

CULTURAL COMMISSION STAFF REPORT

Meeting Date: March 19, 2013

Agenda Item Number: 3G

Applicant: Vern L. Krahn, Park Planner

Request: **For Possible Action:** To approve an outline for the Cultural Commission's annual report for 2012/13 and work plan for 2013/14 to the Board of Supervisors.

General Discussion:

The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors no later than May 1 of each year. The Parks and Recreation Department has developed the below list of items worked on by the Cultural Commission from May, 2012, to the present and staff has developed a number of DRAFT initiatives for the Commission's consideration for its 2013/14 work plan. City staff is seeking comments from the Commission on these items before submitting the annual report and work plan to the Board of Supervisors for approval.

The following is a list of items worked on by the Cultural Commission from May 2012, to present:

- 1) Developed a DRAFT Public Art Program Ordinance. The Commission has requested City staff to begin a public review process involving the local arts and cultural community, developers, community and business leaders, and the public.
- 2) Supported Assemblyman Pete Livermore and the Nevada State Prison Preservation Society's efforts to preserve the decommissioned Nevada State Prison as an historic place.
- 3) Began the process to update the Commission's mission statement and bylaws based on the Board of Supervisor's "Boards, Committees, and Commissions Policies and Procedures" manual.
- 4) Updated the Cultural Commission's webpage.
- 5) Supported several arts and cultural events:
 - a. Arts @ the Heart Convening
 - b. The Wild Horses of Carson City
 - c. State of Nevada's Sesquicentennial (NV 150) Celebration
- 6) Began outreach efforts to the Carson City Arts and Cultural Coalition through the Parks and Recreation Department to enhance communication regarding the Coalition's events and activities.
- 7) Explored the arts and cultural aspects of the Carson City Freeway's Landscape and Aesthetic Treatment project.
- 8) Supported the staffing transition from the Office of Business Development to the Parks and Recreation Department.

City staff anticipates the following initiatives for the Cultural Commission's 2013/14 work plan.

- 1) Pursue formal adoption of a Public Art Program Ordinance by the Board of Supervisors.
- 2) Begin to develop a Cultural Strategic Plan for Carson City.
- 3) Continue to support efforts to preserve the decommissioned Nevada State Prison as an historic place.
- 4) Continue to explore the possibility of expanding the Cultural Commission's role to review grant applications for certain special events and other arts and cultural programs, and implement any recommended changes.
- 5) Pursue the possible use of public art on the streetlight poles along Fairview Drive instead of replacing the old cultural banners.
- 6) Support the development of community design concepts for the permanent placement of the World Trade Center I-beam at Mills Park.

City staff has provided the Commission with last year's approved Board of Supervisors annual report and work plan dated April 6, 2012 (Refer to Exhibit A). It is being provided to the Commission as a reference to develop its 2012/13 annual report and 2013/14 work plan. In addition to the above information, CCMC 2.41.060 (7) requires that meeting attendance records of the members shall be included as part of the annual report.

Recommended Action: I move to approve an outline for the Cultural Commission's annual report for 2012/13 and work plan for 2013/14 to the Board of Supervisors.



Office of Business Development

108 East Proctor Street
Carson City, Nevada 89701

Date: April 6, 2012

To: Board of Supervisors
Meeting of April 19, 2012

From: Lee Plemel, Planning Director
Roger Moellendorf, Parks and Recreation Director

Subject: Cultural Commission Annual Report

The Cultural Commission is required by CCMC 2.41.060(7) to submit an annual report and work-plan to the Board of Supervisors no later than May 1 of each year. The Cultural Commission was established in 2008. The purpose statement of the Cultural Commission is as follows:

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

Following is a list of items worked on by the Cultural Commission from May 2011 through April 2012:

1. Initiated discussion regarding the development of a Cultural Strategic Plan.
2. Initiated discussion regarding the implementation of a public art program as part of capital improvement projects within the City.
3. Initiated discussion regarding expanding the Cultural Commission's role in reviewing and allocating grant funds to arts and culture programs and special events.
4. Initiated discussion regarding the development of community design concepts for the permanent placement of the World Trade Center I-beam at Mills Park.
5. Initiated discussion regarding the potential re-use of the historic Nevada State Prison for cultural activities such as a museum.
6. Began Cultural Commission staffing transition from the Office of Business Development to the Parks and Recreation Department.

The Cultural Commission anticipates the following initiatives for this year's work-plan:

1. Pursue a public art ordinance for public works projects in Carson City.
2. Establish a public process to select public art projects for placement on City property.
3. Continue to explore the possibility of expanding the Cultural Commission's role to review grant application for certain special events and other arts and culture programs, and implement any recommended changes.
4. Work with the State to explore possible re-use of the closing Nevada State Prison for arts and culture purposes.
5. Begin developing a Cultural Strategic Plan for Carson City.

Exhibit A

If you have questions regarding the Cultural Commission annual report and 2012 work plan, contact Roger Moellendorf at 283-7345 (rmoellendorf@carson.org), or Lee Plemel at 283-7075 (lplemel@carson.org).