

A. ACTION ON LIQUOR LICENSE FOR ROBERT MCFADDEN, SOLE PROPRIETOR, DOING BUSINESS AS MCFADDEN'S LOCATED AT 302 SOUTH CARSON STREET, CARSON CITY, NEVADA (1-0208) - Robert McFadden - Discussion noted the clientele and remodeling changes. Mr. McFadden presented a rendering of his project to the Board and request it be hung in the meeting room. Mr. McFadden indicated he understood the Board's concern about serving minors. The Sheriff's investigation recommended approval. The decrease in calls for assistance at this location was noted. Member Ayres moved that the Board approve a Liquor License for Robert McFadden, sole proprietor, doing business as McFadden's, at 302 West Second Street, Carson City, Nevada, fiscal impact \$1,754.21. Member Tatro seconded the motion. Motion carried 5-0.

B. ACTION ON LIQUOR LICENSE FOR WAI C. LOUIE FOR HIS BUSINESS CHINA EAST, LOCATED AT 1810 HIGHWAY 50 EAST (1-0345) - Wai C. Louie explained the location and his business experience. Chairperson Teixeira reminded him of the Board's concern about the sale of liquor to minors. The Sheriff's Report recommended approval. Member Ayres moved that the Board approve a Liquor License for Wai C. Louie at his business China East, located at 1810 Highway 50 East, fiscal impact \$1721.51, source: General Fund. Member

Tatro seconded the motion. Motion carried 5-0. Chairperson Teixeira wished him well in his new endeavor.

C. ACTION ON A SPECIAL EVENT SHORT-TERM PERMIT FOR MOUNTAIN FAIRE PRODUCTIONS (DEANNA STRUCKOFF, COORDINATOR) FEBRUARY 11-13, 1994 (1-0405) - Ms. Deanna Struckoff was present. Member Ayres moved that the Board approve a Special Event Short-Term Permit for Mountain Faire Productions to be held on February 11 through 13, 1994, in the Carson Mall, fiscal impact is an increase in revenue for Business License. Member Bennett seconded the motion. Motion carried 5-0. Chairperson Teixeira wished her fair success.

D. ACTION ON REQUEST FOR REFUND OF FEES CHARGED TO CRAFT FAIR PROMOTER, SILVER CITY MALL AND THE VENDORS WHO ATTENDED, ALSO REFUND OF BUSINESS LICENSE FEE FOR SILVER CITY MALL PROMOTIONAL EVENTS (1-0465) - Carol Park reviewed the history of the fees. Mr. Thornton explained his position on the fee assessment and the incorrect licensing procedure utilized for Ms. Park by his Department for several years. The request was for a refund of the annual business license and totalled \$114. Mr. Thornton was willing to review the ordinance and make appropriate revisions. He also suggested that if the business license fee is refunded, the correct fee should be assessed. Member Ayres moved that the Board refund the Business License of \$114 to the Craft Fair Promoter, Carol Park. Member Bennett seconded the motion. Motion carried 5-0.

There being no other Liquor and Entertainment Board matters for consideration, Chairperson Teixeira adjourned the session and immediately reconvened the meeting as the Board of Supervisors. A quorum was present as previously noted, however, Supervisor Smith was absent.

CITIZEN COMMENTS (1-0892) - Homer Vic Roth expressed his feeling that not all of the pilots were following the airport designated traffic pattern. He purportedly had caught the individual with his camera. Mayor Teixeira asked him to contact the Airport Authority with his information.

4. CONSENT AGENDA (1-0951)

A. TREASURER - ACTION ON TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 1993

B. CLERK-RECORDER

i. ACTION ON SURPLUS INVENTORY

- ii. **ACTION ON CERTIFICATION OF THE 1994 JURY VENIRE**
- C. **PURCHASING DIRECTOR**
 - i. **ACTION ON CONTRACT NO. 9394-118 - ASPHALT, CEMENT, CONCRETE**
 - ii. **ACTION ON CONTRACT NO. 9394-92 - FUJI AND RIVERVIEW PARK RESTROOM FACILITY (RIVERVIEW ONLY)**
 - iii. **ACTION ON CONTRACT NO. 9192-227 - UNDERGROUND STORAGE TANK MANAGEMENT SERVICES - AMENDMENT**
 - iv. **ACTION ON CONTRACT NO. 9394-004 - BROWN STREET SEWER EXPANSION - FINAL PAYMENT** - Supervisor Bennett requested Items ii. and iii. be pulled for detailed discussion. Director of Purchasing and Contracts Moreto explained the original bids for Contract 9394-92 and the decision to seek additional bids. Parks and Recreation Director Kastens explained the funding source. Supervisor Bennett noted her previously stated frustration at the lack of action on the restroom construction and her support for the recommendation. Supervisor Bennett then moved that the Board accept the Purchasing Agent's recommendation and award Contract No. 9394-92 to Bidder No. 2, Xebec Construction, 50 Freeport Boulevard, Sparks, as the lowest responsive and responsible bidder for Riverview Park portion pursuant to the requirements of NRS Chapter 332, 338, 339, and 624 for a contract amount of \$42,449 and a contingency amount of \$4,244.90; budget allocation is Fuji Park \$35,108 and Riverview Park \$10,000; funding source is the Residential Park Construction Tax prior year carry over of \$10,644. Supervisor Ayres seconded the motion. Motion carried 4-0.

Mr. Moreto then explained the Amendment to Contract 9192-227. Supervisor Bennett indicated her concern about the lack of prices but felt certain they would be provided at the next Board meeting. Health Director Fralinger elaborated on the project including the feeling that the site was being cleaned up. This negates the need to drill additional wells and extend the contract period beyond one year. Mr. Berkich indicated the City would not incur additional costs on this project. Supervisor Bennett moved that the Board of Supervisors accept the Purchasing Agent's recommendation and approve Amendment No. 6 to Contract No. 9192-227 to Kleinfelder Inc. pursuant to the requirements of NRS Chapter 332, fiscal impact - none; funding source is the Health Department Professional Services FY 9293. Supervisor Ayres seconded the motion. Motion carried 4-0.

Supervisor Bennett then moved that the Board of Supervisors approve the remainder of the Consent Calendar as presented. Following a request for a correction, Supervisor Bennett corrected her motion to approve the remainder of the Consent Agenda as presented. Supervisor Tatro seconded the motion. Motion carried 4-0.

5. TREASURER - Ted P. Thornton - ACTION ON APPROVAL OF PARTIAL REFUND AND REMOVAL OF 1993-94 REAL PROPERTY TAXES ON PARCEL 3-064-11, OSO DEVELOPMENT, DUE TO CLERICAL ERROR MADE BY THE ASSESSOR'S OFFICE (1-1410) - Supervisor Bennett moved that the Board approve partial refund and removal of 1993-94 Real Property Taxes on APN No. 3-064-11 due to a clerical error by the Assessor's Office, fiscal impact is \$3,929.59 decrease in revenue for taxes. Following a request for an amendment, Supervisor Bennett amended her motion to include the amount of the refund as being \$1,845.17 and the amount to be removed for the 1993-94 tax year is \$2,084.42. Supervisor Tatro seconded the motion. Motion carried 4-0.

6. CARSON-TAHOE HOSPITAL - ACTION ON APPROVAL OF INTERLOCAL AGREEMENT WITH DOUGLAS COUNTY AND CARSON-TAHOE HOSPITAL FOR THE OPERATION OF AN URGENT CARE FACILITY IN DOUGLAS COUNTY (1-1525) - Carson-Tahoe Hospital Administrator Steve Smith was not present. Supervisor Bennett noted that the Hospital Board of Trustees and the Douglas County Commissioners had approved the agreement. Discussion noted all of the recommended changes had been incorporated in the draft before the Board. Supervisor Bennett then moved that the Board of Supervisors approve the Interlocal Agreement with Douglas County and Carson-Tahoe Hospital for the operation of an urgent care facility in Douglas County. Supervisor Tatro seconded the motion. Discussion noted that the agreement would

not prohibit any other organization or hospital from providing services in Douglas County. The motion to approve the agreement was voted and carried 4-0.

7. DISTRICT ATTORNEY - Deputy District Attorney Paul Lipparelli - ORDINANCE - SECOND READING - ACTION ON BILL NO. 167 - AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT WITH SILVER OAK DEVELOPMENT COMPANY SETTING FORTH THE CONDITIONS AND TERMS OF APPROVAL RELATING TO THE APPROVED SILVER OAK PLANNED UNIT DEVELOPMENT (1-1610) - Mr. Lipparelli distributed copies of Page 24 which may have been skipped when copies were made for the Board packets. It was included in the first reading and was in the original packet which the Clerk had. Supervisor Tatro then moved that the Board adopt Ordinance No. 1994-1, Bill No. 167, on second reading, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT WITH SILVER OAK DEVELOPMENT COMPANY SETTING FORTH THE CONDITIONS AND TERMS OF APPROVAL RELATING TO THE APPROVED SILVER OAK PLANNED UNIT DEVELOPMENT. Supervisor Bennett seconded the motion. Motion carried 4-0.

8. HEALTH DIRECTOR - Jack Fralinger - STATUS REPORT ON PROPOSED NOISE ORDINANCE (1-1668) - The Board discussed with Mr. Fralinger the committee's recommendation that the current disturbing the peace ordinance be modified to address the Sheriff's noise problems, including the committee's composition, notification procedures, and the original modification request. The noise control ordinance is policed by the Sheriff's Office and modification should be proposed by that office to the District Attorney's office. This removed the Health Department from the issue. No formal action was required or taken on this issue.

9. COMMUNITY DEVELOPMENT DIRECTOR - Walter Sullivan - ORDINANCES - SECOND READING

A. ACTION ON BILL NO. 161 - AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR'S PARCEL NUMBER 1-152-03, 04, 07, AND 08, 1-155-02 AND 05, 1-158-05, 1-162-03, 06, AND 07, APPROXIMATELY 1.752 ACRES, LOCATED ON THE WEST SIDE OF CURRY, SOUTH FROM BATH TO PARK STREET, FROM MULTI-FAMILY APARTMENT (MFA) TO RESIDENTIAL OFFICE (RO) (PLANNING COMMISSION APPROVED 6-1-0-0) (1-2011) - Discussion ensued on a Mountain Street issue, the vote on that issue, and the location of these parcels. Supervisor Tatro moved that the Board adopt Ordinance No. 1994-2, Bill No. 161, on second reading, AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR'S PARCEL NUMBER 1-152-03, 04, 07 AND 08, 1-155-02 AND 05, 1-158-05, 1-162-03, 06 AND 07, APPROXIMATELY 1.752 ACRES LOCATED ON THE WEST SIDE OF CURRY, SOUTH FROM BATH TO PARK STREET, FROM MULTI-FAMILY APARTMENT (MFA) TO RESIDENTIAL OFFICE (RO). Supervisor Bennett seconded the motion. Motion carried 4-0.

B. ACTION ON BILL NO. 162 - AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR'S PARCEL NUMBERS 1-153-01 AND 02, 1-156-01 AND 02, 1-159-01 AND 02, AND 1-163-01 AND 02, APPROXIMATELY 1.538 ACRES, LOCATED ON THE EAST SIDE OF CURRY STREET, SOUTH OF BATH TO PARK STREET, FROM MULTI-FAMILY APARTMENT (MFA) TO RETAIL COMMERCIAL (RC) (PLANNING COMMISSION APPROVED 7-0) (1-2115) - Mr. Sullivan's introduction corrected the Planning Commission vote on this request. Supervisor Tatro moved that the Board adopt Ordinance No. 1994-3, Bill No. 162, on second reading, AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR'S PARCEL NUMBERS 1-153-01 AND 02, 1-156-01 AND 02, 1-159-01 AND 02, AND 1-163-01 AND 02, APPROXIMATELY 1.538 ACRES, LOCATED ON THE EAST SIDE OF CURRY STREET, SOUTH OF BATH TO PARK STREET FROM MULTI-FAMILY APARTMENT (MFA) TO RETAIL COMMERCIAL (RC). Supervisor Bennett seconded the motion. Motion carried 4-0.

C. ACTION ON BILL NO. 163 - AN ORDINANCE ADDING SECTIONS 18.03.275 (EXTRACTION OPERATION), 18.03.425 (MINING OPERATION) AND 18.03.426 (MINE) TO CHAPTER 18.03 (DEFINITIONS) ADDING DEFINITIONS OF EXTRACTION OPERATION, MINING OPERATION AND MINE OF THE CARSON CITY MUNICIPAL CODE AND OTHER MATTERS PROPERLY RELATED THERETO (PLANNING COMMISSION APPROVED 7-0-0-0) (1-2169) - Supervisor Bennett moved that the Board of Supervisors adopt on second reading Ordinance No. 1994-4, AN ORDINANCE ADDING SECTIONS 18.03.275 (EXTRACTION OPERATION), 18.03.425 (MINING OPERATION), AND 18.03.426 (MINE) TO CHAPTER 18.03 (DEFINITIONS) ADDING DEFINITIONS OF EXTRACTION OPERATION, MINING OPERATION AND MINE OF THE CARSON CITY MUNICIPAL CODE AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Tatro seconded the motion. Motion carried 4-0.

D. ACTION ON BILL NO. 164 - AN ORDINANCE AMENDING SECTION 18.05.040 OF THE CARSON CITY MUNICIPAL CODE (EXTRACTION OPERATIONS), ADDING PROVISIONS FOR THE TRANSFER OF EARTH MATERIALS WITHIN BUILDING SITES AND FOR THE REGULATION OF MINING AND OTHER MATTERS PROPERLY RELATED THERETO (PLANNING COMMISSION APPROVED 5-0-2-0) (1-2210) - Supervisor Bennett moved that the Board adopt on second reading Ordinance No. 1994-5, AN ORDINANCE AMENDING SECTION 18.05.040 OF THE CARSON CITY MUNICIPAL CODE (EXTRACTION OPERATIONS), ADDING PROVISIONS FOR THE TRANSFER OF EARTH MATERIALS WITHIN BUILDING SITES AND FOR REGULATION OF MINING AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Tatro seconded the motion. Motion carried 4-0.

E. ACTION ON BILL NO. 165 - AN ORDINANCE AMENDING CHAPTER 18.05 (PROVISIONS APPLYING TO ALL USE DISTRICTS) OF THE CARSON CITY MUNICIPAL CODE BY ADDING 18.05.055 (REVOCATION OR REEXAMINATION OF VARIANCE OR SPECIAL USE PERMIT), 18.05.056 (SHOW CAUSE PROCEDURE), 18.05.057 (APPEAL OF SHOW CAUSE HEARING), 18.05.058 (AMORTIZATION PERIOD FOR VARIANCES OR SPECIAL USE PERMITS) AND OTHER MATTERS PROPERLY RELATED THERETO (PLANNING COMMISSION APPROVED 7-0-0-0) (1-2241) - Supervisor Bennett moved that the Board of Supervisors approve on second reading Ordinance No. 1994-6, AN ORDINANCE AMENDING CHAPTER 18.05 (PROVISIONS APPLYING TO ALL USE DISTRICTS) OF THE CARSON CITY MUNICIPAL CODE BY ADDING 18.05.055 (REVOCATION OR REEXAMINATION OF VARIANCE OR SPECIAL USE PERMIT), 18.05.056 (SHOW CAUSE PROCEDURE), 18.05.057 (APPEAL OF SHOW CAUSE HEARING), 18.05.058 (AMORTIZATION PERIOD FOR VARIANCES OR SPECIAL USE PERMITS) AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Ayres seconded the motion. Motion carried 4-0.

BREAK: A fifteen minute recess was declared at 10:05 a.m. When the meeting reconvened at 10:20 a.m. a quorum was present although Supervisor Smith was absent as previously noted.

10. FINANCE DIRECTOR - Mary Walker

A. ACTION ON APPROVAL OF THE CARSON CITY AND REDEVELOPMENT AUTHORITY FISCAL YEAR 93-94 FIRST QUARTER FINANCIAL REPORTS (1-2317) - Discussion between the Board and Ms. Walker included reasons for the increase in sales tax revenue, building permit revenue, stabilization of the gas tax revenue, contingency account modifications, and with Mr. Berkich the need to address over expenditures in both the Health Division and Great Basin Wildlife Center, and attempts to address over expenditures with Departmental savings. A lengthy discussion followed among the Board, Mr. Berkich, and Ms. Walker on the Board's desire to modify budget procedures and the present procedures. Action on the procedure was scheduled for the next meeting. Problems with the revenue projections and the impact the proposed effluent

fee would have on the golf course were noted by Ms. Walker. Supervisor Tatro moved that the Board approve the Carson City and Redevelopment Authority FY 93-94 First Quarter Financial Reports. Supervisor Ayres seconded the motion. Motion carried 4-0.

B. ACTION ON THE CARSON CITY DEBT MANAGEMENT POLICY (2-0319) - Discussion among the Board and Ms. Walker included reasons for having a policy, (2-0510) (2-1078) the funds reserved for bond repayment, projected bond issues, (2-0775) arbitrage impacts on the Hospital bond proposals, (2-0955) the Hospital's ability to use revenue backed bonds, the ability of both the Sewer and Water Divisions to use revenue backed bonds for their projects, (2-1162) the General Obligation Bond Commission's recommendation on the proposed policy, reasons for having 20 year bonding periods, and the changes which staff would make annually to the policy. (2-0801) A joint meeting with the Hospital Board of Trustees has been scheduled in February. (2-1219) General Obligation Bond Commission Chairperson Belmont Reid commended Ms. Walker on her efforts, the Commission's role, and support for the proposal. Ms. Walker explained that the procedure outlined on Page 25 dealt only with the internal process when bonds are being considered. Supervisor Bennett then moved that the Board of Supervisors approve Carson City Debt Management Policy and direct the Finance Department to make updates to the policy as necessary. Supervisor Tatro seconded the motion. Motion carried 4-0. Discussion noted the need to include a policy number in the motion. Supervisor Bennett moved to include Policy No. 1994-P-1 in her motion. Supervisor Tatro seconded the motion. Motion carried 4-0.

C. ACTION ON 1994 SHORT-TERM FINANCING GENERAL OBLIGATION BOND COMMISSION REQUEST AND PUBLIC HEARING RESOLUTION (2-1354) - Discussion among the Board and Ms. Walker included the golf course's bonding request, the bond repayment period, the bond issue date, and the Redevelopment Bonds. Supervisor Ayres moved that the Board adopt Resolution No. 1994-R-3, A RESOLUTION CONCERNING SHORT-TERM FINANCING; DIRECTING THE CITY CLERK TO NOTIFY THE CARSON CITY GENERAL OBLIGATION BOND COMMISSION OF THE CITY'S PROPOSAL TO ISSUE GENERAL OBLIGATION SHORT-TERM FINANCING; DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO AUTHORIZE SHORT-TERM FINANCING UNDER CHAPTER 354 OF NEVADA REVISED STATUTES; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF, fiscal impact is not to exceed \$518,500 short-term financing; funding source is Golf Course Revenue; Room Tax; and Residential Construction Tax. Supervisor Tatro seconded the motion. Motion carried 4-0.

11. PUBLIC WORKS DIRECTOR - Dan O'Brien and City Engineer Tim Homann

A. ORDINANCES - FIRST READING

i. ACTION ON AN ORDINANCE AND DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND DAVE GUSTAFSON REGARDING ASSESSOR'S PARCEL NO. 3-285-25, LOCATED AT 214 WEST ROBINSON STREET (2-1565) - Mr. Homann - Supervisor Tatro moved that the Board introduce Bill No. 101 on first reading, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND DAVE GUSTAFSON REGARDING ASSESSOR'S PARCEL NO. 03-285-05 LOCATED AT 214 WEST ROBINSON STREET, CARSON CITY, NEVADA. Supervisor Ayres seconded the motion. Motion carried 4-0.

ii. ACTION ON AN ORDINANCE AND DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND CHAS. C. MEEK LUMBER REGARDING ASSESSOR'S PARCEL NUMBER 2-061-02, LOCATED AT 2869 NORTH CARSON STREET (2-1625) - Mr. Homann - Comments noted where the sidewalk is now located and the area which the agreement addressed. Supervisor Tatro moved that the Board

introduce Bill No. 102 on first reading, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND CHAS. C. MEEK LUMBER REGARDING ASSESSOR'S PARCEL NO. 2-061-02 LOCATED AT 2869 NORTH CARSON STREET, CARSON CITY, NEVADA. Supervisor Bennett seconded the motion. Motion carried 4-0.

C. ACTION ON RESOLUTION ESTABLISHING THE POLICY AND PROCEDURES FOR ENFORCING THE SIDEWALK SNOW CLEARING PROVISIONS OF CARSON CITY MUNICIPAL CODE SECTION 11.12.130; D. ACTION ON RESOLUTION ESTABLISHING NO PARKING ZONES DURING SNOW EMERGENCIES ON STREETS DESIGNATED AS EMERGENCY SNOW ROUTES AND AUTHORIZING THE TOWING OF VEHICLES PARKED ALONG SAID ROUTES; AND E. ACTION ON RESOLUTION ADOPTING CARSON CITY'S 1994 SNOW AND ICE CONTROL POLICY (2-1675) - Discussion ensued among Mr. O'Brien, the Board, Mr. Berkich, and Street Superintendent Bill Barker on the notification procedures, responsibility for clearing sidewalks, collection procedures, the correct Municipal Code Chapter, staff's coordination plans, emergency public announcement procedures including Public Works' voice mail service, the "Home Bound" Program, priority snow removal/sanding areas, driveway complaints, chain requirements, contractual agreements, City owned equipment, and snow route signage. The signs in the downtown area are to be removed during the summer. Chamber of Commerce Executive Director Larry Osborne expressed its appreciation for having had the opportunity to work with staff on the proposals and the City's efforts to keep traffic moving during last year's storm. He indicated support for the proposals if the Board felt it was necessary to have them. He volunteered the use of the Chamber's Fax network to contact its members when an emergency is declared. Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-4, A RESOLUTION ESTABLISHING THE POLICY AND PROCEDURES FOR ENFORCING SIDEWALK SNOW CLEARING PROVISIONS OF CARSON CITY MUNICIPAL CODE SECTION 11.12.130. Supervisor Bennett seconded the motion. Motion carried 4-0.

Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-5, A RESOLUTION ESTABLISHING NO PARKING ZONES DURING SNOW EMERGENCIES ON STREETS DESIGNATED AS EMERGENCY SNOW ROUTES AND AUTHORIZING THE TOWING OF VEHICLES PARKED ALONG SAID ROUTES. Supervisor Ayres seconded the motion. Motion carried 4-0.

Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-6, A RESOLUTION ADOPTING CARSON CITY'S 1994 SNOW AND ICE CONTROL POLICY. Supervisor Bennett seconded the motion. Motion carried 4-0.

12. PERSONNEL MANAGER - Judie Fisher

A. ORDINANCE - SECOND READING - ACTION ON BILL NO. 166 - AN ORDINANCE AMENDING SECTION 2.04.400 (PUBLIC OFFICERS) OF THE CARSON CITY MUNICIPAL CODE (2-2803) - Supervisor Tatro moved to adopt Ordinance No. 1994-7 on second reading, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE 2.04.400 (PUBLIC OFFICERS) BY DELETING PURCHASING AGENT AND PURCHASING ASSISTANT AND ADDING DIRECTOR OF PURCHASING AND CONTRACTS, DEPUTY DIRECTOR OF PURCHASING AND CONTRACTS AND PARK SUPERINTENDENT. Supervisor Ayes seconded the motion. Motion carried 4-0.

B. ACTION ON RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE CARSON CITY WILDLIFE ADVISORY COMMISSION (2-2875) - The correct name of the Commission is Carson City Advisory Board to Manage Wildlife. Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-7, A RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE CARSON CITY ADVISORY BOARD TO MANAGE WILDLIFE. Supervisor Bennett seconded the motion. Motion carried 4-0.

C. ACTION TO APPOINT FIVE NEW MEMBERS TO THE WILDLIFE ADVISORY BOARD (2-2981) - Comments noted the interest in the Committee and the number of applicants. Mr. Quilici's role in generating this interest was commended. Discussion noted that three of the incumbents wished to be reappointed. Each of the Supervisors and the Mayor listed his/her top three nominees and sometimes reasons for his/her selection. Mr. McCulloch received three votes. Each Supervisor and the Mayor then listed his/her top two nominees and sometimes commented on the reasons for the nomination. This did not provide another nominee so one nomination was made by each. From this round Mr. Heath was selected. The need to stagger the terms was explained by Ms. Fisher. Mayor Teixeira thanked the applicants for their interest and noted the difficulty the Board had in making its selections. Both he and Ms. Fisher thanked Mr. Quilici and CAT 10 for their assistance in recruiting applicants. Supervisor Bennett then moved that the Board of Supervisors approve the appointment of Mr. George Wilkerson, Mr. James Davis, and Ms. Nancy Sweetland to three year terms on the Wildlife Advisory Board and Mr. McCulloch and Mr. Heath to two year appointments on the Wildlife Advisory Board. Supervisor Ayres seconded the motion. Motion carried 4-0.

BREAK: A lunch recess was declared at 12:10 p.m. When the meeting reconvened at 1:33 p.m. a quorum of the Board was present although Supervisor Smith was absent as noted.

13. PURCHASING DIRECTOR - Basil "Butch" Moreto

A. ACTION ON ACCEPTANCE OF HOUSING FUNDS GRANT FROM HUD (3-0090) - Mr. Moreto's introduction included State Housing Division Representatives Charles Eldridge and Debbie; First Interstate Bank Representative Mark Holman, Don, and Wendy; real estate representative Chuck Zimmerman; Assistant Purchasing Director John Iratcabal and Purchasing Secretary Cindy Butterbredt; FISH Representative Monte Fast; and State Attorney General Representative Anna Andrews. Discussion ensued among the Board, Mr. Moreto, Mr. Berkich, Mr. Eldridge, and Mr. Fast on the plans to spend the money prior to March 1st, the original funding request, the delay in bringing the proposal to the Board, the grant program, priority rating procedures for the applicants, the application and notification procedures for funds from the City, status of the FISH program at Stewart, the home purchase plans and applicants, the educational classes and their success. Mr. Fast felt that the program would provide the \$4 to \$5,000 which is the missing link between apartment dwellers and home owners. Senior citizens and working single parents could apply. Mr. Lipparelli reviewed the City's responsibilities as the recipient of the Federal grant and the need for the Board to authorize funding for training staff to meet these responsibilities. Mr. Fast did not feel that this responsibility would create a problem for his agency. His agency had been involved with similar requirements for other emergency shelter grants. Supervisor Bennett moved that the Board approve the acceptance of the \$160,000 Housing Grant Funds from the Federal Housing Urban Development through the Nevada State Housing; funding source is none from the City Budget, HUD Funds are 1992 allocation, the City expects the 1993 Housing Fund Allocation by May 1994. Supervisor Tatro seconded the motion. Motion carried 4-0.

B. ACTION ON CITY MANAGER'S AFFORDABLE HOUSING "FIRST TIME HOME BUYER PROGRAM" (3-0927) - Mr. Moreto detailed the funding program and responded to Board questions concerning the amount which the applicants had to put into the down payment, the area considered for funding, the program "safe guards" including residency requirements, and with Mr. Berkich, the repayment requirements, the need to include the City's administrative costs in the fees, and the ten percent administrative funds. First Interstate Bank of Carson City Representative Mark Holman used "flip charts" to further explain the loan program including an example of how the program works. Discussion among the Board and Mr. Holman included FISH's education and counseling programs which would indicate to the applicant whether they could afford the home, the amount of the down payment which could be "gifted", and the limit on liquid assets. Prudential Carson Properties Representative Chuck Zimmerman discussed with the Board the availability of and cost of homes in Carson City which would fall within the guidelines. Manufactured homes on approved foundations could be acquired through

the program if Carson City has them. Mr. Moreto then used a flow chart to illustrate the steps involved with the program. Federal requirements to obtain a tenant waiver were also noted. The realtor's fees will be paid by the seller.

(3-1968) Mr. Moreto responded to Harry Bufkins' questions concerning the funding source, bank account, funding procedures, State and bank employee salary responsibilities, and City employee salary responsibilities. Mayor Teixeira explained that the Board was only adding to Mr. Iratcabal and Mr. Moreto's duties and not increasing their salaries.

(3-2080) Supervisor Ayres then moved that the Board approve the acceptance of \$160,000 grant. Upon realization that this was the wrong motion, Supervisor Ayres withdrew the motion. Supervisor Bennett then moved that the Board of Supervisors approve the attached City Manager's "Affordable Housing First Time Home Buyers Program" and assign the Purchasing and Contracts Department to administer the program. Following discussion of the need to include other matters in the motion, Supervisor Bennett continued her motion to include: and designate the Director of Purchasing and Contracts as interim City Housing Director to manage the program until the City can recruit, hire, train and qualify an individual to assume the duties and responsibilities once qualified; and approve the acceptance of HUD housing grant funds to administer (for administrative) expenses of the program. Following an request for an amendment, Supervisor Bennett continued her motion to include fiscal impact is none, funding source is none from the City Budget; HUD Funds are 1992 allocations with 1993 funds due in May 1994. Supervisor Tatro seconded the motion. Mayor Teixeira expressed his concern about the need to recruit, hire, train and qualify an individual to manage the program. He suggested a small contract be used to manage the program rather than add employees. Supervisor Bennett agreed. Mr. Berkich indicated this was being reviewed as an option. The motion was then voted and carried 4-0. Mr. Berkich then thanked all of the participants for their efforts in making the program a reality. Mayor Teixeira also complemented the participants on the program.

15. BOARD OF SUPERVISORS

D. SUPERVISOR SMITH - STATUS REPORT ON THE COMPLETION AND OCCUPATION OF THE NEW CENTRAL FIRE STATION AND POSSIBLE USES FOR THE OLD STATION (3-2269) - Mr. Berkich and Fire Chief Buckley briefly explained the status of the new fire station and relocation plans. Nevada Division of Forestry Representative Ed Glick will provide the prison crews which will do the "heavy" moving. State Building and Grounds will provide two trucks and the Street Department will provide an additional truck. Moving is planned to commence on Tuesday, February 1. The Warren Engine Company Volunteers have been asked to move the museum. Logistical problems encountered in moving the two carts and the fire truck in the museum were noted. Mr. Berkich indicated a special meeting had been scheduled with Warren Engine Company for next Tuesday to discuss the relocation. (3-2542) Former Fire Chief and Warren Engine Company Member Les Groth reviewed the history of the building and stressed the volunteers' concerns about the museum and its value. He urged the Board to retain a licensed, bonded moving company to relocate the items. A cost estimate had not been obtained. Board comments supported his request. Mr. Groth explained how the Seagrave had been placed in the museum. He was willing to allow the Seagrave to remain until the City abandons the building provided protection is provided. (3-2860) Don Amodei noted the need to move the original fire bell and supported the request. He also urged the Board to consider establishing a committee to draft a written agreement defining the museum's custodianship. He also suggested the agreement include terms mandating the museum is to remain in tact and in Carson City. Mayor Teixeira directed Mr. Berkich to "do it". (3-3059) Warren Engine Company Trustee Connie Shannon volunteered to work with whomever to advertise the museum. He indicated the items currently housed in the museum is only one-fourth the amount he has stored elsewhere. Mayor Teixeira directed Mr. Berkich "to facilitate this" which Mr. Berkich indicated would be discussed during the meeting next week. Mr. Berkich also noted the proposal to use the building for City offices. Mayor Teixeira noted the proposal to approach the Legislature in 1995 about funding for the building as had been negotiated. Mayor Teixeira again

directed Mr. Berkich to negotiate a contract for a licensed, bonded moving company for the museum's relocation. If necessary, the Board could consider the funding issues at another meeting. (3-3355) Harry Bufkins felt that the relocation costs should have been included in the bond. Mayor Teixeira expressed his feeling that the contingency fund could address the costs. Mayor Teixeira thanked all for coming.

BREAK: An eight minute recess was declared at 2:55 p.m. When the meeting reconvened at 3:03 p.m. a quorum was present although Supervisor Smith was absent as previously noted.

14. CITY MANAGER - STATUS REPORT REGARDING: POSSIBLE BALLOT QUESTIONS FOR THE 1994 ELECTIONS (3-3506) - None.

15. B. ACTION ITEMS: ACTION ON WHETHER OR NOT TO PLACE AN ADVISORY QUESTION ON THE BALLOT OF THE 1994 PRIMARY ELECTION TO RAISE MOTOR VEHICLE FUEL TAX TO FUND TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS IN CARSON CITY; AND ACTION ON A RESOLUTION SETTING FORTH AN ADVISORY QUESTION TO BE SUBMITTED TO THE VOTERS OF CARSON CITY ON THE BALLOT OF THE SEPTEMBER 1994 PRIMARY ELECTION ASKING WHETHER OR NOT THE COUNTY MOTOR VEHICLE FUEL TAX SHOULD BE RAISED TO FUND TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS IN CARSON CITY (4-0028) - Supervisor Smith had advised Mayor Teixeira that the issue should definitely be on the ballot as an advisory question. If the Board decides to vote on the issue Mayor Teixeira indicated he would cast his vote as Supervisor Smith had indicated rather than have a tie. Mayor Teixeira then explained his reasons for recommending this issue not be placed on the ballot and reviewed the history of the Bypass including realty of the State program and the current proposed at-grade expressway under consideration by the Nevada Infrastructure Corporation. He included the results of the vision plan question concerning the need for the bypass to support his recommendation. Legislative authority to increase the gas tax for road maintenance was outlined. Questions remaining to be answered before implementation were noted. His concerns about the ballot results and its impact on the Board's decision were indicated. He urged the Board to continue working with the community and NDOT in an attempt to cut the best deal for the community. He did not feel that the City could continue to wait until 2010 for the State to construct the Bypass specifically if the current rate of growth continues in the surrounding counties. The five cent increase would only cost an average household \$25 a year. The improvements would mitigate this impact. **Mayor Teixeira** then passed the gavel to Mayor Pro-Tem Bennett and **moved that the Board not place an advisory question on the 1994 Primary Election Ballot.** Clarification indicated that the motion was for "any question". **Supervisor Tatro seconded the motion.** Discussion ensued among the Board on the amount of control/leverage the City would have over the Bypass, specifically, if funding is provided.

(4-0698) Harry Bufkin expressed his feeling that at some time Las Vegas and Reno should run out of priorities and the City would be allowed to have its priority. He was willing to accept the five cent increase. Mayor Teixeira acknowledged Mr. Bufkin's point regarding politics involved in the issue. Mayor Teixeira then explained for Mr. Bufkin the fee increases Clark County had implemented.

(4-0792) Virginia Orcutt expressed her feeling that the \$25 increase was more than the residents could afford, specifically, in view of other increases experienced throughout the area. If the transportation industry passes on the increase, it would be more than \$25 per household. Mayor Teixeira explained his reasons for feeling that the gas tax was minute when compared to the other business increases implemented during the last year.

(4-0858) Duane Windsor began by extending his wish that the Board have a good year in its efforts to do a good service for the community. He then expressed his support for an at-grade Bypass and that the fuel tax was the appropriate vehicle for funding such a proposal. Discussion ensued between Mayor Teixeira and Mr. Windsor on the proposed structure if the State is allowed to proceed with its timetable and the City does not fund it. The

leverage City funding would provide, the proposed funding, and amount were discussed by Mayor Teixeira, Mr. Windsor, and Mayor Pro-Tem Bennett. Mr. Windsor felt the tax would never be removed once it is imposed. Mr. Windsor's comments included the fact that consumers currently are paying 43 cents per gallon in taxes. Mayor Pro-Tem Bennett explained the use of these funds for City road maintenance, current allocations, and the long waiting list of priorities. Mr. Windsor supported Mayor Teixeira's recommendation, however, if the Board elects to place the issue on the ballot the percentage differential should be greater than ten percent. He urged the Board to seek the electorate's opinion due to his feeling that with education, the electorate would support the proposal. He volunteered to assist if the ballot question is selected.

(4-1385) Chamber of Commerce Transportation Committee Chairperson and President-Elect Shelly Turner supported the Bypass and its alternative--the Expressway. She did not feel that the City could survive waiting until 2010 for something to occur. The Chamber had not taken a position on the ballot question and left this decision to the Board.

Supervisor Tatro then expounded on his support for the Nevada Infrastructure Corporation proposed Bypass and his feeling that the question was premature as the Corporation would be making a report to the Board the end of the month. He could support the motion today but could not support a motion to increase the tax until after a determination is made on the feasibility of the Corporation's alternative. Mayor Teixeira agreed with Supervisor Tatro that the ballot question would not prevent the Board from making a decision on the gas tax in the future. He urged the Board to keep its options open. Supervisor Ayres used the vision planning process to support her desire to reclaim the City. If the City financially supports a program, this leverage would be provided. The ballot question would not create a problem for her at this time. Mayor Pro-Tem Bennett supported these comments. **The motion to not place the advisory motor vehicle fuel tax issue on the Primary Ballot was then voted by roll call with the following result: Ayes - Ayres, Tatro, Mayor Teixeira, and Mayor Pro-Tem Bennett. Nays - None. Motion carried 4-0.** Mayor Pro-Tem Bennett returned the gavel to Mayor Teixeira. Mayor Teixeira thanked the Board for its support.

C. MAYOR TEIXEIRA - PRESENTATION AND ACTION ON APPROVAL IN CONCEPT OF AN EQUIPMENT ENHANCEMENT PACKAGE FOR THE PONY EXPRESS PAVILION INCLUDING THE FREE USE OF A SPORT PLAYING SURFACE FOR 90 DAYS (4-1858) - Mayor Teixeira and Mr. Lipparelli reviewed the proposal and responded to Board questions concerning the "Sports Court" surface, the City costs and liabilities related to proposal, the National Roller Hockey Association and its role in the proposal, and the draft agreement with the Association. Supervisor Bennett urged the Mayor and staff to be cognizant of the administrative costs which the City would encounter. Supervisor Tatro moved that the Board approve in concept the equipment and enhancement package for the Pony Express Pavilion including the nearly free use of the sports playing surface for 90 days and authorize the City Manager to negotiate an agreement that considers the issues raised by Supervisor Bennett. Supervisor Bennett seconded the motion. Following a request for an amendment, Supervisor Tatro amended his motion to include that the date of the period of the agreement would be from January 15, 1994, through April 30, 1994, and that the agreement is with the U.S. Roller Hockey Association. Supervisor Bennett continued her second. Motion carried 4-0.

A. SUPERVISOR COMMENTS AND REPORTS (4-2200) - Mayor Teixeira, and Supervisors Tatro and Ayres did not have a report. Supervisor Bennett noted her appointment as the Nevada State Delegate to the American Hospital Association Board of Trustees and announced her plan to attend its meeting in Washington, D.C., the end of January.

CITIZEN COMMENTS (4-2340) - None.

There being no other matters for consideration, Supervisor Tatro moved to adjourn. Supervisor Ayres seconded the motion. Motion carried 4-0. Mayor Teixeira adjourned the meeting at 4:05 p.m.

The Minutes of the Carson City Board of Supervisors January 6, 1994, meeting

ARE SO APPROVED ON _____ March 3 _____, 1994.

_____/s/_____
Marv Teixeira, Mayor

ATTEST:

_____/s/_____
Kiyoshi Nishikawa, Clerk-Recorder