

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 12, 2013 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, June 12, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Vice Chairperson James Mallery
Commissioner Brad Bonkowski
Commissioner Charles Des Jardins

STAFF: Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:28:21) - Chairperson McKenna called the meeting to order at 5:28 p.m. Roll was called; a quorum was present. Commissioner Smolenski was absent.

B. PUBLIC COMMENT (5:28:48) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 10, 2013 (5:29:00) - Chairperson McKenna entertained suggested revisions to the minutes and, when none were forthcoming, a motion. Vice Chairperson Mallery moved to approve the minutes. Commissioner Des Jardins seconded the motion. Motion carried 4-0.

D. AGENDA MANAGEMENT NOTICE (5:29:21) - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:29:27) - None.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1213-176, 2013 STREET MAINTENANCE PROGRAM, FOR A BID AMOUNT OF \$686,007.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$68,600.70, TO BE FUNDED FROM VARIOUS PUBLIC WORKS ACCOUNTS, AS PROVIDED IN FY 2013 / 2014 (5:29:32) - Chairperson McKenna introduced this item. Mr. Pittenger reviewed the agenda materials, and introduced Chief Inspector John Platt, who responded to questions of clarification relative to the subject

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project. Mr. Pittenger acknowledged that Sierra Nevada Construction is a Nevada contractor. In response to a further question, he advised of no requirement that project materials be purchased locally.

He assured the commissioners that Sierra Nevada Construction, Inc. is “very familiar with [City] specifications and standards.” In response to a question, he and Mr. Platt expressed confidence that Sierra Nevada Construction, Inc. understood the project and bid it appropriately.

Chairperson McKenna entertained public comment and, when none was forthcoming, a motion. **Commissioner Bonkowski moved to determine that Sierra Nevada Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1213-176, 2013 Street Maintenance Program, for a bid amount of \$686,007.00, plus a contingency amount not to exceed \$68,600.70, to be funded from various Public Works accounts, as provided in FY 2013 / 2014. Commissioner Des Jardins seconded the motion. Motion carried 4-0.**

F-2. POSSIBLE ACTION TO DETERMINE THAT INTERMOUNTAIN SLURRY SEAL, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1213-179, 2013 CARSON CITY LONG LINE STRIPING PROGRAM, FOR A BID AMOUNT OF \$119,760.26, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$11,760.02, TO BE FUNDED FROM VARIOUS PUBLIC WORKS ACCOUNTS, AS PROVIDED IN FY 2013 / 2014 (5:35:10) -

Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. He acknowledged that both the subject and previous contracts had been submitted to the City’s bidding process, pursuant to applicable statutes.

Chairperson McKenna entertained commissioner comments and, when none were forthcoming, public comments. When no comments or questions were forthcoming, he entertained a motion. **Commissioner Des Jardins moved to determine that Intermountain Slurry Seal, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1213-179, 2013 Carson City Long Line Striping Program, for a bid amount of \$119,760.26, plus a contingency amount not to exceed \$11,760.02, to be funded from various Public Works accounts, as provided in FY 2013 / 2014. Commissioner Bonkowski seconded the motion. Following discussion regarding the contingency amount figure, Commissioner Des Jardins amended his motion to indicate a contingency amount of \$11,976.03. Commissioner Bonkowski continued his second.**

Chairperson McKenna entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-0.**

F-3. POSSIBLE ACTION TO APPROVE THE SUBMITTAL OF APPLICATIONS FOR TRANSPORTATION ALTERNATIVES PROGRAM (“TAP”) FUNDING FOR THREE PROJECTS (5:45:25) - Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson McKenna entertained commissioner questions or comments and public comments. When no questions or comments were forthcoming, he entertained a motion. **Commissioner Bonkowski moved to approve the submittal of applications for Transportation Alternatives Program funding for three projects, as determined in the agenda materials. Commissioner Des Jardins seconded the motion. Chairperson McKenna entertained commissioner and public comments and, when none were forthcoming, called for a vote on the pending motion. Motion carried 4-0.**

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F-4. INFORMATION AND DISCUSSION REGARDING AUTHORIZATION FOR THE TRANSPORTATION MANAGER TO SIGN AGREEMENTS AND AMENDMENTS TO AGREEMENTS (5:51:58) - Chairperson McKenna introduced this item, noting that the same item had been agendized before the CAMPO. Mr. Pittenger entertained questions or comments. Chairperson McKenna provided an overview of the presentation and discussion which had taken place during the CAMPO meeting, and entertained public comment. No public comment was forthcoming.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (5:52:58) - Chairperson McKenna introduced this item and combined items G-1, G-2, and G-3.

G-1. STREET OPERATIONS REPORT - APRIL 2013; G-2. PROJECT STATUS REPORT; and G-3. FUTURE AGENDA ITEMS (5:53:03) - Mr. Pittenger provided status reports on the Long Street Sidewalk Improvement Project, the Nye Lane Sidewalk Improvement Project, the Freeway Landscape Project, the East Fifth Street Bicycle and Pedestrian Improvements Project, and the Safety Median Project on Fairview Drive, between Carson and Roop Streets. At Chairperson McKenna's request, he provided status reports on closure of the frontage road by NDOT and the worm island at Snyder Avenue. He reviewed the tentative agenda for the July commission meeting.

H. COMMISSIONER COMMENTS (5:59:29) - Chairperson McKenna entertained commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENT (5:59:42) - Chairperson McKenna entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (5:59:46) - Commissioner Bonkowski moved to adjourn the meeting at 5:59 p.m. The motion was seconded and carried unanimously.

The Minutes of the June 12, 2013 Carson City Regional Transportation Commission meeting are so approved this 14th day of August, 2013.

JOHN McKENNA, Chair