

## Lease Agreements

Organization	Location	Expires/Terminates	Notes
Brewery Arts Center (Formerly CC Arts Alliance)	449 W. King Street	June 24, 2076 (99 Years)	\$1/year
Capital City Circles Initiative	2621 Northgate Lane, Ste. 10	August 4, 2014	Letter dated 6/13/13 intent to exercise option to extend lease for one year.
Children's Museum	813 N. Carson Street	December 31, 2020	2nd Option to renew thru 2030. Must be in writing 60 days prior to Dec.,2020
Community Counseling Center (CCC)	900 E. Long Street	October 31, 2017 (10 years)	Third Amended Lease Agreement-Chg to 1/2 2nd floor. Rent - Waived -0- Utilities - \$2,563/mon
Cultural Affairs State of Nevada	Lot 44, Industrial Air Park	August 31, 2067 (99 Years)	\$1/year
Partnership Carson City (Formerly CCOY)	1711 N. Roop Street	August 31, 2017 (5 Years)	\$1/year - Utilities 100%
Retired Senior Volunteer Program (RSVP)	2621 Northgate Lane, Ste. 6	September 17, 2019 (5 years)	\$1/year - Utilities Proportional Share
Ron Wood Family Resource Center	2621 Northgate Lane, Stes 34 - 64	July 30, 2020 (10 years)	\$1/year - Utilities Proportional Share

**LATE MATERIAL**  
 MEETING DATE 3/6/14  
 ITEM # 21C

## Estimated Value of Free Rent for Non-Profits

<u>Organization</u>	<u>Location Address</u>	<u>Square Footage Occupied</u>	<u>Estimated Market Rent</u>	<u>Estimated Value of Annual Free Rent</u>
Capital City Circles Init.	2621 Northgate #10	952	1.00 SF Modified Gross	\$11,424.00
Partnership Carson City	1711 N. Roop Street	2,700	.75 SF Modified Gross	\$24,300.00
RSVP	2621 Northgate #6	3,522	.90 SF Modified Gross	\$38,037.60
<u>Ron Wood FRC</u>	2621 Northgate #34-64	8,148	.75 SF Modified Gross	<u>\$73,332.00</u>
<b>Total Subsidy</b>				<b>\$147,093.60</b>

Estimated markets rents are based on total amount of space occupied, condition/location of premises and lease type.

**LATE MATERIAL**

MEETING DATE 3/6/14  
ITEM # 21C

# LATE MATERIAL

MEETING DATE 3/6/14 **COMMUNITY DEVELOPMENT BLOCK GRANT**  
**COMMUNITY SUPPORT SERVICE GRANT**  
ITEM # 21c **APPLICATION REVIEW WORK GROUP MEETING**

Minutes of the February 11, 2014 Meeting

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A meeting of the Community Development Block Grant (CDBG) and Community Support Service Grant (CSSG) Application Review Work Group was scheduled for 12:30 p.m. on Tuesday, February 11, 2014, in the Business Resource Innovation Center, 108 East Proctor Street, Room A, Carson City, Nevada.

**PRESENT:** Chairperson Ronni Hannaman  
Member Rob Joiner  
Member Susie Messina  
Member Claudia Saavedra  
Member Angie Smith  
Member Kris Wickstead

**STAFF:** Lee Plemel, Planning Division Director  
Janice Brod, CDBG/CSSG Coordinator  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Work Group's agenda, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The CDBG/CSSG application materials are on file in the Planning Division, and are available for review during regular business hours.

**CALL TO ORDER** – Chairperson Hannaman called the meeting to order at 12:30 p.m. A quorum was present. Chairperson Hannaman explained the process by which the applicants would be heard, and the decisions would be made. She noted that the applicants would have five minutes to present their request and the workgroup members would have a total of five minutes to ask questions to the applicants. All grant request applications are incorporated into the record. All applicants were asked whether they would accept an amount less than what is requested.

## 1. APPLICANT INTERVIEWS

**ESL IN HOME PROGRAM OF NORTHERN NEVADA – ESL FOR LIFE, WORK AND SCHOOL.** (12:32:26) – Peggy Pruitt and Kate High presented their request for \$20,000 to expand ESL learning to 200 students.

**FOOD FOR THOUGHT – SUMMER FOOD BRIDGE FOR HUNGRY CHILDREN.** (12:44:17) – Stephanie Gardner, Executive Director requested \$10,000 to provide daily weekday lunches to needy children during the summer months.

**RON WOOD FAMILY RESOURCE CENTER – REACH UP!** (12:51:59) – Joyce Buckingham, Executive Director, requested \$35,000 to fund a licensed clinical social worker and other operating expenses. Member Saavedra disclosed that her daughter was employed by the Center; however, there was no conflict of interest because she was not associated with the projects for which funds were requested.

**RON WOOD FAMILY RESOURCE CENTER – COMMUNITY ESSENTIALS EMERGENCY FOOD BANK** (1:01:02) – Joyce Buckingham, Executive Director, requested \$12,500 for the only emergency food bank in the area.

**ADVOCATES TO END DOMESTIC VIOLENCE – EMERGENCY SHELTER** (1:09:50) – Lisa Lee, Director, requested \$13,417 to fund a portion of a case worker's salary, utilities, and client expenditures such as transportation assistance.

**ORMSBY ASSOCIATION OF CARSON CITY – SELF-SUFFICIENCY FOR THOSE WITH DEVELOPMENTAL DISABILITIES** (1:22:37) – Mary Winkler, Executive Director, requested \$13,500 to assist in bill payment, job training, medication management, etc. for individual with developmental disabilities.

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**COMMUNITY COUNSELING CENTER – EVIDENCE-BASED SUBSTANCE ABUSE COUNSELING.**

(1:30:41) – Diana Ortiz, Outpatient Director, presented a request for \$77,989 to fund the evidence-based substance abuse treatment program.

**VENTANA SIERRA – YOUTH HOUSING AND RESOURCE INITIATIVE.**

(1:41:49) – Ellen Hopkins, Executive Director, requested \$50,000 towards purchase a third house to provide transitional living for young adults, aging out of foster care and were college-bound.

**NEVADA RURAL COUNTIES RSVP PROGRAM – SENIOR INDEPENDENT LIVING PROGRAM COORDINATOR.** (1:52:00) – Susan Haas, Development Director, requested \$13,417 to expand the field representative role, and to add new services.

**NEVADA RURAL COUNTIES RSVP PROGRAM – SENIOR INDEPENDENT LIVING PROGRAM.**

(2:01:50) – Susan Haas, Development Director, presented a request of \$35,000 to support the Home Companion Program, the Homemaker Program, and the Expanded Transportation Program.

(2:07:29) – Chairperson Hannaman announced a 10-minute break.

(2:17:35) – The meeting reconvened at 2:17 p.m. A quorum was still present.

**VOLUNTEER ATTORNEYS FOR RURAL NEVADANS.**

(2:18:39) – Benjamin Albeis, Director, requested \$40,000 to fund a coordinator position to assist in providing comprehensive and free legal services and assistance to immigrant victims of domestic violence in Carson City.

**CAPITAL CITY CIRCLES INITIATIVE.**

(2:30:31) – Brenda Silis, Circles Coordinator, requested \$10,000 to partially fund the Coordinator's salary to assist in the transitioning of families out of poverty.

**UNITED LATINO COMMUNITY – UNITED LATINO COMMUNITY CLIENT ADVOCATES.**

(3:23:01) – Yarafeth Anaya-Lugo, Board President, requested \$31,400 for staffing and office expenses for the Client Advocate Program.

**CASA OF CARSON CITY – GUARDIAN AD LITEM FUNDING.**

(2:43:16) – Chris Bayer Director, and Ron Knecht, Board Chairperson, requested \$25,000 to fund insurance, training, office costs, etc. to help abused and neglected children.

**PUBLIC WORKS DEPARTMENT – ADA SIDEWALK IMPROVEMENTS – NORTH CARSON CITY.**

(2:51:03) – Patrick Pittinger, Carson City Public Works Transportation Manager requested \$245,000 for repair damages, sidewalks, and to provide ADA-accessible curb ramps.

**NEVADA HEALTH CENTERS. – PHARMACY SERVICES FOR THE UNINSURED.**

(3:05:11) – Stephanie Ingrey, Pharmacist, requested \$21,287 to streamline pharmacy services by installing a work island, hanging bag system, and cabinets.

**CARSON CITY SENIOR CITIZENS CENTER – MEALS ON WHEELS (TRANSPORTATION SERVICE FUNDING).** (3:14:35) – Warren Botino, Case Manager, requested \$13,000 for the Meals on Wheels program that provides nutrition for home bound seniors.

**RURAL CENTER FOR INDEPENDENT LIVING AND DO DROP IN – DO DROP IN SUPPORT SERVICES.** (3:48:45) – Dee Dee Foremaster, Director, presented her request for \$3,000 to provide transportation and identification for disabled and possibly homeless individuals.

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**FRIENDS IN SERVICE HELPING (FISH) – JEANELL DRIVE BUILDING RENOVATION (3:31:39)** – Jim Peckham, Executive Director, requested \$100,000 to convert a donated property into a drop-off location, training facility, and for transitional mental health.

**FRIENDS IN SERVICE HELPING (FISH) – ROSS CLINIC MALPRACTICE INSURANCE/ EMERGENCY DENTAL ASSISTANCE. (3:46:02)** – Jim Peckham presented his request for \$12,200 for funding the existing medical plan and to purchase malpractice insurance for dentists to provide emergency dental assistance to clients.

**2. PUBLIC COMMENT (4:00:02)** – Chairperson Hannaman entertained public comments; however, none were forthcoming.

(4:00:02) – Chairperson Hannaman recessed the meeting to prepare for the closed session which began at 4:00 p.m. The applications were ranked and prioritized as exhibited on the following page.

The Minutes of the February 11, 2014 Community Development Block Grant and Community Support Service Grant Application Review Work Group Meeting are respectfully submitted this 25<sup>th</sup> day of February, 2014.

ALAN GLOVER, Clerk - Recorder

By:

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Tamar Warren, Deputy Clerk/Recording Secretary

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**2014 CDBG and CSSG Funding Application Review Workgroup Recommendations**

<b>Public Service Project</b>	<b>Requested from CSSG</b>	<b>Requested from CDBG</b>	<b>Recommended from CSSG</b>	<b>Recommended from CDBG</b>	<b>Recommended Total</b>
Ron Wood Family Resource Center-Reach Up	\$35,000		\$30,000		\$30,000
Ron Wood Family Resource Center-Food Bank	\$12,500		\$12,500		\$12,500
Food For Thought	\$10,000		\$8,000		\$8,000
FISH	\$12,200		\$12,200		\$12,200
Community Counseling Center	\$77,989	\$77,989	\$0	\$56,710	\$56,710
CASA of Carson City	\$25,000		\$25,000		\$25,000
Capital City Circles Initiative	\$10,000		\$10,000		\$10,000
Advocates to End Domestic Violence	\$10,000		\$10,000		\$10,000
Nevada Rural Counties-RSVP-Coordinator		\$13,417	\$13,417		\$13,417
Nevada Rural Counties-RSVP-Program	\$35,000		\$22,604		\$22,604
Carson City Senior Citizens Center	\$13,000	\$13,000	\$13,000		\$13,000
United Latino Community	\$31,400		\$15,000		\$15,000
Rural Center for Independent Living-Do Drop In*	\$6,000		\$1,000		\$1,000
Ormsby Association of Carson City	\$13,500		\$9,279		\$9,279
ESL In Home Program of Northern Nevada	\$20,000		\$3,000		\$3,000
Nevada Health Centers, Inc.	\$21,287		\$0		\$0
Volunteer Attorneys for Rural Nevadans	\$40,000		\$0		\$0
<b>Total requested</b>	\$372,876	\$104,406	\$185,000	\$56,710	
<b>Total available**:</b>	\$185,000	\$56,710	\$185,000	\$56,710	
<b>Difference</b>	-\$187,876	-\$47,696	\$0	\$0	
* Recommended funding for bus passes					
	<b>Requested from CSSG</b>	<b>Requested from CDBG</b>	<b>Recommended from CSSG</b>	<b>Recommended from CDBG</b>	<b>Recommended Total</b>
Carson City Public Works		\$245,000		\$245,744	\$245,744
FISH		\$100,000		\$0	\$0
Ventana Sierra		\$50,000		\$0	\$0
<b>Total requested:</b>	\$0	\$395,000		\$245,744	
<b>Total available**:</b>	\$0	\$245,744		\$245,744	
<b>Difference</b>	\$0	-\$149,256		\$0	
**Estimated total for CDBG					