

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the May 8, 2013 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, May 8, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Charles Des Jardins

Vice Chairperson Jeff Foltz

Member Brad Bonkowski

Member Ray Fierro

Member James Mallery

Member John McKenna

Member James Smolenski

Ex-Officio Member Jason Van Havel

**STAFF:** Darren Schulz, Deputy Public Works Director

Patrick Pittenger, Transportation Manager

Daniel Doenges, Senior Transportation Planner

Ken Smithson, Transit Coordinator

Joseph Ward, Senior Deputy District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM** (4:28:58) - Chairperson Des Jardins called the meeting to order at 4:28 p.m. Roll was called; a quorum was present.

**B. PUBLIC COMMENT** (4:30:14) - Chairperson Des Jardins entertained public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 13, 2013** (4:30:59) - Chairperson Des Jardins entertained a motion to approve the minutes. A motion was made, seconded, and carried unanimously to approve the minutes, as presented.

**D. AGENDA MANAGEMENT NOTICE** (4:31:27) - Chairperson Des Jardins entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES** (4:31:48) - None.

**F. PUBLIC MEETING ITEMS:**

**F-1. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO COOPERATIVE AGREEMENT NO. PR518-12-804 FOR THE CAMPO UNIFIED PLANNING WORK PROGRAM ("UPWP")** (4:32:18) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. Member Mallery suggested granting staff the administrative authority to approve such amendments outside a public meeting. "We've already approved all of the work program, we've already approved all the tasks. This is just a couple more dollars." Mr. Pittenger expressed a willingness to

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investigate the possibility with the District Attorney's office. Mr. Ward noted that the item was not agendized, but expressed a willingness to confer with Mr. Pittenger.

Chairperson Des Jardins entertained additional CAMPO member comments or questions and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion. **Member Fierro moved to approve Amendment No. 1 to Cooperative Agreement No. PR518-12-804 for the CAMPO Unified Planning Work Program. Member Smolenski seconded the motion. Motion carried 7-0.**

**F-2. POSSIBLE ACTION TO APPROVE THE FISCAL YEAR 2014 UNIFIED PLANNING WORK PROGRAM ("UPWP")** (4:36:35) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials and a list of revisions suggested by Vice Chairperson Foltz. Chairperson Des Jardins entertained CAMPO member comments. Vice Chairperson Foltz thanked Mr. Pittenger and Mr. Doenges for their assistance in making the requested revisions. Chairperson Des Jardins entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Foltz moved to approve the Fiscal Year 2014 Unified Planning Work Program with the changes, as discussed at the meeting; changing the Vice Chair from Greg Lynn to Jeff Foltz, changing the language in the document from "designated recipient" to "direct recipient," and modification of Table 3 for clarification purposes that does not change the overall numbers. Member McKenna seconded the motion. Motion carried 7-0.**

### **F-3. POSSIBLE ACTION TO APPROVE THE PROPOSED TRANSPORTATION ALTERNATIVES PROGRAM PROJECT SOLICITATION, SCREENING, AND PRIORITIZATION PROCESS WITHIN THE CAMPO PLANNING AREA DOCUMENT** (4:43:39)

- Chairperson Des Jardins introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges, Ex-Officio Member Van Havel, and Mr. Pittenger responded to questions of clarification, and discussion took place, relative to the process.

Chairperson Des Jardins entertained public comment and, when none was forthcoming, a motion. **Member McKenna moved to approve the proposed Transportation Alternatives Program Project Solicitation, Screening, and Prioritization Process within the CAMPO Planning Area Document. Member Bonkowski seconded the motion.** Member McKenna explained the reason for not including a dollar amount. Chairperson Des Jardins called for a vote on the pending motion. **Motion carried 7-0.**

## **G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. FUTURE AGENDA ITEMS** (5:02:21) - Chairperson Des Jardins entertained requests for future agenda items and, when none were forthcoming, Mr. Pittenger reviewed the tentative agenda for the June meeting.

**H. CAMPO MEMBER COMMENTS** (5:03:36) - Chairperson Des Jardins entertained CAMPO member comments; however, none were forthcoming.

**I. PUBLIC COMMENTS** (5:03:57) - Chairperson Des Jardins entertained public comments; however, none were forthcoming.

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**J. ACTION TO ADJOURN** (5:04:25) - A motion was made, seconded, and carried to adjourn the meeting at 5:04 p.m.

The Minutes of the May 8, 2013 Carson Area Metropolitan Planning Organization meeting are so approved this 10<sup>th</sup> day of July, 2013.

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CHARLES DES JARDINS, Chair