

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the September 12, 2012 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, September 12, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Charles Des Jardins  
Vice Chairperson Jeff Foltz  
Member Shelly Aldean  
Member Ray Fierro  
Member James Mallery  
Member John McKenna  
Member James Smolenski

**STAFF:** Patrick Pittenger, Transportation Manager  
Ken Smithson, Transit Coordinator  
Joe Ward, Senior Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM** (4:33:24) - Chairperson Des Jardins called the meeting to order at 4:33 p.m. Roll was called; a quorum was present. Ex-Officio Member Taylor was absent.

**B. PUBLIC COMMENT** (4:35:20) - Chairperson Des Jardins entertained public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 11, 2012** (4:35:42) - Vice Chairperson Foltz suggested a revision to page 2. Member Aldean moved to approve the minutes, as amended. Vice Chairperson Foltz seconded the motion. Motion carried 7-0.

**D. AGENDA MANAGEMENT NOTICE** (4:37:01) - Chairperson Des Jardins entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES** (4:37:30) - None.

**F. PUBLIC MEETING ITEMS:**

**F-1. POSSIBLE ACTION TO ADOPT RESOLUTION NO. 2012-CAMPO-R-1, AND APPROVE THE COOPERATIVE AGREEMENT BETWEEN THE CAMPO AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”), FOR GENERAL PROVISIONS FOR THE EXPENDITURE OF PLANNING FUNDS** (4:38:05) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. Mr. Pittenger distributed a revised draft resolution to the CAMPO members and staff, noting the highlighted revisions. Member Aldean suggested additional revisions to the draft resolution and, in response to a question, Mr. Ward agreed. Chairperson Des Jardins entertained additional CAMPO member comments. Vice Chairperson Foltz suggested a revision to the

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cooperative agreement to insert Mr. Pittenger's name and contact information. In response to a question, Mr. Ward explained the policy relative to resolutions to approve such things as cooperative agreements.

Chairperson Des Jardins entertained additional CAMPO member comments and noted there were no public citizens present in the meeting room. When no additional comments were forthcoming, he entertained a motion. **Member Aldean moved to adopt Resolution No. 2012-CAMPO-R-1 and approve the cooperative agreement, between the CAMPO and the Nevada Department of Transportation, setting forth the general provisions for expenditure of planning (PL) funds, subject to the amendments on the record.** Member Smolenski seconded the motion. Motion carried 7-0.

**F-2. POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN CAMPO, THE NEVADA DEPARTMENT OF TRANSPORTATION, THE FEDERAL HIGHWAYS ADMINISTRATION, THE FEDERAL TRANSIT ADMINISTRATION, THE REGIONAL TRANSPORTATION COMMISSION OF SOUTHERN NEVADA, THE WASHOE COUNTY REGIONAL TRANSPORTATION COMMISSION, AND THE TAHOE REGIONAL PLANNING AGENCY, REGARDING THE CONSOLIDATED PLANNING GRANT PROGRAM FOR FEDERALLY-FUNDED METROPOLITAN AND STATEWIDE TRANSPORTATION PLANNING PROGRAMS WITHIN THE STATE OF NEVADA (4:45:27)** - Chairperson Des Jardins introduced this item. Mr. Pittenger provided background information and reviewed the agenda materials. Member McKenna suggested a revision to ensure consistency throughout the memorandum of understanding. Chairperson Des Jardins noted there were no public citizens present in the meeting room, and entertained a motion. **Member Aldean moved to authorize the Transportation Manager to sign a Memorandum of Understanding, between the CAMPO, the Nevada Department of Transportation, the Federal Highways Administration, the Federal Transit Administration, the Regional Transportation Commission of Southern Nevada, the Washoe County Regional Transportation Commission, and the Tahoe Regional Planning Agency, regarding the consolidated planning grant program for federally-funded metropolitan and statewide transportation planning programs within the State of Nevada, subject to the addition of the addendum contained in the agenda materials which is referenced in the agreement at the bottom of page two.** Member McKenna seconded the motion. Motion carried 7-0.

**F-3. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO GRANTEE AGREEMENT NO. PR451-09-802 WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (4:54:04)** - Chairperson Des Jardins introduced this item, and Mr. Smithson reviewed the agenda materials. In response to a question, Mr. Smithson described the improvement project to be funded by the grant. He acknowledged that the project "rose to the top" of a list of priority projects, based on need. Chairperson Des Jardins entertained additional CAMPO member comments; however, none were forthcoming.

Chairperson Des Jardins entertained public comment. (4:56:56) DeeDee Foremaster discussed the purpose of her attendance to "keep an eye on things that are going on," relative to the formation of an accessibility committee. In response to a question, she advised that the first meeting of the accessibility committee was scheduled for 4:30 p.m. on Friday, September 14<sup>th</sup> at the Rural Center for Independent Living. She reported a problem with a sidewalk at the intersection of Stewart and Robinson Streets, where a wheelchair-dependent citizen has fallen on two different occasions. She requested City staff to look into the possibility of a crosswalk at the intersection across Long Street near the Rural Center for Independent Living, and

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described associated problems. In response to a comment, she commended Mr. Pittenger's attention to ensuring accessibility throughout the community. At Member Aldean's request, Ms. Foremaster agreed to communicate details of the accessibility committee meeting to Mr. Pittenger.

Chairperson Des Jardins entertained a motion. **Member Fierro moved to approve Amendment No. 2 to Grantee Agreement No. PR451-09-802 with the Nevada Department of Transportation. Member McKenna seconded the motion. Motion carried 7-0.**

### **G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. FUTURE AGENDA ITEMS** (5:07:31) - Chairperson Des Jardins entertained requests for future agenda items of the CAMPO members; however, none were forthcoming. Mr. Pittenger reviewed the tentative agenda for the October CAMPO meeting.

**H. CAMPO MEMBER COMMENTS** (5:09:07) - Chairperson Des Jardins entertained CAMPO member comments; however, none were forthcoming.

**I. PUBLIC COMMENTS** (5:09:22) - Chairperson Des Jardins entertained public comment; however, none was forthcoming.

**J. ACTION TO ADJOURN** (5:10:03) - A motion was made, seconded, and carried unanimously to adjourn the meeting at 5:10 p.m.

The Minutes of the September 12, 2012 Carson Area Metropolitan Planning Organization meeting are so approved this 14<sup>th</sup> day of November, 2012.

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CHARLES DES JARDINS, Chair