

**City of Carson City  
Agenda Report**

**Date Submitted:** February 25, 2014

**Agenda Date Requested:** March 6, 2014

**Time Requested:** 5 minutes

**To:** Carson City Board of Health

**From:** Health & Human Services Department (Nicki Aaker)

**Subject Title:** For Possible Action: Report and possible acceptance of Animal Services' donations received since the last Board of Health meeting (12/1/13 – 1/31/14). *(Nicki Aaker)*

**Staff Summary:** Donations are made on a regular basis to support various functions at animal services. This report will specify what monetary donations were made and what stipulations, if any, the donations carry.

**Type of Action Requested:**

(check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify) Information Only

**Does This Action Require A Business Impact Statement:**

☐ Yes ☒ No

**Recommended Board Action:** I move to accept the Animal Services' Donation Report and give direction to staff to ensure accountability of the funds.

**Explanation for Recommended Board Action:** The acceptance of the Animal Services' Donation Report gives a public record of gift monies received and provides greater public accountability.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** To not accept the Animal Services' Donation Report and give direction to staff to ensure accountability of the funds.

**Supporting Material:** Animal Services' Donation Report

**Prepared By:** Nicki Aaker, MSN, MPH, RN

Reviewed By: N. Aaker Date: 2-25-14  
(Department Head)  
Marcia A. Wicks Date: 2-25-14  
(City Manager)  
Andy [Signature] Date: 2/25/14  
(District Attorney)  
Mike [Signature] Date: 2/25/14  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Animal Services Donations  
Period December 1, 2013 through January 31, 2014

|                                |                    |                 |
|--------------------------------|--------------------|-----------------|
| Gifts/Donations Fund           | 101-0000-365-68-00 | \$814.00        |
| New Hope Fund                  | 101-0000-365-68-01 | \$0.00          |
| New Shelter Fund               | 101-0000-365-68-03 | \$0.00          |
| Restricted Animal Medical Care | 101-0000-365-68-04 | \$0.00          |
|                                |                    |                 |
| <b>Total Received</b>          |                    | <b>\$814.00</b> |