

CULTURAL COMMISSION STAFF REPORT

MEETING DATE: September 17, 2013

AGENDA ITEM NUMBER: 3C

APPLICANT: Vern L. Krahn, Park Planner
Christine Fey, City of Reno's Resource Development and Cultural Affairs Manager

REQUEST: Presentation and discussion only on the City of Reno's Public Art Master Plan and Cultural Master Plan.

GENERAL DISCUSSION:

In April, 2013, the Cultural Commission submitted its 2012/13 annual report and 2013/14 work plan to the Board of Supervisors. The Board accepted the annual report and approved the submitted work plan. Initiative Number 2 in the Commission's approved work plan states, "Begin to develop a Cultural Strategic Plan for Carson City" (Exhibit A). As the Cultural Commission begins to start work on this initiative later this year or first part of next year, Parks and Recreation Department staff thought it might be beneficial to see what other Nevada communities have been doing to plan for the arts and culture in their cities. To that end, staff invited Christine Fey, Resource Development and Cultural Affairs Manager for the City of Reno, to come and speak on their planning efforts to integrate art and culture into the fabric and quality of life of their community.

Over the years, the City of Reno has been very successful in adopting a Public Art Master Plan (2002) and a Cultural Master Plan (2012). Staff believes their experience could assist the Commission's future efforts to develop a Cultural Strategic Plan for Carson City. Prior to the meeting, City staff is encouraging all Commission members to go and view these master plans on the City of Reno's website. You can go to renoculture.com and click on the link under the Cultural Master Plan 2012. There you will find the adopted story for the Cultural Master Plan and on the left side of the renoculture.com page, you will see Public Art, that includes the Public Art Master Plan.

Ms. Fey will be at this meeting to give a presentation on both of these master plans, discuss the City of Reno's planning process, answer any questions related to the plan's implementation, and share with the Commission how this community wide planning effort has effected and improved Reno's quality of life.

RECOMMENDED ACTION: This agenda item is for only presentation and discussion purposes. No formal action can be taken at this time.

**City of Carson City
Agenda Report**

Date Submitted: March 26, 2013

Agenda Date Requested: April 4, 2013
Time Requested: 15 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: For Possible Action: To accept the Cultural Commission's 2012/13 annual report and approve the Commission's 2013/14 work plan. (Vern L. Krahn / Karen Abowd)

Staff Summary: The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors no later than May 1 of each year.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the Cultural Commission's 2012/13 annual report and approve the Commission's 2013/14 work plan.

Explanation for Recommended Board Action: Refer to Exhibit A - Staff memorandum dated March 22, 2013.

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.41, Cultural Commission

Fiscal Impact: Not Applicable

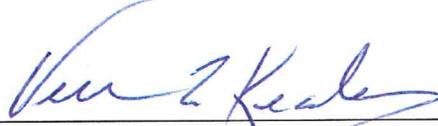
Explanation of Impact: Not Applicable

Funding Source: Not Applicable

Alternatives:

- 1) Refer the annual report and work plan back to the Cultural Commission for further consideration.
- 2) Make changes to the annual report and work plan.

Supporting Material: Exhibit A – Staff Memorandum

Prepared By: 

Vern L. Krahn, Park Planner

Date: 3/22/13

Exhibit A



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

DATE: March 22, 2013

TO: Board of Supervisors
Meeting of April 4, 2013

FROM: Roger Moellendorf, Parks and Recreation Director 
Vern L. Krahn, Park Planner 

SUBJECT: Cultural Commission's 2012/13 Annual Report and 2013/14 Work Plan

The Cultural Commission is required by Carson City Municipal Code (C.C.M.C.) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors no later than May 1 of each year.

The following is a list of items worked on by the Cultural Commission from May 2012 through March 2013.

- 1) Developed a DRAFT Public Art Program Ordinance. The Commission has requested City staff to begin a public review process involving the local arts and cultural community, developers, community and business leaders, and the public.
- 2) Supported Assemblyman Pete Livermore and the Nevada State Prison Preservation Society's efforts to preserve the decommissioned Nevada State Prison as an historic place.
- 3) Began the process to update the Commission's mission statement and bylaws based on the Board of Supervisor's "Boards, Committees, and Commissions Policies and Procedures" manual.
- 4) Updated the Cultural Commission's webpage.
- 5) Supported several arts and cultural events:
 - a. Arts @ the Heart Convening
 - b. The Wild Horses of Carson City
 - c. State of Nevada's Sesquicentennial (NV 150) Celebration
- 6) Began outreach efforts to the Carson City Arts and Cultural Coalition through the Parks and Recreation Department to enhance communication regarding the Coalition's events and activities.
- 7) Explored the arts and cultural aspects of the Carson City Freeway's Landscape and Aesthetic Treatment project.
- 8) Supported the staffing transition from the Office of Business Development to the Parks and Recreation Department.

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Also, the C.C.M.C. 2.41.060 (7) requires that the attendance records of the members shall be included as a part of the annual report. Parks and Recreation Department staff has provided below that information for the Board of Supervisors' review.

2012 Member Attendance				
Member	March 26	June 19	September 18	December 18
Karen Abowd	X	X	X	X
Peter Barton	X	X	X	X
Delsye Mills		X	X	X
Eugene Paslov	X	X	X	X
Jim Shirk	X	X	X	
Jeffrey Scott		X		X
Robert Stansbury	X		X	X

2013 Member Attendance	
Member	March 19
Karen Abowd	X
Peter Barton	X
Jesse Dhami	
Eugene Paslov	X
Danielle Cook	X
Jeffrey Scott	
Robert Stansbury	X

The Cultural Commission anticipates the following initiatives for the 2013/14 work plan:

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- 1) Pursue formal adoption of a Public Art Program Ordinance and the Commission's mission statement and bylaws by the Board of Supervisors.
 - 2) Begin to develop a Cultural Strategic Plan for Carson City.
 - 3) Continue to support efforts to preserve the decommissioned Nevada State Prison as an historic place.
 - 4) Continue to explore the possibility of expanding the Cultural Commission's role to review grant applications for certain special events and other arts and cultural programs, and implement any recommended changes.
 - 5) Pursue the possible use of public art on the streetlight poles along Fairview Drive instead of replacing the old cultural banners.
 - 6) Support the development of community design concepts for the permanent placement of the World Trade Center I-beam at Mills Park.
 - 7) Collaborate with the Carson City Convention and Visitors Bureau's events planning to include the Carson City Arts and Cultural Coalition's arts and cultural events in the promotion of tourism.

If you have questions regarding the Cultural Commission's 2012/13 annual report and the 2013/14 work plan, please contact Roger Moellendorf at 283-7345 (rmoellendorf@carson.org) or Vern L. Krahn at 283-7343 (vkrahn@carson.org).

CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 4, 2013 Meeting
Page 10

20. PUBLIC WORKS DEPARTMENT, BUILDING DIVISION - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 15, BUILDINGS AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, ADOPTION AND ADMINISTRATION OF BUILDING CODES, BY ADOPTING THE 2012 EDITIONS OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL MECHANICAL CODE, UNIFORM MECHANICAL CODE, UNIFORM PLUMBING CODE, INTERNATIONAL FUEL GAS CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE, INTERNATIONAL EXISTING BUILDING CODE, AND INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2011 EDITION OF THE NATIONAL ELECTRIC CODE, THE 2012 NORTHERN NEVADA AMENDMENTS, THE 2011 NORTHERN NEVADA ENERGY CODE AMENDMENTS; AND OTHER MATTERS PROPERLY RELATED THERETO (11:00:04) - Mayor Crowell introduced this item, and Chief Building Official Kevin Gattis reviewed the agenda materials. At Supervisor Abowd's request, Mr. Gattis discussed the eleven-month process which included regional building industry stakeholders. He reviewed clerical corrections to be made, and responded to questions of clarification.

(11:05:58) At Supervisor Bonkowski's request, Builders Association of Western Nevada Executive Officer Director Sheena Shrum expressed support for the proposed amendments.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 106, an ordinance amending the Carson City Municipal Code, Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Adoption and Administration of Building Codes, by adopting the 2012 Editions of the International Building Code, International Residential Code, International Mechanical Code, Uniform Mechanical Code, Uniform Plumbing Code, International Fuel Gas Code, International Property Maintenance Code, International Existing Building Code, and International Swimming Pool and Spa Code; the 2011 Edition of the National Electric Code; the 2012 Northern Nevada Amendments; the 2011 Northern Nevada Energy Code Amendments; and other matters properly related thereto, effective September 1, 2013. Supervisor Bonkowski seconded the motion. Motion carried 5-0.** Mayor Crowell thanked Mr. Gattis and Ms. Shrum.

21. PARKS AND RECREATION DEPARTMENT

21(A) POSSIBLE ACTION TO ACCEPT THE CULTURAL COMMISSION'S 2012 / 13 ANNUAL REPORT AND APPROVE THE COMMISSION'S 2013 / 14 WORK PLAN (11:08:30) - Mayor Crowell introduced this item. Park Planner Vern Krahn introduced Cultural Commission Chair Gene Paslov, and provided background information on this item.

(11:09:49) Dr. Paslov introduced himself for the record, and thanked Supervisor Abowd for her encouragement and support. He commended Parks and Recreation Department Director Roger Moellendorf and Mr. Krahn for their staff support. Dr. Paslov reviewed the annual report and work plan which was included in the agenda materials.

Mayor Crowell thanked Dr. Paslov and requested him to convey the Board's gratitude to the Cultural Commissioners. Dr. Paslov acknowledged the intention to work with the Brewery Arts Center ("BAC")



CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 4, 2013 Meeting
Page 11

as part of the strategic plan. He described the BAC as “a core institution for the strategic planning process.” Supervisor Abowd thanked Dr. Paslov for his service and Mr. Moellendorf for appointing Vern Krahn as the commission’s staff representative. She commended Mr. Krahn on a job well done.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the Cultural Commission’s 2012 / 2013 Annual Report and approve the Commission’s 2013 / 2014 work plan. Supervisor Abowd seconded the motion. Motion carried 5-0.**

21(B) POSSIBLE ACTION TO APPROVE THE SUBMITTAL OF A RECREATION TRAILS GRANT APPLICATION TO THE NEVADA DIVISION OF STATE PARKS FOR PATH MAINTENANCE AND SAFETY UPGRADES ON THE HIGHWAY 50 EAST MULTI-USE PATH, BETWEEN LOMPA LANE AND EAST COLLEGE PARKWAY / FAIRVIEW DRIVE, AND TO AUTHORIZE MAYOR ROBERT L. CROWELL TO SIGN A LETTER OF SUPPORT ON BEHALF OF CARSON CITY (11:19:36) - Mayor Crowell introduced this item, and Park Planner Vern Krahn reviewed the agenda materials. Senior Transportation Planner Dan Doenges introduced himself for the record, explained the match requirements associated with the grant funding, and reviewed the project costs. In response to a question, Mr. Krahn advised that the Public Works Department will be responsible for tracking the grant funding. In response to a further question, he advised that quarterly reports will be required over a period of 18 months and estimated minimal staff time. Mr. Krahn and Mr. Doenges responded to questions of clarification regarding project details. Mr. Doenges acknowledged that affected businesses will be notified of the project.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the submittal of a Recreation Trails Grant application to the Nevada Division of State Parks for path maintenance and safety upgrades on the Highway 50 East multi-use path, between Lompa Lane and East College Parkway and Fairview Drive and authorize Mayor Robert L. Crowell to sign a letter of support on behalf of Carson City. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

22. PUBLIC WORKS DEPARTMENT

22(A) POSSIBLE ACTION, PURSUANT TO RESOLUTION NO. 2013-R-11, A RESOLUTION DECLARING INTENTION TO SELL EASEMENTS ON CITY PROPERTY, APN 008-523-09, LOCATED IMMEDIATELY ADJACENT TO 5951 HIGHWAY 50 EAST (CAPITOL CITY LOANS), DULY POSTED AND PUBLISHED, SEALED BIDS NOT LESS THAN THE FAIR MARKET VALUE OF \$30,000 THAT ARE TIMELY DELIVERED TO THE CARSON CITY CLERK - RECORDER, AT 8:30 A.M. ON APRIL 4, 2013, OR BEFORE THE BOARD’S CONSIDERATION OF THIS MATTER AT THE CARSON CITY COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY NEVADA, ON THAT DAY, WITH AN IMMEDIATE ABILITY TO PAY AT THE TIME OF THE BID, WILL BE OPENED, EXAMINED, AND DECLARED TO THE PUBLIC BY THE BOARD OF SUPERVISORS; PRIOR TO ANY DECISION ON THE WRITTEN BIDS, THE MAYOR WILL CALL FOR ANY ORAL BIDS FROM RESPONSIBLE PERSONS, IN COMPLIANCE WITH NRS 244.282; AFTER WHICH THE BOARD MAY DELIBERATE AND ACCEPT THE HIGHEST WRITTEN BID, OR ACCEPT THE HIGHEST ORAL BID THAT EXCEEDS, BY AT LEAST FIVE PERCENT, THE HIGHEST WRITTEN BID, OR REJECT ALL BIDS AND INSTRUCT NEW BIDS TO BE SOLICITED, OR REJECT ALL BIDS AND WITHDRAW THE EASEMENTS FROM SALE, OR DEFER ITS