

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Monday, December 10, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles Des Jardins

Vice Chairperson Jeff Foltz

Member Shelly Aldean

Member Ray Fierro

Member James Mallery

Member John McKenna

Member James Smolenski

Ex-Officio Member Jason Van Havel

STAFF: Darren Schulz, Deputy Public Works Director

Patrick Pittenger, Transportation Manager

Dan Doenges, Senior Transportation Planner

Jeff Sharp, City Engineer

Joe Ward, Senior Deputy District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:37:43) - Vice Chairperson Foltz called the meeting to order at 4:37 p.m. Roll was called; a quorum was present. Member McKenna arrived at 4:48 p.m. Chairperson Des Jardins arrived at 4:51 p.m., but remained at the staff table.

B. PUBLIC COMMENT (4:38:58) - Vice Chairperson Foltz entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 10, 2012 (4:39:42) - Vice Chairperson Foltz entertained a motion. **Member Fierro moved to approve the minutes, as presented. Member Mallery seconded the motion. Motion carried 4-0-1, Member Smolenski abstaining.**

D. AGENDA MANAGEMENT NOTICE (4:40:23) - Vice Chairperson Foltz entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (4:40:49) - None.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO APPROVE THE PROPOSED ADJUSTMENT TO THE CAMPO AREA BOUNDARY AND TO AUTHORIZE THE CHAIR TO SUBMIT A LETTER TO THE GOVERNOR REQUESTING HIS SUPPORT AND APPROVAL OF THE BOUNDARY ADJUSTMENT (4:41:11) - Vice Chairperson Foltz introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges acknowledged that the proposed boundary adjustment conforms with the

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Douglas County master plan element. He further acknowledged that the time frames are consistent between the travel demand model and anticipated areas of growth, as designated in the master plan. He explained that the plan area boundaries are required to be established based on reasonable anticipations of growth within a 20-year planning horizon. Vice Chairperson Foltz thanked Mr. Doenges.

Vice Chairperson Foltz entertained public comment and, when none was forthcoming, a motion. **Member Mallery moved to approve the proposed adjustment to the CAMPO metropolitan planning area boundary and to authorize the chair to submit a letter to Governor Sandoval requesting his support and approval of the boundary adjustments. Member Smolenski seconded the motion. Motion carried 5-0.**

F-2. INFORMATION ONLY ON AN INVENTORY AND NEEDS ASSESSMENT OF THE BIKE ROUTE SIGNAGE IN CARSON CITY (4:45:48) - Vice Chairperson Foltz introduced this item, and Mr. Doenges reviewed the agenda materials. In response to a question, Mr. Doenges provided an overview of the input and involvement of Muscle Powered members. [Member McKenna arrived at 4:48 p.m.] In response to a question, Mr. Doenges advised of having offered to forward the assessment to NDOT's bicycle and pedestrian staff and of having discussed the possibility of funding for signage. Member Aldean commended the practicality of signage, but cautioned against visual clutter. She suggested installing minimum signage to provide the necessary direction. [Chairperson Des Jardins arrived at 4:51 p.m., but remained at the staff table.] In response to a question, Mr. Doenges explained the purpose of signage to "convey to the user / the rider that they're on the route. There's not really a certain number of signs or spacing. It's more like if you're approaching ... a big intersection ... basically to just give enough information to let them know that they're still on the route they intend to be on or, if there's a connection, how to make that connection ..."

Vice Chairperson Foltz commended Mr. Doenges on the thorough needs assessment. In response to a question, Mr. Doenges advised of the intent for the V&T Trail to connect to the Lakeview area. Vice Chairperson Foltz acknowledged Chairperson Des Jardins' arrival. Chairperson Des Jardins explained that he had just undergone oral surgery. In response to a question, Mr. Doenges advised of having discussed the possibility of incorporating some wayfinding signage. He acknowledged that the routes depicted on the maps included in the agenda materials generally bypass facilities, businesses, hotels, and restaurants. "The routes have been established, but ... NDOT staff ... is working with ... a coalition of state DOTs to route ... a national bikeway and that's certainly one of those issues that's important, especially for long-distance travelers to have these facilities and amenities." In reference to earlier comments, he reiterated the appropriateness of wayfinding signage. Discussion followed, and Ex-Officio Member Van Havel advised that recently-completed statewide bicycle maps identify various amenities, such as lodging, bicycle shops, etc. He anticipates that if the needs assessment is developed into a map, "we would work with our staff to incorporate those same kinds of things." Member Aldean discussed concerns regarding the method by which to choose which businesses would be represented on the map. She expressed appreciation for making "this all things to all people," but concern "that if we clutter it up too much, it may be not as valuable as it would be if we just depict the routes." She commended the wayfinding signage suggestion as "far more important than representing where the nearest McDonald's is." She reiterated a concern with regard to determining "who should have a presence on the map and who should be excluded." Mr. Doenges provided background information on the downtown pedestrian wayfinding map which "steered clear of endorsing any kind of specific business ... more just a general, 'these services are in this direction.' ... from a retail perspective, ... we would want to just say, 'food, lodging, ...' and keep it general ..."

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Vice Chairperson Foltz entertained additional CAMPO member comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he again commended Mr. Doenges on the work invested in the needs assessment.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (4:59:45) - Mr. Pittenger reviewed the tentative agenda for the January CAMPO meeting. Vice Chairperson Foltz entertained future agenda items of the CAMPO members; however, none were forthcoming.

H. CAMPO MEMBER COMMENTS (5:00:52) - Vice Chairperson Foltz entertained CAMPO member comments; however, none were forthcoming.

I. PUBLIC COMMENT (5:01:10) - Vice Chairperson Foltz entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (5:01:20) - Vice Chairperson Foltz entertained a motion to adjourn. **Member Aldean so moved. Member Mallery seconded the motion. Motion carried 7-0.**

The Minutes of the December 10, 2012 Carson Area Metropolitan Planning Organization meeting are so approved this 13th day of March, 2013.

CHARLES DES JARDINS, Chair