

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, December 19, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Deputy City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:32:21) - Mayor Crowell called the meeting to order at 8:32 a.m. Mr. Glover called the roll; a quorum was present. First United Methodist Church Pastor Dixie Jennings-Teats provided the invocation. At Mayor Crowell's request, Mr. Werner led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:34:58) - Mayor Crowell entertained public comment. (8:35:53) In reference to the "219-page Water and Sewer Rate Study," Mary Siders distributed written comments to the Board members and the Clerk, provided background information, and reviewed the same. Mayor Crowell requested a Public Works Department staff person to meet with Ms. Siders.

Mayor Crowell entertained additional public comment. (8:43:18) Charlie Abowd, Owner of Adele's Carson City, discussed the "corridors, the activity center, and the animal shelter."

(8:47:33) Gary Schmidt introduced himself and discussed his experience with Washoe County politics, his education, his business, and his community involvement. He discussed his views on public meetings, unfunded mandates, government, "local boards and commissions." He advised that he is a candidate in the Republican primary for State Senate District 16.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 19, 2013 (8:53:19) - Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Supervisor McKenna advised that he had been out of town during the September 19th meeting, but that he would participate in the vote. Mayor Crowell called for a vote on the pending motion. Motion carried 5-0.

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:54:16) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed it adopted, as published.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 2

DRAFT

8. SPECIAL PRESENTATIONS

8(A) PRESENTATION OF LENGTH OF SERVICE AWARDS FOR CITY EMPLOYEES

(8:54:32) - Mayor Crowell introduced this item, and invited the Board members to join him at the podium. In appreciation of five years' continuous service, he presented Certificates of Appreciation to Human Resources Generalist Barbara Peach, Deputy Sheriff Thomas McDonald, and Technical Services Manager Kathy Rush. In appreciation of ten years' continuous service, Mayor Crowell presented a Certificate of Appreciation to Public Safety Communication Supervisor Sarah Dawson. In appreciation of fifteen years' continuous service, Mayor Crowell presented Certificates of Appreciation to Deputy Chief of Detention Scott Davis and Sergeant Carl Fry. In appreciation of thirty years' continuous service, Mayor Crowell presented a Certificate of Appreciation to Fire Chief Stacey Giomi. The Board members, City staff, and citizens present applauded.

8(B) PRESENTATION OF A PROCLAMATION TO LAWRENCE WERNER CONGRATULATING HIM ON HIS RETIREMENT

(9:00:24) - Mayor Crowell invited Mr. Werner to join him at the podium. Mayor Crowell commended Marie Werner, who was present in the meeting room, on her direct involvement in Larry's success. Mayor Crowell commended Mr. Werner on his excellent public service and for guiding "our community through difficult times." He stated that "the ability to do that in an orderly way, minimizing the impact that could have otherwise happened ... is directly related to [Mr. Werner] and [his] leadership style." He noted that "Carson City owes [Mr. Werner] a great debt of thanks." He commended Mr. Werner's regional approach, noting the high regard in which he is held by officials in adjacent jurisdictions.

Mayor Crowell read into the record the language of a Proclamation, the original of which was presented to Mr. Werner and a copy of which was included in the agenda materials. The Board members, City staff, and citizens present applauded. (9:04:30) Mr. Werner thanked the Board and expressed appreciation for the opportunity to have worked with the people in City government and in the community. He agreed with the Mayor's earlier comments about Marie, and expressed appreciation for her support. He, again, thanked the Board and the Board members, City staff, and citizens present applauded. Mayor Crowell recessed the meeting at 9:06 a.m. and reconvened at 9:11 a.m.

9. **CONSENT AGENDA** (9:11:48) - Mayor Crowell introduced this item, and advised of having been requested to separately hear item 9-8. He entertained additional requests to hear items separate from the consent agenda. Supervisor Bonkowski requested to separately hear item 9-5. Mayor Crowell entertained additional requests and, when none were forthcoming, a motion to approve the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of one item from the District Attorney; two items from Finance, Resolution No. 2013-R-44 for item 9-2(A); one item from Fire, Resolution No. 2013-R-45; one item from the City Manager; one item from Health and Human Services; one item from the Justice / Municipal Court. Supervisor Abowd seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 3

DRAFT

9-1. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE, PURSUANT TO SECTION 3.070(3) OF THE CITY CHARTER, AN AMICUS CURIAE BRIEF JOINT AND COMMON INTEREST AGREEMENT, RETROACTIVE TO NOVEMBER 20, 2013, AND THE APPOINTMENT OF THOMAS WATSON AND NIRA FEELEY OF THE CITY ATTORNEY'S OFFICE FOR THE CITY OF SOUTH LAKE TAHOE, CALIFORNIA, TO ACT AS SPECIAL DEPUTIES DISTRICT ATTORNEY FOR THE CARSON CITY DISTRICT ATTORNEY'S OFFICE IN FILING AN AMICUS BRIEF AND REPRESENTING THE AMICUS CURIAE INTERESTS OF CARSON CITY BEFORE THE UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF CALIFORNIA, SACRAMENTO DIVISION, IN A SUIT BROUGHT BY THE SIERRA CLUB AND FRIENDS OF THE WEST SHORE AGAINST THE DEFENDANT TAHOE REGIONAL PLANNING AGENCY IN CASE NO. 2:13-CV-00267-JAM-EFB

9-2. FINANCE DEPARTMENT

9-2(A) POSSIBLE ACTION TO ADOPT A RESOLUTION ELECTING TO RECEIVE A SHARE OF THE STATE OF NEVADA'S SECURE RURAL SCHOOLS ("SRS") REVENUES, PURSUANT TO SECTIONS 102(a)(1)(b) AND 103 OF THE SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000, WHICH HAS BEEN AMENDED AND REAUTHORIZED FOR FFY2013, REFERRED TO AS THE "FULL COUNTY PAYMENT AMOUNT"

9-2(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH DECEMBER 10, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290

9-3. FIRE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION OF THE CARSON CITY BOARD OF SUPERVISORS ACCEPTING A FEE SCHEDULE FOR USE IN BILLING FOR FIRE DEPARTMENT SERVICES

9-4. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER, FOR THE PERIOD OF NOVEMBER 12, 2013 THROUGH DECEMBER 9, 2013

9-5. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE THE CURRENT AND TEMPORARY LOCATION OF THE WORLD TRADE CENTER 9/11 MEMORIAL IN MILLS PARK TO BE DESIGNATED AS THE PERMANENT LOCATION FOR THE MONUMENT (9:20:10) - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf provided background information. Supervisor Shirk provided additional clarification. At Supervisor Bonkowski's request, Fire Chief Stacey Giomi provided an overview of discussions with representatives of the Firefighters Association and the Nevada Fallen Firefighters Association. Discussion followed, and consensus of the Board was to defer action on this item for a period of six months.

9-6. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO ACCEPT A GRANT IN THE AMOUNT OF \$38,700 FROM NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS ("NACCHO") FOR THE SUPPORT OF LOCAL

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 4

DRAFT

PUBLIC HEALTH DEPARTMENTS IN UNDERTAKING ACCREDITATION PREPARATION ACTIVITIES

9-7. JUSTICE / MUNICIPAL COURTS - POSSIBLE ACTION TO APPROVE CONVERTING A JUDICIAL CLERK 3, 3/4 TIME GRADE 31 POSITION TO A JUDICIAL CLERK 1, FULL TIME GRADE 22 POSITION IN THE JUSTICE / MUNICIPAL COURTS UPON RETIREMENT OF THE CURRENT EMPLOYEE OCCUPYING THE POSITION

9-8. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO AUTHORIZE PUBLIC WORKS TO UTILIZE BID / RFP 8036 FOR THE PURCHASE OF FLEET VEHICLES THROUGH JONES - WEST FORD WHICH BID / RFP WAS APPROVED BY THE STATE OF NEVADA AND WHICH IS EXEMPT FROM COMPETITIVE BIDDING, PURSUANT TO NRS 332.115, SUBSECTION 1(m), AND NRS 332.195, PROVIDING CARSON CITY'S APPROVED FUNDING AND PURCHASING PROCEDURES ARE FOLLOWED (CONTRACT NO. 1314-130, PURCHASE ORDER NO. 7738 (9:27:38) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, specifically noting the accounts from which the subject funding would be allocated. In response to a question, Public Works Department Director Andy Burnham advised that the old vehicles were transferred to the Parks and Recreation Department. In response to a question, Public Works Department Operations Manager Curtis Horton advised that he would ensure the trailer brake controller was not charged twice. He responded to additional questions of clarification regarding the purpose for the snow plows. At Ms. Belt's request, action was deferred until after the Board of Health meeting in order to research the answers to questions of clarification.

(11:50:34) In response to a previous question, Ms. Belt explained the figures relative to the F-550 cab and chassis and the itemized options. In response to a question, Mr. Horton explained the reason for the gasoline engine rather than a diesel engine. He responded to additional questions of clarification regarding the funding account.

Mayor Crowell entertained a motion. **Supervisor McKenna moved to authorize the Public Works Department to utilize BID / RFP 8036 for the purchase of fleet vehicles through Jones-West Ford which BID / RFP was approved by the State of Nevada and which is exempt from competitive bidding, pursuant to NRS 332.115(1)(m) and NRS 332.195, providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1314-130, P. O. No. 7738). Supervisor Abowd seconded the motion. Supervisor McKenna amended his motion to cite the total purchase price of \$113,914.00. Supervisor Abowd continued her second. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Ms. Belt and Mr. Horton.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 5

DRAFT

10. RECESS BOARD OF SUPERVISORS (9:12:59) - Mayor Crowell recessed the Board of Supervisors at 9:12 a.m.

LIQUOR AND ENTERTAINMENT BOARD

11. CALL TO ORDER AND ROLL CALL (9:13:03) - Chairperson Crowell called the Liquor and Entertainment Board to order at 9:13 a.m., noting the presence of a quorum, including Member Ken Furlong.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 5, 2013 (9:13:20) - Member Abowd moved to approve the minutes, as published. Member Bonkowski seconded the motion. Motion carried 6-0.

13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO APPROVE DAVID TATE AS THE LIQUOR MANAGER FOR WOODY'S ENTERTAINMENT, INC. DBA LUCKY STRIKE (LIQUOR LICENSE NO. 14-29862), LOCATED AT 444 EAST WILLIAM STREET, SUITE 8 (9:14:42) - Chairperson Crowell introduced this item. Member Bonkowski disclosed that David Tate, as owner and operator of Woody's Entertainment, Inc. dba Lucky Strike, is a client of his real estate firm. Pursuant to the provisions of NRS 281A.420(3), Member Bonkowski advised he would not participate in, advocate, or vote on this item.

Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval.

(9:16:42) Chairperson Crowell invited Scott Tate to the podium. In response to a question, Mr. Tate advised that business is "fairly decent." At Chairperson Crowell's request, Mr. Tate provided background information on the subject business. Chairperson Crowell entertained questions or comments of the board members and, when none were forthcoming, thanked Mr. Tate for doing business in Carson City.

Mayor Crowell entertained a motion. **Member Abowd moved to approve David Tate as the liquor manager for Woody's Entertainment, Inc. dba Lucky Strike, liquor license number 14-29862, located at 444 East William Street, Suite 8. Member McKenna seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0 - 1]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Furlong, Shirk and Chairperson Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Member Brad Bonkowski

14. PUBLIC COMMENT (9:19:45) - Chairperson Crowell entertained public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 6

DRAFT

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:19:53) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 9:19 a.m. He thanked Ms. Reseck and Sheriff Furlong.

16. RECONVENE BOARD OF SUPERVISORS (9:19:58) - Mayor Crowell reconvened the Board of Supervisors at 9:19 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (9:20:00) - Please see the minutes for items 9-5 and 9-8.

18. RECESS BOARD OF SUPERVISORS (9:33:33) - Mayor Crowell recessed the Board of Supervisors at 9:33 a.m., and passed the gavel to Board of Health Chair Dr. Susan Pintar.

BOARD OF HEALTH

19. CALL TO ORDER AND ROLL CALL (9:34:22) - Chairperson Pintar called the meeting to order at 9:34 a.m., noting the presence of a quorum, including Member Ken Furlong.

20. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 3, 2013 and September 19, 2013 (9:34:40) - Member Abowd moved to approve the minutes of July 3, 2013, as published. Member Bonkowski seconded the motion. Motion carried 7-0. Member Abowd moved to approve the minutes of September 19, 2013, as published. Member Bonkowski seconded the motion. Motion carried 7-0.

21. HEALTH AND HUMAN SERVICES DEPARTMENT

21(A) POSSIBLE ACTION REGARDING REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (9:35:57) - Chairperson Pintar introduced this item, and reviewed her report which was included in the agenda materials. She entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Health Officer's report and give direction to staff on Carson City Health and Human Services activities. Member Bonkowski seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Furlong, McKenna, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 7

DRAFT

21(B) POSSIBLE ACTION REGARDING REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (9:39:38) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker narrated the PowerPoint presentation which was included in the agenda materials. Ms. Aaker, Chairperson Pintar, and appropriate Health and Human Services Department staff responded to questions of clarification throughout the presentation. Chairperson Pintar entertained questions or comments of the board members and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, she entertained a motion. **Member Abowd moved to accept the Director's Report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Furlong, McKenna, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21(C) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE D: IMPROVING ACCESS TO HEALTH CARE - MENTAL HEALTH; THIS PRESENTATION WILL ALSO INCLUDE AN OVERVIEW OF THE ACTIVE SHOOTER PROGRAM BY SHERIFF KEN FURLONG (10:08:03) - Chairperson Pintar introduced and provided background information on this item. She introduced Carson-Tahoe Hospital Behavioral Health Services Community Liaison Susie Whitman. (10:08:29) Ms. Whitman provided a status report on the subject item, and responded to corresponding questions of clarification. Discussion followed, and Chairperson Pintar thanked Ms. Whitman for her presentation. At Chairperson Pintar's request, Member Furlong provided an overview of the active shooter program. He responded to questions of clarification, and discussion followed.

Chairperson Pintar entertained public comment. (10:33:17) Lisa Schuette, "a retired health teacher with Carson City School District," discussed difficulties associated with the data collection and documentation requirements of the Race to the Top grant. She discussed the importance of students connecting with value systems. Member Furlong described the middle school as "our target audience that we're focusing ... on in the immediate future," and discussed the importance of accomplishing "positive change in those youth in that age group."

Chairperson Pintar entertained additional public comment. (10:35:47) Lori Bagwell advised she would comment as "the chairman of the board for F.I.S.H." She described the data tracking system implemented by the F.I.S.H. Board, and discussed the need to determine the best use of recently-donated property. Chairperson Pintar entertained additional public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 8

DRAFT

21(D) PRESENTATION AND DISCUSSION ON THE PROGRESS OF THE IMMUNIZATION BILLING PROJECT AND THE SCHOOL-LOCATED VACCINATION PROGRAM, ALONG WITH THE POTENTIAL FUTURE IMPLICATIONS OF THE AFFORDABLE CARE ACT ON THE SERVICES PROVIDED AND WORK PROCESSES AT THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (10:37:47) - Chairperson Pintar introduced this item, and Clinical Services Manager Roni Galas narrated a PowerPoint presentation, copies of which were included in the agenda materials. Chairperson Pintar thanked Ms. Galas and commended the Health and Human Services Department staff on being “entrusted with a program that has statewide health implications,” and on “trying to position the Health Department ... to anticipate the changes that are coming through.” Ms. Galas responded to questions, and discussion ensued, regarding the future of clinical services. Chairperson Pintar entertained public comment; however, none was forthcoming.

21(E) POSSIBLE ACTION TO APPROVE, ACKNOWLEDGE, AND ABIDE BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT’S CONFLICT OF INTEREST POLICY, WHICH INCLUDES SIGNING THE ACKNOWLEDGMENT OF RECEIPT OF THE TITLE X CONFLICT OF INTEREST POLICY; UNDER THIS POLICY, MEMBERS OF THE GOVERNING BODY ARE PROHIBITED FROM USING THEIR POSITIONS FOR PRIVATE GAIN AS REQUIRED BY TITLE X (11:05:24) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Member Bonkowski suggested a revision to the order of the “Policy” and “Definition” paragraphs. In response to a question, Clinical Services Manager Roni Galas advised that the policy was developed from a template provided by the Title X representative. Chairperson Pintar entertained a motion. **Member Abowd moved to approve, acknowledge, and abide by Carson City Health and Human Services Conflict of Interest Policy, which includes signing the Acknowledgment of Receipt of the Title X Conflict of Interest Policy; under this policy, members of the governing body are prohibited from using their position for private gain, as required by Title X. Member McKenna seconded the motion.**

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

In response to a question, Ms. Aaker advised she would revise the policy, pursuant to the earlier suggestion, and return to the afternoon session of the Board meeting to get signatures. Chairperson Pintar entertained public comment; however, none was forthcoming.

21(F) POSSIBLE ACTION REGARDING REPORT AND POSSIBLE ACCEPTANCE OF ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (11:09:36) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Chairperson Pintar entertained a motion to accept the report. **Member Abowd moved to accept the Animal Services donation report and give direction to staff to ensure accountability of the funds. Member McKenna seconded the motion.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 9

DRAFT

RESULT:	Approved [7 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Furlong, Bonkowski, Shirk, Vice Chair Crowell, Chair Pintar
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21(G) PRESENTATION AND DISCUSSION OF THE STATUS OF THE CARSON CITY ANIMAL SERVICES TASK FORCE MATRIX WHICH WAS DEVELOPED FROM THE RECOMMENDATION PROVIDED BY THE HUMANE SOCIETY OF THE UNITED STATES REPORT, JULY 2010 (11:10:57) - Chairperson Pintar introduced this item. Animal Services Director Cindy Hannah narrated a PowerPoint presentation, copies of which were included in the agenda materials, and reviewed the agenda materials. Member Abowd commended Ms. Hannah on the accomplishments to date. Ms. Hannah, Chairperson Pintar, Ms. Works, and Mr. Werner responded to questions, and discussion took place, regarding the status of the volunteer program, SPCA education and funding, impossibilities associated with refurbishing the existing building, the necessity for a new shelter, and statutory requirements relative to animal control. Ms. Hannah distributed to the Board members bracelets promoting animal adoptions.

22. PUBLIC COMMENT (11:32:20) - Chairperson Pintar entertained public comment. (11:32:40) Fred Voltz discussed various concerns relative to the status of the Animal Services Division and facility. Supervisor Bonkowski requested Mr. Voltz to email a list of suggested changes to the Board members. In response to a question, Mr. Voltz discussed the need to research other possibilities before “charging ahead and putting up a new building.” Chairperson Pintar entertained additional public comment; however, none was forthcoming.

23. ACTION TO ADJOURN BOARD OF HEALTH (11:39:06) - Member Bonkowski moved to adjourn the meeting at 11:39 a.m. Member Abowd seconded the motion. Motion carried 7-0. Chairperson Pintar returned the gavel to Mayor Crowell.

24. RECESS AND RECONVENE BOARD OF SUPERVISORS (11:39:30; 11:50:27) - Mayor Crowell recessed the Board of Supervisors at 11:39 a.m. and reconvened at 11:50 a.m.

25. DISTRICT ATTORNEY - POSSIBLE ACTION TO ADOPT BILL NO. 129, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 8, SECTION 8.04.127, ENTITLED “MARIJUANA POSSESSION WITHOUT MEDICAL PRIVILEGE CARD IS A MISDEMEANOR,” BY ADDING SECTIONS PERTINENT TO FINES, AS REQUIRED AND ADDRESSED AT NEVADA REVISED STATUTE 453.3361 (11:57:36) - Mayor Crowell introduced and provided background information on this item. In response to a question, Senior Deputy District Attorney Joe Ward advised of no changes, since introduction on first reading. Mayor Crowell entertained public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 129, on second reading, Ordinance No. 2013-31, an ordinance amending Carson City Municipal Code, Title 8, Public Peace, Safety, and Morals, at Chapter 8.04, Prohibited Conduct, at Section 8.04.127, entitled “Marijuana Possession Without Medical Privilege**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 10

DRAFT

Card is Misdemeanor,” by adding sections pertinent to fines in accordance with Nevada Revised Statutes 455.3361, and other matters properly related thereto. Supervisor Bonkowski seconded the motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE A RESOLUTION TO AUTHORIZE ENTERING INTO AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY AND DOUGLAS COUNTY, TO PROVIDE FOR CARSON CITY TO ACCEPT AND TREAT SEWER FLOWS FOR THE EXISTING COMMERCIAL CENTER IN NORTHERN DOUGLAS COUNTY JUST SOUTH OF FUJI PARK AND THE RESIDENTIAL AREA KNOWN AS THE CLEAR CREEK TAHOE SEWER AREA, ALSO IN NORTHERN DOUGLAS COUNTY (11:58:53) - Mayor Crowell introduced this item, and Public Works Department Director Andy Burnham reviewed the agenda materials. Supervisor Bonkowski pointed out typographical corrections. Mr. Burnham responded to questions of clarification regarding current and expected additional flows, rates and fees. Mayor Crowell entertained a motion. **Supervisor McKenna moved to approve Resolution No. 2014-R-46 to authorize entering into an Interlocal Agreement, between Carson City and Douglas County, to provide for Carson City to accept and treat sewer flows for the existing commercial center in Northern Douglas County just south of Fuji Park and the residential area known as Clear Creek Tahoe sewer area, also in Northern Douglas County, with the corrections as stated on the record. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Mr. Burnham acknowledged sufficient staff and equipment to maintain the lines. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

27. PURCHASING AND CONTRACTS

27(A) POSSIBLE ACTION TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO UTILIZE CONTRACT NO. SW04-12, A CONTRACT APPROVED BY HOUSTON-GALVESTON AREA COUNSEL (“H-GAC”), FOR THE PURCHASE OF A TYMCO HIGH LIFT STREET SWEEPER THROUGH TYMCO, INC., WHICH IS EXEMPT FROM COMPETITIVE BIDDING, PURSUANT TO NRS 332.115, SUBSECTION 1(m), AND NRS 332.195, PROVIDING CARSON CITY’S APPROVED FUNDING AND PURCHASING PROCEDURES ARE FOLLOWED (CONTRACT NO. 1314-131, PURCHASE ORDER NO. 7743) (12:05:34) - Mayor Crowell introduced

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 11

DRAFT

this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. In response to a question, Finance Department Director Nick Providenti explained the augmentation and subsequent reimbursement process. Public Works Department Director Andy Burnham acknowledged “some minor salvage value” in the existing sweeper, and advised it will be sold at auction with the funds to be allocated to the enterprise fund. He further acknowledged that the new sweeper will be delivered to Carson City. He responded to additional questions regarding the total cost.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to authorize the Public Works Department to utilize Contract No. SW04-12, a contract approved by Houston-Galveston Area Council (“H-GAC”), for the purchase of a TYMCO High Lift Street Sweeper through TYMCO, Inc., which is exempt from competitive bidding, pursuant to NRS 332.115(1)(m) and NRS 332.195, providing Carson City's approved funding and purchasing procedures are followed, Contract No. 1314-131, P.O. No. 7743, in the amount of \$164,753.00 after the grant funding from the Nevada Department of Environmental Protection is received. Supervisor Bonkowski seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

27(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1314-127, PURSUANT TO NRS 332.115(1)(b) AND NRS 625.530, WITH CAROLLO ENGINEERS, INC., TO PROVIDE ENGINEERING SERVICES FOR WATER RECLAMATION PLANT IMPROVEMENTS, THROUGH DECEMBER 31, 2014, FOR A NOT-TO-EXCEED AMOUNT OF \$2,996,000.00, TO BE FUNDED FROM THE WASTEWATER CAPITAL PROJECTS / SERVICES ACCOUNT IN THE WASTEWATER FUND, AS PROVIDED FOR IN FY 2013 / 2014 (12:10:51) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Public Works Department Director Andy Burnham provided background information on the subject contract, and introduced Eric Levesque and Lisa Freestone of Carollo Engineers, Inc.

(12:12:48) Mr. Levesque advised that Carollo Engineers will be opening a Carson City office for the subject project. He narrated a PowerPoint presentation of the project elements, and advised that Lumos Engineering will partner in the project. He responded to questions of clarification regarding Carollo Engineers, Inc. qualifications, project technology, the contract term and indemnification provisions. In response to a question, Deputy Public Works Director / City Engineer Darren Schulz explained the construction manager at risk (CMAR) process. Discussion followed, and Mr. Schulz and Mr. Burnham responded to additional questions of clarification regarding the CMAR process, the life expectancy of the various replacement parts. Mr. Levesque responded to additional questions of clarification regarding the design. Following additional discussion, Mr. Burnham agreed to review the indemnification provisions with the District Attorney's Office.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 12

DRAFT

Mayor Crowell entertained additional comments or questions of the Board members and, when none were forthcoming, public comments. No public comments were forthcoming. Following additional discussion, Mr. Burnham suggested returning a contract amendment to clarify the indemnification provisions. Mayor Crowell entertained a motion. **Supervisor McKenna moved to approve Contract No. 1314-127, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Carollo Engineers, Inc. to provide engineering services for Water Reclamation Plant Improvements, through December 31, 2014 for a not-to-exceed amount of \$2,996,000.00, to be funded from the Wastewater Capital Projects / Services account in the Wastewater Fund, as provided in FY 2013 / 2014, as amended this date and with the understanding that the parties will return with clarification of the indemnification provisions. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion of the Board members. Mr. Werner acknowledged that the subject project is part of the recently-approved bond issue. Finance Department Director Nick Providenti discussed the time frames associated with the bond funding allocation, noting the reimbursement provisions in the bonds. "We currently have enough cash and we'll reimburse ourselves from the bonds." Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

28. FINANCE DEPARTMENT

28(A) POSSIBLE ACTION TO ACCEPT THE CARSON CITY COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (12:36:50) - Mayor Crowell introduced this item. Finance Department Director Nick Providenti introduced Deputy Finance Director Nancy Paulson, Accounting Manager Shari Russell, and Kafoury, Armstrong & Co. Engagement Shareholder Dan Carter. (12:38:24) Mr. Carter narrated a PowerPoint presentation of the comprehensive annual financial report ("CAFR"), copies of which were included in the agenda materials. He and Mr. Providenti responded to questions of clarification throughout the presentation, and extensive discussion took place.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to accept the Carson City Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013. Supervisor Bonkowski seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 13

DRAFT

Mayor Crowell commended the Finance Department on the Certificate of Achievement from the Government Finance Officers Association.

28(B) POSSIBLE ACTION TO ADOPT THE CARSON CITY PLAN OF CORRECTIVE ACTION FOR THE FY 12 - 13 STATUTORY VIOLATIONS INCLUDED IN THE ANNUAL AUDIT (1:16:56) - Mayor Crowell introduced this item. Finance Department Director Nick Providenti reviewed the agenda materials, and responded to questions of clarification. Kafoury, Armstrong & Co. Engagement Shareholder Dan Carter acknowledged agreement with the proposed plan.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt the Carson City Plan of Corrective Action for FY 12 / 13 statutory violations included in the annual audit. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

29. RECESS BOARD OF SUPERVISORS (1:22:40) - Mayor Crowell recessed the Board of Supervisors at 1:22 p.m., and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

REDEVELOPMENT AUTHORITY

30. CALL TO ORDER AND ROLL CALL (1:22:51) - Chairperson Abowd called the Redevelopment Authority to order at 1:22 p.m., noting the presence of a quorum.

31. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 16, 2013; July 3, 2013; and September 5, 2013 (1:23:14) - Vice Chairperson Bonkowski moved to approve the minutes of May 16, 2013, as presented. Member Crowell seconded the motion. Chairperson Abowd entertained discussion on the motion and public comment and, when none was forthcoming, called for a vote on the pending motion. Motion carried 5-0. Vice Chairperson Bonkowski moved to approve the minutes of July 3, 2013, as presented. Member Crowell seconded the motion. Chairperson Abowd entertained discussion on the motion and public comment and, when none was forthcoming, called for a vote. Motion carried 5-0. Vice Chairperson Bonkowski moved to approve the minutes of September 5, 2013, as presented. Member Crowell seconded the motion. Chairperson Abowd entertained discussion on the motion and public comment and, when none was forthcoming, called for a vote. Motion carried 5-0.

32. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO APPROVE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO AUTHORIZE THE EXPENDITURE OF \$39,273 FROM THE FISCAL YEAR 2013 / 14 REDEVELOPMENT REVOLVING CAPITAL OUTLAY / UNDESIGNATED INFRASTRUCTURE ACCOUNT, AND TO AUTHORIZE THE

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 14

DRAFT

EXPENDITURE OF AN ADDITIONAL \$120,000 IN FY 2012 / 13 REDEVELOPMENT BUDGET CARRYOVER, SUBJECT TO APPROVAL OF THE BUDGET CARRYOVER BY THE BOARD OF SUPERVISORS, AUTHORIZING A TOTAL OF \$159,273 TO ASSIST WITH THE FUNDING OF CARSON CITY FAIRGROUNDS AND FUJI PARK IMPROVEMENTS, INCLUDING ELECTRICAL UTILITY EXTENSIONS AND LIGHTING IMPROVEMENTS (1:24:33) - Chairperson Abowd introduced this item, and Community Development Department Director Lee Plemel reviewed the agenda materials. Park Planner Vern Krahn and Ms. Works responded to questions of clarification regarding costs associated with electrical improvements. Discussion followed.

Chairperson Abowd entertained additional Redevelopment Authority member comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Member Crowell moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$39,273 from the fiscal year 2013 / 2014 Redevelopment Revolving Capital Outlay / Undesignated Infrastructure account, and to authorize the expenditure of an additional \$120,000 in FY 2012 / 2013 Redevelopment budget carryover, subject to approve of the budget carryover by the Board of Supervisors, authorizing a total of \$159,273 to assist with the funding of Carson City Fairgrounds and Fuji Park infrastructure improvements, including electric utility extensions and lighting improvements. Member McKenna seconded the motion.** Chairperson Abowd entertained discussion on the motion and called again for public comment. When no comment was forthcoming, she called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Member John McKenna
AYES:	Members Crowell, McKenna, Bonkowski, Shirk, and Chairperson Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

33. PUBLIC COMMENT - None.

34. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (1:38:03) - Chairperson Abowd adjourned the Redevelopment Authority at 1:38 p.m., and returned the gavel to Mayor Crowell.

35. RECONVENE BOARD OF SUPERVISORS (1:38:09) - Mayor Crowell reconvened the Board of Supervisors at 1:38 p.m.

36. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$39,273 FROM THE FISCAL YEAR 2013 / 14 REDEVELOPMENT REVOLVING CAPITAL OUTLAY / UNDESIGNATED INFRASTRUCTURE ACCOUNT, AND TO AUTHORIZE THE EXPENDITURE OF AN ADDITIONAL \$120,000 IN FY 2012 / 13 REDEVELOPMENT BUDGET CARRYOVER SUBJECT TO APPROVAL OF THE BUDGET CARRYOVER BY THE BOARD OF SUPERVISORS, AUTHORIZING A TOTAL OF \$159,273 TO ASSIST WITH THE FUNDING OF THE CARSON CITY FAIRGROUNDS AND FUJI PARK INFRASTRUCTURE IMPROVEMENTS, INCLUDING ELECTRICAL UTILITY EXTENSIONS

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 15

DRAFT

AND LIGHTING IMPROVEMENTS AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (1:38:14) - Mayor Crowell introduced this item as the corollary to the previous Redevelopment Authority item, and incorporated by reference the discussion which took place before the Redevelopment Authority. He entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor McKenna moved to adopt Resolution No. 2013-R-47, authorizing the expenditure of \$39,273 from the FY 2013 / 2014 Redevelopment Revolving Capital Outlay / Undesignated Infrastructure account, and to authorize the expenditure of an additional \$120,000 in FY 2012 / 13 Redevelopment budget carryover, subject to approval of the budget carryover by the Board of Supervisors, authorizing a total of \$159,273 to assist with the funding of the Carson City Fairgrounds and Fuji Park infrastructure improvements, including electrical utility extensions and lighting improvements. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

37. COMMUNITY DEVELOPMENT DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE CARSON CITY MASTER PLAN ANNUAL REPORT AND 2014 ACTION PLAN FOR CONSIDERATION IN SETTING CITY GOALS FOR 2014 (MPA-13-139) (1:39:47) - Mayor Crowell introduced this item. Community Development Department Director Lee Plemel reviewed the agenda materials. In response to a question, Mayor Crowell advised of the anticipation that the V&T depot location will remain at the eastgate. Mr. Plemel provided additional clarification.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the Carson City Master Plan Annual Report and 2014 Action Plan for consideration in setting City goals for 2014. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

RECESS AND RECONVENE BOARD OF SUPERVISORS (1:44:24; 2:00:00) - Mayor Crowell recessed the meeting at 1:44 p.m., and reconvened at 2:00 p.m.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 16

DRAFT

38. CITY MANAGER

38(A) POSSIBLE ACTION TO APPOINT FOUR MEMBERS TO THE 9-1-1 SURCHARGE ADVISORY COMMITTEE, THREE FOR TERMS THAT WILL EXPIRE ON DECEMBER 31, 2015 AND ONE TO FILL AN UNEXPIRED TERM THAT WILL EXPIRE DECEMBER 31, 2014 -

Mayor Crowell introduced this item, and invited Tina Petersen to the podium. At Mayor Crowell's request, Ms. Petersen discussed the purpose of the 9-1-1 Surcharge Advisory Committee, and her interest in being reappointed. She responded to questions regarding the necessary upgrade to the 9-1-1 system, ideas for improvement, and the necessity of the 9-1-1 Surcharge Advisory Committee.

Fire Chief Stacey Giomi introduced Anne Keast, and Mayor Crowell thanked her for her service. In response to a question, Ms. Keast advised that she has served as chair of the 9-1-1 Surcharge Advisory Committee since its inception in 2008. In response to a question, Ms. Keast commended Chief Giomi, Sheriff Furlong, Karen Mracek, the 9-1-1 staff, and Judy Dietrich. At Mayor Crowell's request, Ms. Keast provided background information on her involvement with 9-1-1, and discussed her interest in being reappointed to the committee. She responded to questions regarding issues to be addressed by the 9-1-1 Surcharge Advisory Committee, expenditures, and infrastructure improvement transition. Mayor Crowell commended Ms. Keast's involvement.

(2:19:02) Chief Giomi introduced Wendy Talavera, who responded to questions regarding her current occupation and her interest in serving on the 9-1-1 Surcharge Advisory Committee. Mayor Crowell provided an overview of the interview process. Ms. Talavera responded to additional questions regarding the upcoming upgrade to the 9-1-1 system, and the necessity of the advisory committee.

(2:25:56) Chief Giomi introduced Denise Bower, who responded to questions regarding her interest in serving as a member of the 9-1-1 Surcharge Advisory Committee, the necessity of the advisory committee, and the upcoming upgrade to the 9-1-1 system. Mayor Crowell commended Ms. Bower's work.

(2:32:17) Chief Giomi introduced Denise Stewart, who responded to questions regarding her current occupation, her public safety communications experience, differences between public safety communications at the City and State levels, her interest in serving as a member of the 9-1-1 Surcharge Advisory Committee, the upcoming upgrade to the 9-1-1 system, and the necessity of the committee. Mayor Crowell thanked Ms. Stewart for her application.

In response to previous questions, Chief Giomi advised that the entire community is covered by the 9-1-1 system; that the statute requires the committee if the surcharge is assessed; and that the statute requires one member to be a representative of a telephone company. He acknowledged that the statute requires a committee of not less than five. Discussion followed, and Mayor Crowell entertained a motion. **Supervisor McKenna moved to appoint Tina Petersen, Anne Keast, Wendy Talavera, Denise Bower, and Denise Stewart to the 9-1-1 Surcharge Advisory Committee, and expand the size of the committee to seven members. Supervisor Bonkowski seconded the motion.** Additional discussion followed, and Chief Giomi advised that he would address necessary Code revisions. Mayor Crowell entertained public comment and, when none was forthcoming, thanked the applicants on behalf of the Board members. He called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 17

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 2:47 p.m., and reconvened at 3:00 p.m.

38(B) POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF AS TO WHAT PROJECTS TO INCLUDE IN THE PROPOSED “PLAN OF EXPENDITURE,” SUCH AS THE ANIMAL SERVICES FACILITY, THE MULTIPURPOSE ATHLETIC CENTER, AND THE DOWNTOWN, NORTH CARSON STREET, SOUTH CARSON STREET, WILLIAM STREET, AND HIGHWAY 50 EAST CORRIDOR IMPROVEMENT PROJECTS, AS WELL AS TIMING TO PROVIDE THE TWO-WEEK NOTICE PRIOR TO CONDUCTING A PUBLIC HEARING, AS REQUIRED BY NRS 377B.100(6), FOR ADOPTION OF THE “PLAN OF EXPENDITURE” (3:01:01) - Mayor Crowell introduced, provided an overview of this item, and responded to questions of clarification. Mr. Werner provided background information, reviewed the agenda materials, and responded to questions of clarification.

Mayor Crowell entertained public comment. (3:23:14) Garret Lepire expressed support for “this entire plan, the MAC, the animal shelter, and the improvements of the corridors or, at the very least, the downtown area even if those plans include narrowing Carson Street.” He expressed opposition to “do[ing] nothing.”

(3:27:19) Chris Bayer “echoed” Mr. Lepire's comments, and expressed opposition to a ballot question. He referred anyone interested to carsonforward.info for “facts and figures.” He emphasized the importance of “sales tax income as a result of what we do,” and encouraged the Board to “create a process that ensures that happens.”

(3:31:58) Doreen Mack, of Lofty Expressions, discussed the effect of the freeway bypass and expressed concern over losing “two main cornerstone businesses” from the downtown area. She discussed opposition to a ballot question, and reviewed the number of public meetings and various methods of public outreach conducted by the Downtown 20 / 20 group. She encouraged the Board to “make the decision.”

(3:34:14) Gloria Dyla, of the Downtown 20 / 20 group, expressed agreement with Mr. Bayer's comments relative to the importance of attracting people to Carson City. She suggested giving consideration to phasing the subject projects, and “prov[ing] success.”

(3:36:40) Fred Voltz read into the record a prepared statement expressing support for the proposed animal shelter project, and opposition to the other two projects in consideration of the need for a new sewer treatment plant.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 18

DRAFT

(3:42:34) Dana Lee Freund, Downtown 20 / 20 President and Agency 36 owner, discussed the importance of working together and encouraged the Board to include the corridor improvement projects.

(3:49:08) Lisa Schuette, founder and chairperson of Carson Animal Services Initiative, read a prepared statement into the record emphasizing the importance of a economically thriving community. She noted the necessity of the Board's "vote of confidence" to assist in bolstering grant funding applications. She encouraged the Board's support of the proposed projects.

(3:54:25) Rob Webster introduced himself as a resident of Carson City, a business owner, and a member of the Downtown 20 / 20 group. He expressed support for the proposed projects, noting that the Board's vote in favor of the subject item will allow for additional public input.

(3:55:59) In response to a previous statement, Linda MacKenzie advised that an animal shelter cannot be housed in an existing building. She expressed support for the proposed projects.

(4:00:04) Anita Haberfield encouraged the Board's support of "this one-eighth [cent] sales tax."

(4:01:43) Former City Manager Linda Ritter provided background information on the Envision Carson City process and discussed the importance of the various aspects of investments. She encouraged additional public hearings to "get more comments" and "refine that list of projects."

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to direct staff to publish notice for a public hearing to consider the adoption of the Plan of Expenditure for the Animal Services Facility, the Multipurpose Athletic Center, and the Downtown, North Carson Street, South Carson Street, William Street and Highway 50 East Corridor Improvement Projects, as well as other projects as determined by the Board, that such public hearing be held on February 20th after holding two town hall meetings to obtain public input into the plan components. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. In response to a question, Mr. Werner reviewed other projects considered for inclusion in the proposed plan of expenditure. Following discussion and comment from the Board members, Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

38(C) DISCUSSION AND POSSIBLE ACTION TO DIRECT THE CITY MANAGER AND CLERK - RECORDER TO BRING A RESOLUTION BEFORE THE BOARD FOR THE PLACEMENT OF AN ADVISORY BALLOT QUESTION, INCLUDING THE EXPLANATION OF THE QUESTION, A DIGEST THAT IS A CONCISE AND CLEAR SUMMARY OF THE QUESTION, AND A DESCRIPTION OF THE ANTICIPATED FINANCIAL EFFECT ON THE LOCAL GOVERNMENT, ON WARD VOTING FOR CARSON CITY SUPERVISORS (4:14:47;

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 19

DRAFT

4:27:18) - Mayor Crowell recessed the meeting at 4:14 p.m. and reconvened at 4:27 p.m. Mayor Crowell introduced and provided background information on the subject item. Mr. Glover reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to direct the question's general language and direct the City Manager and Clerk - Recorder to bring a resolution before the Board for placement of an advisory ballot question, including the explanation of the question, a digest of the question, a description of the anticipated financial effect, on the November 2014 general election ballot whether amendments to the Carson City Charter, Section 2.010, Board of Supervisors; Qualifications; Election; Term of Office; Section 5.010, Primary Election; and Section 5.020, General Election, should be amended to provide for ward-only voting in the primary with the top two winners in each ward advancing to the general election to be voted upon by all Carson City voters, at-large voting, in the general election to determine a single winner for each ward, based upon the will of the people, and asking the legislature to abide by the will of the people. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

38(D) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 128, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.34 CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS, BY REPEALING THE ENTIRE CHAPTER, AND OTHER MATTERS PROPERLY RELATED THERETO (4:33:55) - Mayor Crowell introduced this item, and Mr. Werner advised of having received no suggested revisions since introduction on first reading. Mayor Crowell entertained a motion. **Supervisor Abowd moved to adopt, on second reading, Bill No. 128, Ordinance No. 2013-32, an ordinance amending the Carson City Municipal Code, Title 2, Administration and Personnel, Chapter 2.34, Code of Ethics for Elected and Appointed Officials, by repealing the entire chapter, and other matters properly related thereto. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, noted the recently-passed resolution relative to ethics. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 19, 2013 Meeting

Page 20

DRAFT

**39. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS**

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (4:35:18) - Supervisor Abowd wished everyone Merry Christmas. Supervisor McKenna advised of having been appointed by NACo, together with a gentleman from Fallon, to serve as the county representatives on the interim study committee of the Legislature regarding statewide funding of community colleges. He further advised that he would keep the Board informed as meetings take place. Supervisor Bonkowski wished Mr. Werner well. Mayor Crowell thanked Mr. Werner and looks forward to working with Ms. Works. Supervisor McKenna stated that "Carson City is a much better place because [Mr. Werner was] here."

STAFF COMMENTS AND STATUS REPORTS

40. PUBLIC COMMENT (4:38:47) - Mayor Crowell entertained public comment; however, none was forthcoming.

41. ACTION TO ADJOURN (4:38:52) - Mayor Crowell adjourned the meeting at 4:38 p.m. and wished everyone a happy holiday season and a Merry Christmas.

The Minutes of the December 19, 2013 Carson City Board of Supervisors meeting are so approved this _____ day of March, 2014.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder