

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the July 19, 2012 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 19, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Shelly Aldean, Ward 2

Supervisor John McKenna, Ward 3

Supervisor Molly Walt, Ward 4

**STAFF:** Larry Werner, City Manager

Alan Glover, Clerk - Recorder

Neil Rombardo, District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:31:13) - Mayor Crowell called the meeting to order at 8:31 a.m. Mr. Glover called the roll; a quorum was present. First Baptist Church Pastor Bob Chambers provided the invocation. At Mayor Crowell's request, Mike Atkinson, a sailor home on leave from Afghanistan, led the pledge of allegiance. Mayor Crowell thanked Mr. Atkinson and wished him well.

**5. PUBLIC COMMENTS AND DISCUSSION** (8:33:39) - Mayor Crowell entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 21, 2012** (8:34:02) - Mayor Crowell introduced this item, and Supervisor Aldean advised of clerical corrections which she offered to share with the recording secretary. **Supervisor Aldean moved to approve the minutes, subject to the previously referenced corrections. Supervisor McKenna seconded the motion. Motion carried 5-0.**

**7. POSSIBLE ACTION TO ADOPT THE AGENDA** (8:34:33) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, a motion to adopt it as published. **Supervisor Aldean so moved. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**8. SPECIAL PRESENTATION OF A PROCLAMATION FOR AMA INTERNATIONAL WOMEN AND MOTORCYCLING WEEK, JULY 23 - 29, 2012** (8:34:57) - Mayor Crowell introduced this item, passed the gavel to Mayor *Pro Tem* Aldean, invited American Motorcyclist Association ("AMA") Marketing Manager Tigra Tsujikawa to join him at the podium, and read the language of the Proclamation into the record. Mayor Crowell wished Ms. Tsujikawa the best on the scheduled event. The Board members, City staff, and citizens present applauded. (8:37:35) Ms. Tsujikawa thanked the Board members on behalf of the AMA and its members. "Everyone, without exception, on every level of Carson City and Nevada's State government and its community has been incredibly helpful, enthusiastic, and gracious in working on this project." Ms. Tsujikawa expressed the belief that "the Silver State can become a world class riding destination for people ..." She expressed the hope that "in some small way, ... the AMA

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International Women in Motorcycling Conference can help more people see and appreciate Carson City and see and experience the other side of Nevada.” She thanked the Board, and the Supervisors, City staff, and citizens present once again applauded.

**9. CONSENT AGENDA** (8:38:54) - Mayor Crowell entertained requests to hear items separate from the consent agenda. When none were forthcoming, he entertained a motion. **Supervisor Aldean moved to approve the consent agenda, consisting of one item from the District Attorney’s Office, one item from the Treasurer, one item from Finance, one item from Purchasing and Contracts, and one item from the City Manager’s Office.** Supervisor McKenna seconded the motion. Motion carried 5-0.

**9-1. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE AN UPGRADE OF ONE DEPUTY DISTRICT ATTORNEY I POSITION TO A DEPUTY DISTRICT ATTORNEY II POSITION WITHIN THE CARSON CITY DISTRICT ATTORNEY’S OFFICE**

**9-2. TREASURER - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND PARTIAL REFUND OF TAXES TO THE 2011 - 2012 REAL PROPERTY TAX ROLL, ON PARCELS 3-037-01, 10-531-23, 9-091-08, 3-033-10, 9-322-17, 3-361-13, 2-672-16, 8-031-06, 8-093-05, DUE TO DONATION OF VETERAN’S EXEMPTION TO THE VETERAN’S HOME**

**9-3. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, THROUGH JULY 2012, PURSUANT TO NRS 251.030**

**9-4. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$75,253.55, FOR CONTRACT NO. 1112-144, CARSON CITY WASTEWATER TREATMENT SOLAR PHOTOVOLTAIC PROJECT, TO NELSON ELECTRIC CO.**

**9-5. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER, FOR THE PERIOD OF JUNE 12, 2012 THROUGH JULY 9, 2012**

**10. RECESS BOARD OF SUPERVISORS** (8:39:31) - Mayor Crowell recessed the Board of Supervisors at 8:39 a.m.

### **LIQUOR AND ENTERTAINMENT BOARD**

**11. CALL TO ORDER AND ROLL CALL** (8:39:33) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:39 a.m., noting the presence of a quorum, including Member Furlong.

**12. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 7, 2012** (8:39:50) - Chairperson Crowell introduced this item, and entertained a motion. **Member Aldean moved to approve the minutes, as presented. Member Walt seconded the motion.** Motion carried 6-0.

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**13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO APPROVE JAMES ROWAN COLGAN AS THE LIQUOR MANAGER FOR MO AND SLUGGO'S BAR AND GRILL, LIQUOR LICENSE NO. 13-29087, LOCATED AT 110 WEST TELEGRAPH STREET, CARSON CITY** (8:40:27) - Chairperson Crowell introduced this item. Principal Planner Jennifer Pruitt reviewed the agenda materials, noting staff's recommendation of approval. (8:41:10) Chairperson Crowell invited Mr. Colgan to the podium. Mr. Colgan advised of having been employed at Mo and Sluggo's for approximately three years. He and his partner, Dan Shaheen, recently purchased the assets from Morey Tresnit. Mr. Colgan described ongoing renovations and plans for the future. In response to a question, Mr. Colgan advised of having completed the Sheriff's alcohol servers training program, together with the other bar tender, Joe Tresnit. He advised that every person hired will be sent to the alcohol servers training program. He advised that he and Mr. Tresnit are "really diligent" about checking identification. In response to a question, he advised there is currently no gaming. In response to a further question, he discussed the hours of operation. Chairperson Crowell expressed appreciation for the downtown businesses to "stem what's going on," and requested Mr. Colgan to carefully monitor the situation.

Chairperson Crowell entertained questions or comments of the board members and, when none were forthcoming, Mr. Colgan thanked the board members. Chairperson Crowell entertained a motion. **Member Abowd moved to approve James Rowan Colgan as the liquor manager for Mo and Sluggo's Bar and Grill, liquor license number 13-29087, located at 110 West Telegraph Street in Carson City. Member McKenna seconded the motion. Motion carried 5-0.** Chairperson Crowell thanked Mr. Colgan for his investment.

**14. PUBLIC COMMENT** (8:44:22) - Chairperson Crowell entertained public comment; however, none was forthcoming.

**15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** (8:44:41) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 8:44 a.m.

**16. RECONVENE BOARD OF SUPERVISORS** (8:44:44) - Mayor Crowell reconvened the Board of Supervisors.

### **ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** (8:44:51) - None.

**18. TREASURER - PUBLIC HEARING ON THE CITY INVESTMENT POLICY AND REVIEW AND POSSIBLE ACTION TO ACCEPT THE POLICY, AS PRESENTED** (8:44:56) - Mayor Crowell introduced this item. Treasurer Al Kramer provided background information, and reviewed the agenda materials. In response to a question, he advised that the City has not participated in securities lending for several years. He acknowledged the agreement is the same as last year's with the exception of the one revision, as noted on the record.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, thanked Mr. Kramer. Mayor Crowell entertained public comments and, when none were

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forthcoming, a motion. Supervisor Aldean moved to accept the policy, as presented, subject to the one amendment to paragraph XI(E), as noted on the record. Supervisor Walt seconded the motion. Motion carried 5-0.

### 19. FINANCE DEPARTMENT

**19(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.14, CARSON CITY AUDIT COMMITTEE, AMENDING SECTION 2.14.040, RESPONSIBILITIES OF THE CARSON CITY AUDIT COMMITTEE, BY ADDING ADDITIONAL REVIEW AND RECOMMENDATION RESPONSIBILITIES REGARDING THE ADEQUACY OF CITY DEPARTMENT AND OFFICE PERFORMANCE MEASURES FOR THE PURPOSES OF INTERNAL AUDITS, SETTING FORTH AUDITING STANDARDS, AND REQUIRING THE COMMITTEE TO OVERSEE THE INTERNAL AUDITOR'S CREATION AND IMPLEMENTATION OF FRAUD, WASTE, AND ABUSE IDENTIFICATION PROCESSES AND REPORTING, AND OTHER MATTERS PROPERLY RELATED THERETO** (8:50:07) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti provided background information and introduced Audit Committee Vice Chair Bill Prowse. (8:50:53) Mr. Prowse apologized for his absence from the July 5<sup>th</sup> meeting, and read prepared remarks into the record. He responded to questions of clarification regarding the proposed ordinance. Mayor Crowell entertained additional questions or comments of the Board members, and public comments. When none were forthcoming, he entertained a motion. Supervisor Aldean moved to introduce, on first reading, Bill No. 107, an ordinance amending the Carson City Municipal Code, Title 2, Administration and Personnel, Chapter 2.14, Carson City Audit Committee, amending Section 2.14.040, Responsibilities of the Carson City Audit Committee, by adding additional review and recommendation responsibilities regarding the adequacy of City department and office performance measure for the purposes of internal audits, setting forth auditing standards, and requiring the committee to oversee the internal auditor's creation and implementation of fraud, waste, and abuse identification processes and reporting, and other matters properly related thereto, subject to the one amendment on the record under Section 2.14.040, in which the sentence will be amended to read, "Reviews and recommendations by the internal auditor will be guided by the internal auditing standards." Supervisor McKenna seconded the motion. Motion carried 5-0. Mayor Crowell thanked Mr. Prowse.

**19(B) POSSIBLE ACTION TO ADOPT A RESOLUTION INDICATING THE INTENT OF CARSON CITY, NEVADA TO ISSUE ITS HOSPITAL REVENUE REFUNDING BONDS FOR THE PURPOSE OF REFUNDING CERTAIN HOSPITAL REVENUE BONDS PREVIOUSLY ISSUED BY CARSON CITY, NEVADA FOR THE BENEFIT OF CARSON - TAHOE REGIONAL HEALTHCARE; FIXING THE TIME AND PLACE OF A HEARING CONCERNING SUCH BONDS; PROVIDING FOR THE PUBLICATION OF A NOTICE CONCERNING SUCH HEARING; APPROVING THE FORM OF AN AGREEMENT BETWEEN CARSON CITY, NEVADA AND CARSON - TAHOE REGIONAL HEALTHCARE; AND PRESCRIBING OTHER DETAILS IN CONNECTION THEREWITH** (8:59:57) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. He noted that the bonds will never constitute a debt or indebtedness of the City or a charge against general credit or taxing power. (9:02:53) In response to a question, Bond Counsel John Swendseid advised that the \$56.4 million figure reflected in the resolution is the more accurate figure. At Supervisor McKenna's request, Mr. Swendseid provided historic information on the subject matter. In response to a question, he explained, "This is a

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revenue bond and the only revenues it is payable from are revenues that the City receives from the hospital. And, in fact, the City will simply assign those revenues to a trustee and the money will not go to the City. It will go straight to a trustee who will pay out the money to the bond holders. The statutes of Nevada, under which this type of bond are issued, are very specific about bonds not constituting a debt and not counting against the City's debt limit, and that statute has gone before the Nevada Supreme Court and been upheld." Mr. Swendseid acknowledged there is also no contingent liability. "On a default, the bond holders would have rights of action through the trustee against the hospital corporation but not against the City."

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2012-R-22, a resolution indicating the intent of Carson City, Nevada to issue its hospital revenue refunding bonds for the purpose of refunding certain hospital revenue bonds previously issued by Carson City, Nevada for the benefit of Carson-Tahoe Regional Healthcare; fixing the time and place of a hearing concerning such bonds; providing for the publication of a notice concerning such hearing; approving the form of an agreement between Carson City, Nevada and Carson-Tahoe Regional Healthcare; and prescribing other details in connection therewith.** Supervisor McKenna seconded the motion. Motion carried 5-0. Mayor Crowell thanked Mr. Providenti and Mr. Swendseid.

**20. PUBLIC WORKS DEPARTMENT, PLANNING AND ZONING DIVISION - POSSIBLE ACTION TO ADOPT A RESOLUTION AMENDING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS, UNDER THE CARSON CITY GROWTH MANAGEMENT ORDINANCE, FOR THE YEARS 2013 AND 2014 AND ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMITS FOR THE YEARS 2013 AND 2016; ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT AND GENERAL PROPERTY OWNER CATEGORIES; AND ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW (GM-12-026)** (9:08:03) - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. In response to a question, he advised that Public Works Department representatives have indicated the water system currently has the capacity to accommodate 700 new residential units. In response to a further question, he advised there is no distinction between residential units based on cost. In consideration of the Sheriff's comments, included in the agenda materials, Supervisor Aldean suggested the possibility of exploring a specific affordable housing cap. Discussion followed and, in response to a question, Mr. Plemel advised that no response was provided by the School District this year. He acknowledged that a request was made. In reference to the Growth Management Residential Allocation History chart included in the agenda materials, Supervisor McKenna inquired as to the possibility of re-reviewing allocations. Mr. Plemel noted the importance of justifying the number of available allocations. Discussion followed, and Supervisor Aldean expressed appreciation for the annual report. In response to a question, Mr. Werner advised there has been no change the number of building permits issued since the City reduced water / sewer connection fees.

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Mayor Crowell entertained public comment. (9:27:16) In reference to Supervisor Aldean's earlier comments, Gary Nigro expressed the opinion that "this City is responsible for bearing its share of low income housing, but not beyond that based on national standards ..." He requested the Board to consider a limit on low income housing, and extensive discussion ensued.

(9:38:29) Karl Neathammer discussed design methods for affordable housing which dissuade criminal activity, and the importance of holding absentee landlords accountable for property maintenance.

(9:42:20) Gary Nigro advised of a Sparks City ordinance requiring appropriate property maintenance, and clarified his earlier comments relative to low income housing.

(9:44:45) Jim Bagwell expressed empathy with Sheriff Furlong's comments, as included in the agenda materials. He discussed the importance of "mix[ing] housing in order to make things work ..." He expressed the opinion that "the community needs to look real strongly at not adding to the problems that already exist and any future low-income housing be put in an area where it's a little easier managed and in small pockets so that it doesn't overpower an area."

(9:47:25) Ward 2 Supervisor Candidate Brad Bonkowski inquired as to the projected water volume allocation for commercial / industrial use, under the Growth Management Ordinance. Mr. Werner explained that new commercial development is evaluated based on community standards and whether or not they want to allocate water which reduces the amount of water available for residential development. Following discussion, Mayor Crowell suggested a meeting between Mr. Bonkowski and Planning Division staff to discuss accommodating new commercial development. Mr. Bonkowski advised that the reduced water / sewer connection fees have a "huge impact" on the potential for new commercial / industrial development. In consideration of the three percent growth rate, he advised of "years' worth of input and work ... by the realtors, by the City staff, by the builders, and ... everybody has agreed that is a fair number." He expressed doubt that the business community will agree to change the percentage allocation "because it's a fair process and it took a lot of time, effort, and input to come up with that number so, even if we're not using even a small portion of it, ... it's a number that works for everybody involved." In response to a question, he discussed the varying time frames associated with new industry considering Carson City and actually locating here. In response to a further question, he advised that consistency in planning processes is "critical. When companies come here, they need consistency because their planning process can be so long." He commended the City processes, as they have evolved over the years, and cautioned against "limitations ... that maybe we don't actually need."

Supervisor Abowd discussed the importance of pursuing a property maintenance ordinance. "That adds value to this community for future permits for people to come in and develop and, by not enforcing it, it also penalizes surrounding property owners in terms of their property value." Supervisor Aldean noted a necessary correction to the resolution.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to adopt Resolution No. 2012-R-23, amending the maximum number of residential building permit allocations under the Carson City Growth Management Ordinance for the years 2013 and 2014, and estimating the maximum number of residential building permits for the years 2015 and 2016; establishing the number of residential building permit allocations available within the development and general property owner categories; and establishing a maximum average**

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daily water use of 7,500 gallons per day for commercial and industrial building permits as a threshold for Growth Management Commission review, as recommended by the Planning Commission. Supervisor Abowd seconded the motion. In response to a question, Mr. Plemel advised that the referenced years are calendar years rather than fiscal years. Mayor Crowell entertained additional discussion and, when none was forthcoming, a vote on the pending motion. **Motion carried 5-0.** Mayor Crowell recessed the meeting at 10:00 a.m. and reconvened at 10:16 a.m.

**21. DISTRICT ATTORNEY - POSSIBLE ACTION TO INTRODUCE ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 2, ADMINISTRATION AND PERSONNEL, CREATING A NEW CHAPTER 2.44 - FINANCIAL ADMINISTRATION, AND CREATING A NEW SECTION 2.44.010, MAJORITY VOTING REQUIRED ON USE OF PUBLIC FUNDING FOR CARSON CITY CENTER PROJECT, TO REQUIRE AN AFFIRMATIVE VOTE OF THE MAJORITY OF THE PEOPLE BEFORE PUBLIC FUNDING CAN BE USED FOR THE CARSON CITY CENTER PROJECT, AND OTHER MATTERS PROPERLY RELATED THERETO** (10:16:43) - Mayor Crowell introduced this item, and Chief Deputy District Attorney Randal Munn reviewed the agenda materials. In response to a question, he advised that the Board "could choose, as a matter of policy or a matter of ordinance, to do business a certain way unless it affects the rights of others. If the rights of others are impacted by that decision, they might be able to ... challenge an ordinance that may not comply with the NRS. But, binding yourself and your behavior, you're certainly within your rights to do that." He responded to additional questions of clarification relative to the effect of the ordinance.

Mayor Crowell entertained public comment. (10:23:23) Jim Bagwell expressed concerns in consideration of Mr. Munn's comments, and a preference "to be assured that you wouldn't read this today and then pass it on your next meeting and, then the next meeting theoretically because you've met ... the requirements of our petition, you could dissolve it and then we'd be back to square one." Mayor Crowell assured Mr. Bagwell nobody "wants to go down that road." Mr. Bagwell "respectfully disagree[d]" with the District Attorney's opinion that "what we've done is not ... constitutional." He expressed the opinion "this is the way for the citizenry to become involved in something ..." He expressed a preference to avoid a continued adversarial situation, and requested assurance that "whatever we do, it goes to the people as we requested because we worked awfully hard to get those 4,500 signatures." In response to a question, Mr. Bagwell "assumed" that the ballot question is an adequate response to the petition "if the District Attorney's Office says that it is." He expressed concern that no one "lose sight of the fact that this was a people's initiative and that there's a lot of us that just disagree with the direction that we were headed." He discussed the importance of the City functioning within its financial means, and reiterated the hope that the antagonism will be resolved by the ballot question.

(10:28:43) Ward 2 Supervisor Candidate Dennis Johnson advised of his support for the petition, and expressed appreciation for Mr. Glover's prompt certification once it was submitted. Mr. Johnson expressed opposition to the proposed ordinance as "this takes that voice away from" the petitioners. In response to a question of clarification, he expressed the opinion that "if you adopt the ordinance, the people that are in favor of it probably without a tax increase will not be able to say, 'yes, let's build that project but no I don't want the tax increase.' You've got two things here that are in conflict with each other. One addresses the tax increase, one does not address a tax increase. ... they're opposing forces ..." Mayor Crowell pointed out that the initiative petition "seeks an ordinance. ... that's what it really is asking for ..." and he reiterated uncertainty that "if it seeks an ordinance and we pass that ordinance today, the relief sought by the

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petitioners is granted.” Discussion ensued, and Mr. Johnson emphasized the importance, conveyed by many of the petitioners, of being able to cast a vote.

Supervisor Aldean explained that passage of the ballot question would create an ordinance “just like what we’re doing today. We’re passing an ordinance voluntarily without taking it to a vote of the people.” She further explained a reason for putting “our own question on the ballot is because we need that revenue stream to build this project. … from a practical standpoint, that is why we are identifying a specific funding source rather than being a little indirect about how we intend to fund this project.” She expressed the opinion that the subject item and the Board’s ballot question indicates understanding for the petitioners’ passion. She acknowledged the contention associated with the issue, and expressed concern over “see[ing] this community any further divided over this project … And so, we’re taking a definitive action … to basically adopt the ordinance and, then, we’ve obviously already passed the motion or the resolution to place our question on the ballot.” She expressed the opinion that the petitioners’ wishes are being honored. “We’re just doing it before the election as opposed to after the election if the question were to pass muster.” Mr. Johnson thanked the Board and reiterated the passion on both sides of the issue. Mayor Crowell thanked Mr. Johnson for his attendance and participation.

(10:38:19) Bud Southard advised that he had signed the petition, and had “spent several thousand man hours collecting these signatures with the precise intention of seeing our petition wording on the ballot in November.” In reference to the Board’s ballot question, Mr. Southard noted the Board “did not go out and face the citizens we faced,” and discussed his experience with the same. He expressed the opinion that additional debt is irresponsible, and “it’s time to close the book on this issue.” In consideration of the extensive public testimony relative to the City Center project, he advised of never having “heard a satisfactory answer, whether coming from Mr. Neighbors or anybody else.” He expressed the opinion the Board is “being hoodwinked,” and that “we’re going to be stuck with a bad thing.” He expressed the belief that the Board should respect the petitioners by putting their question on the ballot and keeping the Board’s question “to yourself.” He expressed the opinion that the petition signatures evidence that “the majority of the people in this City … do not want this project to move forward.”

(10:42:42) Dixie Jennings-Teats advised that she had not signed the petition reminded everyone “this is the 75<sup>th</sup> anniversary of the Golden Gate Bridge. The people did not want it. This the 100<sup>th</sup> anniversary of the Statue of Liberty and the naysayers said, ‘No, it’s not the thing to do.’ We have a new freeway around town. We have beautiful new sculptures that … are enticing people about Carson City. At the moment, our downtown is not anything that entices people.” Ms. Jennings-Teats related her experience in Bilbao, Spain last fall where she visited a “community center that entices people.” She discussed the City of Mountainview, California’s investment in their downtown.

(10:44:59) In reference to his lobbying experience, John Wagner noted the importance of considering “the issue and not the people sponsoring it.” He advised of having signed the petition, and expressed no preference relative to “who puts it on the ballot.” He expressed the opinion that discussion of the project merits “are out of order at this particular time.” He expressed the hope that the ballot question explanations will be very clear. In response to a question, he discussed his opinion of the petitioners’ motives for signing the petition. He discussed his experience developing the ballot question explanations relative to Fuji Park several years ago. He responded to questions regarding his opinion of the Board’s ballot question.

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Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. In reference to Mr. Munn's introduction of this item, Supervisor Aldean expressed the personal belief that "filing a lawsuit to stop the petitioners is ... an appropriate response from this Board." She referenced Resolution 2012-R-15, adopted by the Board on June 21, 2012, to place its own City Center funding question on the November ballot. She noted the intent of the Board to voluntarily comply with the initiative petition. To honor that commitment, **Supervisor Aldean moved to introduce, on first reading, Bill No. 108, an ordinance amending the Carson City Municipal Code, Title 2, Administration and Personnel, creating a new chapter 2.44, Financial Administration, and creating a new section, 2.44.010, Majority Voting Required on use of public funding for Carson City Center project to require an affirmative vote of a majority of the people before public funding can be used for the Carson City Center project, and other matters properly related thereto. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion of the Board members. Supervisor McKenna expressed the intent that the library ballot question will be sufficient to bring the City Center matter in front of the voters and to dispose of it one way or the other. In consideration of the uncertain future of the economy, he expressed serious concerns, predicting "second recession in two to three years, ... major burdens on the City's ability to pay its current obligations ..." He reserved the right to not build the project even if the ballot passes, based upon economics. "This library building will always be decided based upon whether we can pay it or not. And, if you can't collect the quarter cent sales tax, then you can't build the building." Mayor Crowell agreed that even if the ballot question passes, the Board is not obligated to construct the City Center project. "It's enabling legislation only." He further agreed with earlier comments relative to the ballot question reducing the strife over the City Center project. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

Mayor Crowell recognized Gary Nigro. (10:53:57) Mr. Nigro advised of having retired from 34 years of federal government service. "A very wise man once told me that no financial decisions, whether personal ... or for municipal ... should be done six months prior or six months after a presidential election."

Mayor Crowell thanked Mr. Munn and the citizens for their attendance and participation.

## 22. CITY MANAGER

**22(A) POSSIBLE ACTION TO ADOPT POLICIES AND PROCEDURES FOR THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES** (10:54:59) - Mayor Crowell introduced this item. By way of background information, Mr. Werner reviewed the table of contents of the draft policies and procedures included in the agenda materials. He provided an overview of the revisions made following the May 3, 2012 meeting, and the mechanism by which the policies and procedures will be implemented. Supervisor Aldean advised of having sent the previous draft to approximately half a dozen people who serve on various boards, commissions, and committees to solicit their input. She further advised that "without exception, they thought that the idea of formalizing policies and procedures was a good one." In response to a question, discussion took place regarding the process associated with background checks. Mr. Werner explained the intent of the background checks provision as applicable to certain types of boards, commissions, and committees; not certain people. Mr. Rombardo suggested a corresponding revision to ensure background checks appropriate to certain committee positions rather than certain people.

Extensive discussion took place regarding the provisions of the "Terms for Chairperson" section, at page 11 of the draft included in the agenda materials. Mr. Werner summarized the suggested revision to indicate that a chairperson can serve for two consecutive years. Additional discussion took place regarding the

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provisions of the “Methods of Appointment” section, and Supervisor Aldean suggested a revision to provide for interviews in person, by phone, or other means of telecommunication. In response to a question, Mr. Werner advised that attendance will be tracked by staff of the liaison departments. Following discussion regarding the “Multiple Appointments” section, Supervisor Aldean suggested adding the words “by the Board of Supervisors” following the words “nominated or confirmed” in the first sentence of the section. Extensive discussion took place regarding the inclusion of “domestic violence” at paragraph B of the “Criteria for Appointment” section, and consensus of the Board was to leave the language as presented.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. (11:27:17) Karl Neathammer discussed the annual cost associated with domestic violence. Supervisor McKenna clarified his earlier comments that the referenced provision effectively “excludes a group of citizens that the legislature has not placed in a category that we want to exclude.” He reiterated no problem with that “as long as the Board says we’ll exclude that group of citizens.” Mr. Neathammer expressed concern regarding the potential liability associated with appointing anyone with a domestic violence conviction to an advisory board, commission, or committee. He discussed various aspects of and expressed support for the policies and procedures. He discussed concerns associated with members of advisory boards, commissions, and committees losing focus as to their roles in relationship to the roles of the staff liaisons. He urged the Board to adopt the policies and procedures with the revisions as stated on the record at this meeting.

(11:39:09) Donna DePauw expressed appreciation for the revision to the Preface paragraph. She discussed concerns regarding various provisions throughout the draft document, and the Board members, Mr. Werner, and Mr. Rombardo responded accordingly.

(12:07:44) Andrea Engelman reviewed various suggested revisions throughout the document. In response to a question, Mr. Werner discussed a suggested mechanism by which the policies and procedures would be implemented. Once the policies and procedures are adopted in final form by the Board, he advised that more specific discussion would take place regarding implementation. In response to a further question, he anticipates the policies and procedures will save staff time and associated costs. Ms. Engelman expressed concern that the application process for an advisory board, commission, or committee “is a little more stringent than that required of someone running for office.” In response to a question, she expressed the opinion that “the background check is a bit much for somebody volunteering their time for an unpaid position.” Discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, Supervisor Aldean summarized the suggested revisions. Extensive discussion ensued to clarify the same, and Mayor Crowell entertained a motion. **Supervisor Aldean moved to adopt the policies and procedures for the City’s boards, committees, and commissions, as discussed and as amended on the record; the intent of the Board is to add a code of conduct provision to the policies and procedures being adopted, along with a method for addressing the timely appointment of applicants to these various committees, boards, and commissions. Supervisor Abowd seconded the motion. Motion carried 5-0.** (12:50:39) In response to a question, consensus of the Board was to have the final version resubmitted to the Board.

**22(B) DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN  
A LETTER TO GOVERNOR SANDOVAL REQUESTING THAT HIS RECOMMENDED 2013 -  
2015 BUDGET NOT INCLUDE COST SHIFTS, UNFUNDED MANDATES OR REVENUE**

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**DIVERSIONS THAT IMPACT COUNTY GOVERNMENT, INCLUDING THOSE ENACTED IN THE 2011 LEGISLATIVE SESSION** (12:43:02) - Mayor Crowell introduced this item, and Mr. Werner reviewed the agenda materials. In response to a question, he discussed the effect of the requested letter. "It doesn't mandate anything but it kind of expresses an interest that ... we've got to be careful about these ... pass-downs ... because it is hurting us." In response to a further question, he advised of no anticipated impact to federal benefits. Supervisor Aldean requested that the letter be resubmitted to the Board for review prior to being sent. She discussed suggested revisions. Supervisor Walt provided an overview of discussion which took place regarding the subject matter at a recent NACo meeting. Mr. Werner requested the Board members to provide him with suggested revisions and additions, which can be incorporated for review by the Board at the next meeting. Supervisor McKenna described the letter included in the agenda materials as weak and ineffective. He advised of no problem with submitting a letter, but requested Mr. Werner or Mayor Crowell to personally deliver the same. He expressed the opinion "we need to get over there and talk to these people because they're going to take the letter and read it. If you talk to them, there may be a chance of some type of solution, but ... we need to get started on this and ... this is a weak way of doing it." Mayor Crowell expressed no problem with hand delivering a letter, and agreed that sometimes letters "don't go very far." He discussed the importance of the Governor understanding "how difficult things are ... at the county and city level ..." Supervisor Abowd expressed the opinion that the letter should be more specific "because the numbers are just arbitrary at this point." Supervisor Aldean reiterated the request to resubmit the letter to the Board for endorsement, and Mr. Werner agreed to do so.

### **23. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

#### **STATUS REVIEW OF PROJECTS; CAPITAL PROJECTS STATUS REPORT** (12:50:53) -

Mr. Werner provided an overview of additions to the report format. (12:51:46) City Engineer Jeff Sharp reviewed the report included in the agenda materials. He and Mr. Werner responded to questions of clarification. In response to a question, Mr. Sharp reviewed the time line associated with the Community Center renovation project. In response to a further question, he advised that neither of the Roberts House carriage house nor the BMX Track lighting projects are funded. Discussion took place regarding the BMX Track lighting project funding.

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS** - None.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS** - None.

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** - None.

**STAFF COMMENTS AND STATUS REPORT** - None.

**RECESS AND RECONVENE BOARD OF SUPERVISORS** (12:57:48) - Mayor Crowell recessed the Board of Supervisors at 12:57 p.m., and reconvened at 3:00 p.m.

### **24. CITY MANAGER**

**24(A) POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE CARSON CITY CONVENTION AND VISITORS BUREAU, ONE CITIZEN AT LARGE, ONE REPRESENTATIVE OF THE HOTEL / MOTEL INDUSTRY, AND ONE REPRESENTATIVE OF OTHER COMMERCIAL INTERESTS, EACH FOR A TWO-YEAR TERM THAT WILL EXPIRE IN JULY 2014** (3:01:01) - Mayor Crowell introduced this item, and reviewed the agenda report.

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He expressed appreciation for all the advisory boards, commissions, and committees volunteers. He invited Jonathan Boulware to the podium, and thanked him for bringing the AMA International Women and Motorcycling event to Carson City. (3:02:54) Mr. Boulware commended everyone involved in coordinating the event. In response to a question, he discussed his interest in continuing to serve as a member of the Carson City Convention and Visitors Bureau (“CCCVB”). In response to a further question, he discussed the importance of “start[ing] the process of bringing people together ... We all can serve a role in making sure that we’re all on the same page, we’re moving together as a team.” At Supervisor Walt’s request, he discussed the importance of the CCCVB events committee in consideration of “diversity of thought.” In response to a further question, he expressed the opinion that funding for events “is fine right now.” He expressed confidence that the CCCVB Board of Directors will fulfill the commitment to fund worthy events. As a business owner, Supervisor Abowd expressed an interest in a “fresh perspective for tourism in this community.” She inquired as to Mr. Boulware’s vision relative to the future economic betterment of the community. Mr. Boulware discussed the importance of advertising and marketing “the different types of things we can do in Carson City,” and the various methods by which to do so. Supervisor Aldean discussed the decreased involvement of the CCCVB in the Rendezvous and Silver Dollar Car Classic events. She inquired as to the method by which to better quantify the effect of these events relative to meeting the CCCVB mandate to “put heads in beds.” Mr. Boulware discussed the potential of the two events “to drive heads in beds.” He advised that the CCCVB events committee considers events in light of overnight stays. “... sometimes that’s not fair because if you have a strong, local event and we want to keep it within the community, ... at the time we’re making that decision, it may not be a strong driver of heads in beds, but we need to ask the question ... what do we have to do to get it there.” Mr. Boulware noted the importance of not biting off more than we can chew. “Start off with the surrounding areas, developing a marketing strategy to get the message out to get to some of these smaller areas that have to drive at least a minimum of two hours so maybe they stay.” In reference to the “huge investment in the V&T Railroad,” Supervisor Aldean discussed the effort to determine the lodging properties’ support for creation of a shuttle system. She inquired as to Mr. Boulware’s vision for making the V&T more relevant for the lodging properties. Mr. Boulware discussed the importance of demonstrating that the V&T is, in fact, putting heads in beds, and determining the long-term plan for the V&T. He expressed the opinion that the train is relevant, as demonstrated by the Polar Express event. He acknowledged that the tracking system would be uniform between lodging properties.

Mayor Crowell thanked Mr. Boulware for his attendance and participation, and entertained a motion to appoint him to the CCCVB as the hotel / motel industry representative. **Supervisor Walt moved to appoint Jonathan Boulware to the Carson City Convention and Visitors Bureau, as a representative of the hotel / motel industry for a two-year term that will expire in July 2014. Supervisor Aldean seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

Mayor Crowell invited Stephen Lincoln to the podium. (3:21:56) Mayor Crowell expressed appreciation for the efforts of the CCCVB volunteers. Mr. Lincoln acknowledged having served as a member of the CCCVB for the last six years. In response to a further question, he discussed his interest in being reappointed and reviewed statistical information relative to room tax revenues and CCCVB expenses over the past six years. As a business owner, Supervisor Abowd expressed an interest in a fresh perspective for community tourism. She inquired as to Mr. Lincoln’s vision for the future economic improvement of the community. In reference to the CCCVB strategic plan, Mr. Lincoln expressed excitement over development of the special events committee and the events which have been brought to Carson City. In

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reference to the Rendezvous and Silver Dollar Car Classic events, Supervisor Aldean inquired as to a method by which to better quantify the effect of any event relative to attracting visitors for overnight stays. Mr. Lincoln expressed the belief that surveys conducted at the events “are the best indication of where the people are coming from, how long they’re staying, if they’re staying locally ...” Supervisor Aldean inquired as to the method by which to make the V&T more relevant to the lodging properties. Mr. Lincoln discussed the importance of providing more opportunities, and commended the Polar Express event. Supervisor McKenna inquired as to what the Board of Supervisors is doing wrong in relation to conventions and visitors. Mr. Lincoln discussed the importance of “break out rooms” to accommodate conferences. He was uncertain as to the sequence, however. “Do you build it first and hope they’ll come?” Supervisor Walt inquired as to Mr. Lincoln’s opinion of the adequacy of the special events committee’s funding. Mr. Lincoln was uncertain as to the funding source, but acknowledged the need. He expressed the hope that room tax revenues will increase, and discussed the importance of sports tournaments to the community.

Mayor Crowell requested everyone to “be at ease” until the arrival of the next applicant. (3:35:25) Mayor Crowell invited Stan Jones to the podium, and thanked him for his community service and his application. In response to a question, Mr. Jones discussed his interest in serving as a member of the CCCVB and his vision for the same. He acknowledged a willingness to serve as chair of the CCCVB, if requested. Supervisor Abowd requested him to describe past experience exercising his ability to achieve consensus and / or compromise, when necessary. Mr. Jones advised of having served on many committees in the past, and expressed a life-long belief that “compromise is the only way to resolve issues. ... There’s give and take on both sides and, ... if you’re willing to communicate, you can compromise.” In reference to the CCCVB’s decision to not fund the Rendezvous or Silver Dollar Car Classic events, Supervisor Aldean inquired as to a method for better quantifying any event in terms of the CCCVB’s mandate to put heads in beds. Mr. Jones suggested “it takes time for an event to become a success,” citing the Sparks Rib Cookoff as an example. He acknowledged the importance of surveying event participants relative to lodging. Supervisor Aldean inquired as to the method by which to make the V&T more relevant to the local lodging properties. Mr. Jones expressed the opinion that “the train stops on the wrong end ... in Virginia City instead of here.” He acknowledged the problem, but was uncertain as to the answer. Supervisor McKenna inquired as to what the Board of Supervisors is doing wrong in relation to conventions and visitors. Mr. Jones expressed the opinion that there are events funded which should not be, and that the City has done a wonderful job to accommodate special events. In response to a question, he expressed concern over funding allocated to the V&T and the Eagle Valley Golf Course. He acknowledged the relevancy of the CCCVB special events committee. In response to a further question, he expressed the opinion that the special events committee funding was adequate for the first year. “... as the events committee grows and as the events grow, it probably won’t be enough.” Supervisor Walt congratulated Mr. Jones on his appointment as Chamber of Commerce chairperson. He acknowledged and discussed the merits of merging the CCCVB and the Chamber of Commerce. “There’s always merit in discussing ways to improve. If that could improve, that might be a consideration.” Mayor Crowell entertained additional questions and, when none were forthcoming, thanked Mr. Jones for his attendance and participation.

In response to a question, Mr. Werner advised that Stephen McKenzie had not yet arrived. At Mayor Crowell’s request, Mr. Werner teleconferenced Delsye Mills. (3:49:21) Ms. Mills thanked the Board for the opportunity to interview by phone. Mayor Crowell thanked Ms. Mills for her service and, in response to a question, she discussed her interest in reappointment. Supervisor McKenna inquired as to what the Board of Supervisors is doing wrong in relationship to conventions and visitors. Ms. Mills discussed the

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importance of the Board's validation of the CCCVB in the face of criticism, and the importance of working together. She commended the CCCVB staff and Executive Director Candace Duncan. In consideration of Ms. Mills' participation in the special events committee, Supervisor Walt inquired as to her opinion of its relevance and the adequacy of the funding. Ms. Mills discussed the relevance of the special events committee in consideration of community collaboration. With regard to funding, she discussed a different approach for attracting special events. Ms. Mills acknowledged a willingness to chair the CCCVB, if requested. Supervisor Abowd requested her to describe past experience with identifying common ground to achieve compromise, if appropriate. Ms. Mills discussed the importance of improved communication. Supervisor Aldean inquired as to the method by which to better quantify the effect of any event in terms of putting heads in beds. Ms. Mills advised that the CCCVB special events committee has worked extensively on "trying to get heads in beds ... people that are going to have three or more stays." She further advised that the Rendezvous coordinators did not approach the special events committee for funding this year. She suggested a streamlined application process. Supervisor Aldean inquired as to a method by which to make the V&T more relevant to the lodging properties and Carson City, in general. Ms. Mills discussed the importance of the lodging properties collaborating to promote the V&T, and of giving the V&T's popularity sufficient time to grow. Mayor Crowell entertained additional questions; however, none were forthcoming.

Mayor Crowell noted two positions remaining to be filled. Discussion took place regarding the provision in the draft boards, commissions, and committees policies and procedures prohibiting the appointment of one citizen to two advisory boards, commissions, and committees. Mr. Glover advised that Mr. Lincoln's Charter Review Committee term, as Supervisor Aldean's appointment, will expire in December 2012. In response to a question, Mr. Werner discussed the intent to revise the application to include such information. Mayor Crowell polled the Board relative to the Other Commercial Interests and Citizen-At-Large positions, and discussion took place with regard to the same. Mayor Crowell entertained a motion. **Supervisor Walt moved to appoint Stan Jones to the Carson City Convention and Visitors Bureau as the citizen-at-large for the two-term that will expire in July 2014, and to appoint Stephen Lincoln as a representative of other commercial interests for a two-year term that will expire in July 2014. Supervisor Aldean seconded the motion. Motion carried 5-0.** Mayor Crowell thanked each applicant, on behalf of the Board.

Mayor Crowell passed the gavel to Mayor *Pro Tem* Aldean, who recessed the Board of Supervisors at 4:10 p.m. Mayor *Pro Tem* Aldean reconvened the meeting at 4:23 p.m.

### **24(B) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY PLANNING COMMISSION FOR A FOUR-YEAR TERM THAT WILL EXPIRE IN JULY 2016**

(4:23:42) - Mayor *Pro Tem* Aldean introduced this item, and invited Mark Sattler to the podium. (4:23:58) Mayor *Pro Tem* Aldean explained Mayor Crowell's absence due to a travel commitment. In response to a question, Mr. Sattler discussed his interest in reappointment. Mayor *Pro Tem* Aldean inquired as to the method by which Mr. Sattler would balance the need to make the required findings with his own more subjective reasons for supporting or opposing a proposal. Mr. Sattler commended the staff on their preparation of information for each proposal. He discussed his practice of studying the agenda materials, visiting the site, and going to each meeting "with an open mind and a common sense approach." He reviewed various specific examples. In reference to discussion which took place earlier in the meeting, Supervisor Abowd inquired as to Mr. Sattler's opinion of required property maintenance by ordinance. Mr. Sattler discussed the balance between guidelines and strict regulations. Supervisor Walt inquired as to

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whether the Planning Commission should begin “tackling … beliefs in coming up with a plan on how you see the future of Carson City.” Mr. Sattler considered the Planning Commission as an extension of the Board of Supervisors; “that we kind of screen before … it gets to you.” He would consider guidelines from the Board “on how they see that going forward …” In response to a further question, he expressed no opposition to the Planning Commission spearheading the public process. Supervisor McKenna inquired as to Mr. Sattler’s leadership potential on the Planning Commission. Mr. Sattler advised that Planning Commission Vice Chairperson George Wendell was recently reappointed to the commission. He expressed a willingness to serve as chair or vice chair, and assured the Board of the necessary communication skills to do so. He commended Planning Commission Chair Kimbrough’s leadership. Mayor *Pro Tem* Aldean entertained additional questions and, when none were forthcoming, thanked Mr. Sattler for his re-application. Mr. Sattler thanked the Board for the opportunity to serve, and requested their consideration for reappointment.

(4:34:06) Mayor *Pro Tem* Aldean invited Romaine Gilliland to the podium, and thanked him for his application. In response to a question, he discussed his qualifications and experience relative to his interest in serving as a Planning Commissioner. Mayor *Pro Tem* Aldean inquired as to the method by which Mr. Gilliland would balance the need to make the required findings for a proposed project with his own more subjective reasons for supporting or opposing a project. In reference to the City’s master plan as the guiding document, Mr. Gilliland discussed the Planning Commission’s task to “objectively and consistently apply the master plan to the requests that have been made while looking at the various elements of the community, the testimony, and the information that’s been provided. So, it’s really a balancing act while continually looking back to the master plan for guidance as to how to move forward consistent with the vision of the community.” In reference to discussion which took place earlier in the meeting, Supervisor Abowd inquired as to Mr. Gilliland’s opinion of required property maintenance by ordinance. Mr. Gilliland expressed the opinion that regulations applied consistently and objectively are in everyone’s best interests. Supervisor Abowd inquired as to Mr. Gilliland’s experience of the method by which such regulations have been enforced in other communities. Mr. Gilliland suggested that the application of zoning and zoning variances need to be considered from an objective perspective. “Typically, … the community’s evolving and you want to be sure that, as it’s evolving, it’s evolving in an orderly manner. … you don’t want to create pocket zoning; areas where unique zoning is surrounded by incompatible uses. So you want to be very careful with the uses and the transitional uses between various elements and areas of the City …” Supervisor McKenna requested Mr. Gilliland to discuss his leadership style and his role on the Planning Commission he previously served. Mr. Gilliland discussed his philosophy to empower those who are part of his team. He looks for “team building, … consensus, … a clear vision of where it is that we plan to go and [he likes] to believe that [he] helped create that vision and … keep everyone … on track.” He characterized his leadership style as “tapping the wheel.” Supervisor Walt thanked Mr. Gilliland for his application, and inquired as to his opinion of the Planning Commission’s role relative to enhancing existing neighborhoods. Mr. Gilliland discussed the statutory requirements relative to master plans, and the difference in the economy in 2006 when the last master plan was completed. He commended the 2006 master plan as “outstanding,” “thoughtful and well conceived,” and expressed the opinion that a task of the Planning Commission “is to be a leader and a guider in soliciting community input, and recognizing the current environment and the future vision of the community in amending the master plan as we go forward.” Mayor *Pro Tem* Aldean thanked Mr. Gilliland, who thanked the Board for their consideration and looked forward to the selection of the best candidate.

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(4:44:28) Mayor *Pro Tem* Aldean welcomed Donna Grey to the podium. In response to a question, Ms. Grey discussed her qualifications and experience relative to her interest in serving as a Planning Commissioner. Mayor *Pro Tem* Aldean inquired as to how Ms. Grey would balance the need to make the required findings with her own more subjective reasons for supporting or opposing a project in the context of the Planning Commission. Ms. Grey advised of a familiarity with working on teams and expressed understanding for the need for consensus in order to achieve goals. In consideration of discussion which took place earlier in the meeting, Supervisor Abowd inquired as to Ms. Grey's opinion of required property maintenance. Ms. Grey discussed the need for appropriate ordinances and enforcement of the same. She expressed the belief that property owners should have the responsibility for maintenance. Supervisor McKenna inquired as to Ms. Grey's leadership style. Ms. Grey described herself as a "very independent thinker but ... a team member as well." In response to a further question, she expressed reluctance to lead the Planning Commission without sufficient experience. She expressed a willingness to chair the Planning Commission, if requested. Supervisor Walt thanked Ms. Grey for her application, and inquired as to her opinion of the Planning Commission's role in promoting enhancement of the community. Ms. Grey expressed support for the idea and the opinion that "citizens should feel more vested in their community." Mayor *Pro Tem* Aldean entertained additional questions and, when none were forthcoming, thanked her for her application.

Mayor *Pro Tem* Aldean entertained discussion of the applicants. Supervisor Walt commended Mr. Sattler on his attendance record. Mayor *Pro Tem* Aldean entertained a motion. **Supervisor McKenna moved to appoint Mark Sattler to the Carson City Planning Commission for a four-year term that will expire in June of 2016. Supervisor Walt seconded the motion.** Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-0.** Mayor *Pro Tem* Aldean and Supervisor McKenna commended Mr. Gilliland and Ms. Grey's qualifications, and encouraged them to apply to other boards, commissions, and committees. In response to a question, Mayor *Pro Tem* Aldean reviewed the application process for filling unexpired terms.

**25. PUBLIC COMMENT** (4:58:25) - Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

**26. ACTION TO ADJOURN** (4:58:34) - Supervisor Walt moved to adjourn the meeting at 4:58 p.m. Supervisor Abowd seconded the motion. Motion carried 4-0.

The Minutes of the July 19, 2012 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of August, 2012.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder