A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, September 3, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Sean Lehmann
Vice Chairperson Janice Brod
Commissioner Chuck Adams
Commissioner Justin Colburn
Commissioner Donna Curtis
Commissioner Lee-Ann Keever
Commissioner Brett Long

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Joseph Ward, Senior Deputy District Attorney
Vern Krahn, Park Planner
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER (5:30:40) – Chairperson Lehmann called the meeting to order at 5:30 p.m.

ROLL CALL AND DETERMINATION OF QUORUM (5:31:02) – Roll was called; a quorum was present. Commissioners Cacioppo and McKenna were absent.

CITIZEN COMMENTS (5:31:30) – Chairperson Lehmann entertained citizen comments.

1. ACTION ON APPROVAL OF MINUTES (5:31:51) – Chairperson Lehmann introduced the item. **Commissioner Keever moved to approve the minutes of the July 2, 2013 meeting as written and the August 6, 2013 meeting as amended. The motion was seconded by Vice Chairperson Brod. Motion carried 6-0.**

2. MODIFICATIONS TO THE AGENDA (5:32:39) – There were no modifications to the agenda.

3. MEETING ITEMS

A. INTRODUCTION OF MEAGAN SORACCO AS THE NEW RECREATION OPERATIONS MANAGER. (5:32:59) – Chairperson Lehmann introduced the item. Mr. Moellendorf announced the selection of Meagan Soracco as the new Recreation Operations Manager, replacing Joel Dunn. He added that there had been over 80 applicants for the position and that Ms. Soracco had been selected after interviewing five very qualified candidates. Ms. Soracco stated that she looked forward to continuing her growth with the Parks and Recreations Department. The Commission welcomed Ms. Soracco and noted many of her accomplishments.

B. FOR POSSIBLE ACTION: TO SUBMIT COMMENTS ON THE STATE ROUTE 28 CORRIDOR MANAGEMENT PLAN TO CARSON CITY'S REGIONAL TRANSPORTATION COMMISSION. (5:37:50) – Chairperson Lehmann introduced the item. Ann Bollinger, Carson City Open Space Natural Resource Specialist, introduced herself and Derek Kirkland, Tahoe Transportation District, and Karen Mullen, Project Manager for State Route 28 Corridor Management Plan. Ms. Bollinger added that tonight's comments would be forwarded to the Carson City Regional Transportation Commission who was the local lead signatory on the project. Mr. Kirkland presented the agenda materials which are incorporated into the record. In response to a question by Chairperson Lehmann, Mr. Kirkland noted that the State Route 28 Corridor was 11 miles long and was the largest undeveloped shoreline in Lake Tahoe. Discussion ensued regarding the current traffic patterns and the parking payment options being considered. Commissioner Keever was informed that Carson City was still reviewing the information and that is why it had not signed off on the plan. Ms.

Mullen thanked Ms. Bollinger for her assistance and for representing Carson City well. Chairperson Lehmann entertained public comments, and when none were forthcoming, a motion. **Vice Chairperson Brod moved to submit comments on the State Route 28 Corridor Management Plan to Carson City's Regional Transportation Commission. The motion was seconded by Commissioner Colburn. Motion carried 7-0.**

C. UPDATE FOR POSSIBLE ACTION: TO REVIEW AND MAKE RECOMMENDATIONS TO THE PARKS AND RECREATION DEPARTMENT STAFF REGARDING AN EXISTING AQUATIC FACILITY RULE ON THE SUPERVISION OF CHILDREN SIX YEARS AND YOUNGER. (6:01:02) – Chairperson Lehmann introduced the item. Mr. Moellendorf noted that Kurt Meyer, Aquatic Facility Manager, was unable to attend due to a previously-made commitment. He also presented background information and the agenda materials, incorporated into the record, and invited Mr. Ron Piersanti to join the discussion. Mr. Piersanti expressed his opposition to the Carson City Aquatic Facility Rule and the Nevada Administrative Code (NAC) that require adults, supervising children under the age of six, should be in the pool and wear appropriate swimming attire. He also explained that he did not know how to swim; however, he gave examples of how, as a scout leader, he had been aware of danger in the water. Mr. Piersanti noted that he had not been stopped before for not wearing proper pool attire, or for not being in the pool with his granddaughter. Chairperson Lehmann questioned the enforcement of the rules in a consistent manner and inquired about the competitions such as triathlons that allowed children under six-years-old to compete. Commissioner Brod noted that she had accompanied her children in the pool when they were younger. Mr. Moellendorf stressed the importance of following the pool rules and the NAC, and indicated that not enforcing the rules for one person might create an undesired precedent. Mr. Ward explained that a change in enforcement would require a change to the NAC. Commissioner Long suggested that Mr. Piersanti wear swimming attire even though he could swim. Discussion ensued regarding legal guardians signing a waiver of a rule that is designed to protect children. Mr. Piersanti noted that he had not seen the pool staff enforce the rule. Commissioner Curtis suggested postponing the discussion since Mr. Meyer was not present to elaborate of several comments and questions. Commissioner Keever advised that Staff obtain a legislative history for the NAC in question; she also questioned whether a waiver would be considered a violation of State Law. Vice Chairperson Brod stated that it was safer to be in the pool with a child. **Commissioner Keever moved to table this agenda item until research on waivers would be available to the Commission and until Mr. Meyer could be available to answer additional questions in order for the Commission to make an educated decision in this matter. The motion was seconded by Commissioner Long. Motion carried 7-0.** Mr. Piersanti thanked the Commissioners for their time.

D. FOR POSSIBLE ACTION: TO PRIORITIZE THREE PROPOSED SITES FOR A DISC GOLF COURSE. (6:54:03) – Chairperson Lehmann introduced the item. Mr. Krahn gave background and presented the agenda materials which included the potential disc golf course sites. In response to a question by Commissioner Curtis, Mr. Krahn explained that certain off-road vehicle owners have used the site to off-load their vehicles in the Carson River Park area. Mr. Krahn presented three sited recommended by Staff. Chairperson Lehmann noted that an unscientific poll by the Nevada Appeal indicated that 60 percent of Carson City residents were in favor of a City-funded disc golf course. In response to a question by Commissioner Keever, Mr. Krahn believed that off-road vehicle use may be allowed in some of the proposed areas. He also clarified that once the three sites have been recommended by the Commission; public hearings would be conducted to receive input. Vice Chairperson Brod wished to hear from the disc golfers in the area. Dave Wiley suggested having the Flint Drive location as the first choice, the Western Nevada College site as the second, and the Carson River Park area as the third choice. Scott Meyer, President of the Reno Disc Golf Association, noted that after testing the viability of the Carson River Site in a past tournament, he was concerned about the heavy off-road vehicle use and the probability of vandalism, adding that the severe topography would also be a deterrent. Mr. Meyer recommended the Flint Drive location as his and his group's first choice as well. In response to a question by Commissioner Long, Mr. Moellendorf noted that the land transfer from BLM to Carson City for the Flint Drive location may occur within three to 12 months. Commissioner Curtis encouraged organizations to start planning fund-raising activities as the City would not have necessary funding for the project. Mr. Krahn also noted that securing the site was the first step to be followed by the cultural and historic clearances. Commissioner Long received confirmation by Mr. Meyer that Greg Swift, who had initially brought the disc golf course discussion to the Commission, was in favor of the Flint Drive location as well. Discussion ensued regarding the Flint Drive location being further away from town. Chairperson Lehmann entertained additional public comments, and when none were forthcoming, a motion. **Vice Chairperson Brod**

moved to prioritize the Flint Drive area for a disc golf course site with two backup areas being Western Nevada College and Carson River Park. The motion was seconded by Commissioner Long. Motion carried 7-0.

E. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS TO SUPPORT THE REDEVELOPMENT AUTHORITY CITIZEN COMMITTEE'S RECOMMENDATION TO AWARD $122,851 TO THE FIRST PHASE OF THE CARSON CITY FAIRGROUNDS ARENA PLAZA IMPROVEMENT PROJECT. (7:34:56) – Chairperson Lehmann introduced the item. Mr. Krahn gave background and presented the agenda materials. Mr. Krahn responded to a question that a recent bull riding event had attracted 1,100 people, adding that the site had the potential to attract larger events. Chairperson Lehmann entertained public comments, and when none were forthcoming, a motion. **Commissioner Long moved to recommend to the Board of Supervisors to support the Redevelopment Authority Citizens Committee's recommendation to award $122,851 to the first phase of the Carson City Fairgrounds Arena Plaza Improvement Project. The motion was seconded by Commissioner Adams. Motion carried 7-0.**

F. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS TO TRANSFER $17,434 OF RESIDENTIAL CONSTRUCTION TAX FUNDS FROM GOVERNORS FIELD AND $22,930 OF QUALITY OF LIFE (QUESTION 18) FUNDS FROM THE RIFLE AND PISTOL RANGE TO THE BMX TRACK LIGHTING PROJECT OR RECOMMEND TO THE BOARD OF SUPERVISORS TO RETURN $122,721 LAND AND WATER CONSERVATION FUND GRANT. (7:42:48) – Chairperson Lehmann introduced the item. Mr. Moellendorf gave background and presented the agenda materials in the form of a Staff Report. Vice Chairperson Brod suggested going forward with this project, calling it long overdue. Commissioner Colburn received confirmation that design alterations would not compromise the project, and Commissioner Curtis was informed that the two funds in question were the only ones with "carryovers assigned to them". Commissioner Long expressed concern that lost funds by the two projects would not be replenished in the near future. Chairperson Lehmann entertained public comments. Mary Leming, Track Operator for the Carson City BMX Organization, called her organization "the best kept secret in Carson City", and noted the growth of the sport in Northern Nevada. She also hoped that the Commission would provide support for her organization. Chairperson Lehmann expressed concern that the track was not open for public use and that it could only be accessed through the club. Ms. Leming advised that a one-time use membership fee was available on Wednesday nights and that an annual membership could be obtained for $60, adding that they were responsible for liability insurance. **Vice Chairperson Brod moved to recommend to the Board of Supervisors to transfer $17,434 of Residential Construction Tax funds from Governors Field and $22,930 of Quality of Life (Question 18) funds from the Rifle and Pistol Range to the BMX Track Lighting Project. The motion was seconded by Commissioner Adams. Motion carried 7-0.**

(8:03:50) – Chairperson Lehmann announced a short recess.

(8:10:17) – Chairperson Lehmann reconvened the meeting.

4. STAFF UPDATES – DISCUSSION ONLY

A. UPDATE ON THE CARSON RIVER AQUATIC TRAIL IMPROVEMENTS AT THE ANDERSEN / LLOYDS DIVERSION. (8:10:18) – Chairperson Lehmann introduced the item. Mr. Krahn presented photographs, incorporated into the record, of the completed Carson River Aquatic Trail Improvements and the rock removal of the Andersen/Lloyd Diversion. He also noted that the Aquatic Trail hazard had also been removed. Chairperson Lehmann entertained public comments; however, none were forthcoming.

B. UPDATE ON THE PARTNERSHIP CARSON CITY LET'S MOVE EVENT HELD AT PARK TERRACE PARK AND THE SIERRA YOUTH FOOTBALL LEAGUE EVENT HELD AT CARSON CITY HIGH SCHOOL. BOTH EVENTS WERE HELD ON SATURDAY, AUGUST 10, 2013. (8:14:41) – Chairperson Lehmann introduced the item. Mr. Moellendorf presented photographs of the activities and informed the Commission of the two events, calling them "worthwhile events". Commissioner Curtis encouraged adding a restroom at Park Terrace. Chairperson Lehmann entertained public comments; however, none were forthcoming.

C. UPDATE ON THE CITY'S EQUIPMENT OPEN HOUSE TO BE HELD AT FIRE STATION 52 ON THURSDAY, SEPTEMBER 12, 2013, FROM 1:00 P.M. TO 7:00 P.M. (8:19:01) – Chairperson Lehmann introduced the item. Scott Fahrenbruch, Director of Operations, announced the City's Equipment Open House event and encouraged the public to attend to view the equipment used daily by Public Works, the Fire Department, and the Parks and Recreation Department. He also noted that refreshments would be served.

D. UPDATE ON THE CONVERSION FROM EFFLUENT TO POTABLE WATER FOR THE IRRIGATION SYSTEMS AT THE EDMONDS SPORTS COMPLEX, GOVERNOR'S FIELD, JOHND WINTERS CENTENNIAL PARK, AND LONE MOUNTAIN CEMETERY. (8:22:05) – Chairperson Lehmann introduced the item. Mr. Fahrenbruch presented the agenda materials and noted the Nevada Appeal article included in the agenda packets. He also explained that once the reclaimed water reserves were replenished, the City would begin using them again. In response to a comment by Commissioner Curtis regarding water usage by golf courses, Mr. Moellendorf noted that the alfalfa operation at the Stewart prison facility was the largest users of the reclaimed water. Chairperson Lehmann specified for the record that he would not entertain any public comments since there were no members of the public present at this time.

E. UPDATE ON THE MULTI-PURPOSE ATHLETIC CENTER PROJECT. (8:26:53) – Chairperson Lehmann introduced the item. Mr. Moellendorf gave background presented the agenda materials, incorporated into the record in the form of a Staff Report, and presented five options and the Staff recommendation of Option 4 at a cost of $5,148,931, but would not include an elevated walking track. Discussion ensued regarding a 1/8 cent tax increase which would be discussed at a future Board of Supervisors meeting. In response to a question by Chairperson Lehmann regarding the increased total cost, Mr. Moellendorf clarified that the previous estimate was for construction only, and these costs were total costs, adding that with the new CMAR process, the costs were more accurate and that construction costs had "gone up significantly". Commissioner Brod received confirmation that the Commission was now "in a holding pattern" pending the Board of Supervisors approval of the proposed 1/8 cent tax increase. Commissioner Long requested information regarding the consulting fees spent to date. In response to a question by Commissioner Brod, Mr. Moellendorf clarified that the ¼ percent of the sales tax was being spent for maintenance and for projects such as the MAC. Commissioner Curtis noted that revenue from the tax increase was being used to pay off bonds, and that not every project was benefiting from the tax increase. She also stated that a prioritized list was being worked on. Discussion ensued regarding re-bidding the project and its related costs. Chairperson Lehmann explained his frustration regarding the project delays.

Vice Chairperson Brod left the meeting at 9:02 p.m.

F. UPDATE ON THE FOREMAN/ROBERTS HOUSE CARRIAGE HOUSE PROJECT. (SCOTT FAHRENBRUCH) (9:01:29) – Chairperson Lehmann introduced the item. Mr. Fahrenbruch presented the agenda materials and architectural drawings of the project. He noted that the project was funded by Residential Construction funds, Quality of Life funds, and private donations and expected a December completion date. Mr. Fahrenbruch stated that the City would complete the first phase and do the ADA improvements, after which the Historical Society would take over the future phases.

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION. (9:06:23) – Chairperson Lehmann introduced the item and announced that the Carson High School now had the funds purchase a new scoreboard; however, there were no funds to install it. He suggested that any contractors wishing to help should contact the Carson City School Board. Commissioner Curtis announced that the Carson Animal Shelter Initiative (CASI) would hold a 5K or 9K run with dogs on September 21, 2013. Commissioner Keever suggested having the parks tour on a date other than National Night Out next year. She was also informed by Mr. Moellendorf that only a handful of activities had been canceled due to the smoke from the recent fires, and advised moving the parks tour to July and canceling the August meeting.

A. REPORT FROM SCHOOL BOARD LIAISON. – Commissioner Cacioppo was not present to report.

6. FUTURE AGENDA ITEMS (9:11:27) – Chairperson Lehmann introduced the item, and noted that item 3C would be re-agendized.

7. CITIZEN COMMENTS (9:11:46) – Chairperson Lehmann entertained citizen comments; however, none were forthcoming.

8. ACTION ON ADJOURNMENT (9:11:48) – Chairperson Lehmann entertained a motion to adjourn. **Commissioner Keever moved to adjourn the meeting. The motion was seconded by Commissioner Long. The meeting was adjourned at 9:12 p.m.**

The minutes of the September 3, 2013 Parks and Recreation Commission meeting are so approved this 7th day of January, 2014.

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SEAN LEHMANN, Chair