

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the May 9, 2013 Meeting

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A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, May 9, 2013, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Robert Darney
Commissioner Jed Block
Commissioner Elizabeth Dickey
Commissioner Gregory Hayes
Commissioner Donald Smit
Commissioner Lou Ann Speulda

STAFF: Lee Plemel, Planning Director
Tina Russom, Deputy District Attorney
Susan Dorr Pansky, Principal Planner
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Commission=s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk=s Office. These materials are available for review, in the Clerk's office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:29:06) – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.

B. MODIFICATION OF AGENDA (5:29:30) – There were no modifications to the agenda.

C. DISCLOSURES (5:29:49) – Chairperson Drews introduced the item and disclosed that he had met with Mr. Plemel and his staff and had discussions regarding agenda item F2.

D. PUBLIC COMMENTS (5:30:41) – Chairperson Drews entertained public comments; however, none were forthcoming. Mr. Plemel introduced new Principal Planner Susan Dorr Pansky.

E. ACTION ON APPROVAL OF MINUTES (5:31:59) – Chairperson Drews introduced the item. **Vice Chairperson Darney moved to approve the minutes of the March 14, 2013 meeting. The motion was seconded by Commissioner Hayes. Motion carried 7-0.**

F. PUBLIC HEARING MATTERS

F-1 HRC-13-005 (CONTINUED FROM FEBRUARY 14, 2013 MEETING) FOR POSSIBLE ACTION: TO PROVIDE DIRECTION TO STAFF REGARDING THE APPLICABILITY OF HISTORIC DISTRICT STANDARDS TO FREESTANDING FLAG POLES PER THE CARSON CITY MUNICIPAL CODE, SECTION 18.06.015, PROCEDURE FOR PROPOSED PROJECT, AND OTHER APPLICABLE HISTORIC DISTRICT STANDARDS. (5:34:00) – Chairperson Drews introduced the item. Mr. Plemel reviewed the agenda materials and requested direction from Commission regarding approvals. He also recommended administrative approval for most cases, as long as minimum zoning setback and height requirements were met. Commissioner Smit inquired about the lighting requirements for flags, and Chairperson Drews noted that the lighting standards of the Historic District would also apply for flags as well. Discussion ensued regarding types of acceptable flagpoles. Commissioner Hayes suggested administrative approvals for most situations, reserving complicated situations for Commission discussions. Mr. Plemel suggested researching the rules of other historic districts. It was suggested using the Secretary of Interior's standards. **Vice Chairperson Darney moved to make a requirement that all flagpoles in the Historic District be brought to a Commission member who is assigned the duty of administrative approvals, based on the guidelines of the Secretary**

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of Interior. The motion was seconded by Commissioner Speulda. Chairperson Drews noted that no members of the public were present for comments. **Motion carried 7-0.**

F-2 HRC-12-028 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2012. (5:54:29) – Chairperson Drews introduced the item. Mr. Plemel explained that they would not be proceeding with this grant as soon as they had hoped, and would not have all necessary materials by the deadline at the end of June. However, he added that an extension had not been granted by the State Historic Preservation Office (SHPO), which requested starting the project in July. Chairperson Drews also noted that he and Staff would be meeting with SHPO in the near future. Commissioner Speulda received confirmation that this grant would fund the Kings Canyon project.

G. STAFF REPORTS

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION. (6:00:44) – Chairperson Drews introduced the item. Mr. Plemel indicated that Staff was working on historic resources training and would correspond with the Commission via e-mail to schedule the next training on masonry restoration. He also noted that additional research and discussion regarding flagpoles would be agendized for the next meeting as well.

COMMISSIONER REPORTS/COMMENTS. (6:02:15) – Chairperson Drews introduced the item and suggested looking into webinars such as one on how to deal with disasters. Commissioner Block stated that the signs by the Nevada Department of Transportation (NDOT) directing visitors to the Historic District were placed, and encouraged looking for them. He also suggested having kiosks or signs identifying the area and notifying visitors that they had arrived. Commissioner Block recommended creating identifying signage for the Historic District's street signs. Chairperson Drews announced that the Spear House on 603 West Robinson Street was in foreclosure and suggested being careful not to “lose it” due to lack of maintenance. He wished to write a letter to Wells Fargo Bank to ensure that the house was “mothballed properly”. Commissioner Block noted that the windows were properly boarded to keep animals out.

FUTURE AGENDA ITEMS (8:06:52) – Chairperson Drews introduced the item and suggested discussing flag and flagpole standards.

H. PUBLIC COMMENTS (6:07:42) – Chairperson Drews entertained public comments; however, none were forthcoming.

K. ACTION ON ADJOURNMENT (6:08:03) – Chairperson Drews entertained a motion to adjourn. **Commissioner Speulda moved to adjourn. The motion was seconded by Commissioner Hayes. The meeting was adjourned at 6:08 p.m.**

The minutes of the May 9, 2013 meeting of the Carson City Historic Resources Commission are approved on this 11th day of July, 2013.

Michael Drews, Chairperson