

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the November 14, 2012 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, November 14, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson James Mallery
Commissioner Charles Des Jardins
Commissioner John McKenna
Commissioner James Smolenski

STAFF: Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Joe Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:58:38) - Chairperson Aldean called the meeting to order at 4:58 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (4:59:02) - Chairperson Aldean entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES (4:59:25) - None.

D. AGENDA MANAGEMENT NOTICE (4:59:35) - Chairperson Aldean entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (4:59:51) - None.

F. PUBLIC MEETING ITEMS:

F-1. INFORMATION ONLY ON A REQUEST FROM THE CARSON CITY PARKS AND RECREATION COMMISSION TO CONSIDER CONCEPTUAL ALTERNATIVES FOR A PROPOSED BICYCLE AND PEDESTRIAN FACILITY ALONG KINGS CANYON ROAD BETWEEN THAMES LANE AND ORMSBY BOULEVARD (5:00:08) - Chairperson Aldean introduced this item. Mr. Pittenger provided background information and reviewed the agenda materials. In consideration of the number of areas with a "lack of connectivity," Chairperson Aldean requested Mr. Pittenger to rank the subject proposed project on a scale of 1 to 5. Mr. Pittenger expressed the opinion that "this would have to generally rank somewhere high in connectivity and safety issues." He acknowledged "there's definitely demand there ... The issue, of course, is ... availability of funds, which is true for any project. This one, should it be pursued, does pose additional

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challenges as far as ... right-of-way, environmental, utility clearances ...”

Commissioner McKenna inquired as to the possibility of addressing the issue with signage, speed limit changes, reducing the size of the road. He suggested the possibility of Safe Routes to School funding for the project. He further suggested “a temporary solution ... while we study it.” Mr. Pittenger offered to further investigate the possibilities. In response to a further question, he was unaware of any “pedestrian fatalities or serious injuries ..., but that doesn’t mean there aren’t potential conflicts.”

Chairperson Aldean entertained additional questions or comments of the commissioners and, when none were forthcoming, entertained comments of Parks and Recreation Commission (“PRC”) Chair Sean Lehmann. (5:08:26) PRC Chair Lehmann provided background information on the request, and discussed potential funding sources. He suggested moving the 25 mile per hour zone “500 feet further west because it is 35 right on that blind corner.” He described potential hazards for pedestrians and bicyclists, and advised “aside from the safety issues, it’s certainly the missing link in what otherwise is a wonderful trail and pedestrian system in Carson City.” He further advised that “getting an easement is going to be almost impossible from property owners there for various reasons, which is unfortunate but a reality. So you’re left with dealing with things within City land, and what Robb Fellows drew up without an easement would be a wonderful solution. It satisfies everything ...” PRC Chair Lehmann acknowledged that funding is always an issue, and agreed with Mr. Pittenger’s assessment of the project’s priority. PRC Chair Lehmann expressed concern over the potential hazards, and reiterated the connectivity issue. He requested the commission to consider the project “as those funding options become available ... because it is a critical missing link.” PRC Chair Lehmann acknowledged having spoken with private property owners in the area, and that they expressed no interest in granting an easement.

Chairperson Aldean entertained additional questions for PRC Chair Lehmann and, when none were forthcoming, thanked him for bringing this matter to the attention of the commission. Chairperson Aldean entertained comments from PRC Vice Chair Janice Brod. (5:13:15) Ms. Brod introduced herself for the record, and advised that the subject segment is identified on the City’s unified pathways master plan element as a proposed connector. “... it’s also on the ... bike route map as a dangerous connection. It’s probably one of three or four in the whole City that’s marked ... as a dangerous connection.” Ms. Brod advised that she lives west of the subject segment of road and that four of her children attend the middle school. She has denied her son permission to ride his bicycle to school. “It’s just not worth it. ... it’s just really hazardous.” Ms. Brod expressed support for any effort to allocate future funding toward the project.

Chairperson Aldean entertained public comment. (5:14:25) Tim Norsert, a resident of Kings Canyon Highlands, advised that he travels Kings Canyon “east and west daily, numerous times.” He assured the commission of the “serious safety hazard ...” He advised “there is no walk path on that stretch of [roadway]. A small, foot and half, two feet, maybe, of gravel, but you can’t see families walking that. You can’t see people pushing [strollers]. It’s a very serious situation.” Mr. Norsert requested the commission to consider the comments “in faithful concern.” He was uncertain as to the method of correction and the necessary funding, but reiterated the seriousness of the problem.

Chairperson Aldean entertained additional public comment; however, none was forthcoming. She entertained input of the commissioners relative to staff direction. Mr. Pittenger acknowledged a

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willingness to further explore Commissioner McKenna's previous suggestions. Vice Chairperson Mallery expressed an interest in a cost estimate, a construction time table, and the necessary right-of-way. In reference to the three alternatives provided by Public Works Department Engineer Robb Fellows, Mr. Pittenger reviewed the requested information. Commissioner Des Jardins thanked PRC Chair Lehmann for bringing the issue to the attention of the commission, and expressed support for an improvement project. Chairperson Aldean entertained additional commissioner questions or comments and public comments. When none were forthcoming, she reiterated the direction for staff to consider an interim solution and funding for a permanent solution.

F-2. POSSIBLE ACTION TO ACCEPT PUBLIC WORKS' RECOMMENDATION TO APPROVE AMENDMENT NO. 2 TO CONTRACT NO. 1011-126 WITH SWIFT COMMUNICATIONS, INC., TITLED "JAC BUS ADVERTISING PROGRAM," TO EXERCISE A ONE-YEAR CONTRACT EXTENSION, FROM JANUARY 1, 2013 TO DECEMBER 31, 2013 (5:20:37) - Chairperson Aldean introduced this item, and Mr. Smithson reviewed the agenda materials. Mr. Smithson reviewed a revision to page one, "to reincorporate the option to renew for up to four more years." In response to a question, he advised that sixty percent of the available advertising space has been filled to date. In response to a further question, he advised of having spoken with one advertiser who "was very happy with the ads that they placed on our buses and a shelter. ... they've had people come in and comment ..." Mr. Pittenger advised of having provided a recent presentation to the Downtown Business Association and "that was specifically pointed out by one of the members ... that they were very happy with their experience."

In response to a question, Mr. Smithson advised that he and Mr. Pittenger are in direct contact with the *Nevada Appeal* publisher and the advertising director. "We're basically dealing with two people and we've had recent meetings with them that have been very productive." Mr. Smithson acknowledged no negative feedback on the bus shelter advertisements.

Chairperson Aldean entertained additional commissioner questions or comments and public comments. When none were forthcoming, she entertained a motion. **Commissioner McKenna moved to accept the Public Works Department recommendation to approve Amendment No. 2, as amended, to Contract No. 1011-126 with Swift Communications, Inc., titled "JAC Bus Advertising Program," to exercise a one-year contract extension, from January 1, 2013 to December 31, 2013, and include four one-year extensions. The motion was seconded and carried unanimously.**

F-3. POSSIBLE ACTION TO APPROVE THE COOPERATIVE PURCHASING AGREEMENT WITH THE STATE OF MINNESOTA MATERIALS MANAGEMENT DIVISION FOR THE PURCHASE OF A 35-FOOT, LOW FLOOR, MEDIUM / HEAVY DUTY BUS (5:24:24) - Chairperson Aldean introduced this item, and Mr. Smithson reviewed the agenda materials. He acknowledged the possibility that the contract may be used in the future to purchase items other than JAC buses. "... it increases our buying power, obviously. We have, not only the State of Nevada, but the State of Minnesota and they have a lot of very well-done contracts that incorporate federal funds." Chairperson Aldean expressed a preference to amend the recommended motion "not to include the specific of purchasing a low-floor, medium / heavy duty bus because that limits our action here this evening." She expressed a preference to leave it as an open contract, with concurrence by the commissioners.

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Chairperson Aldean entertained commissioner questions or comments and public comments. When none were forthcoming, she entertained a motion. **Commissioner McKenna moved to approve the cooperative purchasing agreement with the State of Minnesota Materials Management Division for**

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the initial purchase of a 35-foot low floor, medium / heavy duty bus, and subsequently keep the contract open for additional purchases of other items. Commissioner Des Jardins seconded the motion. Motion carried 5-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - SEPTEMBER 2012 (5:26:37) - Chairperson Aldean introduced this item and entertained questions or comments. None were forthcoming.

G-2. PROJECT STATUS REPORT (5:26:52) - Chairperson Aldean introduced this item, and entertained questions or comments. In response to a question, Mr. Schulz was unaware of a specific ribbon cutting date for the Carson City freeway landscaping project. Chairperson Aldean advised of having received positive feedback on the completed pedestrian walkway on the east side of Roop Street. She entertained additional questions or comments; however, none were forthcoming.

G-3. FUTURE AGENDA ITEMS (5:27:43) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the tentative agenda for the December commission meeting. Chairperson Aldean entertained requests for future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (5:29:21) - Chairperson Aldean entertained commissioner comments. Commissioner McKenna commended the Roop Street pedestrian walkway improvements. In response to a question, Chairperson Aldean advised that a sign has been installed on the west side of Roop Street to deter pedestrians. Mr. Pittenger offered to talk with Project Engineer Robb Fellows, and Mr. Schulz suggested the possibility of installing bollards. Chairperson Aldean entertained additional commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENTS (5:30:26) - Chairperson Aldean entertained public comment; however, none was forthcoming.

J. ACTION ON ADJOURNMENT (5:30:34) - Commissioner Des Jardins moved to adjourn the meeting at 5:30 p.m. The motion was seconded and carried unanimously.

The Minutes of the November 14, 2012 Carson City Regional Transportation Commission meeting are so approved this 9th day of January, 2013.

JAMES MALLERY, Vice Chair