

# **CARSON CITY PLANNING COMMISSION**

## **Minutes of the August 29, 2012 Meeting**

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A regular meeting of the Carson City Planning Commission was scheduled for 5:00 p.m. on Wednesday, August 29, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Mark Kimbrough  
Vice Chairperson George Wendell  
Commissioner Malkiat Dhimi  
Commissioner Paul Esswein  
Commissioner Mark Sattler  
Commissioner James Shirk  
Commissioner William Vance

**STAFF:** Lee Plemel, Planning Division Director  
Jennifer Pruitt, Principal Planner  
Jeff Sharp, City Engineer  
Joe Ward, Senior Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER, DETERMINATION OF A QUORUM, AND PLEDGE OF ALLEGIANCE (5:01:27)** - Chairperson Kimbrough called the meeting to order at 5:01 p.m. Roll was called; a quorum was present. At Chairperson Kimbrough's request, Commissioner Shirk led the pledge of allegiance.

**B. PUBLIC COMMENTS (5:02:17)** - Chairperson Kimbrough entertained public comments; however, none were forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 25, 2012 (5:03:14)** - Commissioner Sattler moved to accept the minutes, as written. Commissioner Vance seconded the motion. Motion carried 7-0.

**D. MODIFICATION OF AGENDA (5:03:36)** - Chairperson Kimbrough entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES (5:03:43)** - None.

**F. CONSENT AGENDA (5:03:48)** - None.

**G. PUBLIC HEARING MATTERS**

**G-1. ZCA-12-034 POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 18, ZONING, CHAPTER 18.16, DEVELOPMENT STANDARDS, TO ADD DIVISION 22, STREET NAMING AND ADDRESS ASSIGNMENT REGULATIONS (5:05:03)**  
- Chairperson Kimbrough introduced this item, and Mr. Plemel reviewed the agenda materials. (5:06:29)

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Fire Chief Stacey Giomi provided background information and additional review of the agenda materials. He acknowledged that the proposed ordinance will not be retroactive, and explained the situations to which it will apply. In response to a question, he reviewed and explained the City's existing grid and naming convention. He responded to additional corresponding questions of clarification.

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Commissioner Esswein moved to recommend to the Board of Supervisors approval of Zoning Code Amendment 12-034, an ordinance amending the Carson City Municipal Code, Title 18, Zoning, Chapter 18.16, Development Standards, by adding Division 22, Street Naming and Address Assignment Regulations, based on the findings contained in the staff report. Commissioner Sattler seconded the motion. Motion carried 7-0.**

**G-2. SUP-12-039 POSSIBLE ACTION TO CONSIDER A SPECIAL USE PERMIT APPLICATION FROM MATT ROGERS (PROPERTY OWNER: WILLIAM KUGLER) FOR A FIVE-YEAR REVIEW OF A PREVIOUSLY-APPROVED SPECIAL USE PERMIT TO ALLOW THE CONTINUED USE OF AN EXISTING BILLBOARD, ON PROPERTY ZONED GENERAL COMMERCIAL ("GC"), LOCATED AT 800 OLD CLEAR CREEK ROAD, APN 009-302-09** (5:16:01) - Chairperson Kimbrough introduced this item, and Mr. Plemel reviewed the agenda materials in conjunction with displayed slides. He reviewed the public noticing process, as outlined in the agenda materials, and advised of having received no response.

(5:19:28) Rogers Media Company Principal Matt Rogers introduced himself for the record. In response to a previous question, he described the Chamber of Commerce options to promote City businesses and events on one side of the subject billboard or to receive one-third the revenue from renting it out.

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Wendell moved to approve SUP-12-039, a special use permit application to allow the continued use of a double-faced, maximum 28-feet above adjacent street grade, 10 feet by 40 feet or 400 square feet, off-premises sign, on property zoned general commercial, located at 800 Old Clear Creek Road, APN 009-302-09, based on the findings and subject to the conditions of approval contained in the staff report. Commissioner Vance seconded the motion. Motion carried 7-0.**

**G-3. SUP-12-040 POSSIBLE ACTION TO CONSIDER A SPECIAL USE PERMIT APPLICATION FROM CARSON CITY PARKS AND RECREATION DEPARTMENT (PROPERTY OWNER: BLM/ CARSON CITY PARKS AND RECREATION) TO MODIFY THE EDMONDS SPORTS COMPLEX MASTER PLAN U-97/98-29 TO INCREASE THE HEIGHT OF THE APPROVED BMX TRACK LIGHTING SYSTEM POLES, FROM 40 FEET TO 65 FEET, ON PROPERTY ZONED PUBLIC REGIONAL ("PR"), LOCATED AT 1555 LIVERMORE LANE, APNs 010-201-01 AND -02, 010-211-05 AND -06, AND 010-221-14** (5:22:19) - Chairperson Kimbrough introduced this item. Ms. Pruitt provided background information and reviewed the agenda materials in conjunction with displayed slides. She reviewed the noticing process, as outlined in the agenda materials, and advised of having received no response. She noted staff's recommendation of approval, subject to the conditions included in the staff report.

(5:31:40) Park Planner Vern Krahn introduced and presented a video from Soft Lighting Systems, manufacturer of the proposed lighting system. He narrated a SlideShow presentation, copies of which were

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included in the agenda materials, of the proposed BMX Track lighting system. In response to a question, he advised that the special use permit allows for facility operation until 11:00 p.m. In response to a further question, he advised that the proposed lighting system will be facilitated by the NV Energy power grid.

(5:56:04) Electrical Engineer Ed Gansberg provided background information on his involvement in the project, and responded to questions of clarification regarding the proposed lighting system. In response to a further question, he discussed the difference in cost between the proposed lighting system and that which was installed at Governor's Field. He responded to additional questions of clarification, and discussion followed.

Chairperson Kimbrough invited Ms. Leming to comment. (6:03:38) Carson City BMX Track Operator Mary Leming discussed Olympic Games possibilities and details of the Carson City BMX Program. In response to a question, she described program participation.

Chairperson Kimbrough commended Mr. Krahn's presentation and entertained public comment. When none was forthcoming, he entertained additional questions, comments, or a motion of the commissioners. **Commissioner Sattler moved to approve SUP-12-040, a special use permit application from Carson City Parks and Recreation Department to allow an amendment to the previously-approved Edmonds Sports Complex Master Plan, U-97 / 98-29; the amendment would result in an increase in the approved height of the BMX Track lighting system poles, from 40 to 65 feet, on property zoned public regional, located at 1555 Livermore Lane, APNs 010-201-01 and -02, 010-211-05 and -06, and 010-221-14, based on seven findings and subject to the recommendations and conditions of approval contained in the staff report. Commissioner Dhami seconded the motion. Motion carried 7-0.**

#### **H. ADMINISTRATIVE MATTERS**

**H-1. DIRECTOR'S REPORT TO THE PLANNING COMMISSION AND FUTURE AGENDA ITEMS** (6:10:22) - Mr. Plemel reviewed the outcome of recent commission recommendations to the Board of Supervisors, and reviewed the tentative agenda for the September commission meeting.

**H-2. COMMISSIONER REPORTS / COMMENTS** (6:12:50) - Chairperson Kimbrough and Mr. Plemel provided background information on the invitation to participate in the American Planning Association magazine's commission highlights section. Chairperson Kimbrough entertained commissioner reports or comments; however, none were forthcoming.

**I. PUBLIC COMMENTS** (6:14:47) - Chairperson Kimbrough entertained public comments; however, none were forthcoming.

**J. ACTION TO ADJOURN** (6:14:53) - Commissioner Sattler moved to adjourn the meeting at 6:14 p.m. Commissioner Vance seconded the motion. Motion carried 7-0.

The Minutes of the August 29, 2012 Carson City Planning Commission meeting are so approved this \_\_\_\_\_ day of September, 2012.

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MARK KIMBROUGH, Chair