MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE

September 3, 2013

1. Call to Order

Vice-Chair Cindy Merrell called the meeting to order at 8:39 a.m.

2. Roll Call and Determination of a Quorum

Members present were Cindy Merrell, Tina Petersen, and Bernard Sease (by telephone), which constituted a quorum. Members absent were Anne Keast and Marjorie Knowles.

Also present were Stacey Giomi (Carson City Fire Chief), Karin Mracek (Carson City Communications Manager), and Tina Russom (Carson City District Attorney's Office - by telephone).

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion as no public was present.

5. For Possible Action: Approval of June 4, 2013, Meeting Minutes

It was moved by Tina Petersen, seconded by Cindy Merrell, with motion carried unanimously, that the June 4 meeting minutes be approved as submitted.

6. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund

Spreadsheets were distributed on the 9-1-1 surcharge fees collected and the expenditures charged against this fund to date, with Stacey Giomi reporting that since the fund's inception, $941,168.29 has been collected and $408,750.48 has been expended, leaving a current balance of $532,417.81 in available funds (as of August 16). Collections are averaging about $18,000 a month, which match the projections set forth in the Master Plan.

7. Reports of Committee Members

In response to Bernie Sease's question regarding whether progress has been made on purchasing a recorder, Karin Mracek said that they have narrowed it down to two possibilities and were getting close to making a decision. She also mentioned that she attended an APCO conference last month and that their current phone vendor will be coming out with an enhancement to the phone system this month which appears to address all the problems they have had with their phone.

Karin will be making a site visit within the next couple of weeks to one of the two companies involved and felt they would have something in place by the end of the year—with the approximate cost of their two choices being between $60,000 and $80,000. However, as she did not know what the cost of the phone system enhancement might be, she will seek out a price quote for it.

Stacey Giomi mentioned that because this purchase was not in the Master Plan, it would have to be approved by the committee. He therefore requested the Chair to have this item placed on the December meeting agenda and asked Karin to supply the information prior to that meeting so it could be sent out to the committee beforehand.

8. **For Possible Action: Next Meeting Date**

The next meeting date is scheduled for December 3, to be held in the meeting room of Fire Station #51 beginning at 8:30 a.m.

9. Public Comment

There was no public comment.

10. For Possible Action: To adjourn

It was moved by Tina Petersen, seconded by Cindy Merrell, with motion carried unanimously, that the meeting be adjourned at 8:50 a.m.

Recorder: Judy Dietrich