

C. ACTION ON PROCLAMATION FOR MARCH 1994 AS PURCHASING MONTH (1-0255) - Purchasing and Contracts Director Moreto introduced his staff, private local purchasing officials, and Washoe County and State Purchasing officials. Mayor Teixeira read the Proclamation into the record.

(1-1249) Supervisor Tatro apologized for missing the Proclamation presentation and expressed his support for it.

3. CONSENT AGENDA

A. TREASURER

i. ACTION ON APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF JANUARY 1994

ii. ACTION ON REMOVAL AND REFUND OF PARTIAL 1993-94 REAL PROPERTY TAXES ON ASSESSOR'S PARCEL NUMBER 8-201-77 DUE TO ADJUSTMENT ACTION BY THE CARSON CITY BOARD OF EQUALIZATION

B. PUBLIC WORKS - ACTION ON CHANGE ORDER NO. 2 TO CONTRACT 9394-34 BETWEEN CARSON CITY AND GRANITE CONSTRUCTION COMPANY FOR CONSTRUCTION OF THE GRAVES LANE ASSESSMENT DISTRICT PROJECT

C. PURCHASING DIRECTOR

i. ACTION ON CONTRACT NO. 9394-169 - SURPLUS AND DISPOSAL OF ASPHALT BATCH PLANT: WYLIE MODEL 3140

ii. ACTION ON CONTRACT NO. 9394-168 - SURPLUS OF VEHICLES FOR MARCH 19 AUCTION

iii. ACTION ON CONTRACT NO. 9394-175 - SOUTH EDMONDS DRIVE RECONSTRUCTION CONSULTING SERVICES

iv. ACTION ON CONTRACT NO. 9394-152 - CARSON CITY WATER UTILITY SAMPLING

v. ACTION ON CONTRACT NO. 9394-146 - GOLF CARS

vi. ACTION ON CONTRACT NO. 9394-156 - BLEACHERS

D. CLERK-RECORDER

i. ACTION ON A RESOLUTION AUTHORIZING THE DESTRUCTION OF ORIGINAL RECORDS - COURT CASE FILES

ii. ACTION ON A RESOLUTION AUTHORIZING THE DESTRUCTION OF ORIGINAL RECORDS - PARKS AND RECREATION FILES (1-0365) - Contracts 9394-146 and 9394-156 were pulled for an in depth discussion. Supervisor Bennett moved that the Board of Supervisors approve the Consent Agenda as presented with the exception of action on Contracts 9394-146 and 9394-156 and with the additions to the Resolutions authorizing destruction of original records of Number 1994-R-20 for Court Case Files and Number 1994-R-21 for Parks and Recreation Files. Supervisor Ayres seconded the motion. Motion carried 4-0.

Assistant Purchasing and Contracts Director John Iratcabal, Golf Pro Gary Bushman, and Golf Superintendent Bob Townsend responded to Board questions concerning the corrected bid tabulations, reasons for changing the number of carts begin acquired, the staff's safety concerns with the Yamaha carts, the original bid specs on the governor, and the number of carts now on the course. (During the discussion Supervisor Tatro arrived--9:15 a.m. A quorum was present as previously noted.) Mayor Teixeira also explained his and Golf Course Advisory Committee Chairperson Gary Sheerin's safety concerns with the Yamaha carts and their "test drive" of the model yesterday. Comments emphasized that the reasons additional carts were being acquired were based solely on the "good bid" received. Mr. Townsend indicated a desire for future golf cart bidding requests to include a requirement mandating a trial period for the equipment. Mr. Lipparelli indicated his feeling that the Club Car bid could be accepted based on the safety concerns. Supervisor Smith explained his support for staff's recommendation based upon his observation of the golf course clientele's preference for the Club Car. **Supervisor**

Smith then moved that, based on the discussion and testimony heard, the Board of Supervisors award Contract No. 9394-146 to Bidder No. 1, Club Car, 3070 Bay Vista Court, Unit C, Benicia, California 94510, for a contract amount of \$67,985 which includes the one percent discount if paid within 30 days and trade-in of the 35 old carts. Supervisor Tatro seconded the motion. Following a request for an amendment, Supervisor Smith amended his motion to include the funding source is the Golf Course Equipment Replacement Fund as provided within Fiscal Year 9394 Budget. Supervisor Tatro continued his second. Supervisor Bennett then requested the Board consider at a future meeting the development of a policy which would disqualify a company/firm from bidding for a specified period and explained her reasons for disqualifying a firm prior to requesting bids in an attempt to prohibit this situation. Mayor Teixeira explained his reasons for feeling that the firm would not have been disqualified. The problem arose as a result of the product test. Supervisor Tatro also stressed that the Board was awarding the contract to the lowest bidder based on the number of carts being acquired. The quality issues could be addressed within the bid specifications. Demonstration requirements could be added to the specifications. Supervisor Ayres also expressed concern about the acquisition of dangerous vehicles and the potential liability such an acquisition may pose. **The motion to award the bid to Club Cars for 35 carts was voted and carried 5-0.**

Mr. Moreto then explained the staff's recommendation on Contract 9394-156 and the extension in the completion date. **Supervisor Smith moved that the Board accept the Purchasing Department's recommendation and award Contract No. 9394-156 to Bidder No. 1, Outdoor Aluminum, P. O. Box 118, Highway 52, Geneva, Alabama 36340, as the lowest responsive and responsible bidder pursuant to the requirements of NRS Chapters 332, 338, 339, and 624 for a contract amount of \$43,171; funding source is to be the Parks Department Residential Construction and Short Term Financing Fund as provided for in 9394 budget. Supervisor Ayres seconded the motion. Motion carried 5-0.**

4. FIRE CHIEF - Louis Buckley - ORDINANCE - SECOND READING - ACTION ON BILL NO. 106 - AN ORDINANCE AMENDING SECTION 14.04.070 OF THE CARSON CITY MUNICIPAL CODE TO PROVIDE FOR THE ABOVE-GROUND STORAGE OF FLAMMABLE AND COMBUSTIBLE LIQUIDS AT THE DISCRETION OF THE FIRE CHIEF UPON SATISFACTION OF CERTAIN CONDITIONS AND OTHER MATTERS PROPERLY RELATED THERETO (1-1245) - Supervisor Tatro moved that the Board adopt on second reading Ordinance No. 1994-13, AN ORDINANCE AMENDING SECTION 14.04.070 OF THE CARSON CITY MUNICIPAL CODE TO PROVIDE FOR THE ABOVE-GROUND STORAGE OF FLAMMABLE AND COMBUSTIBLE LIQUIDS AT THE DISCRETION OF THE FIRE CHIEF UPON SATISFACTION OF CERTAIN CONDITIONS AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Ayres seconded the motion. Discussion noted the permit procedure for regular, periodic review of the sites. The motion to adopt the ordinance on second reading was voted and carried 5-0.

5. TREASURER - Ted P. Thornton

A. ACTION ON APPROVAL OF CARSON CITY BOARD OF SUPERVISORS' REQUEST FOR SHORT-TERM FINANCING FOR GOLF COURSE AND PARK IMPROVEMENTS BY THE NEVADA STATE DEPARTMENT OF TAXATION (1-1345) - Mr. Thornton read the State Department of Taxation's letter of approval into the record. No formal action was required or taken. (A copy is in the file.)

B. ACTION ON A RESOLUTION CONCERNING THE FINANCING OF A SANITARY SEWER PROJECT; DIRECTING THE CLERK TO NOTIFY THE CARSON CITY GENERAL OBLIGATION BOND COMMISSION OF THE CITY'S PROPOSAL TO BORROW MONEY AND TO ISSUE GENERAL OBLIGATION SEWER BONDS TO EVIDENCE SUCH BORROWING; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF (1-1401) - Following Mr. Thornton's introduction, discussion between Bond Counsellor John

Swendseid and Supervisor Bennett noted the need to hear about the proposed project from Utilities Director Dorothy Timian-Palmer prior to adoption of the Resolution. Her presentation was scheduled for later in the session. Therefore, this matter was continued.

C. ACTION ON A RESOLUTION CONCERNING A SHORT-TERM FINANCING, SPECIFYING THE DETAILS FOR A CARSON CITY, NEVADA, SHORT-TERM NOTE IN THE AGGREGATE PRINCIPAL AMOUNT OF \$418,000; SPECIFYING THE INTEREST RATE ON AND OTHER TERMS AND CONDITIONS OF SUCH SHORT-TERM NOTE, THE METHOD OF PAYING IT AND ITS FORM; AND PROVIDING THE EFFECTIVE DATE HEREOF (1-1495) - Mr. Thornton's introduction included the bid opening which had occurred on February 18 and staff's recommended action to award the bid to U.S. Bank at 4.50 percent. Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-22, A RESOLUTION CONCERNING A SHORT-TERM FINANCING; SPECIFYING THE DETAILS FOR A CARSON CITY, NEVADA, SHORT-TERM NOTE IN THE AGGREGATE PRINCIPAL AMOUNT OF \$418,000; SPECIFYING THE INTEREST RATE ON AND OTHER TERMS AND CONDITIONS OF SUCH SHORT-TERM NOTE, THE METHOD OF PAYING IT AND ITS FORM; AND PROVIDING THE EFFECTIVE DATE HEREOF. Supervisor Smith seconded the motion. Motion carried 5-0. Clarification indicated the Resolution would set the financing rate at 4.50 percent.

D. REDEVELOPMENT AUTHORITY (1-1605) - Mayor Teixeira then recessed the Board of Supervisors session and passed the gavel to Redevelopment Chairperson Tom Tatro. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Chairperson Tatro passed the gavel to Mayor Teixeira who reconvened the Board of Supervisors. A quorum was present as noted.

6. COMMUNITY DEVELOPMENT DIRECTOR - Principal Planner Rob Joiner

A. PLANNING COMMISSION REFERRALS - REVIEW AND APPEAL MATTERS - ACTION ON S-93/94-3 - A TENTATIVE SUBDIVISION MAP APPLICATION FROM CHARLES MATHIESEN, ET AL., TO DEVELOP 12 DUPLEX UNIT LOTS (FETZER ESTATES) ON APPROXIMATELY 2.72 ACRES OF LAND ZONED MULTI-FAMILY APARTMENT (MFA), LOCATED AT 817 EAST FIFTH STREET (SOUTH OF EAST FIFTH AND APPROXIMATELY 224 FEET EAST OF SOUTH ROOP STREET), APN 4-021-04 (PLANNING COMMISSION APPROVED) (1-1687) - Following Mr. Joiner's introduction, comments were solicited but none made. Supervisor Bennett moved that the Board of Supervisors approve S-93/94-3, approving a tentative subdivision map application from Charles Mathiesen, et al., to develop 12 duplex unit lots, Fetzer Estates, on approximately 2.72 acres of land zoned Multi-Family Apartment located at 817 East Fifth Street, south of East Fifth and approximately 224 feet east of South Roop Street, APN 4-021-04. Supervisor Smith seconded the motion. Motion carried 5-0.

B. ORDINANCES - SECOND READING

i. ACTION ON BILL NO. 107 - AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR'S PARCEL NUMBER 8-132-03 FROM SINGLE FAMILY 6,000 AND MOBILE HOME 6,000 TO LIMITED INDUSTRIAL ON APPROXIMATELY 25.44 ACRES OF LAND, LOCATED AT 3400 RESEARCH WAY (PLANNING COMMISSION APPROVED 5-0-2-0) (1-1835) - Supervisor Smith moved to adopt on second reading Ordinance No. 1993-14, AN ORDINANCE EFFECTING A CHANGE OF LAND USE DISTRICT ON ASSESSOR PARCEL NUMBER 8-132-03 FROM SINGLE FAMILY 6,000 AND MOBILE HOME 6,000 TO LIMITED INDUSTRIAL ON APPROXIMATELY 25.44 ACRES OF LAND, LOCATED AT 3400 RESEARCH WAY. Supervisor Ayres seconded the motion.

Motion carried 5-0.

ii. ACTION ON BILL NO. 108 - AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 18.08 (MOBILE HOME PARK DEVELOPMENT PLAN REVIEW) TO MOBILE HOME PARK DEVELOPMENT ORDINANCE, AMENDING 18.08.010 (PURPOSE AND SCOPE) BY DELETING THE WORD ALTERATION AND INSERTING REMODELED AND THE PROCEDURAL REVIEWS FOR MOBILE HOME PARKS, AMENDING 18.08.020 (LOCATION OF MOBILE HOME PARKS) THE ZONING DISTRICTS WHERE MOBILE HOME PARKS ARE PERMITTED, AMENDING 18.08.030 (PERMITTED USES WITHIN A MOBILE HOME PARK), AMENDING 18.08.040 (PROCEDURES FOR THE REVIEW AND APPROVAL OF A MOBILE HOME PARK DEVELOPMENT PLAN) THE PROCEDURAL REVIEW AND APPROVAL OF A MOBILE HOME PARK BY CARSON CITY, 18.08.050 (MOBILE HOME PARK REQUIREMENTS) ADDING CARSON CITY UTILITY DEPARTMENT TO THE REVIEW TEAM, REVISING MINIMUM SIZE LOT REQUIREMENTS, AND TO INCLUDE THE REGULATION, CONSTRUCTION, AND SPACE STANDARDS OF MOBILE HOME PARKS, DELETING 18.08.060 (REGISTRY OF OCCUPANTS AND VEHICLES), DELETING 18.08.090 (SEVERABILITY), AND OTHER MATTERS PROPERLY RELATED THERETO (1-1875) - Supervisor Tatro moved to adopt Ordinance No. 1994-15 on second reading, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 18.08 (MOBILE HOME PARK DEVELOPMENT PLAN REVIEW) TO MOBILE HOME PARK DEVELOPMENT ORDINANCE, AMENDING 18.08.010 (PURPOSE AND SCOPE) BY DELETING THE WORD ALTERATION AND INSERTING REMODELED AND THE PROCEDURAL REVIEWS FOR MOBILE HOME PARKS, AMENDING 18.08.020 (LOCATION OF MOBILE HOME PARKS) THE ZONING DISTRICTS WHERE MOBILE HOME PARKS ARE PERMITTED, AMENDING 18.08.030 (PERMITTED USES) WITHIN A MOBILE HOME PARK), AMENDING 18.08.040 (PROCEDURES FOR THE REVIEW AND APPROVAL OF A MOBILE HOME PARK DEVELOPMENT PLAN) THE PROCEDURAL REVIEW AND APPROVAL OF A MOBILE HOME PARK BY CARSON CITY, 18.08.050 (MOBILE HOME PARK REQUIREMENTS) ADDING CARSON CITY UTILITY DEPARTMENT TO THE REVIEW TEAM, REVISING MINIMUM SIZE LOT REQUIREMENTS, AND TO INCLUDE REGULATION, CONSTRUCTION, AND SPACE STANDARDS OF MOBILE HOME PARKS, DELETING 18.08.060 (REGISTRY OF OCCUPANTS AND VEHICLES), DELETING 18.08.090 (SEVERABILITY), AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Bennett seconded the motion. Motion carried 5-0.

C. COMMUNITY DEVELOPMENT ITEMS - ACTION ON V-93/94-6 - A REQUEST FOR REFUND OF FEES FOR A VARIANCE APPLICATION SUBMITTED BY JOEL AND MURIEL ANDERSON TO VARY FROM THE MINIMUM PARKING REQUIREMENTS ON PROPERTY ZONED RETAIL COMMERCIAL (RC), LOCATED AT 2061 CALIFORNIA STREET, APN 9-085-07 (1-1975) - Supervisor Ayres moved that the Board authorize a refund of fees in the amount of \$250 for a variance application submitted by Joel and Muriel Anderson, V-93/94-6, to vary from the minimum parking requirements on property zoned Retail Commercial located at 2061 California Street, APN 9-085-07. Supervisor Tatro seconded the motion. Motion carried 5-0.

12. SUPERVISORS COMMENTS AND REPORTS - NON-ACTION ITEMS(1-2010) - Supervisor Bennett had given the other Board Members a memo summarizing the meeting on the River Corridor. A status report was given on the Carson-Tahoe Hospital. She announced plans to attend a Tourism Workshop on Highway 28 Scenic Designation this afternoon. Supervisor Tatro did not have a report. Supervisor Ayres explained the Aquatic Club's desire to have the outside pool open April 1. The Aquatic Club has offered to give the City \$2,000 to help pay for the early opening costs. She then noted her appointment to the Governor's Commission for National Community Service, its purpose, and proposed meetings. Supervisor Smith explained the special Regional Transportation Commission meeting and announced the regular meeting which will be on the 16th at

8:15 a.m. at the Senior Center. He felt that the Commission was undertaking an aggressive program through creative financing. Tri-County Railway is considering a proposal from the Interwest Financial Group. They will return with a feasibility study. Supervisor Ayres noted that the study was being performed at no cost to the Commission. Discussion ensued on the "negative" editorial which was published after the meeting. Mayor Teixeira announced a March 7, 10:15 a.m., State Commission on Aging meeting in the Sierra Room. The public was invited to attend. The representatives from the City's Sister City should be arriving the end of March.

BREAK: A ten minute recess was declared at 10:10 a.m. When the meeting reconvened at 10:20 a.m., the entire Board was present constituting a quorum.

7. PERSONNEL MANAGER - ACTION ON CARSON CITY CATASTROPHIC LEAVE POLICY (1-2552) - Judie Fisher - Discussion noted the policy had been accepted by CCEA and was under discussion with the Sheriff and Fire Fighters Associations. Fire Fighter/Paramedic Bob Schreihans questioned how the program worked and the reasons for the cap. Mr. Schreihans felt that the Fire Fighters would not receive the same amount of time as a shift is 240 hours. Both Ms. Fisher and Mayor Teixeira indicated this issue could be reconsidered. The proposal was to allow one hour off for every hour donated rather than the original penalty of three hours donated for one hour off. Supervisor Ayres moved that the Board adopt Resolution No. 1994-R-23, A RESOLUTION TO ESTABLISH A CATASTROPHIC LEAVE POLICY FOR CERTAIN CARSON CITY EMPLOYEES. Supervisor Tatro seconded the motion. Motion carried 5-0.

8. REDEVELOPMENT AUTHORITY (1-2815) - Mayor Teixeira again recessed the Board of Supervisors session and passed the gavel to Redevelopment Chairperson Tom Tatro. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Chairperson Tatro passed the gavel to Mayor Teixeira who reconvened the Board of Supervisors. A quorum was present as noted.

9. REDEVELOPMENT DIRECTOR - Mary Walker

A. ACTION ON MR. GENE CHENEY'S REQUEST FOR REDEVELOPMENT INCENTIVES FOR THE PROJECT KNOWN AS THE HORSESHOE CLUB, LOCATED AT 402 NORTH CARSON STREET (2-0678) - Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-24 and approve Mr. Cheney's application for incentives for the project known as the "Horseshoe Club" in the amount of \$1,477 subject to the applicant filing a property lien in accordance with the Redevelopment Incentives Program; further, that the Board of Supervisors hereby finds this project meets the requirements of NRS 279.486 in that the project is of benefit to the redevelopment area and the immediate neighborhood in which the redevelopment area is located and that no other reasonable means of financing this rehabilitation is available; the Board further determines the incentive amount paid by the Redevelopment Authority shall be on a reimbursement basis only after the work has been completed and as tax dollars and new financing is available to the Redevelopment Authority; fiscal impact is \$1,477; and funding source is Redevelopment Incentives Program. Supervisor Smith seconded the motion. Clarification indicated the proposal was not a Resolution and Supervisor Tatro amended his motion to strike all references to a Resolution. Supervisor Smith continued his second. Motion carried 5-0.

C. ACTION ON RESOLUTION TO ALLOW PHASED-IN REDEVELOPMENT INCENTIVES PAYMENTS DURING PROJECT CONSTRUCTION (2-0721) - Supervisor Tatro moved that the Board adopt Resolution No. 1994-R-24, A RESOLUTION ESTABLISHING A POLICY TO ALLOW PHASED-IN REDEVELOPMENT INCENTIVES PAYMENTS DURING APPROVED PROJECT CONSTRUCTION. Member Bennett seconded the motion. Motion carried 5-0.

10. FINANCE DIRECTOR - Mary Walker

A. ACTION ON A RESOLUTION ESTABLISHING A REVOLVING BANK ACCOUNT TO ASSIST IN THE ADMINISTRATION OF THE CARSON CITY FIRST TIME HOMEBUYER'S PROGRAM (2-0740) - Discussion noted all the funds involved with the account were from HUD. Supervisor Smith moved that the Board adopt Resolution No. 1994-R-25, A RESOLUTION ESTABLISHING A REVOLVING BANK ACCOUNT TO ASSIST IN THE ADMINISTRATION OF THE CARSON CITY FIRST TIME HOMEBUYER'S PROGRAM. Supervisor Bennett seconded the motion. Motion carried 5-0.

B. ACTION ON APPROVAL OF THE CARSON CITY AND REDEVELOPMENT AUTHORITY FISCAL YEAR 93-94 SECOND QUARTER FINANCIAL REPORT (2-0775) - Ms. Walker reviewed the report in depth and responded to Board questions on funding for capital projects, estimated construction costs, AB 104, levelling of connection fees, decrease in golf course revenue, increase in ambulance revenue, and need to consider the ambulance service level. Supervisor Tatro moved to approve the Carson City and Redevelopment Authority Fiscal Year 93-94 Second Quarter Financial Reports. Supervisor Bennett seconded the motion. Motion carried 5-0.

11. UTILITIES DIRECTOR - Dorothy Timian-Palmer

G. ACTION ON THE STATE REVOLVING FUND BONDS UTILIZED FOR SEWER MAIN EXTENSION PROJECTS (2-1379) - Ms. Timian-Palmer reviewed the project, the State bond bank, construction period for the entire project, a reasonable period for septic tank abatement and connection to the system, State requirements that the septic be abated, need for low and moderate income residents connection fee waiver or loans, and status of the CDBG grant for this loan. Supervisor Ayres moved that the Board approve the increase in the Authorization of State Revolving Fund Bonds Utilized for Sewer Main Extensions Project from \$1,750,000 to \$2,400,000; funding for 94-95 is \$2,400,000 SE Carson and New Empire Phase V; funding source is 510-0000 Sewer Expansion Projects. Supervisor Bennett seconded the motion. Motion carried 5-0.

5. C. ACTION ON A RESOLUTION CONCERNING THE FINANCING OF A SANITARY SEWER PROJECT; DIRECTING THE CLERK TO NOTIFY THE CARSON CITY GENERAL OBLIGATION BOND COMMISSION OF THE CITY'S PROPOSAL TO BORROW MONEY AND TO ISSUE GENERAL OBLIGATION SEWER BONDS TO EVIDENCE SUCH BORROWING; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF - CONTINUED (2-1889) - Supervisor Smith moved that the Board adopt Resolution No. 1994-R-26, A RESOLUTION CONCERNING THE FINANCING OF A SANITARY SEWER PROJECT; DIRECTING THE CLERK TO NOTIFY THE CARSON CITY GENERAL OBLIGATION BOND COMMISSION OF THE CITY'S PROPOSAL TO BORROW MONEY AND TO ISSUE GENERAL OBLIGATION SEWER BONDS TO EVIDENCE SUCH BORROWING; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF. Supervisor Bennett seconded the motion. Motion carried 5-0.

11. A. ACTION ON RENEWAL OF RECREATION AND PUBLIC PURPOSES LEASE N-298 FOR THE CARSON CITY LANDFILL (2-1918) - Environmental Control Supervisor Ken Arnold - Clarification indicated the lease could only be extended for one year periods and the City was attempting to obtain a patent for the site. Supervisor Smith moved that the Board approve and authorize the Mayor to sign the Recreation and Public Purposes Lease Renewal N-298 between the City and Bureau of Land Management, fiscal impact is \$43, funding source is the Landfill Operating Expenses Account. Supervisor Ayres seconded the motion. Mayor Teixeira expressed his amazement at the cost. The motion was voted and carried 5-0.

B. UPDATE ON LEAK DETECTION PROGRAM FOR FISCAL YEAR 1992-93 (2-2001) - Ms. Timian-Palmer, Water Utility Supervisor Tom Hoffert, Water Utility Assistant Supervisor Curtis Horton, and

Water Utility Technician II Don Cortez used a map to explained the area checked for leaks, the procedure to establish the area's priorities, the program, the leaks found in the system the previous year, and procedures used to determine if a residence/business has a leak after the meter. No leaks were discovered this year. Board comments commended staff on their efforts. No action was taken or required on the report.

C. UPDATE ON CARSON CITY'S WATER RIGHTS ASSESSMENT AND WATER SYSTEM DEMANDS (2-2488) - Discussion between Ms. Timian-Palmer and the Board stressed the advantages of the program and explained the contamination of Well 38, its cleanup program, the conjunctive use program, the groundwater bank, and the tank storage expansion plans. Comments were solicited but none made. No action was taken or required on the report.

D. ACTION ON WATER PURCHASE AGREEMENT OF EAGLE VALLEY GROUND WATER RIGHTS BETWEEN CARSON CITY AND GEORGE ZAPPETTINI (2-2913) - Supervisor Tatro moved that the Board approve and authorize the Mayor to sign the Water Purchase Agreement between George Zappettini and Carson City in the amount of \$5,600, funding source is 520-3505 Water Acquisition Reserve. Supervisor Bennett seconded the motion. Motion carried 5-0.

E. ACTION ON AGREEMENT BETWEEN CARSON CITY AND JOHN CAROLLO ENGINEERS REGARDING COMPREHENSIVE WATER PLAN UPDATE OF WASTEWATER FACILITIES (2-3001) - Discussion elaborated on the need to update the facility, the demographic report - copies were given to the Board and Clerk, the impact low flow fixtures have on water usage, and justified the use of John Carollo Engineers. (Supervisor Bennett left the meeting during the discussion--12 noon. A quorum was still present.) Supervisor Smith moved to approve and authorize the Mayor to sign the Agreement between Carson City and John Carollo Engineers regarding the Comprehensive Water Plan Update in the amount of \$35,000, funding source is Account 515 Comprehensive Water Plan. Supervisor Tatro seconded the motion. Motion carried 4-0.

F. ACTION ON CHANGE ORDERS NO. 3 AND 4 AND FINAL PAYMENT OF CONTRACT 9293-65, WATER WELL DRILLING AND CONSTRUCTION (2-3477) - Discussion noted the difficulty encountered in attempting to locate a prime water source in Sonoma Park and the proposal to place the equipment underground. Supervisor Tatro moved that the Board approve and authorize the Mayor to sign Change Order No. 3 to Contract 9293-65, Water Well Drilling and Construction in a deduct amount of \$6,188 and to sign Change Order No. 4 and final payment to Contract 9293-65 Water Well Drilling and Construction in the amount of \$3,260. Supervisor Smith seconded the motion. Supervisor Tatro continued his motion to include that the funding source is 520-3505 NNCC Project. Supervisor Smith continued his second. The motion was voted and carried 4-0.

BREAK: A recess was declared at 12:10 p.m. When the meeting reconvened at 6 p.m. the entire Board was present constituting a quorum. Parks and Recreation Commissioners present were: Chairperson Pete Livermore, Janice Ayres, Donna Kuester, Linda Marrone, and Ed Moran. A quorum was present although Commissioners Daryl James, Dan Leck, Doug Martin, and Jay Meierdierck were absent. Staff present included: City Manager Berkich, Clerk-Recorder Nishikawa, Parks and Recreation Director Kastens, Deputy District Attorney Lipparelli, Recreation Superintendent Singer, and Recording Secretary McLaughlin.

13. PARKS AND RECREATION DIRECTOR - Steve Kastens

A. ACTION ON RESIDENTIAL CONSTRUCTION TAX ALLOCATION FOR THE COMMUNITY CENTER PARKING LOT (3-0148) - Mayor Teixeira noted there was a quorum of the Commission present. Mr. Lipparelli noted the Commission's agenda indicated a quorum may be present, however, no action would be taken by the Commission. Mr. Kastens noted that all of the items had been discussed and acted

upon previously by the Commission. Minutes of that meeting were included in the supporting documents. Comments noted the City would have to control the dust once the lot is cleared and the plans to use a palliative for this purpose. Demolition plans and the estimate were also explained. (3-0338) Virginia Orcutt encouraged the Board to deny the request and add the funds to the skateboard park. (3-0368) Joe Braswell supported her recommendation. Supervisor Smith moved that the Board approve the Parks and Recreation Commission's recommendation to allocate \$30,125 from Residential Construction Tax funds for Community Center parking lot development, fiscal impact is \$30,125, funding source is Residential Construction Tax Fund. Supervisor Bennett seconded the motion. Comments were solicited but none made. The motion was voted by roll call with the following results: Tatro - Yes; Ayres - No; Bennett - Yes; Smith - Yes; and Mayor Teixeira - Yes. Motion carried 4-1.

B. ACTION ON RESIDENTIAL CONSTRUCTION TAX ALLOCATION FOR THE CARSON CITY FAIRGROUNDS (3-0395) - Collation of Fairground Event Users Vice Chairperson Debby Feyder explained the Collation President's absence and funding request. (A copy of Ms. Case's letter of apology was given to the Clerk and Board.) A list of the various groups involved with the Collation was named. Discussion ensued between Mr. Kastens, Ms. Feyder, and the Board on the need for an irrigation system and windbreak. Ms. Feyder supported the skateboard park and indicated the Outlaw Karts' desire to work with the youths on a fund raiser. (Supervisor Bennett stepped from the room at 6:10 p.m. A quorum of the Board was still present. She returned at 6:20 p.m.) (3-0750) Martha Norchara displayed letters of support for the skateboard park signed by high school students, which she gave to Ms. Orcutt. Mayor Teixeira asked her for comments on Fuji Park. As she did not have any, she indicated her remarks would be made later. (3-0795) Dave Ruf supported the need for a windbreak and irrigation system. Supervisor Smith moved that the Board of Supervisors approve the Parks and Recreation Commission's recommendation to allocate \$42,000 from Residential Construction Tax funds for the Carson City Fairgrounds, fiscal impact is \$42,000, funding source is the Residential Construction Tax Fund. Supervisor Tatro seconded the motion. (3-0845) Marian Setterfield urged the skateboarders to invest in and use safety equipment. Mayor Teixeira indicated this issue would be discussed after the Fairground item. Discussion ensued between Supervisor Bennett and Mr. Kastens on the possibility of using short-term financing to provide funding for park improvements. Mayor Teixeira noted the drawback to using RCT funding was the unpredictability of it as a revenue source. The motion to allocate \$42,000 for the Fairgrounds was voted by roll call with the following results: Bennett - Yes; Ayres - Yes; Tatro - Yes; Smith - Yes; and Mayor Teixeira - Yes. Motion carried 5-0.

C. ACTION ON RESIDENTIAL CONSTRUCTION TAX ALLOCATION FOR THE SKATEBOARD PARK (3-1032) - Mr. Kastens delineated the research which had been done on the park and justification for the \$35,000 funding recommendation. Discussion ensued between Mr. Kastens and the Board on the need for "sweat equity" including examples of other recreational groups which had conducted fund raisers or make improvements to their facilities before seeking RCT support. Letters of support from businesses and others in the community were cited as an example of the support which the Skateboarders may have when construction begins. Supervisor Ayres felt that the funding spent on juvenile detention should be used to emphasize the need for youth recreational facilities. Mayor Teixeira felt that the community had supported youth activities for years and years. Discussion ensued on the estimated costs for the architect and the facility. Considerable discussion among the Board, Mr. Kastens, and Virginia Orcutt ensued on a site for the facility including the pros and cons of each site. (3-1956) Mrs. Orcutt gave the Board the letter Mrs. Norchara had given to her. Mrs. Orcutt also read a prepared statement (a copy was not given to the Clerk) into the record stating her objection to the \$35,000 funding level, the request that the boys provide funding for the park, and adamantly opposed locating the park in any facility other than at Mills Park. (3-2040) Mrs. Orcutt agreed to have the boys raise \$20,000 if the City put up \$65,000. Mayor Teixeira pointed out the liability concerns and mitigation measures. Supervisor Smith also felt that the City's Insurance Agent Wayne Carlson had addressed these issues also. (A copy of Mr. Carlson's letters was included in the Board packet.)

(3-2399) Dave Wyble supported the proposal and encouraged the Board to act positively on the request. He also indicated he would help raise the \$20,000. (3-2470) Dennis Rosenberg explained his enjoyment of the sport. He did not feel that a facility would ever become boring but it should be constructed correctly from the beginning. He also agreed to help with the facility. He also suggested a spectator area be included in the facility so that the public as well as parents could watch the activity. (3-2882) Martha Norchara explained her experience as a skateboarder's mother and encouraged the Board to put the facility in Mills Park. (3-2915) Laurie May explained her experience with the local skateboarders due to their use of the Penney Mall for skating. She encouraged the Board to find and construct a facility. She encouraged the Board to also require helmets and provide a program which would allow the users to earn their equipment. (3-3045) Linda Shultz encouraged the Board to construct the facility. (3-3129) Josh Artero urged the Board to act positively on the request and ignore the negative comments regarding their dress code. He noted that the City had already constructed facilities for the football, baseball, etc., "Jocks". (3-3185) Mr. Braswell felt that the facility would provide a positive influence on the youth and their future. Additional funding is needed and should be allocated.

(3-3289) Supervisor Ayres moved that the Board approve \$65,000 from the Residential Construction Tax for the Skateboard Park to be built at a location that would accommodate the Skateboard Park plan and at a location that is acceptable to the Skateboarders and the City. Supervisor Tatro seconded the motion. Supervisor Tatro then explained his feeling that \$35,000 was inadequate but, based on the rationale discussed this evening, could support that funding level as the project would be modified annually. Users' support and involvement in the project was also warranted. He felt certain that a funding level between \$35 and \$85,000 should be adequate for a year to get the public and users involved initially. Additional support could then be justified based on usage. He could support a \$50,000 funding level. He also supported the Boys and Girls Club site due to the rationale used by Mr. Kastens. Supervisor Smith used a parent's policy of obtaining a good but inexpensive tennis racket for a child who has expressed an interest in tennis and then, when it is determined that the child is really interested, buying a more expensive racket to illustrate his feeling on the funding level. Due to the lack of knowledge about the number of individuals who are interested in the facility, he felt the level of funding should be done in phases. He could not support \$65 or \$85,000 until the quantity is proven. Mr. Kastens then explained the unallocated funding available for the projects which was allocated by the Commission recommendations earlier--\$132,125--and apportioned for this evening's meeting. If these figures are modified, funding must be taken from one of the other items. The Board had already acted on the parking lot. Mayor Teixeira noted that the motion would allocate \$65,000 of which there is only \$60,000 in funds available. The motion was then voted by roll call with the following results: Smith - No; Bennett - No; Tatro - No; Ayres - Yes; and Mayor Teixeira - No. Motion was defeated 1-4.

(4-0185) Mayor Teixeira then explained his support for requiring support from the Skateboarders and suggested a \$35,000 funding level with an additional \$10,000 to be matched in hard dollars. This would provide for \$55,000 in funding and reduce the funding for the kitchen to \$15,000. Clarification indicated the amount to be matched would be on a dollar for dollar basis up to a maximum of \$10,000. Mrs. Orcutt questioned whether the funding would be for design and not construction. Mayor Teixeira explained that Mr. Kastens' report to the Commission was not the discussion under consideration. He was certain the Skateboarders had community support, could generate funding, and should participate in the project. Mayor Teixeira then passed the gavel to Mayor Pro-Tem Bennett and moved that the Board approve the Park and Recreation Commission's recommendation to allocate \$35,000 from the Residential Construction Tax funds for the Skateboard Park with an additional up to \$10,000 allocated for a hard dollar match from the community for the project. Discussion noted this motion would remove funding from the kitchen. This motion died for lack of a second. Mayor Pro-Tem Bennett returned the gavel to Mayor Teixeira.

(4-0287) Supervisor Smith then moved that the Board of Supervisors approve the Parks and Recreation Commission's recommendation to allocate \$35,000 from Residential Construction Tax funds for the Skateboard Park, fiscal impact \$35,000, funding source is Residential Construction Tax funds. Following a request for amendment, Supervisor Smith continued his motion to include and that the location would be the Boys and Girls

Club. Supervisor Bennett seconded the motion. Comments were solicited but none made. The motion was then voted by roll call with the following result: Ayres - No; Tatro - No; Bennett - Yes; Smith - Yes; and Mayor Teixeira - No. Motion was defeated by a 2-3 vote.

(4-0320) Discussion noted that additional funding would not be available until the next fiscal year. Supervisor Tatro then moved that the Board approve \$35,000 from Residential Construction Tax funds for the Skateboard Park to be located in the Boys and Girls Club facility with an additional \$10,000 available if a \$10,000 match in either hard dollars or in-kind could be secured. Mayor Teixeira seconded the motion. Supervisor Tatro explained the difference in his motion and the previous motion as being to allow hard and soft matches. He noted the Builders' Association commitment to participate in the project and his hope that once construction commences the Skateboarders and Builders would be working together on the project. (4-0415) Builders Association Executive Director Lorna Miller acknowledged the letter of support and cited items which the Association may be able to provide for the facility. Discussion ensued between Supervisor Smith and Mr. Lipparelli on whether funding could be taken from other items agendized for this evening or to reagendize and reconsider earlier decisions. Supervisor Smith questioned the viability of the kitchen if \$10,000 is removed from its funding. Supervisor Bennett supported his concern and stressed her desire to have a level playing field for all recreational users. Supervisor Ayres explained her desire to have used \$10,000 from the parking lot funds for the Skateboard Park.

(4-0585) Parks and Recreation Commissioner Marrone explained a compromise which had been reached on the kitchen amenities. She felt an adequate kitchen could be provided for \$16,000 of which the Republicans/Mrs. Bensinger had agreed to provide \$3,000. Chairperson Livermore then explained the report given to the Commission on the status of previously allocated funding including the return of \$11,000 by the Foundation for the Betterment of Carson City Parks. He felt that based on this return there could be adequate funding for the Skateboarders. Mr. Kastens explained that action was not taken on these funds. Mr. Lipparelli noted that the Board has final authority on the funding allocations and the Commission would not have to act on the return of the funds. He questioned the viability of the projects and timeframes established for completion of the original projects. These questions should be answered before the funds are reallocated. Mr. Kastens explained his verbal discussions with the Foundation indicated the funds will be returned. For this reason he had not brought the funds forward until written communication occurs.

The motion to allocate \$35,000 and \$10,000 in matching funds for the Skateboard Park was then voted by roll call with the following results: Bennett - Yes; Smith - Yes; Ayres - Yes; Tatro - Yes; and Mayor Teixeira - Yes. Motion carried 5-0.

D. ACTION ON RESIDENTIAL CONSTRUCTION TAX ALLOCATION FOR THE COMMUNITY CENTER KITCHEN REMODEL (4-0795) - (Commissioner Moran left during Mr. Kastens' introduction. A quorum of the Commission was no longer present.) Mrs. Betty Bensinger, representing the Republican Women's Club, expressed the need for a viable kitchen in the Community Center and thanked all of the supporters, the Commission, and Board. She also explained the commitments received which would donate at least \$3,000 in hard money and for the blueprint if the equipment is purchased from RESCO. Supervisor Ayres indicated the total remaining cost was \$21,100. Mrs. Bensinger felt the dishwasher could be removed which saved an additional \$3,576 and \$2,500 for the blueprints. This left a balance of \$18,500. Mrs. Bensinger expressed a willingness to accept the balance as being \$18,000 and a commitment to obtain additional donations if necessary. Supervisor Ayres then moved that the Board approve the Parks and Recreation Commission's recommendation of \$25,000 but changing the funding level to \$18,000 based on Mrs. Bensinger's testimony from Residential Construction Tax funds for remodeling of the Community Center kitchen according to the list which was submitted to make it a full blown kitchen, funding source is the Residential Construction Tax fund. Supervisor Bennett seconded the motion. Clarification noted that this would over-allocate the fund by \$3,000. Mayor Teixeira suggested the motion be corrected as the funds could not be over-allocated. Supervisor Ayres then

corrected the motion to be to allocate \$15,000 with an additional \$3,000 to be added if and when funding becomes available. Supervisor Bennett continued her second. Motion was voted by roll call with the following results: Tatro - Yes; Smith - Yes; Bennett - Yes; Ayres - Yes; and Mayor Teixeira - Yes. Motion carried unanimously.

BREAK: A five minute recess was declared at 7:55 p.m. When the meeting reconvened the entire Board was present constituting a quorum. Commissioners Kuester, Ayres, and Marrone and Chairperson Livermore were present which does not constitute a quorum.

E. ACTION ON THE PARKS AND RECREATION COMMISSION'S RECOMMENDATION FOR CHANGES TO THE APPLICATION FORM AND THE ALLOCATION PROCESS FOR RESIDENTIAL CONSTRUCTION TAX FUNDS (4-1008) - Following a review of the reasons for modifying the allocation procedures, discussion noted the modifications included requiring a breakdown of the funding request as well as any estimates obtained or other supporting documents, the request for estimated annual repair and maintenance costs, allocation deadlines, the need to notify staff of a desire to appeal any allocations so that the agenda could include such an appeal, guidelines in establishing priorities, and amount of staff review which would be given. No formal action was taken on the modification although consensus appeared to support it and commended staff and the Commission on their efforts.

The Parks and Recreation Commission did not have a quorum present and had, therefore, been adjourned by mutual consent at 8 p.m. Supervisor Ayres moved to adjourn the Board of Supervisors. Mayor Teixeira seconded the motion. Motion carried 5-0 and Mayor Teixeira adjourned the Board of Supervisors meeting at 8:15 p.m.

The Minutes of the March 3, 1994, Carson City Board of Supervisors meeting

ARE SO APPROVED ON ____ May 5 _____, 1994.

/s/ _____
Marv Teixeira, Mayor

ATTEST:

/s/ _____
Kiyoshi Nishikawa, Clerk-Recorder