

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special May 11, 1994 Budget Meeting
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A special budget meeting of the Carson City Board of Supervisors was held on Wednesday, May 11, 1994 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

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| PRESENT: | Marv Teixeira | Mayor |
| | Kay Bennett | Supervisor, Ward 4 |
| | Greg Smith | Supervisor, Ward 1 |
| | Janice Ayres | Supervisor, Ward 2 |
| | Tom Tatro | Supervisor, Ward 3 |
| | | |
| STAFF: | John Berkich | City Manager |
| | Noel Waters | District Attorney |
| | Paul McGrath | Sheriff |
| | Walter Sullivan | Community Dev. Director |
| | Mary Walker | Finance Director |
| | Judie Fisher | Personnel Manager |
| | Steve Kastens | Parks and Recreation Dir. |
| | Basil "Butch" Moreto | Dir. Purchasing/Contracts |
| | Vic Freeman | Undersheriff |
| | Rob Joiner | Principal Planner |
| | Mary Matheus | Deputy Controller |
| | Traci Haackinson | Deputy Library Dir. |
| | Mark Forsberg | Deputy District Attorney |
| | Lou Buckley | Fire Chief |
| | Joe Curtis | Assistant Sheriff |
| | Denis Austin | Assistant Sheriff |
| | Fran Smith | Recording Secretary |
| | Patty Austin | Office Supv. Com. Dev. |
| | Mitch Ames | Recreation Supervisor |
| | David Stultz | Parks Dept. - Cemetery |

(SBOS 5/11/94 1-0000)

NOTE - Unless otherwise indicated, each item was introduced by Mayor Teixeira. Individuals speaking are identified following the introduction of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Mayor Teixeira called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present.

B. PLEDGE OF ALLEGIANCE - Supervisor Smith led the pledge.

C. CITIZEN'S COMMENT ON NON-AGENDIZED ITEMS - None.

AGENDA ITEMS

1. ACTION ON CONTRACT NO. 9394-202 - BOYS AND GIRLS CLUB REMODEL - (1-0035) City Manager Berkich explained that timing of the remodel is important in that it needs to be completed before school lets out. Supervisor Ayres inquired how long the City will be able to utilize the property. Mr. Berkich explained that the City has a contract with the State for another 3-1/2 years plus a five year option. Supervisor Smith moved that the Board of Supervisors accept the Purchasing Department's recommendation and award contract number 9394-202 to bidder number one, T&C Construction, 50 Freeport Boulevard, #8, Sparks, NV 89431, as the lowest responsive bidder pursuant to the requirements of NRS Chapters 332, 338, 339 and 624 for a negotiated contract amount of \$52,820.00 and a contingency amount of \$3,000.00; the funding source to be CDBG Boys and Girls Club Grant Fund as provided for in FY 9394. Supervisor Tatro seconded the motion. Motion carried 5-0.

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2. PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1994-1995 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: - **A. PERSONNEL** - Judie Fisher; **B. COMMUNITY DEVELOPMENT** - Walter Sullivan; **C. PLANNING** - Walter Sullivan; **D. PURCHASING** - Basil "Butch" Moreto, Jr.; **E. NORTHGATE COMPLEX** - Basil Moreto, Jr.; **F. FINANCE** - Mary Walker; **G. INTERGOVERNMENTAL AND OPERATING TRANSFERS** - Mary Walker; **H. DEBT SERVICE FUND** - Mary Mattheus; **I. CAPITAL ACQUISITIONS AND J. CAPITAL PROJECTS** - Mary Walker AND Steve Kastens; **K. CEMETERY** - Steve Kastens; **L. CAPITAL FACILITIES** - Mary Walker; **M. CONTINUOUS QUALITY IMPROVEMENT** - Mary Walker; **SHERIFF'S DEPARTMENT** - Paul McGrath - Department heads and Staff reviewed their budget documents and responded to Board questions concerning: (1-0145) Personnel's needs for additional people and another computer; (1-0626) Community Development's increased workload and ensuing need for an additional secretary, the possibility of increasing revenues by increasing rates for various permits; how major project reviews speed the planning process; the need for a compliance officer to enforce permits; (1-2709) Purchasing's added responsibility with HUD housing; and their need for a half time person to work with the applicants, and Northgate operating expenses.

Mayor Teixeira declared a five minute recess at 7:25 p.m. When he reconvened the meeting at 7:30 p.m. a quorum was present.

(1-3229) Finance's budget had no special requests other than an overall three percent increase from the previous year; (1-3445) Intergovernmental and operating transfer figures were explained; (1-3519) Debt Service figures were reviewed; (2-0009) Capital Acquisitions and Capital Improvement Projects figures and funding sources were discussed and priority lists were explained. Included was the need for a new building to house maintenance personnel and equipment, cost of replacement parts for older fire engines, replacement 14 Sheriff's vehicles; (2-1560) Cemetery conditions, needs, and the possibility of privatizing some segments; (2-1717) Mitch Ames provided a sample of an approved "dog chain" type of rigging for the Community Center theater to replace the non-compliant equipment which had broken. broken; (2-1815) Traci Haakinson discussed the need to remodel the restrooms at the library to comply with ADA.

Mayor Teixeira declared a five minute recess at 8:50 p.m. When he reconvened the meeting at 8:55 p.m. a quorum was present.

(2-3080) The Sheriff Department's request for additional personnel and equipment were explained and discussed in depth.

During the above discussions the following were indicated for inclusion on the wish list: a half time person, a computer, and the analyst for Personnel; a compliance officer and an additional secretary for Community Development; an approved type of rigging equipment for the Community Center theater; remodeling of the restrooms at the library to comply with ADA; replacement of 14 Sheriff Department vehicles; a communications operator for Emergency Services; a minimum of three additional deputies - two from Sheriff Department savings and one funded by the Board of Supervisors; hand-held radios for deputies, additional automatic weapons for patrol officers; an increase in uniform allowance for reserve deputies; and an intake officer position.

Mayor Teixeira commended all for their hard work. He expressed his belief that the budget hearing process utilized by Carson City is a good one in that it provides each department with the opportunity to present their needs.

A brief discussion ensued on the remaining scheduled meetings. It was agreed that the hearings may be completed at the Monday, May 16 meeting although a meeting is scheduled for May 17 in the event they are not.

There being no further discussion, Mayor Teixeira entertained a motion to adjourn. Supervisor Bennett moved to adjourn. Supervisor Ayres seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 10:07 p.m.

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The Minutes of the May 11, 1994 special budget meeting of the Carson City Board of Supervisors

ARE SO APPROVED _____ June 2 _____, 1994

_____/s/_____
Marv Teixeira, Mayor

ATTEST:

_____/s/_____
Kiyoshi Nishikawa, Clerk-Recorder