

## CARSON CITY BOARD OF SUPERVISORS

### Minutes of the June 6, 2013 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 6, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor *Pro Tem* Karen Abowd  
Supervisor Brad Bonkowski, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Larry Werner, City Manager  
Marena Works, Deputy City Manager  
Alan Glover, Clerk - Recorder  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:48) - Mayor *Pro Tem* Abowd called the meeting to order at 8:30 a.m. She advised that Mayor Crowell was undergoing knee surgery, and wished him well. Mr. Glover called the roll; a quorum was present. Mayor *Pro Tem* Abowd requested a moment of silence in honor of Retired Senior Volunteer Program Executive Director Janice Ayres, who passed away on Memorial Day. Mayor *Pro Tem* Abowd listed a few of Ms. Ayres' many accomplishments and a moment of silence was observed. At Mayor *Pro Tem* Abowd's request, United Methodist Church Retired Pastor Bill McCord provided the invocation. At Mayor *Pro Tem* Abowd's request, Supervisor McKenna led the pledge of allegiance.

**5. PUBLIC COMMENTS AND DISCUSSION** (8:32:58) - Mayor *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 21, 2013** (8:34:11) - Mayor *Pro Tem* Abowd entertained suggested revisions, and Supervisor Bonkowski suggested a revision to page two. **Supervisor Bonkowski moved to approve the minutes. Supervisor McKenna seconded the motion. Motion carried 4-0.**

**7. POSSIBLE ACTION ON ADOPTION OF THE AGENDA** (8:34:46) - Mayor *Pro Tem* Abowd advised that agenda items 9-7(A) and (B) would be heard separate from the consent agenda. She entertained additional modifications to the agenda and, when none were forthcoming, a motion to adopt the agenda. **Supervisor Bonkowski moved to approve the agenda, with two items to be heard separate from the consent agenda. Supervisor McKenna seconded the motion. Motion carried 4-0.**

**8. SPECIAL PRESENTATION OF A PROCLAMATION IN RECOGNITION OF COMSTOCK SPORTS ORGANIZATION** (8:35:33) - Mayor *Pro Tem* Abowd introduced this item and invited Eric Ingbar to join her at the podium. Mayor *Pro Tem* Abowd read into the record the language of the Proclamation, a copy of which was included in the agenda materials, and presented the original to Mr. Ingbar. (8:37:24) Mr. Ingbar thanked the Board of Supervisors, on behalf of the Comstock Sports Organization Board, and commended "the tremendous support of three local

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organizations: Carson City AYSO, Capital Football Club, and Capital Soccer Club, and hundreds of volunteers.” He thanked the citizens, the Board of Supervisors, and the Parks and Recreation Department staff “for the huge support of youth sports that this community has. It’s just second to none.” The Board members, City staff, and the citizens present applauded.

**9. CONSENT AGENDA** (8:38:31) - Mayor *Pro Tem* Abowd reiterated that items 9-7(A) and (B) would be heard separately. She entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, a motion. **Supervisor McKenna moved to approve the consent agenda, consisting of one item from the Assessor; three items from Finance, 9-2(A) is Resolution 2013-R-23, 9-2(C) is Resolution 2013-R-24; one item from the Airport Authority; three items from Fire; two items from Parks and Rec; one item from Parks and Rec Open Space; two items from the City Manager, 9-8(A) is Resolution 2013-R-25, and item 9-8(B) is Resolution No. 2013-R-26.** Supervisor Bonkowski seconded the motion. Motion carried 4-0.

**9-1. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF REAL PROPERTY TAXES FOR PARCEL NUMBERS 004-202-01 (202 EAST PROCTOR STREET), 004-202-02 (205 EAST PROCTOR STREET), AND 004-215-07 (108 EAST PROCTOR STREET) FOR THE 2012 / 2013 TAX YEAR, PURSUANT TO NRS 361.060, IN THE AMOUNT OF \$832.24**

**9-2. FINANCE DEPARTMENT**

**9-2(A) POSSIBLE ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2012 - 2013 BUDGET, IN THE AMOUNT OF \$7,827,253**

**9-2(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 28, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290**

**9-2(C) POSSIBLE ACTION TO ADOPT A RESOLUTION FOR TEMPORARY INTERFUND LOANS FROM THE GENERAL FUND TO THE REGIONAL TRANSPORTATION FUND, STREET MAINTENANCE FUND, AND THE GRANT FUND FOR AMOUNTS NOT TO EXCEED \$120,000, \$250,000, AND \$500,000, RESPECTIVELY**

**9-3. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE AND ACCEPT A 2013 FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT (“AIP”) GRANT IN THE APPROXIMATE AMOUNT OF \$1,387,500 FOR MAIN APRON RAMP RECONSTRUCTION**

**9-4. FIRE DEPARTMENT**

**9-4(A) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN THE ANNUAL OPERATING PLAN, BETWEEN CARSON CITY FIRE DEPARTMENT AND TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9-4(B) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN A MUTUAL AID AGREEMENT, BETWEEN THE SECRETARY OF THE AIR FORCE, ACTING BY AND THROUGH THE COMMANDER, NEVADA AIR NATIONAL GUARD, AND THE FIRE DEPARTMENT OF CARSON CITY**

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**9-4(C) POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT AN APPLICATION THROUGH THE NEVADA HOMELAND SECURITY WORKING GROUP FOR FUNDING THROUGH THE NEVADA HOMELAND SECURITY GRANT PROGRAM, IN THE AMOUNT OF \$668,060**

### **9-5. PARKS AND RECREATION DEPARTMENT**

**9-5(A) POSSIBLE ACTION TO APPROVE A CONCEPTUAL BUILDING DESIGN AND AUTHORIZE STAFF TO MOVE FORWARD WITH BIDDING THE PROJECT TO CONSTRUCT A MAINTENANCE BUILDING AT THE CARSON CITY FAIRGROUNDS / FUJI PARK**

**9-5(B) POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER AND THE PARKS AND RECREATION DIRECTOR TO ESTABLISH A NEW, TEMPORARY COMMITTEE TO EXPLORE THE FEASIBILITY OF HOSTING A STATE FAIR-TYPE OF EVENT AT THE CARSON CITY FAIRGROUNDS**

**9-6. PARKS AND RECREATION DEPARTMENT, OPEN SPACE PROGRAM - POSSIBLE ACTION TO AUTHORIZE THE PARKS AND RECREATION DIRECTOR TO EXECUTE A GRANT OBTAINED FROM THE SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT - PARKS, TRAILS, AND NATURAL AREAS, TO ASSIST WITH THE DESIGN AND CONSTRUCTION OF A NON-MOTORIZED EAGLE CREEK BRIDGE AND A SEGMENT OF THE CARSON RIVER TRAIL SYSTEM**

### **9-7. PURCHASING AND CONTRACTS**

**9-7(A) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-049 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-049, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY PHYSICIAN SELECT MANAGEMENT, LLC, THROUGH JUNE 30, 2014, FOR AN AMOUNT NOT TO EXCEED THE COST OF \$115,000.00, TO BE FUNDED FROM THE INMATE MEDICAL CARE AND MEDICAL CARE ACCOUNTS IN THE PUBLIC ASSISTANCE FUND, AS PROVIDED IN FY 2013 / 2014** (8:46:59) - Mayor *Pro Tem* Abowd introduced this item. Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, and responded to questions of clarification. In response to additional questions, Mr. Werner explained the request for qualifications process.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and public comments. When no questions or comments were forthcoming, she entertained a motion. **Supervisor Bonkowski moved to determine that Contract No. 1314-049 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-049, a request for professional services to be provided by Physician Select Management, LLC, through June 30, 2014, for an amount not to exceed the cost of \$115,000.00, to be funded from the inmate medical care and medical care accounts in the public assistance fund, as provided in FY 2013 / 2014. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd called again for public comment and, when none was forthcoming, discussion on the motion. When no discussion was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

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**9-7(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1213-116 FOR CARSON CITY JAIL PHARMACEUTICALS, IN THE AMOUNT OF \$75,000.00, TO DIAMOND PHARMACY SERVICES, TO BE FUNDED FROM THE PUBLIC ASSISTANCE / INMATE MEDICAL CARE ACCOUNTS FOR FY 2013 / 2014** (8:52:00) - Mayor *Pro Tem* Abowd introduced this item, and Ms. Belt reviewed the agenda materials. Sheriff Furlong acknowledged his agreement with staff's recommended approval of the contract. In response to a question, Ms. Works discussed the contractor interview process. Supervisor Bonkowski commended the selection of Diamond Pharmacy Services, and Ms. Works provided additional background information on the company. She acknowledged that amendment to the contract would be required if augmentation of the amount is necessary.

Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to approve Contract No. 1213-116 for Carson City Jail Pharmaceuticals, in the amount of \$75,000.00, to Diamond Pharmacy Services, to be funded from the Public Assistance / Inmate Medical Care accounts, for FY 2013 / 14.** Supervisor Bonkowski **seconded the motion.** Mayor *Pro Tem* Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

### **9-8 CITY MANAGER**

**9-8(A) POSSIBLE ACTION TO ADOPT A RESOLUTION DISSOLVING THE CARSON CITY STORM DRAINAGE CITIZENS ADVISORY COMMITTEE**

**9-8(B) POSSIBLE ACTION TO ADOPT A RESOLUTION DISSOLVING THE CARSON NUGGET DEVELOPMENT ADVISORY COMMITTEE, AND THANKING MEMBERS FOR THEIR SERVICE**

**10. RECESS BOARD OF SUPERVISORS** (8:40:01) - Mayor *Pro Tem* Abowd recessed the Board of Supervisors at 8:39 a.m.

### **LIQUOR AND ENTERTAINMENT BOARD**

**11. CALL TO ORDER AND ROLL CALL** (8:40:04) - Chairperson *Pro Tem* Abowd called the Liquor and Entertainment Board to order at 8:40 a.m., noting the presence of a quorum, including Member Ken Furlong.

**12. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 7, 2013 and March 7, 2013** (8:40:17) - Chairperson *Pro Tem* Abowd entertained suggested revisions and, when none were forthcoming, a motion. **Member Bonkowski moved to approve the minutes of February 7, 2013. Member McKenna seconded the motion. Motion carried 5-0.** Chairperson *Pro Tem* Abowd entertained a motion. **Member Bonkowski moved to approve the March 7, 2013 minutes. Member McKenna seconded the motion. Motion carried 5-0.**

**13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION**

**13(A) POSSIBLE ACTION TO APPROVE THE ADDITION OF A CATERING LICENSE TO GRANDMA HATTIE'S / A CATERED AFFAIRE'S LIQUOR LICENSE, LIQUOR LICENSE NO. 13-4020, LOCATED AT 2811 SOUTH CARSON STREET, CARSON CITY** (8:40:53) - Chairperson *Pro Tem* Abowd introduced this item, and Senior Business License Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval.

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(8:41:49) In response to a question, John Hurzel discussed the requirement for catering servers to check identification. In response to a further question, he introduced his son, Joey Hurzel, and advised that one or the other of them is “on site for any of the off-premise things we do.” Member Bonkowski commended Mr. Hurzel’s operation.

Chairperson *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Member McKenna moved to approve the addition of a catering liquor license to Grandma Hattie’s / A Catered Affaire liquor license, liquor license no. 13-4020, located at 2811 South Carson Street, Carson City. Member Bonkowski seconded the motion. Motion carried 5-0.** Chairperson *Pro Tem* Abowd thanked Messrs. Hurzel for their attendance and participation.

**13(B) POSSIBLE ACTION TO APPROVE FRANCISCO PAREDES AS THE LIQUOR MANAGER FOR MI CASA TOO, LIQUOR LICENSE NO. 13-29690, LOCATED AT 3809 NORTH CARSON STREET, CARSON CITY** (8:43:50) - Chairperson *Pro Tem* Abowd introduced this item, and Ms. Reseck reviewed the agenda materials. (8:44:23) Francisco Paredes introduced himself for the record. In response to a question, Mr. Paredes advised that his employees have participated in the Sheriff’s Department alcohol servers training program. Member Furlong acknowledged that a previous DUI conviction was cleared from Mr. Paredes’ record. He further acknowledged that the Sheriff’s Department is “fully satisfied” with the results of the background investigation.

Chairperson *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Member McKenna moved to approve Francisco Paredes as the liquor manager for Mi Casa Too, liquor license no. 13-29690, located at 3809 North Carson Street, Carson City. Member Bonkowski seconded the motion. Motion carried 5-0.** Member McKenna thanked Mr. Paredes for investing in Carson City.

**14. PUBLIC COMMENT** (8:46:18) - Chairperson *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

**15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** (8:46:23) - Member McKenna moved to adjourn the Liquor and Entertainment Board at 8:46 a.m. Member Bonkowski seconded the motion. Motion carried 5-0.

**16. RECONVENE BOARD OF SUPERVISORS** (8:46:42) - Mayor *Pro Tem* Abowd reconvened the Board of Supervisors at 8:46 a.m.

### **ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** (8:46:47) - Please see the minutes for items 9-7(A) and (B).

**18. CITY MANAGER - PRESENTATION REGARDING CARSON WATER SUBCONSERVANCY DISTRICT’S (“CWSD”) 2012 ACTIVITIES AND ACCOMPLISHMENTS, AND AN UPDATE ON CURRENT AND FUTURE ACTIVITIES AND PROJECTS** (8:55:38) - Mr. Werner introduced CWSD Executive Director Ed James, who introduced Watershed Coordinator Brenda Hunt. Ms. Hunt narrated a PowerPoint presentation, copies of which were distributed to the Board members, the Clerk, and made available to the public prior to the start of

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the meeting. Mr. James narrated that portion of the PowerPoint presentation relative to Remapping the Carson River Floodplain and the Comprehensive Regional Management Plan.

In response to a question, Mr. James advised that storage opportunities are being considered. In response to a further question, he predicted that this year will be “very dry. The River is already dropping. ... the River will probably go dry through Carson City like it did last year. Agriculture is probably going to start getting cut off, regulated in the next week or two.” Mr. James anticipated that Carson City “should have enough water to meet ... demands in the summer ...” He responded to additional questions regarding future regional infrastructure needs and recreational access to the Carson River. In response to a further question, he advised that the CWS was established with no regulatory authority “because none of the counties wanted another third party ... to come in and tell you how to run your organization. So our role, really, is to work closely with your staff, one-on-one.”

At Supervisor McKenna’s request, Mr. James announced and described the Watershed Management Tour scheduled for Wednesday and Thursday, June 12 and 13. In response to a question, he discussed the methods by which the CWS is funded. In response to a further question, Mr. Werner discussed the importance of the City’s partnership with the CWS. In response to a further question, Mr. James discussed the issues associated with FEMA mapping in Douglas County. Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, thanked Mr. James and Ms. Hunt for their presentation.

**19. TREASURER - POSSIBLE ACTION TO AUTHORIZE THE CITY TO ACCEPT OWNERSHIP OF TWO PARCELS, 002-731-01 AND 002-731-16, NOW BEING HELD IN TRUST BY THE TREASURER; THESE PARCELS, ON TABLE ROCK DRIVE, HAVE NOT HAD TAXES PAID IN OVER THREE YEARS; PROPER NOTIFICATIONS TO THE OWNER, NORTHRIDGE, LLC, HAVE NOT HAD ANY RESPONSES; ACCORDING TO NRS 361.603, THIS PROPERTY MAY BE TRANSFERRED TO THE CITY WHEN THE BOARD DETERMINES A PUBLIC PURPOSE MAY BE SERVED (9:33:33) -** Mayor *Pro Tem* Abowd introduced this item. Treasurer Al Kramer reviewed the agenda materials, and responded to questions of clarification. Open Space Property Manager Juan Guzman acknowledged that dedication of the park property should have been accomplished at the time the final map was reviewed for approval. Mr. Werner provided additional clarification.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Supervisor Bonkowski moved to affirm the determination that a public purpose will be served by Carson City’s acceptance of two Quitclaim Tax Deeds from the Treasurer, as tax deed trustee, regarding APNs 002-731-01 and 002-731-16, which will further the public purpose of the Parks and Recreation Department. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd called again for public comment and Board discussion of the motion. When no further comment was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

## **20. HEALTH AND HUMAN SERVICES DEPARTMENT**

**20(A) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 113, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 9, HEALTH AND WELFARE, CHAPTER 9.04, HEALTH DIVISION PERMITS AND FEE SCHEDULE, AMENDING SECTION 9.04.010, DEFINITIONS, TO CLARIFY AND EXPAND DEFINITIONS AND ADD A DEFINITION OF INVENTORY, AMENDING SECTION 9.04.020,**

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**PERMITS REQUIRED, UPDATING THE LANGUAGE OF THE SECTION TO CLARIFY THE TYPE OF HEALTH PERMITS THAT ARE ISSUED, AMENDING SECTION 9.04.030, DUTIES OF THE PERMIT HOLDER, TO CLARIFY LANGUAGE, AMENDING SECTION 9.04.040, PERMITS, APPROVALS, AND OTHER REQUIREMENTS, TO CLARIFY LANGUAGE UPDATE, UPDATE FEE LANGUAGE, ADD FEES FROM TITLE 12 INTO TITLE 9, AMENDING SECTION 9.04.050, REVOCATION OR SUSPENSION, TO CLARIFY LANGUAGE, AMENDING SECTION 9.04.060, PENALTIES, ADDITION OF LANGUAGE FROM SECTION 9.04.065, DELETING SECTION 9.04.065, ADDITIONAL FEES, DELETING SECTION 9.04.070, SEVERABILITY, AND OTHER MATTERS PROPERLY RELATED THERETO** (9:40:33) - Mayor *Pro Tem* Abowd introduced this item, and Environmental Health Division Manager Dustin Boothe reviewed the agenda materials. He advised of having made one typographical correction and that he had received no public comment since introduction on first reading. Mayor *Pro Tem* Abowd entertained Board member discussion and, when none was forthcoming, public comment. When no public comment was forthcoming, she entertained a motion. **Supervisor McKenna moved to adopt, on second reading, Bill No. 113, Ordinance No. 2013-17, an ordinance amending the Carson City Municipal Code, Title 9, Health and Welfare, Chapter 9.04, Health Division Permits and Fee Schedule; amending Section 9.04.010, Definitions, to clarify and expand definitions and add a definition of inventory; amending Section 9.04.020, Permits Required, updating the language of the section to clarify the type of health permits that are issued; amending Section 9.04.030, Duties of the Permit Holder, to clarify language; amending Section 9.04.040, Permits, Approvals, and Other Requirements, to clarify language update, update fee language, add fees from Title 12 into Title 9; amending Section 9.04.050, Revocation or Suspension, to clarify language; amending Section 9.04.060, Penalties, addition of language from Section 9.04.065; deleting Section 9.04.065, Additional Fees; deleting Section 9.04.070, Severability; and other matters properly related thereto. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd called again for public comment and entertained Board discussion on the motion. When no comment or discussion was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

**20(B) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 114, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 9, FOOD ESTABLISHMENTS, CHAPTER 9.05, FOOD ESTABLISHMENTS, UPDATING THE LANGUAGE OF THE SECTION TO UPDATE INSPECTION FREQUENCIES, AND BY AMENDING THE NUMBER OF INSPECTIONS AND BY UPDATING MOBILE UNIT REQUIREMENTS, AND OTHER MATTERS PROPERLY RELATED THERETO** (9:43:37) - Mayor *Pro Tem* Abowd introduced this item, and Mr. Boothe reviewed the agenda materials. He advised of having received no public comment, since introduction on first reading. Mayor *Pro Tem* Abowd entertained Board member and public questions or comments. When no questions or comments were forthcoming, she entertained a motion. **Supervisor Bonkowski moved to adopt, on second reading, Bill No. 114, Ordinance No. 2013-18, amending the Carson City Municipal Code, Title 9, Food Establishments, Chapter 9.05, Food Establishments, updating the language of the section to update inspection frequencies, and by amending the number of inspections, and by updating mobile unit requirements, and other matters properly related thereto. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd called again for public comment and entertained Board discussion on the motion. When neither was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

**21. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO APPROVE THE**

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**EMPLOYEE HEALTH AND DENTAL INSURANCE PLAN WITH ST. MARY'S AND THE EMPLOYEE VISION PLAN WITH VSP (9:45:25)** - Mayor *Pro Tem* Abowd introduced this item. Human Resources Department Director Melanie Bruketta reviewed the agenda materials and responded to questions of clarification. Supervisor Bonkowski and Mayor *Pro Tem* Abowd commended Ms. Bruketta's negotiation skills. In response to a question, Ms. Bruketta advised that every bargaining unit has at least one representative on the insurance committee. She thanked the insurance committee for their cooperation, and advised that they "fully support and recommend this plan" to the Board. Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mr. Werner explained the ten percent budget increase due to additional costs associated with the Affordable Care Act.

Mayor *Pro Tem* Abowd entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the employee health and dental insurance plan with St. Mary's and the employee vision plan with VSP. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd called again for public comment and entertained Board discussion on the motion. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

**22. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION - DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN A QUIT CLAIM DEED AND DECLARATION OF VALUE TO ACCEPT THE TRANSFER OF PROPERTIES ON BROWN STREET FROM LYON COUNTY TO CARSON CITY, APNs 008-303-15, -16, -21, -36, -37, AND -39 (9:50:54)** - Mayor *Pro Tem* Abowd introduced this item, and Management Assistant Janice Brod reviewed the agenda materials. Supervisor Bonkowski commended Planning Division staff on ensuring the City's due diligence, and expressed satisfaction that "there are no significant issues with this property that are unanticipated which ... is the best that we can do until the property is actually developed."

In response to a question, Mr. Werner advised that options for the property's use will be submitted to the Board at a future meeting. Mr. Werner acknowledged there are no restrictions associated with the property. "It's not restricted in any form ..." Supervisor McKenna suggested selling the property for as much as possible. Mr. Werner acknowledged the likelihood that the property will cost the City something before being able to dispose of it. In response to a question, Open Space Property Manager Juan Guzman advised that two appraisals of the property would be required "unless you agree to set the value in one hearing." He explained that "appraisers really do not like to, out of a contract and informal study, venture on value, but they have been working with us ... in giving us comps. And then out of those comps, we try to establish a range of value. So we can get that for the Board without spending money on a formal appraisal. But that is just ... a point of discussion and then we'll see, from there on. At the time that we decide to sell it, we will need two appraisals."

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Supervisor Bonkowski moved to authorize the Mayor to sign a Quitclaim Deed and Declaration of Value to accept the transfer of properties on Brown Street from Lyon County to Carson City, APNs 008-303-15, -16, -21, -36, -37, and -39. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Abowd entertained public comment and Board discussion on the motion. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

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**23. CITY MANAGER - POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AMENDMENT NO. 2 TO THE GROUND LEASE, BETWEEN THE SEASONS II LIMITED PARTNERSHIP (AUTUMN VILLAGE II) AND CARSON CITY, WHICH PROVIDES THAT THE CONSIDERATION FOR THE LEASE WILL BE, IN PART, A PAYMENT IN LIEU OF AD VALOREM TAXES FOR THIS ENTITY IN THE EVENT THAT THEY OBTAIN A TAX EXEMPTION, PURSUANT TO NRS 361.082; SUCH PAYMENT TO BE CALCULATED AS A NORMAL AD VALOREM TAX BUT ONLY THAT PORTION OF THE TAX ATTRIBUTABLE TO CARSON CITY'S PORTION OF THE TAX IS PAYABLE UNDER THE LEASE (9:57:48)** - Mayor *Pro Tem* Abowd introduced this item, and Mr. Werner provided background information and reviewed the agenda materials. Mr. Munn provided additional clarification relative to the payment in lieu of ad valorem taxes provision of the ground lease. Supervisor Bonkowski noted a necessary correction to page 1 of the amendment. He and Mr. Munn discussed the provisions of Sections 2(a)(2) and 3(e) of the amendment.

Mayor *Pro Tem* Abowd entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Supervisor McKenna moved to approve and authorize the Mayor to sign Amendment No. 2 of the Ground Lease, between The Seasons II Limited Partnership (Autumn Village II) and Carson City, which provides that the consideration for the lease will be, in part, a payment in lieu of ad valorem taxes for this entity in the event that they obtain a tax exemption, pursuant to NRS 361.082; such payment to be calculated as a normal ad valorem tax, but only that portion of the tax attributable to Carson City's portion of the tax is payable under the lease. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained public comment and Board member discussion on the motion. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

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**24(A) POSSIBLE ACTION TO APPOINT A MEMBER OF THE BOARD OF SUPERVISORS TO THE NEVADA ASSOCIATION OF COUNTIES ("NACO") BOARD OF DIRECTORS TO FILL AN UNEXPIRED TERM, ENDING DECEMBER 31, 2013 (10:04:29)** - Mayor *Pro Tem* Abowd introduced this item and expressed the understanding that Supervisor Shirk had submitted his resignation from the NACo Board of Directors. At Mayor *Pro Tem* Abowd's request, Supervisor Shirk explained the reason for his resignation in that "it ... conflicted with some personal business ... These meetings are held on a Friday afternoon, which I was unaware of when I volunteered my services. ... I just cannot work out my time tables to accommodate meetings held on Friday afternoon ... at that time frame."

In consideration of the legislature having concluded its session and the Mayor's absence, Supervisor McKenna requested to defer action on this item. Following a brief discussion, Mayor *Pro Tem* Abowd entertained a motion. **Supervisor McKenna moved to defer action on this item. Supervisor Bonkowski seconded the motion.** Mayor *Pro Tem* Abowd entertained public comment or additional discussion from the Board members. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 4-0.**

## 24(B) NON-ACTION ITEMS:

**LEGISLATIVE MATTERS (10:07:04)** - In response to a question, Mr. Werner advised that a report from City Lobbyist Mary Walker will be agendized for the next Board meeting. Mr.

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Werner provided a status report on the Charter Review Committee bill. In response to a question, Mr. Glover advised that the ward voting question will be placed on the next general election ballot. In response to a further question, he explained the method by which the “for and against” explanations are written. (10:11:52) In response to a question, Mr. Werner provided a status report on the Silver Portal bill.

**STATUS REVIEW OF PROJECTS** (10:14:42) - Mr. Werner advised that a modification of the regional agreement, between Carson City and the Town of Minden, will be presented to the Board in the near future.

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### **Minutes of the June 6, 2013 Meeting**

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#### **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

(10:10:30) - Mr. Werner advised that the 20 / 20 Group is not ready to present their plan at the June 20<sup>th</sup> Board meeting. He has a meeting scheduled with the group to further discuss their presentation and the associated time frame. (10:13:41) In response to a question, Mr. Werner advised that the 20 / 20 Group "needs to figure out what they want to do ... before they come to the City or even the Redevelopment [Authority]. ... it needs to be a ... business-driven activity, not City-driven. So we're there to facilitate and to help but we're not going to be the driving force. They need to ... decide what they want to do. So I think they're still working internally and they're not really reaching out to either redevelopment or ... the City yet because they had nothing to really talk ... about. Once they do, then we'll bring in the appropriate agency, redevelopment, the City, wherever it needs to go."

#### **CORRESPONDENCE TO THE BOARD OF SUPERVISORS, INCLUDING MONTHLY REPORT ON ACTIVITIES OF THE TRPA GOVERNING BOARD, AS SUBMITTED BY SHELLY ALDEAN** (10:15:38) - Mayor *Pro Tem* Abowd noted the correspondence included in the agenda materials.

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (10:15:52) - Mayor *Pro Tem* Abowd advised that the funeral service for Janice Ayres was scheduled for 11:00 a.m. on Friday, June 7<sup>th</sup> at the First Presbyterian Church, with a reception to follow at Adele's.

#### **STAFF COMMENTS AND STATUS REPORTS** (10:16:10) - None.

**25. PUBLIC COMMENT** (10:16:15) - Mayor *Pro Tem* Abowd entertained public comment; however, none was forthcoming.

**26. ACTION TO ADJOURN** (10:16:17) - Supervisor McKenna moved to adjourn the meeting at 10:16 a.m. Supervisor Bonkowski seconded the motion. Motion carried 4-0.

The Minutes of the June 6, 2013 Carson City Board of Supervisors meeting are so approved this 3<sup>rd</sup> day of October, 2013.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder