

City of Carson City
Agenda Report

Date Submitted: April 22, 2014

Agenda Date Requested: May 1, 2014

Time Requested: Consent

To: Mayor and Board of Supervisors

From: Alan Glover, Clerk-Recorder

Subject Title: Action to set the time for the close of registration for the Primary and General Elections in 2014.

Staff Summary: The Board of Supervisors may approve allowing the Clerk to close "in office" voter registration at 5:00 p.m. the last two days on which registration is open. In 2012 & previous years no one came into to register to vote after 5:00 p.m. Citizens can register to vote on line until 12 midnight on the last day to register.

Type of Action requested:

(check one)

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify)

Does This Action Require A Business Impact Statement:

☐ Yes ☒ NO

Recommended Board Action: I move to allow the Clerk-Recorder to close the office of Clerk at 6:00 p.m. on the last two days on which registration is open for the 2014 Primary and at 5:00p.m. on the last two days on which registration is open for the Election General Elections in 2014.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 293.560 (2) and (3)

Fiscal Impact: \$320 savings

Explanation of Impact: Reduces Overtime.

Funding Source: General Fund. Account 0216 Elections

Alternatives: Keep the Office open until 6:00 p.m. or 7:00 p.m.

Supporting Material: NRS 293.560

Prepared By: Alan Glover

Reviewed By: Alan Plaver
(Department Head)
Marina Quirk
(City Manager)
David M. ...
(District Attorney)
Dana Paulson
(Finance Director)

Date: 4-18-2014

Date: 4/22/14

Date: 4/22/14

Date: 4/22/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

NRS 293.560 Close of registration; exception; office of county clerk to be open certain hours during last days before registration closes; publication of day and time registration closes; offices of county clerk, certain county facilities and ex officio registrars allowed to be open on last Friday of October in even-numbered years; elector required to register to vote in person or by computer during certain period; hours of operation for county facility for voter registration.

1. Except as otherwise provided in NRS 293.502, 293D.230 and 293D.300, registration must close on the third Tuesday preceding any primary or general election and on the third Saturday preceding any recall or special election, except that if a recall or special election is held on the same day as a primary or general election, registration must close on the third Tuesday preceding the day of the elections.

2. For a primary or special election, the office of the county clerk must be open until 7 p.m. during the last 2 days on which registration is open. In a county whose population is less than 100,000, the office of the county clerk may close at 5 p.m. during the last 2 days before registration closes if approved by the board of county commissioners.

3. For a general election:

(a) In a county whose population is less than 100,000, the office of the county clerk must be open until 7 p.m. during the last 2 days on which registration is open. The office of the county clerk may close at 5 p.m. if approved by the board of county commissioners.

(b) In a county whose population is 100,000 or more, the office of the county clerk must be open during the last 4 days on which registration is open, according to the following schedule:

(1) On weekdays until 9 p.m.; and

(2) A minimum of 8 hours on Saturdays, Sundays and legal holidays.

4. Except for a special election held pursuant to chapter 306 or 350 of NRS:

(a) The county clerk of each county shall cause a notice signed by him or her to be published in a newspaper having a general circulation in the county indicating:

(1) The day and time that registration will be closed; and

(2) If the county clerk has designated a county facility pursuant to NRS 293.5035, the location of that facility.

➤ If no such newspaper is published in the county, the publication may be made in a newspaper of general circulation published in the nearest county in this State.

(b) The notice must be published once each week for 4 consecutive weeks next preceding the close of registration for any election.

5. The offices of the county clerk, a county facility designated pursuant to NRS 293.5035 and other ex officio registrars may remain open on the last Friday in October in each even-numbered year.

6. For the period beginning on the fifth Sunday preceding any primary or general election and ending on the third Tuesday preceding any primary or general election, an elector may register to vote only:

(a) By appearing in person at the office of the county clerk or, if open, a county facility designated pursuant to NRS 293.5035; or

(b) By computer, if the county clerk has established a system pursuant to NRS 293.506 for using a computer to register voters.

7. A county facility designated pursuant to NRS 293.5035 may be open during the periods described in this section for such hours of operation as the county clerk may determine, as set forth in subsection 3 of NRS 293.5035.

(Added to NRS by 1960, 277; A 1963, 1376; 1964, 3; 1967, 862; 1971, 448; 1973, 351, 896; 1975, 943; 1977, 914; 1979, 268, 534; 1981, 959; 1985, 1098, 1902; 1987, 22; 1993, 2197, 2406; 1995, 699, 2631; 1997, 60, 3468; 1999, 2411; 2003, 1722, 2186; 2005, 312; 2011, 1928, 3071; 2013, 2377, 3828)



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April 18, 2014

Dear Mayor and Members of the Board of Supervisors:

We have place an item on the agenda for your meeting of May 1, 2014 in which we are asking you to set the hours that office is open on the last two days that a citizen can register to vote before the Primary and General Election.

It was our intent to close at 5:00 p.m. for both elections; however we published the notice informing voters that we would be open until 6:00 p.m. for the Primary, thus the different times stated in the motion.

I am asking to have this placed on the Consent Agenda because I will be out of town that day and Sue Merriweather, the Chief Elections clerk will be training election works all that day and will not be able to attend the Board of Supervisors meeting.

The clerks and registrars of voter asked the Legislature to give us more flexibility in this area they compromised by allowing us to do so, but only with the permission of the county commission.

We do not get citizens in after 5:00 p.m., last election no one came in. Citizens can still register to vote on line until 12:00 midnight that last day.

Thank you for your understanding.

Sincerely

Alan Glover
Clerk-Recorder