

CARSON CITY SHADE TREE COUNCIL
Minutes of the April 3, 2013 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, April 3, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Member Carole Brewer
Member Terrill Ozawa
Member Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM – Chairperson Horvath called the meeting to order at 5:31 p.m. A quorum was present. Vice Chairperson Shirk and Member Saliga were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:31:09) – Chairperson Horvath entertained citizen comments. David Howlett, Urban and Community Forestry Program Coordinator, Nevada Division of Forestry, stated that he would represent the Nevada Division of Forestry and read the Arbor Day Proclamation during the Arbor Day Celebration. It was requested that Mr. Howlett look into having Smokey the Bear present at the event.

1. ACTION ON APPROVAL OF MINUTES (5:32:32) – Chairperson Horvath introduced the item. **Member Ozawa moved to approve the minutes of the March 25, 2013 meeting. The motion was seconded by Member Brewer. Motion carried 4-0.**

2. MODIFICATIONS TO THE AGENDA (5:33:03) – There were no modifications to the agenda.

3. MEETING ITEMS:

A. FOR POSSIBLE ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. (5:33:10) – Vice Chairperson Shirk was absent as excused. Chairperson Horvath stated that he had not heard from Member Saliga. It was noted that Vice Chairperson Shirk was in “U.S. Navy Reserves boot camp” and discussion ensued regarding filling her position, because she had already missed three meetings.

4. NON-ACTION ITEMS

A. UPDATE AND DISCUSSION REGARDING THE FINAL PLANS FOR THE SHADE TREE COUNCIL'S ANNUAL ARBOR DAY CELEBRATION. (5:34:30) – Chairperson Horvath introduced the item and referred to the flyer incorporated into the record, which had the event date, time, and location. He also stated that the Downtown Business Association had donated 17 trees to the Department of Parks and Recreation, one of which would be used for planting during the Arbor Day Celebration. Chairperson Horvath clarified that the trees were used to decorate the ice skating rink during the Holidays, and that they were mostly pine trees. He also noted that the trees would be stored in his front yard until they were ready to be planted. Mr. Moellendorf clarified that the donated trees consisted of several varieties of pine, spruce, and sequoia. He also noted that the event would take place at Fulstone Park at 5:30 p.m., adding that the George Washington Ferris Award plaque would be presented to GROW (Gardeners Reclaiming Our Waysides). Mr. Moellendorf also indicated that Mayor Crowell and the Board of Supervisors had been invited, and one of them would be reading the Proclamation. It was suggested to invite members of the Nevada Legislature, or at least those representing Carson City. Mr. Moellendorf stated that the Boys and Girls Club would have an activity or a presentation during the ceremony, which would be finalized next week. Chairperson Horvath noted that the Downtown Business Association had been invited as well. He also entertained citizen comments; however, none were forthcoming.

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B. REPORTS ONLY – NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND COMMENTS FROM STAFF (5:43:38) – Mr. Moellendorf referred to a flyer, incorporated into the record, indicating that the City of Portland had placed price tags on its trees to highlight the value of trees and “to get the message across”, a week prior to Arbor Day. He also stated that the Council’s elections should have occurred in March, therefore; it would be agendaized for the next meeting.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (5:41:3) – Chairperson Horvath introduced the item. Member Ozawa indicated that she had visited the Capitol grounds, and observed that the Japanese cherry trees had increased in height and had started blooming. Chairperson Horvath explained that he had received the website training and noted that the Council members had “total control of our website”, and could upload content to the site. He also thanked the Carson City IT department for the training.

- 5. FUTURE AGENDA ITEMS (5:44:50)** – Review and wrap up of Arbor Day, and election of Council officers.
- 6. CITIZEN COMMENTS (5:45:08)** – Chairperson Horvath entertained public comments. Mr. Howlett suggested inviting his predecessor, Susan Stead, to join the Carson City Shade Tree Council.
- 7. ACTION ON ADJOURNMENT (5:46:05)** – Chairperson Horvath entertained a motion for adjournment. **Member Ozawa moved to adjourn. The motion was seconded by Member Brewer. The meeting was adjourned at 5:47 p.m.**

The Minutes of the April 3, 2013 Carson City Shade Tree Council meeting are so approved this 5th day of June, 2013.

KYLE HORVATH, Chair