

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the March 13, 2013 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, March 13, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Vice Chairperson James Mallery
Commissioner Charles Des Jardins
Commissioner James Smolenski

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Dan Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Joe Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:55:49) - Chairperson McKenna called the meeting to order at 4:55 p.m. Roll was called; a quorum was present. Commissioner Bonkowski was absent.

B. PUBLIC COMMENT (4:56:15) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 9, 2013 (4:56:36) - Chairperson McKenna entertained a motion. **Commissioner Smolenski moved to approve the minutes. Commissioner Des Jardins seconded the motion. Motion carried 4-0.**

D. AGENDA MANAGEMENT NOTICE (4:57:03) - Chairperson McKenna modified the agenda to address item F-2 prior to item F-1. He entertained additional requests to modify the agenda; however, none were forthcoming.

E. DISCLOSURES (4:57:25) - None.

F. PUBLIC MEETING ITEMS:

F-1. DIVISION OF HEALTH CARE FINANCING AND POLICY ("DHCFP") TRANSPORTATION PROGRAM UPDATES (4:59:03) - Chairperson McKenna introduced this item, and Mr. Pittenger advised of a recent meeting with DHCFP staff, together with Vice Chairperson Mallery. He introduced DHCFP Management Analyst Sheila Lambert, who introduced DHCFP Business Lines Chief John Whaley and Deputy Chief Jennifer White. Ms. Lambert reviewed her responsibilities relative to Medicaid Services Manual Chapter 1900, distributed copies of the same to the commissioners and staff, and discussed Medicaid eligibility criteria for paratransit services. In

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response to a question, Ms. Lambert reviewed statistical information relative to bi-monthly audits by Logisticare.

Ms. Lambert provided a status report on the state plan amendment. In response to a question, she reviewed the DHCFP staff's experience with CFRs, and advised that a Deputy Attorney General is assigned to the DHCFP. Vice Chairperson Mallery thanked the DHCFP representatives for their attendance, and discussed the importance of the DHCFP and the RTC being on "the same side of an issue and on the same side of the fence." Ms. Lambert expressed appreciation for Vice Chairperson Mallery's involvement, and agreed with the importance of improved communication between the DHCFP and RTC representatives.

Mr. Pittenger thanked the DHCFP representatives for their attendance and participation, and complimented Ms. Lambert on her presentation. Chairperson McKenna entertained public comment and, when none was forthcoming, thanked the DHCFP representatives for their attendance and participation.

Mr. Pittenger advised of having requested a thirty percent increase for the general fund transfer to the transit fund for the next fiscal year. He estimated that there will be no funding remaining at the end of the next fiscal year, and advised of the need to discuss future funding of the transit system. Chairperson McKenna entertained commissioner and public comments or questions. Vice Chairperson Mallery suggested scheduling a workshop "to tackle this issue ..." Chairperson McKenna expressed a preference for Transportation Division staff to "ask for what you need for normal operations and have the [Board of] Supervisors turn you down versus going in for what you think you can get." Chairperson McKenna entertained additional questions or comments; however, none were forthcoming.

F-2. POSSIBLE ACTION TO APPROVE THE VOLUNTARY CONTRIBUTION CERTIFICATION PROPOSED BY THE DIVISION OF HEALTH CARE FINANCING AND POLICY; AND AUTHORIZING THE RTC CHAIRMAN TO SIGN THE CERTIFICATION (4:57:34) - Chairperson McKenna introduced this item, and Mr. Smithson reviewed the agenda materials. Mr. Smithson introduced Leah Lamborn, of the Division of Health Care Financing and Policy ("DHCFP"). Chairperson McKenna entertained commissioner and public comments or questions and, when none were forthcoming, a motion. **Vice Chairperson Mallery moved to approve the Voluntary Contribution Certification proposed by the Division of Health Care Financing and Policy, and authorize the RTC Chairman to sign the certification. Commissioner Smolenski seconded the motion. Motion carried 4-0.**

F-3. POSSIBLE ACTION TO APPROVE A GRANT APPLICATION WITH THE NEVADA AGING AND DISABILITY SERVICES DIVISION ("ADSD"), IN THE AMOUNT OF \$180,300, FOR THE PERIOD JULY 1, 2013 TO JUNE 30, 2014, AND AUTHORIZING THE RTC CHAIRMAN TO SIGN THE APPLICATION AND ASSOCIATED CERTIFICATIONS AND ASSURANCES (5:17:09) - Chairperson McKenna introduced this item, and Mr. Smithson reviewed the agenda materials. Chairperson McKenna entertained commissioner questions or comments. In response to a question, Mr. Smithson advised that the grant funding will assist the transit fund in providing service to seniors in the community. He anticipates only receiving \$40,000 to \$50,000 in grant funding. Mr. Pittenger pointed out that the grant funding will exceed what would be received in fare box revenue and also provides for receipt of federal reimbursements.

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Chairperson McKenna entertained public comment and, when none was forthcoming, a motion. **Commissioner Des Jardins moved to approve a grant application with the Nevada Aging and Disability Services Division, in the amount of \$180,300, for the period of July 1, 2013 to June 30, 2014, and authorizing the RTC Chair to sign the application and associated certifications and assurances. Commissioner Smolenski seconded the motion. Motion carried 4-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - JANUARY 2013 (5:20:39) - Chairperson McKenna introduced this item, and Mr. Schulz provided a brief overview of the report. Chairperson McKenna entertained questions or comments; however, none were forthcoming.

G-2. PROJECT STATUS REPORT (5:21:13) - Chairperson McKenna introduced this item, and Mr. Schulz reviewed the agenda materials. Mr. Schulz and Mr. Pittenger responded to questions regarding the status of the Hells Bells Road project. At Chairperson McKenna's request, Mr. Pittenger provided a status report on Phase 2B-2 of the Carson City Freeway project. A brief discussion followed, and Chairperson McKenna requested staff to coordinate with the Sheriff and the Bureau of Indian Affairs police "on maintaining the 25 mile per hour speed limit on Clearview [Drive]." Mr. Pittenger acknowledged that NDOT staff have contacted all the businesses impacted by the Snyder Avenue closure. He advised of having fielded questions of residents and business owners along Snyder Avenue. In response to a question, he advised that questions should be directed to NDOT, but that Transportation Division staff will continue to provide "good public service" to anyone who calls with questions. In response to a further question, Mr. Pittenger advised that a letter is being drafted to Mayor Crowell and Chairperson McKenna regarding the detention basin project. Chairperson McKenna entertained additional questions or comments; however, none were forthcoming.

G-3. FUTURE AGENDA ITEMS (5:26:57) - Mr. Pittenger reviewed the tentative agenda for the April commission meeting. In response to a question, he advised that \$200,000 in CDBG funding was awarded for sidewalk construction. Once a project is designed, a contract will be submitted to the commission for approval. Chairperson McKenna entertained requests for additional future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (5:28:25) - Chairperson McKenna entertained commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENTS (5:28:35) - Chairperson McKenna entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (5:28:46) - Commissioner Smolenski moved to adjourn the meeting at 5:28 p.m. Commissioner Des Jardins seconded the motion. Motion carried 4-0.

The Minutes of the March 13, 2013 Carson City Regional Transportation Commission meeting are so approved this 8th day of May, 2013.

JOHN MCKENNA, Chair