

# **CARSON CITY OPEN SPACE ADVISORY COMMITTEE**

## **Minutes of the December 17, 2012 Meeting**

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A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, December 17, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Bruce Scott  
Vice Chairperson Tricia Lincoln  
Member Margie Evans  
Member Laura Fitzsimmons  
Member Teri Green-Preston  
Member Donna Inversin  
Member Howard Riedl

**STAFF:** Juan Guzman, Open Space Property Manager  
Ann Bollinger, Natural Resources Specialist  
Tina Russom, Senior Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**CALL TO ORDER AND DETERMINATION OF A QUORUM (6:00:53)** - Chairperson Scott called the meeting to order at 6:00 p.m. Roll was called; a quorum was present. Member Fitzsimmons arrived at 6:07 p.m.

**CITIZEN COMMENTS (6:02:17)** - Chairperson Scott entertained public comment; however, none was forthcoming.

**1. ACTION ON APPROVAL OF MINUTES (6:02:02)** - None.

**2. MODIFICATIONS TO THE AGENDA (6:02:55)** - Chairperson Scott entertained modifications to the agenda; however, none were forthcoming.

**3. MEETING ITEMS:**

**3(A) POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF AN ANNUAL REPORT REGARDING THE ACTIVITIES OF THE OPEN SPACE ADVISORY COMMITTEE, AS REQUIRED BY SECTION 13.06.090 OF THE CARSON CITY MUNICIPAL CODE (6:03:01)** - Chairperson Scott introduced this item, and Mr. Guzman reviewed the agenda materials. At Mr. Guzman's request, the committee members suggested additions and revisions to the annual report. [Member Fitzsimmons arrived at 6:07 p.m.] Member Riedl commended the staff on the amount of grant funding secured for the Open Space Program. Vice Chairperson Lincoln commended the staff on the annual report, and suggested a tri-fold brochure

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format for the benefit of the public.

Chairperson Scott entertained additional committee member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion to approve the annual report with the revisions, as discussed. **Vice Chairperson Lincoln moved to recommend to the Board of Supervisors approval of an annual report regarding the activities of the Open Space Advisory Committee, as required by Section 13.06.090 of the Carson City Municipal Code. Member Riedl seconded the motion. Motion carried 7-0.** Chairperson Scott requested Mr. Guzman to submit the revised report to him for review prior to finalizing it. He suggested agendaizing presentation of the report to the Board of Supervisors at their January 17<sup>th</sup> or February 7<sup>th</sup> meeting.

**3(B) POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS A WORK PROGRAM OUTLINE FOR THE YEAR 2013 (6:14:37)** - Chairperson Scott introduced this item, and Mr. Guzman reviewed the agenda materials. Mr. Guzman and Ms. Bollinger responded to questions of clarification, and discussion took place, regarding various points in the outline. In response to a further question, Mr. Guzman discussed the role of the committee relative to management of Open Space Program properties. Discussion followed.

Chairperson Scott entertained public comment. (6:35:04) Maurice White suggested working with local authorities and the general public, in addition to federal agencies, regarding motor vehicle use on Open Space Program properties. Chairperson Scott entertained additional public comment; however, none was forthcoming.

In response to a question, Mr. Guzman reviewed the various public meetings at which Open Space Program presentations have been provided. He acknowledged the City's advisory boards, commissions, and committee meetings have served as the venue for said public meetings. He offered to provide the meeting minutes to anyone interested. In response to a question, Mr. Guzman suggested the Silver Saddle Ranch and Buzzy's Ranch as possible locations for Future Farmers of America or 4-H activities. Member Fitzsimmons advised that The Greenhouse Project is considering sites for Future Farmers of America projects, and discussion followed.

Chairperson Scott called again for public comment and, when none was forthcoming, entertained a motion. **Member Riedl moved to recommend to the Board of Supervisors for staff to continue work, as presented, with the comments from the committee and the public, with acknowledgment that the primary activity of staff relates to management of lands as opposed to new acquisition of property. Member Evans seconded the motion. Motion carried 7-0.**

**3(C) STATUS REPORT REGARDING THE EFFECTS OF THE LATE NOVEMBER / EARLY DECEMBER RAIN STORM ON PROPERTIES MANAGED BY THE OPEN SPACE PROGRAM (6:45:21)** - Chairperson Scott introduced and provided an overview of this item. Ms. Bollinger reviewed the agenda materials. Chairperson Scott described the flood effects to Deer Run Road. In response to a question, Mr. Guzman advised that Flood Engineer Robb Fellows and members

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of his staff have been assessing Eagle Creek following the storm. He further advised that there was no runoff from the Waterfall Trail following the storm. Chairperson Scott entertained public comments; however, none were forthcoming.

#### **4. NON-ACTION ITEMS:**

**4(A) STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (6:50:33)** - Mr. Guzman reported that the Open Space Program budget carry overs were submitted to the Board of Supervisors and subsequently allocated to management; that escrow closed on the Joost property; and that staff is in the process of developing an improved budget report format. Ms. Bollinger advised of approximately \$230,000 available in the Open Space Program budget.

**4(B) MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:52:30)** - Member Inversin invited the committee members and the public to participate in the annual Sierra Club New Year's Day hike. Member Evans announced the Carson River Coalition Education Working Group Carson River video contest. The grand prize is a rafting trip on the Carson River and the deadline to enter is February 16<sup>th</sup>. At Chairperson Scott's request, Member Evans described the purpose of the contest to develop a public service announcement. Member Green-Preston invited the committee members and the public to a free pizza party scheduled for Tuesday, December 18<sup>th</sup> at 7:00 p.m. She advised that National Public Lands Advocacy Group Policy Director Brian Hawthorne and Nevada Off-Road Vehicle Commissioner Gary Lambert will provide a report on a recent meeting to discuss the BLM's resource management plan revision. In response to a question, Ms. Bollinger advised that the Open Space Program's Facebook page is part of the Parks and Recreation Department's Facebook page. Member Riedl wished everyone Merry Christmas and Happy Holidays, and encouraged use of the Open Space Program properties during the winter months.

**5. FUTURE AGENDA ITEMS (6:57:53)** - Member Evans requested to agendaize discussion regarding additional interpretive and educational signage for Open Space Program properties. A brief discussion followed. Chairperson Scott entertained additional requests for future agenda items; however, none were forthcoming.

**6. CITIZEN COMMENTS (6:57:42; 7:01:14)** - Chairperson Scott entertained public comment; however, none was forthcoming.

**7. ACTION ON ADJOURNMENT (7:01:26)** - Member Riedl moved to adjourn the meeting at 7:01 p.m. The motion was seconded and carried unanimously.

The Minutes of the December 17, 2012 Carson City Open Space Advisory Committee meeting are so approved this 25th day of February, 2013.

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BRUCE SCOTT, Chair