

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the August 8, 2012 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, August 8, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson James Mallery
Commissioner Charles Des Jardins
Commissioner John McKenna
Commissioner James Smolenski

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Joe Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:04:30) - Chairperson Aldean called the meeting to order at 5:04 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:04:51) - Chairperson Aldean entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES (5:05:20) - None.

D. AGENDA MANAGEMENT NOTICE (5:05:25) - Chairperson Aldean entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:05:30) - None.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO APPROVE AN INTERLOCAL COOPERATIVE AGREEMENT, BETWEEN THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”), THE REGIONAL TRANSPORTATION COMMISSION (“RTC”), AND THE BOARD OF SUPERVISORS (“BOS”), WHICH DEFINES THE ROLES AND RESPONSIBILITIES OF EACH BODY IN TRANSPORTATION-RELATED MATTERS IN CARSON CITY; IT AMENDS AND WILL REPLACE THE INITIAL AGREEMENT IN THIS REGARD, DATED MARCH 14, 2007 (5:05:43) - Chairperson Aldean introduced this item, noting it as the companion to item F-2 on the CAMPO agenda. Chairperson Aldean entertained additional questions, comments, or suggested revisions and, when none were forthcoming, a motion. **Commissioner McKenna moved to approve an interlocal cooperative agreement, between the Carson Area Metropolitan Planning Organization (“CAMPO”), the Regional Transportation Commission (“RTC”), and the**

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Board of Supervisors (“BOS”), which defines the roles and responsibilities of each board in transportation-related matters in Carson City, as amended by the CAMPO on this date. Commissioner Smolenski seconded the motion. Motion carried 5-0.

F-2. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO AGREEMENT PR124-11-063, BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) FOR THE ROOP STREET ENHANCEMENT PROJECT (5:06:49) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials. He advised that the contract has been awarded, and anticipates that work will begin on August 20th. He responded to questions of clarification regarding the contract award, the anticipated project completion date, and construction signage.

Chairperson Aldean entertained commissioner and public questions or comments and, when none were forthcoming, a motion. **Commissioner Des Jardins moved to approve Amendment No. 2 to Agreement No. PR124-11-063, between the Carson City RTC and the Nevada Department of Transportation for the North Roop Street Enhancement Project. Commissioner McKenna seconded the motion. Motion carried 5-0.**

F-3. POSSIBLE ACTION TO ADOPT RESOLUTION NO. 2012-RTC-R-4, AND REQUEST THAT THE CARSON CITY BOARD OF SUPERVISORS ISSUE HIGHWAY REVENUE REFUNDING BONDS (5:09:25) - Chairperson Aldean introduced this item, and Mr. Schulz reviewed the agenda materials. He acknowledged that the resolution had been reviewed by the City’s bond counsel.

Chairperson Aldean entertained commissioner and public questions or comments and, when none were forthcoming, a motion. **Vice Chairperson Mallery moved to adopt Resolution No. 2012-RTC-R-4 and request that the Carson City Board of Supervisors issue highway revenue refunding bonds for an expected savings, over twelve years, of approximately \$228,000. Commissioner Des Jardins seconded the motion. Motion carried 5-0.**

F-4. INFORMATIONAL UPDATE ON STREET MAINTENANCE ACTIVITIES PLANNED FOR THE CURRENT FISCAL YEAR (5:11:32) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials, including revisions made since their publication. In reference to Goni Road, Chairperson Aldean recalled an agreement with Cinderlite requiring payment of a small portion of maintenance costs. She inquired as to any provision in the agreement which would allow the City to collect the funds in advance. Mr. Schulz advised of having researched the agreement within the last three years, and that it provides for Cinderlite to contribute funds only at such time as an improvement project is commenced. Chairperson Aldean suggested discussing the possibility of a payment plan with Cinderlite representatives “so that the money is available when we need it.” Chairperson Aldean entertained public comment; however, none was forthcoming.

F-5. INFORMATIONAL UPDATE ON TRANSPORTATION REVENUES AND POTENTIAL FUNDING ALTERNATIVES (5:17:12) - Chairperson Aldean introduced this item. Mr. Pittenger reviewed the agenda materials and narrated a PowerPoint presentation, a copy of which was provided for the record. He and Mr. Schulz responded to questions of clarification regarding various points included in the presentation. Commissioner McKenna discussed the importance of citizen involvement in

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future decisions. “All we’re doing is providing the services the citizens want. They want good roads and I think we ought to get the information out ... to them ... about how much it costs to have roads of this quality. But I also think this ought to be part of a Citywide program so you may be asked to join into that if I can get the discussion out there. But I think the discussion needs to be had that we’re not keeping up with pavement and pavement does have a life and that life is not very long. Potholes could be in Carson City.”

Mr. Schulz advised that Lyon County Public Works Director Mike Workman had been present in the audience during the CAMPO meeting. Carson City and Lyon County Public Works Department officials meet on a quarterly basis, and Mr. Schulz advised that Lyon County is in the process of turning some of their paved roads into gravel roads “because they’re facing exactly what we’re facing except on a larger scale. So they’re looking at ... alternative funding just like we are but, in the meantime, they are ... literally converting ... their roads to gravel because they can maintain that.” Mr. Pittenger discussed measures being taken by Santa Cruz County, California to address the same issues. Chairperson Aldean advised of a recent meeting, together with Vice Chairperson Mallery, Commissioner McKenna, and Public Works Department staff, with Tahoe Transportation District staff to discuss an initiative to consider funding streams for improvements in the Tahoe Basin. She acknowledged the needs and the limited funding, and expressed the opinion “it would be far more palatable for people to pay an additional \$20 to register their vehicles.” She inquired as to how an increase in vehicle registration fees in Carson City would compare to fees in outlying counties. Mr. Schulz agreed to investigate the matter.

Chairperson Aldean thanked Mr. Pittenger and Mr. Schulz for their presentation. She agreed with Commissioner McKenna’s recommendation to hold a public forum on the “State of Our Streets.” Vice Chairperson Mallery agreed. Chairperson Aldean entertained additional commissioner questions or comments and public comments. None were forthcoming.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - JUNE 2012 (5:32:15) - Chairperson Aldean introduced this item, and entertained comments or questions. None were forthcoming.

G-2. PROJECT STATUS REPORT (5:32:30) - Chairperson Aldean introduced this item, and Mr. Schulz reported on the status of the freeway landscaping project. Chairperson Aldean commended the freeway landscaping project and the readerboard sign advising that the project is grant funded. In reference to a recent Redevelopment Authority Citizens Committee meeting, she advised of discussion which took place regarding infrastructure improvement projects for redevelopment area number two, specifically the South Carson Street detention basin.

G-3. FUTURE AGENDA ITEMS (5:34:33) - Mr. Pittenger announced a special commission meeting scheduled for Monday, August 27th at 12:00 p.m., and reviewed the agenda. He reviewed the tentative agenda for the September commission meeting. Chairperson Aldean entertained requests of the commissioners for future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (5:36:47) - Chairperson Aldean entertained comments; however, none were forthcoming.

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I. PUBLIC COMMENTS (5:36:54) - Chairperson Aldean entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (5:37:02) - Commissioner Smolenski moved to adjourn the meeting at 5:37 p.m. Commissioner Des Jardins seconded the motion. Motion carried 5-0.

The Minutes of the August 8, 2012 Carson City Regional Transportation Commission meeting are so approved this 10th day of October, 2012.

SHELLY ALDEAN, Chair