

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the August 14, 2013 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, August 14, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Vice Chairperson James Mallery
Commissioner Brad Bonkowski
Commissioner Charles Des Jardins
Commissioner James Smolenski

STAFF: Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:10:02) - Chairperson McKenna called the meeting to order at 5:10 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:10:27) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 12, 2013 (5:10:40) - Chairperson McKenna introduced this item, and entertained a motion. Commissioner Bonkowski moved to approve the minutes, as presented. Commissioner Des Jardins seconded the motion. Motion carried 4-0-1, Commissioner Smolenski abstaining.

D. AGENDA MANAGEMENT NOTICE (5:11:04) - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:11:13) - None.

F. PUBLIC MEETING ITEMS:

F-1. INFORMATION ON EFFORTS TO ADDRESS SAFETY CONCERNS ON THE U.S. HIGHWAY 50 CORRIDOR EAST OF THE CARSON CITY FREEWAY INTERCHANGE IN CARSON CITY AND LYON COUNTY (5:11:23) - Chairperson McKenna introduced this item, and Sheriff Ken Furlong presented the subject information with an emphasis on a commitment to public awareness. He responded to questions regarding the Volunteers in Police Service ("VIPS") program. Commissioner Des Jardins thanked Sheriff Furlong for taking a leadership role in addressing the safety concerns, noting that U.S. Highway 50 covers an approximately 3,000 mile stretch across the United States. He offered assistance to Sheriff Furlong, who thanked the commission for the opportunity to

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provide the presentation. In response to a question, Sheriff Furlong anticipates that enforcement along Highway 50 will “have to return to its previous levels.” He expressed the opinion that public awareness will increase and take the place of enforcement. He discussed the intent that personal responsibility will become routine; not motivated by threat of enforcement along the subject stretch of highway.

Chairperson McKenna inquired as to needed assistance. Sheriff Furlong advised that the Sheriff’s Department traffic management functions were mandatorily decreased in 2010. “That decision was based on economics, and that’s continuing on today.” Sheriff Furlong further advised that the effects have been evident in all areas of Carson City. “We have to have that function back at the Sheriff’s Department eventually.” He expressed the hope to secure grant funding and general funding to reinstate the “full-time engaged traffic management unit for the City. ... it is essential. If a person is not paying attention on Highway 50, they’re not paying attention on Carson Street either. If they’re speeding on Highway 50, they’re probably speeding on Saliman.”

Mr. Pittenger discussed two contracts to be awarded, in the near future, which allocate federal funding for traffic safety enhancement projects on Fairview Drive and East Fifth Street. Sheriff Furlong commended Mr. Pittenger on the excellent working relationship between the Sheriff’s Department and the Transportation Division. Sheriff Furlong discussed transportation improvements throughout the City which have decreased the incidence of traffic accidents over the past ten years. Mr. Pittenger discussed the benefits of incremental changes over time, and expressed appreciation for the Sheriff’s Department support.

Chairperson McKenna entertained public comment; however, none was forthcoming. Sheriff Furlong thanked the commission for the opportunity to provide the presentation. He expressed the belief that “the public ... holds the key and your taking time ... to have me here today is another one of those public releases that allows folks to get that message.” Chairperson McKenna called again for public comment and, when none was forthcoming, thanked Sheriff Furlong.

F-2. INFORMATION ONLY ON AN UPDATE OF THE RTC INTERCITY BUS ROUTE FROM RENO TO CARSON CITY (5:42:59) -

Chairperson McKenna introduced this item. Mr. Pittenger provided background information, and introduced Ed Park of the Reno Transportation Commission. Mr. Park provided background information on the RTC Intercity service, noting that today marked the 13th anniversary. He discussed a round trip addition, on July 25, 2011, due to increased demand. “This cost the Washoe RTC about \$58,000 a year.” Mr. Park reviewed statistical information on ridership, cost, and fares over the past fiscal year. He responded to questions of clarification regarding fares and costs. Mr. Pittenger provided additional clarification regarding the share of costs between the Carson City and Washoe County RTCs. Mr. Park responded to additional questions of clarification regarding ridership statistics. At Vice Chairperson Mallery’s request, Mr. Park offered to provide cost-per-hour information to Mr. Pittenger for distribution to the commissioners.

Chairperson McKenna entertained additional commissioner questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson McKenna thanked Mr. Park for his attendance and participation.

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F-3. POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT, BY AND BETWEEN THE STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION, AND CARSON CITY, WHEREBY THE STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION AGREES TO RELINQUISH A PARCEL OF LAND LYING WITHIN CARSON CITY, DELINEATED AND IDENTIFIED AS PARCEL U-050-CC-012.605XS3, FOR THE PURPOSE OF A MULTI-USE PATHWAY TOTALING APPROXIMATELY 14,677 SQUARE FEET (5:49:09) - Chairperson McKenna introduced this item, and Mr. Doenges reviewed the agenda materials. In response to a question, Mr. Doenges advised of no “down side” to the agreement. He clarified that the City will have responsibility over path maintenance. “Ultimately, we’re talking about a paved pathway, but ... that’s several years out ... until we have the funding to actually construct anything.” Chairperson McKenna commended the multi-use path “past Home Depot,” as a very nice exercise area. In response to a further question, Mr. Doenges advised that the Parks and Recreation Department will be responsible for the path maintenance. He and Mr. Pittenger assured the commissioners that Parks and Recreation Department staff have been involved in developing the subject agreement.

Chairperson McKenna entertained additional questions or comments of the commissioners and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion. **Commissioner Bonkowski moved to approve and authorize the chair to sign an agreement, by and between the State of Nevada Department of Transportation and Carson City, whereby the State of Nevada Department of Transportation agrees to relinquish a parcel of land lying within Carson City, delineated and identified as parcel U-050-CC-012.605 XS3, for the purpose of a multi-use pathway totaling approximately 14,677 square feet. Commissioner Smolenski seconded the motion.** Chairperson McKenna entertained comments on the motion and, when none were forthcoming, called for a vote. **Motion carried 5-0.**

F-4. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$15,794.50, FOR CONTRACT NO. 1213-113, TITLED “EAST LONG STREET PEDESTRIAN IMPROVEMENTS PROJECT, TO V&C CONSTRUCTION, INC. (5:54:01) - Chairperson McKenna introduced this item, and City Engineer Jeff Sharp reviewed the agenda materials. Chairperson McKenna noted previous public comment commending the project. He entertained commissioner questions or comments. Mr. Sharp responded to questions of clarification regarding the fiber optic installation. Chairperson McKenna entertained additional commissioner questions or comments and public comments. When no further comments were forthcoming, he entertained a motion. **Commissioner Bonkowski moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$15,794.50, for Contract No. 1213-113, titled, “East Long Street Pedestrian Improvement Project,” to V&C Construction, Inc. Vice Chairperson Mallery seconded the motion.** Chairperson McKenna entertained questions or comments on the motion and, when none were forthcoming, called for a vote. **Motion carried 5-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - JUNE 2013; G-2. PROJECT STATUS REPORT; AND G-3. FUTURE AGENDA ITEMS (5:58:30) - Chairperson McKenna introduced these items, and Mr. Pittenger reviewed the agenda materials for items G-1 and G-2. In response to a

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question, Mr. Pittenger explained the difference between a “stop bar” and a “yield bar” at a crosswalk. He responded to additional questions of clarification regarding new signage in the areas of Carson Middle and Bordewich-Bray Elementary Schools, and discussion followed.

H. COMMISSIONER COMMENTS (6:09:40) - Chairperson McKenna entertained commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENTS (6:09:44) - Chairperson McKenna entertained public comments; however, none were forthcoming.

J. ACTION ON ADJOURNMENT (6:09:47) - Commissioner Des Jardins moved to adjourn the meeting at 6:09 p.m. Commissioner Smolenski seconded the motion. Motion carried 5-0.

The Minutes of the August 14, 2013 meeting of the Carson City Regional Transportation Commission are so approved this 9th day of October, 2013.

JOHN McKENNA, Chair