

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE**

March 5, 2013

1. Call to Order

Chair Anne Keast called the meeting to order at 8:30 a.m.

2. Roll Call and Determination of a Quorum

Members present were Anne Keast, Marjorie Knowles, Cindy Merrell, and Bernard Sease (by telephone), which constituted a quorum. Member absent was Tina Petersen.

Also present were Stacey Giomi (Carson City Fire Chief), Karin Mracek (Carson City Communications Manager), and Mark Krueger (Carson City Assistant District Attorney).

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion as no public was present.

5. For Possible Action: Approval of December 4, 2012, Meeting Minutes

It was moved by Bernie Sease, seconded by Cindy Merrell, with motion carried unanimously, that the December 4 meeting minutes be approved as submitted.

6. For Possible Action: Election of a Chairperson and a Vice Chairperson

Although Anne Keast mentioned that the new City policy states that a chair can only serve two consecutive terms, Stacey Giomi responded that as the policy only became effective this past September while Anne was serving as Chair and that it was not to be applied retroactively, this upcoming year would be considered Anne's second consecutive term under that policy if the committee chose to elect her.

Cindy Merrell moved to nominate Anne Keast as Chair, and as there were no further nominations, it was moved by Cindy, seconded by Marj Knowles, with motion carried unanimously, that Anne Keast serve as Chairperson for the upcoming year.

Marj Knowles then nominated Cindy Merrell as Vice Chair, and as there were no other nominations, it was moved by Marj, seconded by Bernie Sease, with motion carried unanimously, that Cindy Merrell serve as Vice Chairperson for the upcoming year.

7. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund

Stacey Giomi reported on the 9-1-1 surcharge fees collected and the expenditures charged against this fund to date. The revenue spreadsheet showed a grand total collected of \$832,504.30 (with a breakdown for the current year showing what each company has paid on a monthly basis), and the expenditure spreadsheet showed a total expended of \$353,554.17, leaving a fund balance of \$478,950.13. It was also stated that there was no change in the anticipated monthly expenses of \$9,389 charged against this fund.

Stacey mentioned that he has been working with the District Attorney's Office in terms of funds collected—as to whether or not Voice over IP (VoIP) companies were required to pay the 25-cent surcharge. Stacey said that the question was whether all VoIPs were technically considered telecommunicators (in which case they had to pay these fees) and that the DA's office was currently researching this legal question in order to determine whether the City can or cannot charge these companies.

8. Reports of Committee Members

- Stacey Giomi mentioned that he will be sending out the master plan prior to the committee's next meeting in order to solicit input from the committee members in regard to the updating of that plan. The plan will then be placed on the June meeting agenda for the committee's review and approval—and afterwards taken to the Board of Supervisors for adoption.
- Karin Mracek stated that the first purchase charged against the 9-1-1 surcharge fund had been for a digital recorder. However, because this recorder was now reaching the end of its lifespan and problems were being encountered with it as well as with the vendor, they were starting to look at other recorders as a replacement. And although the first recorder was a bare minimum one, they now needed to have one that would meet next generation requirements (such as being able to receive text messages, transmitted video signals, etc.). Karin said that after they attend demonstrations of various recorders, she will bring that information back to the committee—but that she was expecting a price tag of \$160,000 to \$180,000 for this more sophisticated type of recorder.

In response to a question by Bernie Sease as to the problems she had previously mentioned with their new system, Karin said that the system itself was working all right but they were having some problems with the company because it did not seem to understand that it could not remove the recorder for a few days' time in order to update it. Karin said, however, that she and others were looking into this situation in order to rectify it.

9. For Possible Action: Next Meeting Date

The next meeting date is scheduled for June 4, to be held in the meeting room of Fire Station #51 beginning at 8:30 a.m.

10. Public Comment

There was no public comment.

11. For Possible Action: To adjourn

The meeting was adjourned at 8:48 a.m.

Recorder: Judy Dietrich