

**Carson City
Agenda Report**

Date Submitted: January 8, 2013

Agenda Date Requested: January 17, 2013

Time Requested: 75 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint three members to the Carson City Open Space Advisory Committee, each for a four year term that expires in January 2017. *(Larry Werner)*

Staff Summary: CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint seven members that serve staggered four year terms to the Open Space Advisory Committee. There are three openings due to member's terms expiring. Applications were received from Toby Welborn and Coleman Welty. Reappointment requests were received from Laura FitzSimmons, Teri Green-Preston, and Donna Inversin. No other applications were received.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____, _____, _____, and _____ to the Open Space Advisory Committee, each for a four year term that expires in January 2017.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Chapter 13.06.040

Fiscal Impact: None

Explanation of Impact: n/a


Funding Source: n/a

Alternatives: Re-open the position for additional applicants

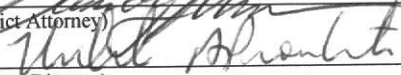
Supporting Material: Recruitment Announcement, Current Roster, Applications, Incumbent Attendance Record, Reappointment Requests, CCMC 13.06.040

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:


(City Manager)


(District Attorney)


(Finance Director)

Date:

1/8/13

Date:

1/8/13

Date:

1/8/13

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



CARSON CITY OPEN SPACE ADVISORY COMMITTEE

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Open Space Advisory Committee.

There are three (3) open positions, each for a term that expires Jan. 2017.

The purpose of the Committee is to promote the quality of life for citizens of Carson City through the preservation and protection of the natural environment – specific duties of the Committee are defined in CC Municipal Code Ch. 13.06. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Meetings are held the third Monday of every other month at 6:00 pm in the Sierra Room at the Carson City Community Center. Applicants must be Carson City registered voters to qualify.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until November 1, 2012. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **December 6, 2012.**

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

UPDATED: 05/07/12

OPEN SPACE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Laura Fitzsimmons 5 East Sunset Carson City, NV 89703 841-3000 (w) 883-3531 (h) lwflawyer@aol.com	Initial Appt. 05/12	01/2013
Teri Green-Preston 2499 Simons Ct. Carson City, NV 89703 684-1824 (w) 882-1613 (h) teripreston@aol.com	Initial Appt. 01/09	01/2013
Howard Riedl 901 Thompson St. Carson City, NV 89703 348-0171 (w) 771-6182 (c) riedls@sbcglobal.net	Initial Appt. 02/03 Reappt. 01/04; 01/08; 02/12	01/2016
Bruce Scott (Chair) 304 N. Minnesota St. Carson City, NV 89703 883-1600 (w) 883-8677 (h)	Initial Appt. 09/98 Reappt. 01/99; 02/03; 01/07; 01/11	01/2015
Patricia Lincoln (Vice Chair) 5600 Goni Rd. Carson City, NV 89706 884-0453 (h)	Initial Appt. 10/05 Reappt. 01/07; 01/11	01/2015
Donna Inversin 1605 N. Nevada St. Carson City, NV 89703 315-6763 (c) d_inversin@yahoo.com	Initial Appt. 12/11	01/2013
Margie Evans 2640 Woodcrest Ln. Carson City, NV 89701 887-2252 (w) 883-8918 (h) 720-0162 (c) meg4bio@sbcglobal.net	Initial Appt. 12/11 Reappt. 01/12	01/2016

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AUTHORITY: CCMC 13.06.020 created an Open Space Advisory Committee consisting of seven (7) members appointed by the BOS. All members must be residents/registered voters of Carson City. CCMC 13.06.040 states that "members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a 2-year term, two (2) for a 3-year term and three (3) for a 4-year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by BOS' from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder for the term in the same manner that original appointments are made)..." (reappointment OK)

MEETINGS: Third Monday of every other month

PURPOSE: The purpose is outlined in CCMC 13.06.010: "In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation of the quality of the natural environment which has given Carson City much of its character." See section for details

Liaison: Juan Guzman, Open Space Manager 283-7341 jguzman@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

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Carson City Application for Appointive/Volunteer Position

Please print or type.

Title of Board or Commission: Open Space Advisory CommitteeTitle of Position: Committee MemberName: Welborn, Toby L

Last

First

Middle Initial

Address: 2700 Marvin Dr. Carson City, NV 89703

Street

City

State

Zip

Occupation/Business: Geographer / U.S. Geological SurveyTelephone: Work- 775.887.7671 Home- 775.815.7398 Cell- 775.815.7398 E-mail- tlwelbor@yahoo.comHow long have you lived in Carson City: 4 years + Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
University of North Texas	English and History	1978
Texas State	Applied Masters of Geography	2002

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Credentialed courses in land use planning, active in
trail building, cycling, and hiking community, and
belief that all uses can work together to
enjoy the space available.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Muscle Powered - Trail Building Crew Leader, Lake Tahoe State Park
Backcountry Patrol - Patroler, International Mountain Bicycling Association -
Member, Tahoe Rim Trail Association - Member, Podunks - member

tlwelbor@yahoo.com

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

American Society of Photogrammetry and Remote Sensing (ASPRS)4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.Business in Carson City Service Area: USGS OfficeLength of time in Business: 13 + years (8 years in Carson City)

Personal/Professional References:

Name	Address	Telephone #
<u>Jett Potter</u>		<u>775. 841. 4821</u>
<u>David Berger</u>		<u>775. 230. 6355</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant10/31/2012
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

RECEIVED

OCT 22 2012

Carson City Application for Appointive/Volunteer Position

CARSON CITY
EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Carson City Open Space Advisory Committee

Title of Position: Volunteer

Name: Welty Coleman R.
Last First Middle Initial

Address: 1155 Shady Oak Dr. Carson City NV 89701
Street City State Zip

Occupation/Business: Property Manager/Myan Management Group

Telephone: Work- 775-841-4500 Home- _____ Cell- 775-762-4070 E-mail- ColemanWelty@yahoo.com

How long have you lived in Carson City: 5 years Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

- Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

As a Property Manager I am familiar with the current
Real Estate Markets. Additionally I have developed
Skills in Community planning and development.

- List the Community Organizations in Which You Have Participated and Describe Participation.

Through the community I manage, I have been involved
in organization and execution of charitable organizations such
as Toys for Tots and The Multiple Sclerosis Society clothing drives.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

None-

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: Villas at Dolphin Bay - Carson City

Length of time in Business: 4 Years

Personal/Professional References:

Name	Address	Telephone #
<u>Shawn Finn</u>	<u>1225 Stewart St. Reno NV 89502</u>	<u>775-313-7113</u>
<u>Sharon Zedeaux</u>	<u>800 Nichols Blvd, Sparks NV 89434</u>	<u>775-331-0996</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

C. W. [Signature]

Signature of Applicant

10/22/12

Date

You May Attach More Information

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Phone (775)887-2100 Fax (775) 887-2286

Open Space Advisory Committee
Incumbent Attendance Record

Laura FitzSimmons

Initial appointment: May 2012

4 meetings held since appointment; 1 absence

Teri Green-Preston

Initial appointment: January 2009

27 meetings held since appointment; 3 absences

Donna Inversin

Initial appointment: December 2011

5 meetings held since appointment; 1 absence

INCUMBENT

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Carson City Application for Appointive/Volunteer Position

001 23 2012

Please print or type

CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: Open Space Advisory Committee

Title of Position: Committee member

Name: FitzSimmons Laura Wightman

(office)
Address: Last First Middle Initial
411 N. Division Street Carson City NV 89703
Street City State Zip

Occupation/Business: Lawyer

Telephone: Work- 841-3000 Home- 883-3531 Cell- E-mail- lwflawyer@aol.com

How long have you lived in Carson City: 3 years Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>UCLA</u>	<u>Geography</u>	<u>B.A.</u>
<u>Loyola Law School</u>	<u>Law</u>	<u>J.D.</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I have a general educational background in ecosystems and human impact on landscape. For the last
fifteen years as a lawyer I have specialized in land use and valuation. I am an almost daily user of Carson City
Open Space.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Current member of the Open Space Advisory Committee
The Greenhouse Project: Founding and current Board member. I am active to one degree or another
in most aspects of The Greenhouse Project.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

Active member of the State Bar of Nevada

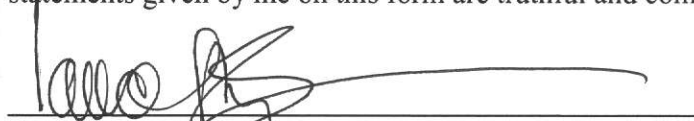
4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: Law Office

Length of time in Business: In Carson City 2 years after a 20 year absence

Personal/Professional References:		
Name	Address	Telephone #
Kathy Tatro	123 W. Second Street CC NV 89703	721-1848
Mark Lopiccolo	3655 Arrowhead Dr., suite 140 CC NV 89706	882-9447

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

10/22/12
Date

You May Attach More Information

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Laura Banks - Request for reappointment to Open Space Advisory Committee

From: Teri Preston <tpreston@admin.nv.gov>
To: "lbanks@carson.org" <lbanks@carson.org>
Date: 10/31/2012 2:17 PM
Subject: Request for reappointment to Open Space Advisory Committee
CC: "Juan Guzman" <JGuzman@carson.org>
Attachments: Openspace reappointment request.pdf

Dear Ms. Banks,

Attached please find my letter requesting reappointment to the Carson City Opens Space Advisory Committee.

Best regards,
T.L. "Teri" Green-Preston

T.L. "Teri" Green-Preston - 2499 Simons Court, Carson City, Nevada 89703

October 31, 2012

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street, Suite #2
Carson City, NV 89701

Subject: CC Open Space Advisory Committee

Dear Ms. Banks,

I am very interested in continuing my service to the community. Therefore, I request reappointment to the Open Space Advisory Committee.

I believe that my extensive experience in the management of public and private real estate; parks, trails and greenbelts; coupled with my extensive asset management experience will be a benefit to the committee to assist in the development of a management plan for each of the open space properties.

If you have any questions, please do not hesitate to contact me at 297-1909 or email me at teripreston@aol.com

Best regards,

A handwritten signature in dark ink, appearing to read 'Teri Green-Preston', with a large, stylized initial 'T'.

Teri Green-Preston

October 23, 2012

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street, Suite #2
Carson City, NV 89701

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OCT 23 2012
CARSON CITY
EXECUTIVE OFFICES

Dear Ms. Banks:

Please let this be my letter acknowledging my wish to continue to serve on the Open Space Advisory Committee.

These are exciting times, as we now transition from acquisitions to management from a focus on purchasing land.

I believe that Carson City is uniquely positioned to, not only meet our goals of protecting open lands, the flora and fauna that they support and our so important watersheds, but we can also use these lands to attract tourists and business' to our area.

By careful and thoughtful development of trails Carson City could become a destination for outdoor enthusiasts from, not only North America, but the world at large.

As a hiker I have already recommended to Parks and Recreation and Open Space that we strongly consider developing a Rail to Trail from the Lyon County line, through the Carson River Canyon, along/near the old V & T right of way to the current V & T Rail-Trail to the Washoe County line. Most of this is already proposed on the United Pathways Master Plan, from Deer Run Road to the Washoe County Line. By extending it to the Lyon County line through the river canyon and applying to Rails to Trails Conservancy to recognize this as a Rail-Trail we can extend our already recognized 1.5 miles of Rail-Trail to somewhere closer to 20 miles. Studies have shown that communities that build Rail-Trails experience, on average, a 1.25 million annual economic boost.

This could provide the citizen's of Carson City a beautiful recreation trail, that would not only bring tourists dollars to the city but would also be a safe commuter route east-west linking several north/south trails/paths already developed or in development.

I very much want to be a part of this process and believe that my many years of outdoor experience can bring something to the table.

Thank You,


Donna N. Inversin

Chapter 13.06 OPEN SPACE

13.06.010 Purpose.

13.06.020 Creation of an open space advisory committee.

13.06.030 Committee membership.

13.06.040 Term of office and vacancies.

13.06.050 Removal from committee.

13.06.060 Powers and duties of open space advisory committee.

13.06.070 Organization and procedure of the open space advisory committee.

13.06.080 Prohibited interest/confidentiality.

13.06.090 Annual report.

13.06.100 Preservation of land.

13.06.110 Leasing open space lands.

13.06.120 Disposal of open space lands and grants of exclusive licenses/permits.

13.06.130 Statement of deed.

13.06.140 Maintenance and management.

13.06.150 Other public lands.

13.06.010 Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee. (Ord. 1997-30 § 1 (part), 2,

13.06.020 Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors. (Ord. 1997-30 § 1 (part), 3, 1997).

13.06.030 Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community. (Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made). (Ord. 2001-1 § 1, 2001; Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 Removal from committee.

1. The board of supervisors may remove a committee member for cause. (Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.

2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.

3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:

- a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
- b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
- c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
- d. To develop regional detention areas and protect floodplains.
- e. To safeguard scenic vistas and enhance the gateways to our city.
- f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
- g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
- h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.
- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).