

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the October 10, 2012 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, October 10, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Charles Des Jardins  
Vice Chairperson Jeff Foltz  
Member Shelly Aldean  
Member Ray Fierro  
Member James Mallery  
Member John McKenna  
Ex-Officio Member Rebecca Kapuler

**STAFF:** Darren Schulz, Deputy Public Works Director  
Patrick Pittenger, Transportation Manager  
Daniel Doenges, Senior Transportation Planner  
Ken Smithson, Transit Coordinator  
Joe Ward, Senior Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:31:07)** - Chairperson Des Jardins called the meeting to order at 4:31 p.m. Roll was called; a quorum was present. Member Smolenski was absent.

**B. PUBLIC COMMENT (4:32:56)** - Chairperson Des Jardins entertained public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - August 8, 2012 (4:33:56)** - Member Aldean moved to approve the minutes, as presented. Member Fierro seconded the motion. Motion carried 6-0.

**D. AGENDA MANAGEMENT NOTICE (4:34:40)** - Chairperson Des Jardins entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES (4:35:04)** - None.

**F. PUBLIC MEETING ITEMS:**

**F-1. INFORMATION ONLY ON A PROPOSED AMENDMENT TO THE CAMPO FISCAL YEAR 2013 UNIFIED PLANNING WORK PROGRAM ("UPWP") (4:35:25)** - Chairperson Des Jardins introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Pittenger provided additional clarification regarding allocation of CPG funds. Member Mallery pointed out that "one dollar buys 19 federal dollars and that's a really nice way of looking at it." Chairperson Des Jardins entertained additional CAMPO member comments and public comments; however, none were forthcoming.

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**F-2. INFORMATION ONLY ON A PROPOSED AMENDMENT TO THE CAMPO FISCAL YEAR 2013 - 2016 TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (4:39:19)** - Chairperson Des Jardins introduced this item. Mr. Doenges reviewed the agenda report, noting a revision to the table included in the agenda materials. In response to a question, Mr. Pittenger advised of the intent for the subject building to provide for two bays specifically for maintenance of JAC vehicles; for a wash facility; and for joint use staff upgrade facilities. In response to a question, Mr. Schulz advised that funding had been budgeted under Fleet Management. In response to a question, Mr. Pittenger explained the reimbursement process relative to the Federal Transit Administration funds. Member Aldean suggested developing an agreement between CAMPO and the City, and Mr. Pittenger advised that Mr. Smithson has been working with the Federal Transit Administration. Mr. Pittenger responded to additional questions of clarification regarding available funding. Chairperson Des Jardins entertained additional CAMPO member comments and public comments; however, none were forthcoming.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (4:47:13)** - Chairperson Des Jardins introduced and welcomed Ex-Officio Member Rebecca Kapuler, representing NDOT.

**G-1. FUTURE AGENDA ITEMS (4:47:49)** - Chairperson Des Jardins entertained future agenda items. Mr. Pittenger reviewed the tentative agenda for the November CAMPO meeting. Member Mallery requested staff to invite the new NDOT Assistant Director of Planning, Tom Greco, to introduce himself to the CAMPO. Member Mallery provided brief background information on Mr. Greco's experience. Chairperson Des Jardins entertained additional requests for future agenda items; however, none were forthcoming.

**H. CAMPO MEMBER COMMENTS (4:49:34)** - Chairperson Des Jardins entertained comments; however, none were forthcoming.

**I. PUBLIC COMMENTS (4:49:48)** - Chairperson Des Jardins entertained public comments. (4:50:54) DeeDee Foremaster, representing the Rural Center for Independent Living and Do Drop In, provided brief background information on her organizations. She advised of having recently started a new accessibility committee "with disabled people from our community, and we're kind of looking into things that involve accessibility and things that might need improvement and just to be able to bring ideas to you about ... where we might need assistance or where we could assist you." Ms. Foremaster advised that the first meeting was held September 14<sup>th</sup>, and offered a copy of the minutes to the CAMPO members. She provided an overview of actions taken at the first accessibility committee meeting, and specific information regarding the action to "break up into smaller committees." "We're working hard just to make our community as accessible as possible and, hopefully, ... the [CAMPO] will be more than willing to help us out, as well as [Mr. Pittenger], in helping our community to be more accessible for people with disabilities." Ms. Foremaster advised of plans to "try to establish a corridor area that people with disabilities use a lot ..."

Chairperson Des Jardins suggested agendizing an accessibility committee report for next month's Regional Transportation Commission meeting. Member Aldean commended the suggestion, but recommended postponing a report until such time as the accessibility committee has "come up with some concrete recommendations to share with staff" in consideration of possible implementation based on available funding. Member Aldean expressed appreciation for the accessibility committee's vision and mission. Ms.

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Foremaster reiterated the intent to “make our community safer and easier ... for people to be able to get around in ... who have disability needs.” She emphasized the importance of meeting the “safety issues.” Member Mallery echoed Member Aldean’s suggestion, and commended the accessibility committee on their vision. Chairperson Des Jardins entertained additional public comments; however, none were forthcoming.

**J. ACTION ON ADJOURNMENT (4:58:10)** - Member Aldean moved to adjourn the meeting at 4:58 p.m. Member Fierro seconded the motion. Motion carried 6-0.

The Minutes of the October 10, 2012 Carson Area Metropolitan Planning Organization meeting are so approved this 10<sup>th</sup> day of December, 2012.

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CHARLES DES JARDINS, Chair