

CARSON CITY SHADE TREE COUNCIL
Minutes of the October 2, 2013 Meeting
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A regular meeting of the Carson City Shade Tree Council was scheduled for 6:30 p.m. on Wednesday, October 2, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Vice Chairperson Gianna Shirk
Member Terrill Ozawa
Member Jens Peermann
Member Ray Saliga

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM – Chairperson Horvath called the meeting to order at 6:30 p.m. A quorum was present. Members Brewer and Trenoweth were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS – Chairperson Horvath entertained citizen comments. However, none were forthcoming. He also noted that no members of the public were present; therefore he would not entertain additional public comments.

1. ACTION ON APPROVAL OF MINUTES (6:30:21) – Chairperson Horvath introduced the item. **Vice Chairperson Shirk moved to approve the minutes of the August 7, 2013 meeting. The motion was seconded by Member Saliga. Motion carried 5-0.**

2. MODIFICATIONS TO THE AGENDA (6:30:40) – There were no modifications to the agenda.

3. MEETING ITEMS:

A. FOR POSSIBLE ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. (6:30:52) – Chairperson Horvath introduced the item and noted that Members Brewer and Trenoweth were absent as excused.

B. FOR POSSIBLE ACTION: TO FINALIZE AND PLAN THE 2013 FALL TREE CARE SEMINAR. THE FOLLOWING TOPICS AND ASSIGNMENTS NEED TO BE FINALIZED AND APPROVED. (6:31:07) – Chairperson Horvath introduced the item and reviewed the items listed below.

- 1. Date of Seminar** – Wednesday, November 6, 2013, at 8:30 a.m. Chairperson Horvath noted that he would not be able to attend the Seminar due to a previously-scheduled trip.
- 2. Location** – Carson City Community Center and Carson High School Greenhouse.
- 3. Lunch** – provided by the Culinary Arts Program at Carson High School.
- 4. Theme** – “Tree Care in a Changing Climate”
- 5. Suggested Topics:**
 - A. New exotic and invasive insects.
 - B. Native trees and watering – keeping trees alive in extreme weather situations.
 - C. Effluent water benefits and disadvantages.
 - D. Plant pathology and the effects of new diseases on vegetation.
 - E. Greenhouse visit and activity.
 - F. Pruning demonstration.
 - G. Changing climate.

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- H. Planting a tree – location: Carson High School Greenhouse.
- I. Exhibiting several tree benefit calculators.

6. Assignments

- A. **Pre-conference snacks** – Vice Chairperson Shirk. Budget: Not to exceed \$350.
- B. **Registration** – Member Trenoweth.
- C. **Promotion & advertising** – Chairperson Horvath.
- D. **Contacting potential speakers** – Various Council members agreed to contact speakers.
- E. **Green House Tour** – Camille Jones, Carson High School Greenhouse Manager.
- F. **Buses/transportation** – Roger Moellendorf, Carson City Parks and Recreation Director.
- G. **Crossword puzzle** – Member Ozawa.
- H. **Brochure** – Chairperson Horvath, with a completion date of October 11, 2013.

Member Peermann left the meeting at 7 p.m. A quorum was still present.

4. NON-ACTION ITEMS

A. DISCUSSION ONLY REGARDING THE CITY’S FACEBOOK POLICIES AND HOW THEY RELATE TO THE SHADE TREE COUNCIL. (6:58:30) – Chairperson Horvath introduced the item and reviewed the policies and the City’s Social Media Asset Form, included in the agenda materials and incorporated into the record. Discussion ensued regarding the existence of a Shade Tree Council Twitter account and Mr. Moellendorf offered to contact the IT department for additional information. Member Saliga suggested creating a “tree alter-ego” instead of “tweeting” as the Council.

B. REPORTS ONLY – NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND COMMENTS FROM STAFF (7:05:14) – Mr. Moellendorf announced that in January 2014 the terms of Members Trenoweth, Shirk, and Saliga would expire. In response to a question, he stated that each member’s term limit was 12 years. Mr. Moellendorf also informed the Council that Management Assistant Stella Hyatt had left the department, and that a replacement was being sought.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:04:15) – Member Ozawa noted that she had added a peach, a plum, and an apricot tree to the Carson High School Greenhouse, adding that Member Brewer had provided a nectarine tree.

5. FUTURE AGENDA ITEMS (7:06:46) – The following items would be discussed in upcoming Shade Tree Council meetings:

- Tree Care Assist Project by Member Peermann*
- Evaluation of the 2013 Fall Tree Care Seminar*
- Development of a Facebook Page for STC*
- Tree promotions i.e.: Tree “Value Signs”*
- Tree Inventory*
- Tree Care Assist Project*

6. CITIZEN COMMENTS (7:07:16) – Chairperson Horvath entertained public comments; however, none were forthcoming.

7. ACTION ON ADJOURNMENT (7:07:32) – Chairperson Horvath entertained a motion for adjournment. **Member Ozawa moved to adjourn. The motion was seconded by Member Saliga. The meeting was adjourned at 7:08 p.m.**

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The Minutes of the October 2, 2013 Carson City Shade Tree Council meeting are so approved this 4th day of December, 2013.

KYLE HORVATH, Chair