

**Carson City  
Agenda Report**

**Date Submitted:** Oct. 9, 2012

**Agenda Date Requested:** Oct. 18, 2012

**Time Requested:** 15 minutes

**To:** Mayor and Supervisors

**From:** Larry Werner, City Manager

**Subject Title:** For possible action: To appoint one member to the Carson City Airport Authority to the Citizen-at-Large position for a term that expires in October 2013.

**Staff Summary:** There is one open position on the Airport Authority for a Manufacturer due to a member's resignation. No applications were received for the Manufacturer position. The 2011 Statutes of Nevada allow for the Board of Supervisors to appoint a member who represents the general public if they are unable to find a qualified Manufacturer to fill the position. An application was received from Ray English for the Citizen-at-Large position. No other applications were received.

**Type of Action Requested:** (check one)

Resolution       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint \_\_\_\_\_ to the Carson City Airport Authority to the Citizen-at-Large position for a term that expires in October 2013.

**Explanation for Recommended Board Action:** There is one vacancy on the Carson City Airport Authority for a Manufacturer due to a member's resignation. No applications were received for a Manufacturer. Pursuant to the recruitment announcement, an application was received for the Citizen-at-Large position from Ray English. The 2011 Statutes of Nevada (listed below) allow for the Board of Supervisors to fill the position with a Citizen-at-Large.

2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103)

... 2. The Board of Supervisors shall appoint:

- (a) Three members who represent the general public but, except as otherwise provided in paragraph (b), not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.
- (b) Two members who are manufacturers and are within a 3-mile radius of Carson City airport, but not including any person described in

paragraph (c). If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.

(c) Two members who are fixed base operators at the airport.

*\*Bolding added to point out pertinent information*

**Code, Policy, Rule or Regulation:** NRS 844, Statutes of Nevada, 1989, Section 4

**Fiscal Impact:** None

**Explanation of Impact:** n/a

**Funding Source:** n/a

**Alternatives:** Re-open the position announcement for additional applicants

**Supporting Material:** Recruitment Announcement, Current Roster, Application, NRS 844, Statutes of Nevada, 1989, 2011 Statutes of Nevada, Page 30

**Prepared By:** Laura A. Banks, Executive Offices

**Reviewed By:**



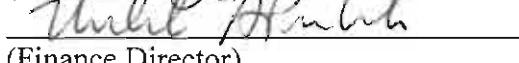
Date: 10/2/12

(City Manager)



Date: 10/9/12

(District Attorney)



Date: 10/9/12

(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## CARSON CITY AIRPORT AUTHORITY

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Airport Authority. The Airport Authority is a 7 member board that oversees all matters pertaining to the Carson City airport. Meetings are held the third Wednesday of every month in the Sierra Room at the Community Center.

Applicants must be willing to serve approximately ten to sixteen hours a month. **There is one (1) open position in the category listed below. This appointment is to serve the remainder of the 4-year term ending October 2013.**

**Manufacturer: Must be from within a 3-mile radius of the Carson City airport but not a fixed base operator at the airport**

The Board of Supervisors shall appoint qualified persons to the board. To qualify, applicants must be a representative of the above category. If the Board of Supervisors is unable to find a qualified manufacturer to fill this position, the Board may appoint a member pursuant to this paragraph who represents the general public. Accordingly, applicants representing members of the general public will be considered.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

**Applications will be accepted until October 4, 2012.** Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, October 18, 2012.

### CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: [lbanks@carson.org](mailto:lbanks@carson.org)

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

## AIRPORT AUTHORITY

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<b><u>Manufacturers</u></b>		
Karl Hutter 2151 Lockheed Way Carson City, NV 89706 885-8000 (w) 849-7963 (h) 310-989-8084 (c) <a href="mailto:khutter@clickbond.com">khutter@clickbond.com</a>	Initial Term 10/12	10/2016
VACANT (M. Thomason resignation 08/2012)		10/2013
<b><u>City Official</u></b>		
Ray Saylo (BOS appointment) 926 Azurite Lane Carson City, NV 89705 283-7803 (w) 742-6303 (c) <a href="mailto:rsaylo@carson.org">rsaylo@carson.org</a>	Initial Term 01/09	01/2013
<b><u>Pilot</u></b>		
Guy Williams (Vice-Chair) 260 Lakeview Avenue PO Box 16 Crystal Bay, NV 89402 721-8939 (c) <a href="mailto:guybwilliams@sbcglobal.net">guybwilliams@sbcglobal.net</a>	Initial Term 10/11	10/2015
<b><u>Fixed Based Operators</u></b>		
Stephen Poscic 2640 E. College Pkwy. Carson City, NV 89706 841-0400 (w) 841-0405 (h) 848-5964 (c) <a href="mailto:steve@carsonaviation.biz">steve@carsonaviation.biz</a>	Initial Term 10/12	10/2016
Teresa Di-Loreto-Long 2660 Weymoor Ct. Reno, NV 89521 359-3000 (w) 853-0166 (h) 691-2770 (c) <a href="mailto:tndl@diloretorenocom">tndl@diloretorenocom</a>	Initial Term 10/09	10/2013
<b><u>Citizen at Large</u></b>		
Harlow Norvell (Chair) 1421 Kingsey Ln. Carson City, NV 89701 883-7410 (h) 240-1622 (c) <a href="mailto:hnorvell@att.net">hnorvell@att.net</a>	Initial Term 10/09	10/2013

**AUTHORITY:** The Airport Authority Act for Carson City, Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport\*; 3. Two members who are fixed base operators at the airport.

\*The 2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103) expands the area from which the BOS is authorized to appoint the two manufacturer members from manufacturers in the CC industrial airport to manufacturers within a 3-mile radius of the airport. If the BOS is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the BOS to fill the position with a person who represents the general public.

All members are appointed for a 4-year term from October 1<sup>st</sup> - October 1<sup>st</sup>. (only eligible for reappointment after 4 years has passed since his or her prior term).

**MEETINGS:** Every third Wednesday of each month

**PURPOSE:** To maintain and guide the growth of the Carson City Airport. See Section 9 for detailed version.

**Liaison:** Timothy Rowe, Airport Manager 841-2255 [cxp-mgr@att.net](mailto:cxp-mgr@att.net)

**Attorney Assignment:** Steve Tackes, Attorney 884-8306 [stackes@kcnvlaw.com](mailto:stackes@kcnvlaw.com)

- END DATA -

RECEIVED  
Carson City Application for Airport Authority Appointive/Volunteer Position

Please print clearly or type

OCT 04 2012

CARSON CITY  
EXECUTIVE OFFICES

Title of Board or Commission: Airport Authority

Title of Position: Citizen at large representing Mfg.

Name: English Ray N  
Last First Middle Initial

Address: 2475 Simons Crt Carson City NV 89703  
Street City State Zip

Occupation/Business: Mechanical Engineer

Telephone: Work 775 267 6939 Home N/A Cell 775 771 0824 E-mail ray@seamertooling.com

Which membership category are you applying for? Check One.

1. Fixed Base Operator \_\_\_\_\_

2. Manufacturer based within 3 miles of the Carson City Airport \_\_\_\_\_

3. Pilot with aircraft based at Carson City Airport \_\_\_\_\_

4. Citizen at large YES

If filing for Category 2, please identify the Manufacturer by name and address:

Name \_\_\_\_\_ Address \_\_\_\_\_

If filing for Category 3, please give Aircraft "N":

Aircraft "N" # \_\_\_\_\_

If filing for Categories 3 or 4, please give Pilots license # & expiration date of FAA Medical:

Pilots license # \_\_\_\_\_ Expiration date of FAA Medical \_\_\_\_\_

1. Statement reflecting your reasons for your interest in serving CG Airport Authority:

My passion is for aviation and the promotion of our youth in this area

2. Why are you willing to serve as a member of the Carson City Airport Authority?

To help improve & progress our local airport

3. *What do you envision as the future of the Carson City Airport?*  
a center for greater youth programs in both  
piloting and maintenance skills. Improving the  
service to attract more visitors to the area.

4. *Statement of why you feel you will be an effective participant:*  
I have strong contacts in the area of  
Manufacturing and aviation in our area  
I am part of Carson City Mfg Collaborative

5. *Do you anticipate any potential conflicts of interest?* NO If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. *List other areas of interest and your hobbies:* My hobby is large  
RC model aircraft in excess on 100 inch wing span

*Level of Education:* BS ME

*Major(s) and/or Degree(s):* Mechanical Engineering

*Personal/Professional References:*

<i>Name</i> <u>Tim Rowe</u>	<i>Name</i> <u>Mike Jackson</u>	<i>Name</i> <u>David Sterger</u>
<i>Address</i> <u>Carson City Airport Mfg</u>	<i>Address</i> <u>1555 Forest Way</u>	<i>Address</i> <u>Western Nevada Colledge</u>
<i>Phone#</i> <u>775 841-2255</u>	<i>Phone#</i> <u>775 882 2400</u>	<i>Phone#</i> <u>(775) 722 8181</u>

*Signature of Applicant* Ray English

*Date* 10/3/12

*Please Print Name*

*You may attach more information. All applications are public information.*

*Applications not acted upon will expire after two years from date submitted unless renewed by applicant.*

**Mail directly to Carson City Executive Offices**

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701  
Phone (775) 887-2100 Fax (775) 887-2286

**AIRPORT AUTHORITY OF CARSON CITY**  
**CHAPTER 844, STATUTES OF NEVADA 1989**

AN ACT relating to airports; creating the Airport Authority of Carson City; making legislative findings; defining certain words and terms; providing for the appointment, number, terms, compensation, duties and powers of a board of trustees; specifying the powers of the authority, including the power, subject to the approval of the board of supervisors, to set the rate for a tax ad valorem, borrow money and issue securities to evidence such borrowing; requiring the transfer of airport properties, functions and outstanding obligations of Carson City to the Authority; and providing other matters properly relating thereto.

[Approved July 5, 1989]

(Leadlines for sections have been supplied by the Legislative Counsel of the State of Nevada)

*The People of the State of Nevada, represented in Senate and Assembly, do enact as follows:*

**Section 1. Definitions.** As used in this act, unless the context otherwise requires:

1. "Airport" means any airport or heliport and related facilities and equipment.
2. "Authority" means the Airport Authority of Carson City.
3. "Board" means the Board of Trustees of the Authority.
4. "Board of Supervisors" means the Board of Supervisors of Carson City.

(Ch. 844, Stats. 1989 p. 2025)

**Sec. 2. Authority; Creation; exemption from taxation.**

1. The Airport Authority of Carson City is hereby created.
2. The property and revenues of the Authority, any interest therein, and any possessory interest in or right to use that property which the Authority may grant, are exempt from all state and local taxation.

(Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

**Sec. 3. Legislative findings.** The Legislature finds that:

1. The Airport Authority of Carson City is a body corporate and politic, the geographical boundaries of which are the boundaries of Carson City.
2. The provisions of this act must be broadly construed to accomplish its purposes.

(Ch. 844, Stats. 1989 p. 2025)

**Sec. 4. Board: Number, appointment, qualifications and terms of members.**

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.
2. The Board of Supervisors shall appoint:
  - (a) Three members who represent the general public, but not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of his appointment, owns and operates an aircraft based at the airport.
  - (b) Two members who are manufacturers in the Carson City industrial airport, but not including any person described in paragraph (c).
  - (c) Two members who are fixed base operators at the airport.
3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his prior term.

(Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

**Sec. 5. Board; Oath and compensation of members.**

1. Each member of the Board shall file with the Clerk of Carson City his oath of office.
2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by him for travel authorized by the Board.

(Ch. 844, Stats. 1989 p. 2025)

**Sec. 6. Board: Election of officers; duties of secretary and treasurer.**

1. The Board shall elect a Chairman, Vice Chairman, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.
2. The Secretary shall keep a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. The records must be open to the inspection of all interested persons, at a reasonable time and place.
3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. He shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his duties.

(Ch. 844, Stats. 1989 p. 2026)

**Sec. 7. Board: Meetings; quorum; seal.**

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.

▼2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103)▼

This bill expands the area from which the Board of Supervisors is authorized to appoint the two manufacturer members from manufacturers in the Carson City industrial airport to manufacturers within a 3-mile radius of the airport. If the Board of Supervisors is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the Board of Supervisors to fill the position with a person who represents the general public.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets [ ] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1. Section 4 of the Airport Authority Act for Carson City, being chapter 844, Statutes of Nevada 1989, as amended by chapter 439, Statutes of Nevada 1995, at page 1144, is hereby amended to read as follows:**

Sec. 4. 1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but, *except as otherwise provided in paragraph (b)*, not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers ~~in~~ and are within a 3-mile radius of the Carson City ~~industrial~~ airport, but not including any person described in paragraph (c). *If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.*

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

Sec. 2. This act becomes effective upon passage and approval.

