

CARSON CITY BOARD OF HEALTH
Minutes of the September 20, 2012 Meeting
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, September 20, 2012, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Member Karen Abowd
Member Shelly Aldean
Member Ken Furlong
Member John McKenna
Member Molly Walt

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Health and Human Services Department Director
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

25. CALL TO ORDER AND ROLL CALL (2:03:59) - Chairperson Pintar called the meeting to order at 2:03 p.m. Roll was called; a quorum was present. Vice Chairperson Crowell was absent.

26. PUBLIC COMMENTS AND DISCUSSION (2:04:26) - Chairperson Pintar entertained public comment; however, none was forthcoming.

27. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 21, 2012 (2:04:30) - Member Aldean moved to approve the minutes, as submitted. Member Abowd seconded the motion. Motion carried 6-0.

28. HEALTH AND HUMAN SERVICES DEPARTMENT

28(A) POSSIBLE ACTION ON REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (2:06:40) - Chairperson Pintar introduced this item, and Ms. Works reviewed the Active Strategy scorecard, which was displayed in the meeting room and included in the agenda materials. Ms. Works and Health and Human Services Department staff responded to questions of clarification and discussion took place throughout the presentation. Chairperson Pintar entertained a motion to accept the Director's Report. **Member Aldean so moved. Member Walt seconded the motion. Motion carried 6-0.** Chairperson Pintar entertained public comment; however, none was forthcoming.

28(B) POSSIBLE ACTION ON REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (2:37:09) - Chairperson Pintar introduced this item, and reviewed the agenda materials. She responded to questions of clarification and discussion took place throughout the presentation. Chairperson Pintar entertained a motion to accept her report.

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Member Walt so moved. Member Aldean seconded the motion. Motion carried 6-0. Chairperson Pintar entertained public comment; however, none was forthcoming.

28(C) PRESENTATION AND DISCUSSION ONLY ON THE TEEN SCREEN PROGRAM BY DISEASE PREVENTION AND CONTROL DIVISION MANAGER CINDY HANNAH (2:45:29) - Chairperson Pintar introduced this item. Ms. Hannah narrated a PowerPoint presentation, copies of which were included in the agenda materials. She acknowledged that program participation by professionals is on a volunteer basis, and advised that Carson City and Douglas County “have the volunteers ready to step up.” Member Aldean suggested revisions to the participant assent form. In response to a question, Chairperson Pintar advised that seasonal affective disorder has not been well described in children. Ms. Hannah responded to questions of clarification regarding the referral portion of the program. Member McKenna expressed concern regarding the questionnaires being converted to electronic form or surfacing at some point in a young person’s future. He requested Ms. Hannah to consider destroying the questionnaire and / or improved document security. Chairperson Pintar entertained additional board member or public comments. Ms. Hannah acknowledged that the board’s concerns would be transmitted to the national Teen Screen organization. The board members thanked Ms. Hannah for her presentation.

28(D) INTRODUCTION AND DISCUSSION ONLY ON THE NEW HUMAN SERVICES DIVISION MANAGER (3:06:04) - Chairperson Pintar introduced this item, and Ms. Works provided background information on Mary Jane Ostrander’s education, experience, and responsibilities. (3:07:20) Human Services Division Manager Mary Jane Ostrander introduced herself for the record, and discussed efforts to restructure the Human Services Division. At Chairperson Pintar’s request, Ms. Ostrander provided additional background information on her education and experience. At Ms. Works’ request, Ms. Ostrander discussed methods by which client accountability will be increased. Chairperson Pintar thanked Ms. Ostrander and entertained public comment. None was forthcoming.

28(E) POSSIBLE ACTION ON REPORT AND POSSIBLE ACCEPTANCE OF DONATIONS FOR ANIMAL SERVICES, RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (3:12:00) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials. Chairperson Pintar entertained a motion to accept the report. **Member Aldean so moved. Member Abowd seconded the motion. Motion carried 6-0.**

29. PUBLIC COMMENT (3:13:19) - Chairperson Pintar entertained public comment; however, none was forthcoming.

30. ACTION TO ADJOURN BOARD OF HEALTH (3:13:30) - Chairperson Pintar noted the next meeting would be scheduled for December, and entertained a motion to adjourn. **Member Aldean so moved. The motion was seconded and carried unanimously.**

The Minutes of the September 20, 2012 Carson City Board of Health meeting are so approved this 20th day of December, 2012.

ATTEST:

SUSAN PINTAR, M.D., Chair

ALAN GLOVER, Clerk - Recorder