

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the December 3, 2013 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, December 3, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Sean Lehmann
Commissioner Chuck Adams
Commissioner Justin Colburn
Commissioner Donna Curtis
Commissioner Lee-Ann Keever
Commissioner Brett Long
Commissioner John McKenna

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tina Russom, Deputy District Attorney
Vern Krahn, Park Planner
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER (5:35:40) – Deputy District Attorney Russom called the meeting to order at 5:35 p.m.

ROLL CALL AND DETERMINATION OF QUORUM (5:36:10) – Roll was called; a quorum was present. Vice Chairperson Brod and Commissioner Cacioppo were absent as excused. Chairperson Lehmann and Commissioner Curtis arrived at 5:37 p.m.

CITIZEN COMMENTS (5:37:34) – Chairperson Lehmann entertained citizen comments; however, none were forthcoming

1. **ACTION ON APPROVAL OF MINUTES (5:37:53)** – There were no minutes to approve.
2. **MODIFICATIONS TO THE AGENDA (5:38:23)** – There were no modifications to the agenda.
3. **MEETING ITEMS**

A. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS THAT APPROXIMATELY 129 ACRES NEAR FLINT DRIVE IN EAST CARSON CITY IS THE DESIGNATED SITE FOR A PROPOSED DISC GOLF COURSE COMPLEX. (5:38:32) – Chairperson Lehmann introduced the item. Mr. Krahn presented background material and the agenda items, incorporated into the record. He also invited David Bruketta, Carson City Public Works Utility Manager. Mr. Bruketta explained future landfill expansions. Discussion ensued regarding the landfill eventually becoming high and visible from the course. In response to Commissioner McKenna's question Mr. Bruketta noted that that expansion timeframe was 20 years in the future. Commissioner Curtis inquired about alternatives and was informed that the proposed expansion was the most optimal for the landfill. Mr. Moellendorf noted that this was the best terrain for the expansion because of the canyons nearby. He also reminded the Commission that the disc golf course project did not have any funding yet. Chairperson Lehmann expressed concern that the landfill expansion had not been taken into consideration while going through the public hearings and the charrette process. Commissioner Curtis noted that the discussion was moot at this point given the new information and suggested postponing the discussion. Chairperson Lehmann entertained public comments.

(6:07:07) – Greg Swift, a disc golf course advocate, noted that the baskets were removable, should there be a need for that in the future. He also noted that a 45-hole course was not necessary at this point, and that a smaller course would be acceptable. Mr. Swift stated that the Douglas County course had been approved in a much shorter time frame. Mr. Moellendorf suggested not taking action tonight in order to work with the Department of Public Works to find out what

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the December 3, 2013 Meeting

Page 2

“minor adjustments” could be made to the current plan. Commissioner Keever was informed by Mr. Swift that the baskets could be purchased within three months. In response to a question by Commissioner Long, Mr. Swift advised to continue the project even with the current setbacks, and preferred the terrain on the east side. Mr. Krahn confirmed viability of the east side course. Pat Andersen, a Carson City resident, encouraged the Commission to pursue the course to encourage local use. He also believed that disc golf could be classified as passive recreation to comply with Open Space requirements. Barry Morgan noted that he had constructed the area’s first disc golf course at Spooner Mountain, thirty years ago. He also did not believe that a site near the landfill was a good idea, since it was not associated with a park. Mr. Morgan suggested starting with a nine-hole course in Mills Park. He also clarified for Commissioner Curtis that the areas near the Western Nevada College were viable locations for a disc golf site. Chairperson Lehmann noted all the support for the Flint Drive location and suggested a scaled-down version. **Chairperson Lehmann moved to recommend to the Board of Supervisors that approximately 60 acres near Flint Drive in East Carson City be designated as the site for the proposed disc golf course complex. The motion was seconded by Commissioner Keever. Motion carried 7-0.**

B. DISCUSSION ONLY REGARDING THE STATUS OF THE NEVADA FAIR. (6:35:10) – Chairperson Lehmann introduced the item. Mr. Moellendorf introduced Marena Works, interim City Manager of Carson City, who would plan a Nevada Fair in July, 2014. Ms. Works gave background and noted that the Board of Supervisors had authorized a feasibility study, and in October had approved the Nevada Sesquicentennial Fair for July 2014. She also announced the hiring of a Fair Manager, and the formation of a fair committee. Ms. Works addressed several issues such as livestock and 4H presence, Fuji Park infrastructure, parking and shuttle issues, and electrical challenges. In response to a question by Commissioner Curtis, Ms. Works noted that she had been working closely with the Carson City Convention and Visitors Bureau and with neighboring cities. Commissioner Keever suggested working with the Nevada Association of Counties and the Nevada League of Cities to generate interest. Commissioner Long was informed that the fair would take place on July 30 through August 3, 2014. Ms. Works confirmed that they were exploring several grant opportunities as well. Commissioner Keever suggested a social media site in addition to the nevadafair.com site. Chairperson Lehmann entertained public comments. CK Bailly suggested working with the Nevada Department of Wildlife (NDOW) to utilize Bailly Pond for educational purposes. Commissioner Keever suggested obtaining sponsorships from corporations and sportsmen’s organizations.

C. FOR POSSIBLE ACTION: TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS THAT THE CURRENT AND TEMPORARY LOCATION OF THE WORLD TRADE CENTER 9/11 MEMORIAL IN MILLS PARK BE DESIGNATED AS THE PERMANENT LOCATION FOR THE MONUMENT. (7:09:15) – Chairperson Lehmann introduced the item. Scott Fahrenbruch, Carson City Parks and Recreation Operations Director, introduced himself and Carson City Supervisor Jim Shirk. He also gave background and presented the agenda materials. Mr. Shirk stated that not moving the monument would benefit in utilizing raised funds for the betterment of the current site, and for less. Mr. Fahrenbruch clarified for Commissioner McKenna that the improvements would be phased and some of it would be done “in house” and with public donations. Mr. Moellendorf added that once the site is designated as “permanent” by the Board of Supervisors, they would begin work on the design and determine the cost. Mr. Shirk noted that the City was responsible for the care and the maintenance of the monument as it stands now, but it was not responsible for additional improvements. Commissioner Curtis suggested forming a fund raising group and Mr. Shirk explained that he could solicit donations from local businesses and organizations. Chairperson Lehmann entertained public comments, and when none were forthcoming, a motion. **Commissioner Long moved to recommend to the Board of Supervisors that the current and temporary location of the World Trade Center 9/11 Memorial in Mills Park be designated as the permanent location for the monument. The motion was seconded by Commissioner Adams.** Discussion ensued and Mr. Moellendorf clarified that the Parks and Recreation Department would be responsible for the design and cost determination of the monument; however, he noted that there was no budget for other improvements. Commissioner Long suggested agendaizing a design update for the March meeting. **Motion carried 7-0.**

Commissioner McKenna left the meeting at 7:36 p.m. A quorum was still present.

D. DISCUSSION ONLY REGARDING THE STATUS OF RECENTLY COMPLETED AND CURRENT PARKS AND RECREATION DEPARTMENT PROJECTS. (7:32:55) – Chairperson Lehmann

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the December 3, 2013 Meeting

Page 3

introduced the item. Mr. Krahn presented the agenda materials, incorporated into the record, which included update information to current, design, construction, Eagle Scout, and in-house projects. He also gave a status update on grant applications. Commissioner Curtis inquired about the Parks and Recreation Master Plan and suggested addressing the priorities. She also recommended reviewing it for the benefit of the new commissioners. Chairperson Lehmann entertained public comments; however, none were forthcoming.

4. STAFF UPDATES – DISCUSSION ONLY

A. UPDATE REGARDING THE NEW MULTI PURPOSE ATHLETIC CENTER PROJECT. (7:58:24) – Chairperson Lehmann introduced the item. Mr. Moellendorf outlined the City Staff's proposal to the Board of Supervisors, to consider an eighth-cent city sales tax to fund large projects such as the Multipurpose Athletic Center (MAC), the new Animal Control Center, the improvements and enhancements to Carson Street in Downtown Carson City, and the enhancements to the Carson Street and East William Street corridors. He explained that the proposal had received a 3-2-0 vote for the proposal; however because it was not a "super majority" vote, Mayor Crowell had advised City Staff not to proceed for now. He added that should a bond pass, the MAC would be the first project to be considered. Chairperson Lehmann entertained public comments; however, none were forthcoming.

B. UPDATE ON THE UNIVERSALLY ACCESSIBLE AND SENSORY PLAYGROUND PROJECT. (8:06:55) – Mr. Krahn indicated that the Commission's recommendation to install a universally accessible and sensory playground project at Mills Park had been presented to the Board of Supervisors and the Board had unanimously voted for it. He noted that the design was the next step. Chairperson Lehmann entertained public comments; however, none were forthcoming.

C. UPDATE ON LOWE'S EMPLOYEE WORK DAY AT BAILY FISHING POND. (8:08:19) – Mr. Krahn highlighted the efforts of Lowe's employees and thanked them for their help in donating material and labor to build a fence at Baily Pond. Chairperson Lehmann entertained public comments. Mr. Baily thanked the Parks and Recreation Department and Lowe's for their help in building the fence. He also cited NDOW statistics regarding the trout Baily Pond had received, and noted that the fish were a good food source for "anglers of all ages".

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

A. REPORT FROM SCHOOL BOARD LIAISON. (8:16:36) – Commissioner Cacioppo was not present for an update.

6. FUTURE AGENDA ITEMS (8:16:55) – Chairperson Lehmann introduced the item, and noted that Chair and Vice Chair elections would be held in January. Commissioner Long wished to see the 9/11 memorial plans when they became ready. Commissioner Keever suggested receiving updates regarding the Nevada Sesquicentennial Fair.

7. PUBLIC COMMENTS (8:17:57) – Chairperson Lehmann entertained citizen comments; however, none were forthcoming. Commissioner Curtis noted that this might be her last meeting and stated she would stay involved.

8. ACTION ON ADJOURNMENT (8:19:19) – Chairperson Lehmann entertained a motion to adjourn. **Commissioner Keever moved to adjourn the meeting. The motion was seconded by Commissioner Curtis. The meeting was adjourned at 8:20 p.m.**

The minutes of the November 5, 2013 Parks and Recreation Commission meeting are so approved this 4th day of February, 2014.

SEAN LEHMANN, Chair