

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the February 14, 2013 Meeting

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A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, February 14, 2013, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Robert Darney
Commissioner Jed Block
Commissioner Gregory Hayes
Commissioner Donald Smit
Commissioner Lou Ann Speulda

STAFF: Lee Plemel, Planning Director
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk's Office. These materials are available for review, in the Clerk's office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:31:50) – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Dickey was absent.

B. MODIFICATION OF AGENDA (5:32:19) – Chairperson Drews introduced the item and noted that Mr. Plemel had requested postponing item F2 until the March meeting. **Commissioner Block moved to continue agenda item F2 until the next meeting. The motion was seconded by Commissioner Hayes. Motion carried 6-0.**

C. DISCLOSURES (5:33:15) – Chairperson Drews introduced the item. There were no disclosures by Commission members.

D. PUBLIC COMMENTS (5:33:30) – Chairperson Drews entertained public comments; however, none were forthcoming.

E. ACTION ON APPROVAL OF MINUTES (5:34:25) – Chairperson Drews introduced the item. **Commissioner Speulda moved to approve the minutes of the December 13, 2012 and January 10, 2013 meetings. The motion was seconded by Commissioner Smit. Motion carried 6-0.**

F. PUBLIC HEARING MATTERS

F-1 HRC-13-001 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM JOANNE BALLARDINI (PROPERTY OWNERS: C & A INVESTMENTS, LLC) TO ADD A NEW PORCH AND EXTEND THE ROOFLINE OVER THE FRONT DOOR ON A SINGLE FAMILY RESIDENCE USED AS AN OFFICE, ON PROPERTY ZONED RESIDENTIAL OFFICE (RO), LOCATED AT 913 N NEVADA STREET, APN 001-187-01. (5:36:09) – Chairperson Drews introduced the item. Mr. Plemel gave background and referred to a Staff Report, incorporated into the record, prepared by Kathie Green, Assistant Planner. He also reminded the Commissioners that on September 8, 2011, the Commission had conditionally approved Mrs. Ballardini's request with conditions, noting that the applicant was now requesting the addition of a porch to the front of the building. Mr. Plemel presented photos of the property and surrounding properties, noting that he had also included in the Commissioners' packets porch guidelines for historic buildings. Joanne Ballardini introduced herself and her contractor, and Chairperson Drews commented that "the siding looks great". Commissioner Smit received confirmation that the property would be used as an office. He also suggested making the property ADA accessible, if the property will be used as an office. Discussion ensued regarding railings, materials, and colors. **Commissioner Block moved to approve HRC-13-001, a request from Joanne**

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Ballardini (property owner C&A investments), to allow installation of a porch with roof overhang and an iron railing in the likeness and style of surrounding properties, on property zoned Residential Office, located at 913 N. Nevada Street, APN 001-187-01, based on the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines, and with Historic Resources Commission policies. And, if the Building Department requires a ramp for commercial use, then it would be administratively approved by the Chairperson of the Historic Resources Commission, using the same materials as the porch and the overhang. The motion was seconded by Commissioner Smit. Chairperson Drews noted that should the changes be “substantially different”, he would like to see the item agendaized for a future meeting. **Motion carried 6-0.**

F-2 HRC-13-005 FOR POSSIBLE ACTION: TO PROVIDE DIRECTION TO STAFF REGARDING THE APPLICABILITY OF HISTORIC DISTRICT STANDARDS TO FREESTANDING FLAG POLES PER THE CARSON CITY MUNICIPAL CODE, SECTION 18.06.015, PROCEDURE FOR PROPOSED PROJECT, AND OTHER APPLICABLE HISTORIC DISTRICT STANDARDS. – To be heard in the March meeting.

F-3 HRC-12-028 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2012. (6:00:49) – Chairperson Drews introduced the item. Mr. Plemel presented a Staff Report which is incorporated into the record. He also noted that the appropriate signatures had been received from the State Historic Preservation Office (SHPO), and now they were awaiting the approval of the City Manager, prior to sending it in for a Request for Qualifications to solicit interest from qualified consultants.

G. STAFF REPORTS

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION. (6:01:58) – Chairperson Drews introduced the item. Mr. Plemel indicated that he did not have any additional reports.

COMMISSIONER REPORTS/COMMENTS. (6:02:56) – Commissioner Block stated that the Mayor had met with the Nevada Department of Transportation (NDOT) and had received agreement from NDOT to put up historic signs along the freeway. He also suggested discussing District signs, possibly funded by property owners. Chairperson Drews reported that he had completed one administrative approval, signed off on a few projects. He also noted that the National Soil Conservation Service was planning to install new head-gates at the Silver Saddle Ranch.

FUTURE AGENDA ITEMS (6:02:08) – Mr. Plemel noted that the Historic Preservation Awards needed to be acted upon, and a resolution would be approved to send to the Mayor regarding Historic Preservation Month in May. A special award for former Staff member Jennifer Pruitt would also be discussed. Chairperson Drews suggested inviting Patrick Pittenger, Transportation Manager.

H. PUBLIC COMMENTS (7:06:20) – Chairperson Drews entertained public comments; however, none were forthcoming.

K. ACTION ON ADJOURNMENT (6:07:01) – Chairperson Drews entertained a motion to adjourn. Commissioner Hayes moved to adjourn. The motion was seconded by Commissioner Speulda. The meeting was adjourned at 6:07 p.m.

The minutes of the February 14, 2013 meeting of the Carson City Historic Resources Commission are approved on this 14th day of March, 2013.

Michael Drews, Chairperson