

OPEN SPACE ADVISORY COMMITTEE STAFF REPORT

MEETING DATE: December 16, 2013

AGENDA ITEM NUMBER: 3D

STAFF: Roger Moellendorf, Parks and Recreation Director
Juan F. Guzman, Open Space Manager



REQUEST: For Possible Action: To recommend to the Board of Supervisors the mid-year budget revisions and carryover process.

GENERAL DISCUSSION: Carson City Municipal Code 13.06.060, the Open Space Advisory Committee shall review and provide input pertinent to open space matters to the City Manager proposed budget. At this period of time the Finance Department will provide the Board of Supervisors with the carryover accounts recommendations. The carryovers are accounts where monies may be reallocated from the balance of funds from the prior year. Staff recommends that the following accounts be budgeted as follows:

Maintenance Management	\$ 222,737
Land Acquisition	20,000
Lands Bill	384,199
(New)Ash Canyon Pedestrian Bridge	35,000

In addition, please see the attached summary of the status of the selected budget accounts and funds. The Chairman has discussed with staff the need to have additional staff in order to manage the land transfers from the Federal Government appropriately. Any funding for this purpose will have to be moved for the Maintenance Management Account. Staff recommends that we do not consider permanent staffing until after the last payment of approximately \$300,000 is completed in September 2014.

Also attached, find an estimate for monument signage for some of the river properties.

RECOMMENDED ACTION: To recommend to the Board of Supervisors the mid-year budget revisions and carryover process.

<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
PROFESSIONAL SERVICES 0309	\$30,100.00	\$4,400.00	\$25,700.00
TRAINING 0330	\$3,000.00	\$2,101.50	\$898.50
CONTRACTUAL SERVICE 0349	\$20,000.00	\$0.00	\$20,000.00
MAINTENANCE/MANAGEMENT 0450	\$243,715.00	\$20,977.87	\$222,737.13
FIRE SUPPRESSION 0451	\$38,000.00	\$37,500.00	\$500.00
HORSECREEK STEWARDSHIP/MAN. 0452	\$47,375.00	\$0.00	\$47,375.00
MEMBERSHIP/PUBLICATIONS 0545	\$1,000.00	\$564.34	\$435.66
TRAVEL 0580	\$5,375.00	\$850.86	\$4,524.14
ISC GENERAL FUND 0901	\$23,082.00	\$0.00	\$23,082.00
SNPLMA-FUELS REDUCTION	\$322,128.00	\$10,722.88	\$311,405.12
NDEP - ASH CANYON EROSION CONT. 1273	\$5,985.00	\$4,312.50	\$1,672.50
LAND ACQUISITION 7401 <i>(\$20K for right-of-way Arraiz)</i>	\$123,419.00	\$103,419.00	\$20,000.00
LANDS BILL 7405 <i>(added \$50k from maint. towards Potter Prop.)</i>	\$506,616.00	\$122,416.91	\$384,199.09
SNPLMA-EAGLE VALLEY CREEK SEG. 6540	\$252,700.00	\$695.00	\$252,005.00

BOLD ARE CARRYOVERS

2014 Budget Request

<u>Open Space – Entrance Signs @ \$2,000 each</u>	<u>Quantity</u>	<u>Total Cost</u>
Ambrose Carson River Natural Area	2	\$ 4,000.00
Prison Hill Recreation Area		
Koontz Lane	1	\$ 2,000.00
Clearview Drive	1	\$ 2,000.00
South End	1	\$ 2,000.00
Silver Saddle Ranch	2	\$ 4,000.00
Serpa and Bently acquisitions	3	\$ 6,000.00
Golden Eagle Open Space	1	\$ 2,000.00
Mexican Dam Open Space	1	\$ 2,000.00
Total (estimate)		\$ 24,000.00