

CARSON CITY AIRPORT AUTHORITY
Minutes of the October 24, 2012 Meeting

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A Special meeting of the Carson City Airport Authority was scheduled for 12:00 p.m. on Wednesday, October 24, 2012, in the Airport Terminal Building, 2600 College Parkway, Carson City, Nevada.

PRESENT: Chairperson Harlow Norvell
Vice Chairperson Guy Williams
Member Ray English
Member Stephen Poscic

STAFF: Steve Tackes, Airport Counsel
Jim Clague, Airport Engineer
Tim Rowe, Airport Manager
Kathy King, Deputy Clerk/Recording Secretary
Transcribed by: Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Airport Authority's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (12:05:31) – Chairperson Norvell called the meeting to order at 12:05 p.m. and welcomed Member English to the Authority. Roll was called; a quorum was present. Member English joined the meeting via telephone.

B. PLEDGE OF ALLEGIANCE: (12:06:50) – Chairperson Norvell led the Pledge of Allegiance.

C. ACTION ON APPROVAL OF PAST MINUTES – There were no minutes to approve.

D. MODIFICATION OF AGENDA (12:07:29) – Chairperson Norvell wished to address public comments prior to addressing agenda items.

E. PUBLIC COMMENT (12:07:50) – Chairperson Norvell entertained public comments; however none were forthcoming.

F. CONSENT AGENDA (12:08:42) – There were no items on the consent agenda.

G. PUBLIC HEARING ITEMS:

1. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN EXPENSE OF NOT MORE THAN \$30,000 TO CRACK SEAL, SLURRY SEAL, AND STRIPE THE MAIN PARKING LOT. (12:16:24) – Chairperson Norvell introduced the item. Mr. Rowe explained that the parking lot had been “neglected for a very long time” and was in need of repair. He noted that the project would be paid for with the proceeds from the rock sale. Mr. Clague recommended doing a change order to a project by Sierra Nevada Construction. Discussion ensued regarding the project cost being less than \$18,000 and the need for the repairs. Chairperson Norvell entertained public comments. Steve Lewis with Sterling Air noted that the parking lot had not been repaired for 16 years, and it was long overdue. **Vice Chairperson Williams moved to accept the unit costs from Sierra Nevada Construction, not to exceed \$18,000, to crack seal, slurry seal and stripe the main parking lot. The motion was seconded by Member English. Motion carried 4-0.**

2. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN EXPENSE OF NOT MORE THAN \$9,000 TO REPAIR THE PAVEMENT CRACKS AND SLURRY SEAL THE TAXI LANE ON THE WEST SIDE OF THE CARSON AIR GROUP HANGARS. (12:08:09) – Chairperson Norvell introduced the item. Mr. Clague stated that the airport was responsible for maintaining cracks that were not included in a previous grant application, and therefore would not be part of an FAA grant. He noted that Vice Chairperson Williams had brought to their attention

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some very large cracks, caused by erosion, which needed to be filled. Mr. Clague explained that the contractor had recommended applying a slurry seal and presented an estimate of approximately \$5,000. Discussion ensued regarding the cost, and Mr. Clague suggested preparing a change order to an existing project, noting that it would not be reimbursable by the FAA. **Member English moved to accept the presented bid. The motion was seconded by Vice Chairperson Williams. Motion carried 5-0.**

H. ACTION ON ADJOURNMENT (12:26:08) – Chairperson Norvell entertained a motion. Vice Chairperson Williams moved to adjourn. The motion was seconded by Member Poscic. The meeting was adjourned at 12:26 p.m.

The Minutes of the October 22, 2012 Carson City Airport Authority special meeting are so approved this 5th day of December, 2012.

HARLOW NORVELL, Chair