

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the June 4, 2013 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, June 4, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Sean Lehmann
Vice Chairperson Janice Brod
Commissioner Chuck Adams
Commissioner Joe Cacioppo
Commissioner Justin Colburn
Commissioner Donna Curtis
Commissioner Lee-Ann Keever
Commissioner Brett Long
Commissioner John McKenna

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Joseph Ward, Senior Deputy District Attorney
Vern Krahn, Park Planner
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER – Chairperson Lehmann called the meeting to order at 5:30 p.m.

ROLL CALL AND DETERMINATION OF QUORUM – Roll was called; a quorum was present. Commissioner Adams arrived at 5:35.

CITIZEN COMMENTS – Chairperson Lehmann entertained citizen comments; however, none were forthcoming.

1. ACTION ON APPROVAL OF MINUTES – Chairperson Lehmann introduced the item. **Vice Chairperson Brod moved to approve the minutes of the May 7, 2013 meeting. The motion was seconded by Commissioner Keever. Motion carried 8-0.**

2. MODIFICATIONS TO THE AGENDA – There were no modifications to the agenda.

3. STAFF UPDATES - DISCUSSION ONLY

A. ACKNOWLEDGEMENT OF THE DOWNTOWN BUSINESS ASSOCIATION'S AND GARDENER'S RECLAIMING OUR WAYSIDES' RECENT DONATIONS TO THE PARKS AND RECREATION DEPARTMENT. (5:32:35) – Chairperson Lehmann introduced the item. Mr. Krahn recognized the Downtown Business Association (DBA) and Gardeners Reclaiming Our Waysides (GROW) for their donations to the Parks and Recreation Department. Mr. Krahn thanked the DBA for their donation of 17 trees and labor that were planted at Mills Park, Ronald D. Wilson Park, and Long Ranch Park. He also acknowledged Shade Tree Council Chairperson Kyle Horvath for taking care of the trees for a few weeks until they were ready to be planted. Liz Booth, president of the Carson City Downtown Business Association, noted that the sponsored trees had been purchased for the Downtown Ice Skating Rink, adding that additional trees had been planted on the Carson Reservation and donated to the Friends of the Urban Forest. Ms. Booth named and thanked the Carson City businesses that had sponsored the trees, and the Parks and Recreation Staff for their expertise. Chairperson Lehmann presented Ms. Booth with a certificate of acknowledgement and thanked her for the donated trees.

(5:37:56) – Mr. Krahn introduced Marie Bresch and Jan Miller of GROW, acknowledging the group's freeway landscaping efforts, the nine interpretive signs, and five benches to be installed along the freeway multi-use path. Ms. Miller thanked the Commission on behalf of Mary Fischer and the GROW Board of Directors. Chairperson Lehmann

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presented Ms. Miller and Ms. Bresch a certificate of acknowledgement and thanked them for their efforts and donations. Mr. Krahn explained that the benches would be placed in their appropriate locations prior to the end of the month. He also clarified that the location of the benches was where a boy-scout would place directional signs as his Eagle Scout project. Commissioner Curtis noted that these were two different dimensions of helping beautify Carson City and encouraged future donors to call the Parks and Recreation Department first to make certain their donations could be used effectively. Commissioner McKenna inquired about having plaques acknowledging the donations so that future generations would be aware of their efforts and Mr. Moellendorf believed that was a good idea.

B. UPDATE REGARDING THE NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS' \$15,000.000 GRANT FOR THE NEW SCOREBOARDS AT THE JOHN D WINTERS CENTENNIAL PARK UPPER SPORTS COMPLEX. (5:47:30) – Chairperson Lehmann introduced the item and corrected a misprint in the agenda item, noting that the grant was for \$15,000. Mr. Krahn stated that the grant closeout letter to the Nevada Department of Tourism and Cultural Affairs, included in the agenda packet and incorporated into the record, indicated that the reimbursement paperwork had been submitted for the 50 percent match. He added that the other 50 percent was funded through the Quality of Life Question 18 Funds, noting that the new scoreboards were already installed at John D. Winters Centennial Park. Mr. Krahn explained that the Park was a major contributor the City's sports tourism dollars, generating over \$16 million.

C. UPDATE REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION FOR A UNIVERSALLY ACCESSIBLE PLAYGROUND AT THE COMMUNITY CENTER. (5:50:42) – Chairperson Lehmann introduced the item. Mr. Krahn gave background stating that universally accessible playgrounds had been the new trend to give disabled users an ability to enjoy them. He also noted that their application was not approved for a CDBG grant in January, adding that he wished to keep the Commission informed, since the item had been addressed in a prior meeting. Mr. Krahn clarified that they would be pursuing other funding sources for the project in the future. In response to a question by Chairperson Lehmann, Mr. Krahn stated that they would reapply in the December timeframe.

D. UPDATE REGARDING THE BOARD OF SUPERVISORS' APPROVAL AND ACCEPTANCE OF A SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT GRANT FOR THE "CARSON RIVER TRAIL SYSTEM EAGLE VALLEY CREEK SEGMENT" IN THE AMOUNT OF \$252,700. (5:50:42) – Chairperson Lehmann introduced the item. Mr. Moellendorf gave background on the item and announced that the Eagle Valley Creek Crossing Project would be funded by a Southern Nevada Public Lands Management Act (SNPLMA) grant for which they had applied in late 2011. He clarified that a 60-foot prefabricated metal bridge would span Eagle Valley Creek and would connect via an Open Space property to the Empire Ranch Trail. Mr. Moellendorf noted that this bridge would connect a four-to-five mile pathway system in the north-to-south direction. He added that a Board of Supervisors approval was required, would take place on the following Thursday, and a project kickoff meeting was scheduled for early July. Mr. Moellendorf expected the project to be completed by next spring as they had to undergo a bid process. Commissioner Curtis commended Staff for their efforts and called this a "big deal". Commissioner Long suggested that Staff show a map of the connected trails on a future date. Chairperson Lehmann entertained public comments; however, none were forthcoming.

E. UPDATE REGARDING SELECTING A PREFERRED SITE FOR A FUTURE DISC GOLF COURSE. (6:00:11) – Chairperson Lehmann introduced the item. Mr. Moellendorf gave background and noted that they were still looking at sites for a future disc golf course, adding that a 40-acre track of Carson River Park had been considered as an option. He stated that a disc golf tournament was held on April 13, 2013 at the site with 63 registrants, 56 competitors, and 15 spectators. Mr. Moellendorf explained that the site had received mixed reviews because of its "extreme topography" due to the presence of ravines. A more suitable site near Flint Road, according to Mr. Moellendorf, was now being considered as well. He also noted that the land had the potential for more than one course; however it was still BLM land which would eventually become Carson City Property as a result of the Lands Bill. In response to a question by Chairperson Lehmann, Mr. Moellendorf believed that Centennial Park was no longer a preferred site. In the form of public comment, Greg Swift explained that the feedback from the tournament participants was not very favorable because of the exposure to wind and the presence of ravines. He also noted that they were still hoping for a suitable site and believed that Carson City could be a good destination site for disc golf, adding that many of the sites deemed suitable

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were considered Open Space land, designated for passive recreation. Commissioner McKenna received clarification that approval to change the designation of the properties, other than those received through the Lands Bill, would be through the Open Space Advisory Committee (OSAC). Mr. Swift was pleased with the sponsorship he received as well. Discussion ensued regarding flood plains and Mr. Swift noted that the 18 baskets could be removed within half an hour. In response to Commissioner Keever's question, Mr. Moellendorf acknowledged that public input would be sought prior to finalizing a disc golf site. Mr. Swift reiterated that one of the best suited locations was near the USGS site. Discussion ensued regarding the landfill disadvantage and the option of considering Lakeview Park. It was suggested to approach OSAC to discuss possible sites for a course.

4. MEETING ITEMS

A. PRESENTATION ONLY REGARDING RECENT COMMUNITY VOLUNTEER GROUPS' CLEANUP AND WORKDAY EVENTS, INCLUDING DICK TEIBEN'S VOLUNTEER WORK TO RESTORE THE HISTORIC PIERINI RANCH BRICK OVENS AT RIVERVIEW PARK. (6:32:29) – Chairperson Lehmann introduced the item. Mr. Krahn presented the agenda materials that contained a list of completed and future projects and showed several photographs of the events. He specifically recognized and thanked Target employees for their cleanup work at the Edmonds Sports Complex, Dick Teiben for restoring the Pierini Ranch brick ovens at Riverview Park, and the Grace Works project which combined the efforts of several local churches. Mr. Krahn noted that a total of 168 volunteers had spent 599 hours of their time, since March 2013, to complete several park maintenance projects. Mr. Moellendorf also recognized the efforts of 23 Muscle Powered volunteers who built over 500 feet of trail in celebration of Earth Day.

B. DISCUSSION ONLY REGARDING REQUESTING THE BOARD OF SUPERVISORS TO PROCLAIM JULY "PARKS AND RECREATION MONTH" INCLUDING A DISCUSSION OF POSSIBLE PARKS AND RECREATION ACTIVITIES AND EVENTS DURING THE MONTH. (6:43:18) – Chairperson Lehmann introduced the item. Mr. Moellendorf presented the agenda materials and noted that the National Parks and Recreation Association had requested local departments to encourage their governing bodies to proclaim July as Parks and Recreation Month. He also presented a resolution, incorporated into the record, to be signed by Mayor Crowell, to make the requested proclamation during the July 3, 2013 Board of Supervisors meeting. Vice Chairperson Brod considered this a great idea and likened it to the declaration of May as Historic Preservation Month several years ago. She also stated that the scavenger hunt in May has brought historic preservation into the limelight. Mr. Moellendorf noted that Staff was planning many activities during July as well. Chairperson Lehmann entertained public comments; however, none were forthcoming.

C. FOR POSSIBLE ACTION: TO SCHEDULE A TOUR OF PARKS AND RECREATION FACILITIES FOR PARKS AND RECREATION COMMISSIONERS. (6:46:54) – Chairperson Lehmann introduced the item. Mr. Moellendorf presented the agenda materials and suggested conducting a tour in lieu of the August 6, 2013 regularly-scheduled meeting. Discussion ensued regarding a special June 17, 2013 meeting and the potential lack of quorum on July 2, 2013. Vice Chairperson Brod suggested informing Staff if commissioners were unable to attend and gave the example of last year's tour which was cancelled due to lack of quorum. Mr. Moellendorf reminded the Commission that the tour would be considered a public meeting and therefore, would be open to the public. Mr. Ward noted that a tour would be considered a non-meeting with no actionable agenda items, and could be conducted with appropriate notice. Commissioner Keever was informed that the Parks and Recreation Department would try to provide transportation to the public based on their accommodation needs. **Vice Chairperson Brod moved to schedule the August 6, 2013 Parks and Recreation Commission meeting as a tour of parks and recreation facilities. The motion was seconded by Commissioner Cacioppo.** Chairperson Lehmann entertained public comments; however, none were forthcoming. **Motion carried 9-0.**

D. FOR POSSIBLE ACTION: TO AMEND THE PARKS AND RECREATION COMMISSION BYLAWS BY DELETING ITEM 11.A REGARDING "APPROPRIATE ATTIRE". (6:56:02) – Chairperson Lehmann introduced the item. Mr. Moellendorf gave background and presented a Staff Report, incorporated into the record, noting that this item had been discussed during the last meeting; however per the Commission bylaws, it could not be acted upon until the following meeting. Discussion ensued regarding offensive attire and Commissioner McKenna cited freedom of speech, noting that schools and Staff had rules for attire; however, this was a volunteer commission.

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Commissioner McKenna moved to amend the Parks and Recreation Commission bylaws by deleting item 11a regarding “appropriate attire”. The motion was seconded by Commissioner Adams. Motion carried 9-0.

5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION. (7:02:13) – Chairperson Lehmann introduced the item. Vice Chairperson Brod inquired about the Sunday hours at the Community Center swimming pool. Mr. Moellendorf believed the hours were from 12 p.m. until 4 p.m.; however he agreed to send an e-mail confirming that.

A. REPORT FROM SCHOOL BOARD LIAISON. (7:02:58) – Commissioner Cacioppo announced that during the June 11, 2013 Carson City School Board meeting, there will be a presentation of the Carson Middle School Habitat and its future plans.

6. FUTURE AGENDA ITEMS (7:04:19) – Chairperson Lehmann introduced the item and noted that a discussion of the Multi-Use Athletic Center (MAC) would take place at the next meeting.

7. CITIZEN COMMENTS (7:04:29) – Chairperson Lehmann entertained citizen comments; however, none were forthcoming. Mr. Moellendorf referred to an article in the agenda packets that announced the appointment of Joel Dunn as the Carson City Convention and Visitors Bureau Executive Director. He cited the Downtown Ice Skating Rink as one of Mr. Dunn’s accomplishments and noted that he would be missed.

8. ACTION ON ADJOURNMENT (7:05:33) – Chairperson Lehmann entertained a motion to adjourn. **Commissioner Keever moved to adjourn the meeting. The motion was seconded by Commissioner Cacioppo. The meeting was adjourned at 7:06 p.m.**

The Minutes of the June 4, 2013 Parks and Recreation Commission meeting are so approved this 2nd day of July, 2013.

SEAN LEHMANN, Chair