

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the August 27, 2012 Meeting

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A special meeting of the Carson City Regional Transportation Commission was scheduled for 12:00 p.m. on Monday, August 27, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Commissioner Charles Des Jardins
Commissioner John McKenna
Commissioner James Smolenski

STAFF: Patrick Pittenger, Transportation Manager
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (12:01:10) - Chairperson Aldean called the meeting to order at 12:01 p.m. Roll was called; a quorum was present. Vice Chairperson Mallery was absent.

B. PUBLIC COMMENT (12:01:36) - Chairperson Aldean entertained public comment; however, none was forthcoming.

C. AGENDA MANAGEMENT NOTICE (12:01:47) - None.

D. DISCLOSURES (12:01:58) - None.

E. PUBLIC MEETING ITEMS:

E-1. POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1213-088, 2012 CARSON STREET MAINTENANCE PROGRAM, FOR A BID AMOUNT OF \$179,007.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$17,900.00, TO BE FUNDED FROM THE CC STREET OVERLAYS PROJECT ACCOUNT, AS PROVIDED IN FY 2012/2013 (12:02:10) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials. He anticipates the project will start in early September and be completed within three weeks. At Chairperson Aldean's request, he explained the purpose of the improvement project and responded to corresponding questions of clarification.

Chairperson Aldean entertained additional questions of the commissioners and, when none were forthcoming, public comment. When none was forthcoming, she entertained a motion. **Commissioner Des Jardins moved to determine that Sierra Nevada Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1213-088, 2012 Carson Street Maintenance Program, for a bid amount of \$179,007.00, plus a contingency amount not to exceed \$17,900.00, to be funded from the CC Street Overlays Project account, as provided in FY 2012 / 2013; fiscal impact not to exceed \$196,907.00. Commissioner McKenna seconded the motion. Motion carried 4-0.**

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F. COMMISSIONER COMMENTS - None.

G. PUBLIC COMMENTS (12:09:32) - Chairperson Aldean entertained public comment; however, none was forthcoming.

H. ACTION TO ADJOURN (12:09:41) - Commissioner Smolenski moved to adjourn the meeting at 12:09 p.m. Commissioner McKenna seconded the motion. Motion carried 4-0.

The Minutes of the August 27, 2012 Carson City Regional Transportation Commission meeting are so approved this 10th day of October, 2012.

SHELLY ALDEAN, Chair