hoof and mouth disease outbreak, and although such an outbreak wouldn't kill a lot of animals, it would have a tremendous economical impact. He said this exercise involved a lot of coordination, with a very good turnout of about 60-70 people in a regional EOC in Reno. He also mentioned that they've received requests to keep this group going in order to hold another exercise as this situation went a lot deeper than what was originally thought.
- Upon a question by Phillip Harrison as to how the State Fire Marshal's hazardous materials permit information being input into the online database was being accessed by the Fire Department, Stacey Giomi replied that their haz-mat people have the ability to access this information when they respond to a facility (except for those facilities where they will need the satellite communications system in order to do so). Also, The Quad-County Team can access this information for all the facilities located within the four counties of Carson, Douglas, Lyon, and Storey.
- Hank Lucas stated that as part of the hospital's planning process, he has prepared the hazard and vulnerability analyses for the inpatient facilities in Carson City as well as for two other facilities in Douglas County. He said that there was nothing very different in this year's analyses over prior years and that he would place this matter on the LEPC's next meeting agenda for discussion and action.

Hank mentioned that although the hospital had recently changed over to Contract Security, there has been no basic change in the level of service and that the transition should be seamless.

- Brian Crowe expressed his appreciation on behalf of the college for what Carson City was doing for them in regard to the Code Red mass notification system. He said that WNC sent out its first message last month, which was well received, and that they were now trying to implement this system for student enrollment.

- Kevin Curnes mentioned that there was a lot of construction going on at the schools, with just about every building being affected.

11. For Possible Action: Next Meeting Date

The next meeting is scheduled for June 5, to be held at 1:30 p.m. in the meeting room of Fire Station #51, with the remaining dates for the year being September 11 and December 4.

12. Public Comment

There was no public comment.

13. For Possible Action: To adjourn

The meeting was adjourned at 1:53 p.m.

Recorder: Judy Dietrich