

**CULTURAL COMMISSION
STAFF REPORT**

Meeting Date: March 19, 2013

Agenda Item Number: 3B

Applicant: Vern L. Krahn, Park Planner
Commission Members

Request: **For Possible Action:** To elect a Chairperson and Vice-Chairperson for the Cultural Commission for 2013 calendar year.

General Discussion: As per the Cultural Commission's bylaws, the Commission shall elect at its first regular meeting of each year a Chairperson and Vice-Chairperson for the upcoming calendar year (Refer to Exhibit A).

Recommended Action: I move to nominate _____ as Chairperson and _____ as the Vice-Chairperson of the Carson City Cultural Commission for the 2013 calendar year.

Exhibit A

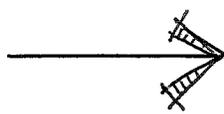
special meeting must comply with the requirements of the Nevada Open Meeting Law.

2. The Chairperson or a quorum of the Commissioners may also call for “non-decision” making workshops subject to the requirements of the Nevada Open Meeting Law.

C. Notice of Meetings.

1. Meeting notices must conform to the Nevada Open Meeting Law, Nevada Revised Statutes.

D. Officers



1. At its first regular meeting, the Carson City Cultural Commission shall elect a Chairperson and Vice Chairperson. At its first meeting of each subsequent year, the members shall elect a Chairperson and a Vice Chairperson. In the absence or disability of the Chairperson and Vice Chairperson, the Commission may designate a Chairperson pro tempore with a quorum present by majority vote.
2. Officers may resign at any time, but must communicate the resignation to the Commission in writing. The Commission will elect a new officer no later than the next meeting, with an officer pro tempore serving in that interim capacity.
3. Officer terms will be for at least one year, but any officer may be removed by majority vote. Officers removed, except those removed for cause, and officers who resign may remain on the Commission for the appointed duration. Officers removed for cause may be removed from serving on the Commission by action of the Carson City Board of Supervisors.

E. Duties of Chair

1. The Chairperson conducts all the Commission meetings. Staff and the Chair confer on meeting agenda items. The chair shall place items on the agenda and additional items may be included, if requested by three or more Commissioners. The Vice Chairperson and the Chairperson pro tempore assume these duties, if necessary.

F. Attendance

1. In each calendar year, Commissioners are expected to attend a minimum of seventy-five percent of regularly scheduled meetings. In addition, Commissioners will make every reasonable effort to attend special meetings, public hearings, workshops and strategic planning sessions.