

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the July 12, 2012 Meeting

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A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, July 12, 2012, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Robert Darney
Commissioner Jed Block
Commissioner Gregory Hayes
Commissioner Donald Smit
Commissioner Lou Ann Speulda

STAFF: Jennifer Pruitt, Principal Planner
Joseph Ward, Senior Deputy District Attorney
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission=s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk=s Office. These materials are available for review, in the Clerk=s office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:31:18) – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioners Dickey was absent. Commissioner Smit arrived at 5:37 p.m.

B. MODIFICATION OF AGENDA (5:31:52) – Chairperson Drews introduced the item. Ms. Pruitt indicated that there were no modifications to the agenda.

C. DISCLOSURES (5:32:04) – Chairperson Drews introduced the item and disclosed that he had been in discussions several months ago with Keith Shaffer of the Carson City School District, regarding agenda item F1, and had given him guidelines on “what might happen”.

D. PUBLIC COMMENTS (5:32:48) – Chairperson Drews entertained public comments; however, none were forthcoming.

E. ACTION ON APPROVAL OF MINUTES (5:33:39) – Chairperson Drews introduced the item. **Commissioner Hayes moved to approve the minutes of the May 10, 2012 meeting. The motion was seconded by Commissioner Speulda. Motion carried 5-0.**

F. PUBLIC HEARING MATTERS

F-1 HRC-12-038 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM KEITH SHAFFER (PROPERTY OWNER CARSON CITY SCHOOL DISTRICT) TO REMOVE AN EXISTING PORTABLE BUILDING AND THE REPLACEMENT OF A LARGER PORTABLE BUILDING WITH ADDED AMENITIES; AND THE REPLACEMENT OF DETERIORATED ON-SITE PAVING AND CONCRETE, ON PROPERTY ZONED PUBLIC (P), LOCATED AT 604 WEST MUSSER STREET, APN 003-192-03. (5:35:08) – Chairperson Drews introduced the item. Ms Pruitt gave background, property description and location map of the subject site, incorporated into the record. She stated that the Martha F. Gleason School site was currently used for teacher training and for the McKinney-Vento Program. Ms. Pruitt explained that the School District wished to replace an existing 1,440 square foot portable building with a 1,848 square foot one. She also noted that a letter, incorporated into the record, by Peter Starren, of Carson City had been received. She clarified that Mr. Starren had not objected to the project; however, he suggested remedying several traffic issues. Ms. Pruitt recommended the approval of the project, and invited the applicant to present. Keith Shaffer stated that the added square footage would be used by the McKinney-

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Vento Students in Transition Program, and was much needed, as it served children “with no place to live”, and who received clothes, backpacks, and school supplies through a grant-funded program. Mr. Shaffer also noted that the larger building would include plumbing for showers, etc. In response to a question, Mr. Shaffer clarified Mr. Starren’s requests, noting that the area between Musser and Telegraph streets was being used as a shortcut, adding that Mr. Starren had also observed “some tomfoolery”, and suggested segregating the lot in question by using boulders. Commissioner Speulda suggested forgoing the gingerbread effect on the portable building. Commissioner Smit suggested having the air conditioning units face the parking lot to avoid neighbor complaints. He also advised re-orienting the driveway off Telegraph Street, to “slow people down”, suggesting the possibility of the City paying for it, since the City dumpsters were housed there. Chairperson Drews entertained public comments, and when none were forthcoming, a motion. **Vice Chairperson Darney moved to approve HRC-12-038, a request from Keith Shaffer (property owner: Carson City School District) to allow the removal and replacement of an existing 1,440 square foot portable building with a 1,848 square foot portable building on site, on property zoned public (P), located at 604 W. Musser Street, APN 003-192-03, subject to the conditions of approval contained in the staff report. The motion was seconded by Commissioner Speulda. Motion Carried 6-0.**

F-2 HRC-11-119 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2011. (6:05:13) – Chairperson Drews introduced the item. Ms. Pruitt updated the Commission on the status of the 2011 Historic Preservation Fund (HPF) Grant. She explained that the consultant had completed the property surveys, which had been submitted to the State Historic Preservation Office (SHPO), and their revisions were being incorporated by the consultant.

F-3 HRC-12-028 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2012. (6:06:50) – Chairperson Drews introduced the item. Ms. Pruitt noted that because the 2011 Grant had not yet been completed, the 2012 Grant had not been started. Chairperson Drews stated that the proposal for the 2012 HPF Grant would be for an historic context for Kings Canyon Road, and for architectural reports for Anderson and Lompa Ranches. He added that the Forest Service had done archaeological surveys; however, not on the City-owned portions of the property. In response to a question by Commissioner Smit, Chairperson Drews explained that the survey boundaries would be defined by the Commission; however, the private property owners must give their permission as well.

G. STAFF REPORTS

COMMISSIONER REPORTS/COMMENTS. (6:14:22) – Chairperson Drews introduced the item. Commissioner Block announced that SHPO had approached the Brewery Arts Center to submit a matching grant for \$170,000, to complete the brick restoration. He also explained that he had done several walking tours and presentations regarding the Historic District and the history of Carson City. Chairperson Drews noted that Mayor Crowell had inquired about listing the V&T Railroad on the National Registry of Historic Places, adding that after speaking with SHPO, he had discovered that it would be more appropriate to extend the existing Virginia City Historic Landmark to include the entire V&T, Depot, and the Mint. Commissioner Block informed the Commission that the McKeen Motor Car was being considered for the Carson City Holiday Ornament.

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION. (6:10:40) – Chairperson Drews introduced the item. Ms. Pruitt announced that Art Hannafin’s Historic Preservation Award was tentatively scheduled for presentation on August 16, 2012. She stated that the Planning Division Staff would place the award presentation on the Board of Supervisors meeting agenda, and contact the Commission with the time. Ms. Pruitt also invited the Commission to the Nevada American Planning Association’s (APA) brown-bag and short walking tour of the Historic District, on Friday, August 10, 2012, 11:00 a.m. until 1 p.m., starting in the Business Resource Innovation Center (BRIC).

FUTURE AGENDA ITEMS (6:18:35) – Chairperson Drews introduced the item and suggested receiving an update from applicant Vivian Summers regarding the window replacements. Ms. Pruitt noted that she had been in contact

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with Ms. Summers, and had learned that the replacement work in one of the buildings would begin in August. Commissioner Block suggested receiving an update regarding the Downtown signs.

H. PUBLIC COMMENTS (6:19:49) – Chairperson Drews entertained public comments; however, none were forthcoming.

K. ACTION ON ADJOURNMENT (6:20:13) – Chairperson Drews entertained a motion to adjourn. **Commissioner Block moved to adjourn. The motion was seconded by Commissioner Speulda. The meeting was adjourned at 6:21 p.m.**

The minutes of the May 10, 2012 meeting of the Carson City Historic Resources Commission are approved on this 8th day of November, 2012.

Michael Drews, Chairperson